

### 9180 SCHOOL VOLUNTEERS

The Board encourages volunteers and/or residents of the community who are especially qualified because of training, experience, or personal characteristics to take an active part in school affairs. Such persons may be invited to act as advisers both as groups and individually in:

1. Clarifying the general ideas and attitudes held by our residents regarding school;
2. Determining the purposes of courses of study and special services to be provided for students; evaluating the extent to which these purposes are being achieved by present practices;
3. Giving active assistance to the professional staff in the actual operation of classes and services where the Superintendent and staff deem such aid valuable;
4. Offering suggestions on a specific problem or set of closely related problems about which the Board must make a decision;
5. Coordinating the delivery of social services to students.

Volunteers carrying out prescribed functions under the supervision of designated professional staff members shall be covered by the Board's liability insurance policy.

The following are regulations and procedures developed to support school volunteers. The tier of volunteer activity chosen determines the level of screening and information requested:

Tier 1 - An individual who volunteers occasionally, in a public setting with little or no student contact, and who is under the supervision by Florham Park School District personnel will not be required to complete a criminal background check, but will be required to complete a volunteer application and sign a waiver and user agreement for Board of Education approval. A volunteer fitting, but not limited to, this example might be someone working at a school fundraising events.

Tier 2 - An individual who has continuous and direct student contact or who has contact for fifteen or more hours in any one month period on or off campus under the supervision by the Florham Park School District personnel must complete the following: (a) fingerprinting for a criminal background check at the Board of Education's expense; (b) Mantoux test; (c) waiver and user agreement; (d) volunteer application for Board of Education approval. A volunteer fitting, but not limited to, this example might include a single day field trip chaperone, an overnight field trip chaperone, athletic coaches, club advisors, musicians, theater personnel, etc.



Any volunteer may be fingerprinted at the discretion of the Superintendent.

The Superintendent shall supervise development of programs and procedures to enlist community participation in school events and deliberations. He/she shall keep on file information on all volunteers and documentation that requirements of law have been fulfilled.

The Board, Superintendent, and the staff shall give substantial weight to the advice that they receive from individuals and community groups interested in the school, especially those individuals and groups that have been invited or created to advise them regarding selected problems. The Board, Superintendent, and staff shall use their own best judgment in arriving at decisions.

N.J.S.A. 18A:6-7.1; 18A:6-7.2

Adopted: 20 June 2016

