FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, October 29, 2018
Ridgedale Middle School Auditorium
67-71 Ridgedale Avenue

AGENDA

(Formal action will be taken on the following)

Executive Session 6:30pm Public Session 7:00pm

<u>Mission Statement</u> The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

<u>Assistance for persons with disabilities</u> for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2018-2019 Board Goals

- To fortify and strengthen the unification of the Board team with a focus on governance.
- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.

2018-2019 District Goals

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students.
 (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community.
 (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

A. CALL TO ORDER

B. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Ms. Crimi (Fabienne)		
Ms. Cali (Yvonne)		
Ms. Rozek(Linda)		
Mr. Shanley (Skip)		
Ms. Heinold (Kristina)		
Ms. Thomas (Alita)		
Mr. Ritrivi (Nicholas)		

C. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Mo	tion;	Second;	FC	YC	LR	SS	KH	AT	NR
D. RECON	VENE PUB	LIC SESSION							
legal issues	, personnel	to ad issues and reconvene	journ the I e the Regu						•

E. FLAG SALUTE

F. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the <u>Morristown Daily Record</u> and the <u>Madison-Florham Park Eagle</u>. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPOR	T
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Enrollment: 996HIB Report

- Rotary Club Grant Presentation Ms. Parmelie W. Ulrich, CPA
- Dr. Varley and present admin team on School District Rankings

H. COMMITTEE REPORTS

Policy-

Personnel-

Finance/Facility-

Transportation -

H.P.R.H.S Articulation-

Teacher Administrator Board-

Project Community Pride-

Borough Liaison-

I. RESOLUTIONS

J. POLICY

Upon recommendation of the Superintendent, move to:

1.	Approve the m	inutes of the September	24, 201	8 Regula	ar Board	Meeting] .		
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR
2.	Approve the m	inutes of the September	24, 201	8 Regula	ar Board	Meeting	Execut	ive Sess	ion.
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR
3.	Approve the m	inutes of the October 22	, 2018 C	urriculur	m Work	Session	Meeting		
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR
4.	Approve the m Session.	inutes of the October 22	, 2018 C	urriculur	m Work	Session	Meeting	Executi	ve
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR
4.	Approve the fo	llowing event/fundraisers	s for the	2018-20	19 scho	ol year:			

Fundraiser	School	Organization/Staff Member	Dates
Moe's Fundraiser	RMS	8th Grade Dance Committee / Jenn Casola & Sharon Treiber	12/6/18
Community Outreaches	RMS	ICARE / Karen Ford	9/1/18 - 6/20/19
Thanksgiving Food Drive	DIST	PTA / Kathy Beyer	11/1/18 - 11/19/18
Dunkin Donuts Sale	RMS	Student Council / Brenda Cochario & Danielle Cantwell	11/2/18 - 6/21/18
BWD School Spirit Wear	BWD	Briarwood School / Sherri Glaab & Alyssa Christopher	11/19/18 - 12/12/18

Motion; Second;	FC	YC	LR	SS	KH	ΑI	NR
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- **5. Approve** the following job description for the FY19. (On file in Administration Offices)
 - A. Accounts Payable and Transportation Specialist Job Description
 - B. Affirmative Action Officer Job Description
 - C. Art Club Advisor Job Description
 - D. Athletic / Activities Director Job Description
 - E. Audio Visual Technician Job Description
 - F. Behavior Analyst Job Description
 - G. Special Education Staff Assistant

Motion:	Second:	FC	YC	LR	SS	KH	ΑT	NR

PERSONNEL

1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:

