

**CORRECTIVE ACTION PLAN**

**NAME OF SCHOOL - Florham Park**

**COUNTY Morris**

**TYPE OF AUDIT - Comprehensive Annual Financial Report**

**DATE OF BOARD MEETING - January 28, 2019**

**CONTACT PERSON – Mr. John Csatlos School Business Administrator**

**TELEPHONE NUMBER - (973) 822 – 3880 x 1005**

<b><u>RECOMMENDATION NUMBER</u></b>	<b><u>CORRECTIVE ACTION APPROVED BY THE BOARD</u></b>	<b><u>METHOD OF IMPLEMENTATION</u></b>	<b><u>PERSON RESPONSIBLE FOR IMPLEMENTATION</u></b>	<b><u>COMPLETION DATE OF IMPLEMENTATION</u></b>
Finding 2018-1	Internal controls for payment of medical premium bills be reviewed and enhanced.	Administrative Review	School Business Administrator Payroll/Benefits Specialist	March 1, 2019
Finding 2018-2	Internal controls for pension eligibility be reviewed and enhanced	Administrative Review	School Business Administrator/ Payroll Benefits Specialist	March 1, 2019
Finding 2018-3	Internal controls for student activities receipts be reviewed and enhanced	Administrative Review	School Business Administrator/ School Principals/School Secretaries	March 1, 2019

  
\_\_\_\_\_  
Chief School Administrator

1/28/19  
Date

  
\_\_\_\_\_  
Board Secretary/Business Administrator

1/28/19  
Date

**c: County Superintendent**