

CORRECTIVE ACTION PLAN

NAME OF SCHOOL - Florham Park

COUNTY Morris

TYPE OF AUDIT - Comprehensive Annual Financial Report for FYE June 30, 2019

DATE OF BOARD MEETING - November 25, 2019

CONTACT PERSON – Mr. John Csatlos School Business Administrator

TELEPHONE NUMBER - (973) 822 – 3880 x 1005

<u>RECOMMENDATION NUMBER</u>	<u>CORRECTIVE ACTION APPROVED BY THE BOARD</u>	<u>METHOD OF IMPLEMENTATION</u>	<u>PERSON RESPONSIBLE FOR IMPLEMENTATION</u>	<u>COMPLETION DATE OF IMPLEMENTATION</u>
Finding 2019-1	Internal controls for purchasing and contract awards be reviewed and enhanced.	Administrative Review	School Business Administrator Executive Assistant to the Business Administrator	January 1, 2020
Finding 2019-2	Internal controls for Student Activities be reviewed and enhanced	Administrative Review	School Business Administrator School Principals School Secretaries	January 1, 2020



 Chief School Administrator

11/25/19

 Date



 Board Secretary/Business Administrator

11/25/19

 Date

c: County Superintendent