A. Appointments/Resignations

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
В	Carroll, Shannon	Resignation	BWD	Preschool Disabled Teacher / SED.001.PSD.01	1	BA / 2	\$50,405.00	11-216-100-101	10/18/18	12/14/18
С	Cocco, Elizabeth	Appointment	BWD	Staff Assistant / SED.999.CLA.22	0.75	Step 1	\$14,010.86	11-213-100-106	10/15/18	6/30/19
В	Cogan, Kathleen	Appointment	BKL	Home Instructors	N/A	\$40 / hr	N/A	11-150-100-101	9/1/18	6/30/19
В	Fano, Rebecca	Appointment	RMS	Home Instructors	N/A	\$40 / hr	N/A	11-150-100-101	9/1/18	6/30/19
В	Gatti, Jessica	Appointment	BWD	Home Instructors	N/A	\$40 / hr	N/A	11-150-100-101	9/1/18	6/30/19
В	Harris, Michaela	Appointment	RMS	Home Instructors	N/A	\$40 / hr	N/A	11-150-100-101	9/1/18	6/30/19
В	McParland, Brian	Appointment	RMS	Home Instructors	N/A	\$40 / hr	N/A	11-150-100-101	9/1/18	6/30/19
В	Munzer, Jennifer	Appointment	BKL	Home Instructors	N/A	\$40 / hr	N/A	11-150-100-101	9/1/18	6/30/19
В	Murray, Charles	Appointment	RMS	Home Instructors	N/A	\$40 / hr	N/A	11-150-100-101	9/1/18	6/30/19
В	Perez, Jennifer	Resignation	BKL	Behavior Analysis ABA/K-8 / SED.001.ABA.01	1	Per Contract	\$80,025.00	11-000-216-100	10/16/18	12/14/18
В	Perruso, Chris	Appointment	RMS	Home Instructors	N/A	\$40 / hr	N/A	11-150-100-101	9/1/18	6/30/19
В	Rinaldi, Kate	Appointment	RMS	ESY School Psychologist / SED.001.PSY.03	130	43.28/HR	\$5,626.40	11-000-219-104	7/5/18	8/8/18
Е	Russo, RJ	Rescind	RMS	Technology Club Advisor	30	\$34/HR	\$940.00	11-403-100-101	9/4/18	6/30/19
Е	Spender, Matthew	Appointment	BKL	Drama Club Advisor	55	\$34/HR	\$1,760.00	11-403-100-101	10/15/18	6/30/19
В	Stein, Karen	Appointment	RMS	Home Instructors	N/A	\$40 / hr	N/A	11-150-100-101	9/1/18	6/30/19
В	Williver, Katie	Appointment	RMS	Home Instructors	N/A	\$40 / hr	N/A	11-150-100-101	9/1/18	6/30/19

B. Substitutes

C	Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
	D	Desai, Vishakha	Appointment	DIST	Substitute Teacher	N/A	N/A	\$95.00/day	11-1XX	10/15/18	12/12/18

C. Additional Compensation

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
В	Alcuri, Jill	15 Year Longevity	BKL	Teacher / REG.001.K25.15	1	BA / 12	\$900.00	11-120-100-101	11/1/18	N/A
В	Adochio, Jennifer	15 Year Longevity	BWD	Teacher / REG.001.K25.05	1	BA / 13	\$900.00	11-110-100-101	10/1/18	N/A
В	Berland, Jeffrey	Additional Compensation	RMS	Happiness is Camping Trip	1	Per Contract	\$150.00	11-190-100-106	10/11/18	10/12/18
Α	Christ, Peter	Additional Compensation	RMS	Happiness is Camping Trip	1	Per Contract	\$150.00	11-190-100-106	10/11/18	10/12/18
В	Crosetto, Kevin	Salary Adjustment	BWD	Teacher / REG.001.K25.11	1	MA / Step 4	\$58,940.00	11-120-100-101	10/2/18	N/A
В	Esposito, Nick	Additional Compensation	RMS	Happiness is Camping Trip	1	Per Contract	\$150.00	11-190-100-106	10/11/18	10/12/18

В	Foster, Robert	Additional Compensation	RMS	Happiness is Camping Trip	1	Per Contract	\$150.00	11-190-100-106	10/11/18	10/12/18
В	Infantolino, Phil	Stipend Capital Project	BLK/BWD	Supervisor of B&G / OMP.999.SBG.01 (Construction Mgt. Parking Lots)	1	Per Contract	\$5,000.00	11-000-261-100	10/8/18	10/8/18
В	Karl, Beth	Additional Compensation	RMS	Happiness is Camping Trip	1	Per Contract	\$150.00	11-190-100-106	10/11/18	10/12/18
В	Kentner, Marian	Additional Compensation	RMS	Happiness is Camping Trip	1	Per Contract	\$150.00	11-190-100-106	10/11/18	10/12/18
В	McParland, Brian	Additional Compensation	RMS	Happiness is Camping Trip	1	Per Contract	\$150.00	11-190-100-106	10/11/18	10/12/18
В	Mehta, Monika	Additional Compensation	RMS	Happiness is Camping Trip	1	Per Contract	\$150.00	11-190-100-106	10/11/18	10/12/18
В	Nester, Kris	15 Year Longevity	BKL	12 Month Secretary / SAP.999.SEC.03	1	Per Contract	\$900.00	11-000-240-105	11/1/18	N/A
В	Perusso, Christopher	Additional Compensation	RMS	Happiness is Camping Trip	1	Per Contract	\$150.00	11-190-100-106	10/11/18	10/12/18
В	Russo, Jayme	Additional Compensation	RMS	Happiness is Camping Trip	1	Per Contract	\$150.00	11-190-100-106	10/11/18	10/12/18

D. Leave of Absence

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
В	Dyer, Hilde	Medical Leave	RMS	Teacher / REG.001.TSS.03	1	MA +30 / 22	\$99,460.00	11-130-100-101	11/12/18	N/A
В	Enderle, Gina	Maternity Leave	BKL	Teacher / REG.001.K25.31	1	MA + 30 / 5	\$63,250.00	11-120-100-101	3/15/19	9/1/19
В	Lazorko, Maria	Maternity Leave	BKL	Teacher / REG.001.K25.20	1	BA / 11	\$60,575.00	11-120-100-101	3/1/19	9/1/19
С	Maltino, Lynda	Dock/Unpaid	BKL	Staff Assistant / SED.999.CLA.14	0.75	Step 16	\$21,827.74	11-204-100-106	11/6/18	11/7/18
В	Micone, Kacey	Maternity Leave (Extension)	BKL	Teacher / REG.001.K25.29	1	MA / Step 10	\$67,050.00	11-120-100-101	2/1/19	6/30/19
С	Pastena, Donna	Dock/Unpaid	BKL	Staff Assistant / SED.999.CLA.34	0.75	Step 2	\$14,443.63	11-216-100-106	10/24/18	11/7/18

E. Student Teaching

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Code	Name	Action	Loc	Position/UPC		Degree/Step	Salary	GAAP Code	Eff.	Term.
F	Cardona, Aislyn	Appointment	RMS	tudent Teaching - Observing Teacher Kathleen Rinaldi		N/A	N/A	N/A	10/30/18	12/21/18
F	Santola, Stacy	Appointment		Student Teaching - Observing Teacher Kathleen Keenan	3	N/A	N/A	N/A	11/7/18	11/7/18

F. Revised

Code	Name	Action	Loc	Position/UPC		Degree/Step	Salary	GAAP Code	Eff.	Term.
В	Desai, Vishakha	Appointment	BKL	Leave Replacement Teacher (JM) Special Ed Teacher / SED.001.RRM.11 Special Education Teacher/SED.001.RRM.18		BA / Step 1	\$48,775.00	11-213-100-101	12/13/18	5/17/19
В	Delaney, Ashley	Resignation	BKL			BA / Step 2	\$34,772.50	11-213-100-101	N/A	10/17/18
С	Artigliere, Jeannie	Appointment	BWD	PT Staff Assistant / SED.999.CLA.11	0.75	Step 1	\$14,010.86	11-213-100-106	10/15/18	6/30/19
С	Symak, Andrea	Appointment	BWD	PT Staff Assistant / SED.999.CLA.04	0.75	Step 1	\$14,010.86	11-213-100-106	10/9/18	6/30/19
В	Spender, Matthew	Appointment	BKL	Special Ed Teacher / SED.001.RRM.18	0.7	BA / Step 1	\$34,142.50	11-213-100-101	10/15/18	6/30/19
В	Beam, Meghan	Appointment	BWD	Speech Pathologist / SED.001.SPT.02	1	MA /10	\$66,410.00	11-000-216-100	10/15/18	6/30/19

Motion; Second; FC YC LR SS KH AT NR

2. Approve the 2018/2019 Salaries of Certificated and Non-Certificated Staff pursuant to the Negotiated Contract between the Florham Park Board of Education and the Florham Park Education Association. Effective 11/1/2018 and retroactive to 7/1/2018. (On file in Administrative Offices)

Motion; Second; FC YC LR SS KH AT NR

CURRICULUM

Upon recommendation of the Superintendent, move to:

1.	Be It Resolve bullying report.	d, that the	board	accepts	and	approved	the	Superint	endent's	current	to	date
	Motion;	Second;		FC		YC LI	R	SS	KH	AT	NR	

2. Be It Resolved, that the board accepts and approved the the curricula revisions for of the following curricula for the 2018-2019 school year; (On file in Administration Offices)

ELA Mathematics Science

Social Studies World Cultures World Language

Physical Education/Health Visual and Performing Arts

Motion; Second; FC YC LR SS KH AT NR

FINANCE

1. Professional Development/Travel

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
10/11/18	Caponegro, Steve	Cisco K12 Executive Exchange "School Safety" - Iselin, NJ - \$ + Mileage	10/10/18
10/11/18	Infantolino, Phil	Cisco K12 Executive Exchange "School Safety" - Iselin, NJ - \$ + Mileage	10/10/18
11/20/18	Steffen, Jane	Annual Review Can your IEP Sustain a Due Process Hearing? - MUJC - \$145.00 + Mileage	10/4/18
2/13/19	Steffen, Jane	Are you Ready? Mock Mediation and Due Process Hearings MUJC - \$145.00 + Mileage	10/4/18
3/20/19	Steffen, Jane	What is a school districts responsibility for unilateral placements?- MUJC - \$145.00 + Mileage	10/4/18
		School Security: Can Your District Require a Student to Undergo a Psychiatric Examination? -	
4/11/19	Steffen, Jane	MUJC - \$145.00 + Mileage	10/4/18
5/8/19	Steffen, Jane	Reducing/Maintaining the cost of special education MUJC - \$145.00 + Mileage	10/4/18
4/2-5/19	Melissa Varley	Early Learning Cohort Meeting - Tampa, FL - Approximately \$700.00	10/15/18

Motion; Second; FC YC LR SS KH AT NR

2.	Approve the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through September 30, 2018 in the amount(s) of \$2,656,825.43. (On file in Administration Office)												
	Motion;		Second;		FC	YC	LR	SS	KH	AT	NR		
3.	Approve the following District financial reports and submission to the Executive County Business Administrator. (On file in Administration Office)												
		Secretar ber 201	Business Administrator / Board Secretary										
		er's (A1 ber 201	49) Report for th	ne Month	n(s) of					ness Administratoı d Secretary			
	Motion;		Second;		FC	YC	LR	SS	KH	AT	NR		
4.			eport of Transfer 2018 in the amo								ary for		
	Motion;		Second;		FC	YC	LR	SS	KH	AT	NR		
5.	2018 af to the b N.J.A.C	ter revie est of ou 6.6:20-2	YED, that the Floewing the Busine ur knowledge no 1.10(b) and that she remainder of	ss Admi major a sufficient	nistrator ccount c funds a	s/Board of fund h re availa	Secreta as been	ry's fina over-ex	ncial rep pended i	ort, n violati	on of		
	Motion;		Second;		FC	YC	LR	SS	KH	AT	NR		
6.			ubmission of the file in Administra			hensive	Mainten	ance Pla	an and F	orm M-1	as		
	Motion;		Second;		FC	YC	LR	SS	KH	AT	NR		
7.	Approve the submission of the following Fiscal Year 2018 Entitlement Grant and NonPublic Project Completion Reports and carryover funding;										blic		
	Title			<u>Award</u>		<u>Expen</u>	<u>ded</u>	Carryo	<u>ver</u>	Due to	<u>State</u>		
	NCLB Title 1 Title 2		\ Immigrant	\$24,75 \$20,31 \$ 4,86	3	\$24,362 \$13,466 \$ 2,114		\$ 396 \$ 6,847					
	וחבי		Title 4	. ,	\$10,00		\$ 8,98	4	\$ 1,010	6			
	IDEA Basic PreSchool		\$207,4 \$ 9,2		\$203,8 \$ 6,7		\$ 3,56 \$ 2,57						
	Non Pu												
		Textboo Techno Nursing Security	ology 3	\$ 2,57 \$ 1,73 \$ 4,59 \$ 3,52	9 9	\$ 2,57 \$ 1,73 \$ 4,59 \$ 3,52	9 9						
	Motion;		Second;		FC	YC	LR	SS	KH	AT	NR		

Florham Park Education Foundation, Inc.

Motion;

Florham Park PTA (Spring Rummage Sale)

Second;

	Benefits and prescription We understood begin	drug, and denta tand that this re nning with the r	BRA participant contact our of al insurance plar solution shall tall eceipt of the resth Benefits Comi	fice corn. Ke effect Colution I	ncerning the firs by the S	a pos	ssible a	lternativ	ve health, g a 60-day
	program. We underst cancellation	-	=		enefits v	vill notif	y retired		
	The Florhai participation the School	n in the program	chool District, Co Medical Plan co Ilth Benefits Prog es.	verage	thereby	canceli	ng cover	age pro	vided by
10.	TERMINAT	E PARTICIPATION	ON IN THE SEHE	3P					
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR
-	ElizLori	abeth Lodge Hanes	Sign Langua Bilingual Eva	ge Interp luation		\$90.0 \$500 Administration Offi		0.00/Eval.	
9.	Approve the	e following contra	acted service pro	viders for	the 201	8/2019 :	school v	ear:	
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR
8.		school's STEAM	· ·	YC			KH	AT	

Board Conference Room

FC

RMS Outside Courtyard/Inside Stage Area

YC

LR

SS

November 2018-June 2019

ΑT

NR

April 2019

ΚH

TRANSPORTATION

1. Approve the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
RMS	Ford, Karen	11/5/18	Morris County School of Technology	8th Grade
BKL	Davis, Jaclyn	6/6/19	Turtle Back Zoo	3rd Grade
RMS	Stein, Karen	6/11/19 - 6/13/19	Washington DC / Gettysburg PA	8th Grade
RMS	Ford, Karen	11/28/18	Hanover Park HS Move-Up Transition	8th Grade
RMS	Paulson, Sondra	5/21/19	Florham Park AARP meeting and Mcdonalds	Choir / Jazz Band
BWD	Van Way, Lisa	11/13/18	Museum of Early Trades and Crafts	2nd Grade
BWD	Van Way, Lisa	11/15/18	Museum of Early Trades and Crafts	2nd Grade
BWD	Van Way, Lisa	11/16/18	Museum of Early Trades and Crafts	2nd Grade
RMS	LaValle, Joe	10/18/18	Elm Street Community Gardens	Botany Club

Motion; Second; FC YC LR SS KH AT NR

2. Approve the following ESY18 and SY19 Routes w/costs and Joint Transportation Agreements for the periods noted:

Route Property of the	Joiner District	<u>Period</u>	Route Cost	Joiner Fees	
FPOD1	Hanover Park R.H.S	ESY18	\$14,461.60	\$ 6,109.54	
FPOD3	Madison Public Schools	ESY18	\$ 7,205.14	\$ 3,602.57	
FPOD4	Madison Public Schools	ESY18	\$ 4,481.46	\$ 4,481.46	
FPOD1	Hanover Park R.H.S	SY19	\$99,132.96	\$47,749.95	
FPOD4	Madison Public Schools	SY19	\$37,083.61	\$29,666.89	
Motion	n; Second;	FC YC	LR SS	KH AT N	١R

- K. OLD BUSINESS/NEW BUSINESS:
- L. CORRESPONDENCE/COMMUNICATIONS:
- M. PUBLIC COMMENT-OPEN:
- N. <u>ADJOURNMENT</u>

Move to adjourn the meeting at ____p.m.