

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, January 27, 2020

Ridgedale Middle School Auditorium

67-71 Ridgedale Avenue

MINUTES

(Formal action will be taken on the following)

Executive Session 6:30pm

Public Session 7:00pm

Mission Statement The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2019-2020 Board Goals

- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.
- Support the development/implementation of the district's Social-Emotional Learning initiative.
- Recognize the accomplishments of staff and students.

2019-2020 District Goals

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

A. CALL TO ORDER

B. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Ms. Cali(Yvonne)	X	
Ms. Crimi (Fabienne)	X	
Mr. Perillo (Brian)	X	
Ms. Rozek(Linda)	X	
Ms. Heinold (Kristina)	X	
Ms. Thomas (Alita)		X
Mr. Ritrivi (Nicholas)	X	

C. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

D. RECONVENE PUBLIC SESSION

Motion by Ms. Crimi to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:00 p.m. Said motion was seconded by Ms. Cali.

E. FLAG SALUTE

F. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT - Dr. Caponegro reported;

1. Current Enrollment is 1001 students.
2. HIB Report There has been 2 completed HIB investigation provided to the BOE for all 3 buildings since last month's meeting. 1 at BWD and 1 at RMS, both determined to be unfounded. Though unfounded, intervention was provided to address the incidences.
3. Drill Report - BWD, BKL, & RMS conducted their mandatory drills this past month.
4. Referendum Communication Update
 - a. Following my communication to the BOE and public after our December BOE meeting, as discussed and reported in the paper, our \$24,853,000 bond was released released for a bid opening on Tue. Dec.17th. It was awarded to Roosevelt & Cross.
 - b. We have since then have had the following meetings:
 - i. 3 Meetings with the district's Architects/ Engineers, Mr. Infantolino, Mr. Csatlos and myself discussing:
 1. lighting, plumbing fixtures, tile colors, toilet partition finishes, partitions in the classroom, ceiling design for classroom and hallways, and learning spaces.
 2. Phil Infantolino, our supervisor of buildings & grounds, performed a separate contractor walkthrough of the BWD/BKL roofs with our architects & engineers and roofing contractors. The purpose of this meeting was to develop a scope of work and for the contractor to be able to provide bids.
 3. Formal Walkthroughs of BKL & BWD with the architects/engineers, Mr. Infantolino, Mr. Csatlos, and I.
 4. Mr. Infantolino, Mr. Csatlos and I met with our architects/engineers and visited Ridgewood & Fairlawn to view the lightings, bathrooms, overall design, and to articulate with the district administration.
 5. The district has scheduled bi-monthly meetings with our architects/engineers for the rest of the year to ensure a smooth transition to the summer capital projects and then to the 2020/21 school year.
 6. Much time and effort has been placed into coordinating the Referendum's 13 capital projects scheduled for this summer and I thank all.
5. NJDOE County Mid-Year Review Mr. Csatlos and I met with the County Superintendent of School and the County Business Administrator on January 6th. Both county administrators indicated that according to the information provided for this year's mid-year review, the Florham Park Schools is in very good shape, instructionally and financially.
6. Future Partnership Articulation Meeting (FPPS/HPRPS/FDU) I am happy to report out that the 1st ever future partnership articulation meeting took place at FDU on January 10th to establish a partnership between Florham Park Schools & FDU. We discussed ways we could work together to benefit all parties, such as professional development, use of facilities, panel discussions, etc.
7. Congratulations to the FPPS GEOY Award Winners
 - a. Mrs. Bregman (BKL), Mr. Serfozo (BWD), Mr. McParland (RMS), Mrs. Aromando (BKL)
8. January - NJSBA Board of Education Recognition Month As indicated under Policy #7 - I would like to report out to the public that January 2020 is the annual School Board Recognition Month in NJ, a time to raise public awareness of the roles and responsibilities of local boards of education and to thank school board members for their time and efforts. I cannot thank each and every member of this board enough for their time, volunteerism, and dedication to this district and community.
9. The Great Kindness Challenge (Feb) As communicated to the staff and parents, Florham Park Schools is participating for the first time in the Great Kindness Challenge set for February. Spearheading this endeavor is the guidance department, overseen by Mrs. Steffen who originally discussed this challenge with me. Mrs. Steffen is present to discuss more about the challenge and its importance.
10. Mental Health/Social Emotional Learning (SEL) - NextMark Foundation Teacher Training I am excited that on tonight's agenda, the Board is approving to contract with the NextMark Foundation

Teacher Training Program. This training program is divided into five of the most common mental health issues educators face in the classroom: Anxiety Disorders, Attention Deficit Disorder, Mood Disorders, Autism Spectrum Disorder, and Oppositional Defiant Disorder. I am incredibly proud to state publicly that Florham Park is the 1st district in Morris County to contract with NextMark to provide these training sessions to our staff. I would like to thank this Board of Education for supporting on-going training on mental health issues and social emotional learning components to the schools, since our job as educators is to focus on the whole child. Mrs. Steffen, our director of special services, would like to discuss in more depth the services to be provided.

H. PUBLIC COMMENT-OPEN: (Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes. All agenda and non agenda items are allowed)

Multiple members of the community commented on the proposed 2020/21 school calendar set to be adopted. Understanding the need to create a buffer for construction they specifically voiced concern of a late start date and complications with coordination of family day care. Dr. Caponegro reviewed the calendar at length. Dr. Caponegro cited the previous 10 years' calendars for the district and noted the pattern of school start is exactly the same with the exception of two day delay for students. Conflict exists with the high school district and other districts due to their decision to begin students pre labor day; something Florham Park has never done to his knowledge. The district is working with various agencies seeking possible one week daycare program.

Further questions surrounded contingencies of time and monetary damages as it relates to the proposed construction. Mr. Csatlos addressed these concerns stating that monetary damages for exceeding deadlines will be included in contracts. The timeline for construction does include time contingency.

Two members of the community commented on current transportation route structure; not timely, not consistent. Concerns that with Borough expansion that this will worsen. Concerns regarding lack of sidewalks to use for school children. Mr. Csatlos provided history and the roles of both the Board of Education and Borough as it relates to safe school transportation. Mr. Csatlos explained current State wide driver shortage. District will be considering consolidated stops and wholesale shift to Hanover Park Regional HS service.

I. COMMITTEE REPORTS

Policy- Ms. Cali reported on the meeting of 1/21.

Personnel- Ms. Cali reported on the meeting of 1/21.

Finance/Facility- Ms. Crimi reported on the meeting of 1/21.

Transportation - Ms. Crimi reported on the meeting of 1/21.

H.P.R.H.S Articulation- Ms. Crimi reported on the recent meeting highlighting new VP and President of the Board, Participation in United Nations event, book club and regional chorus.

Teacher Administrator Board- Ms. Cali stated a meeting was scheduled for February.

Project Community Pride- Ms. Rozek stated mid-year report is to be issued soon. Ms. Sprague is back from her leave.

Borough Liaison- Councilman Zuckerman spoke about the status of housing development, police promotions and increase in minimum wage.

J. RESOLUTIONS

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the December 16, 2019 Regular Board Meeting.
Motion; KH Second; YC 6 yes, 0 no
2. **Approve** the minutes of the December 16, 2019 Regular Board Meeting Executive Session.
Motion; KH Second; YC 6 yes, 0 no
3. **Approve** the minutes of the January 21, 2020 Curriculum Work Session Meeting.
Motion; KH Second; YC 6 yes, 0 no
4. **Approve** the minutes of the January 21, 2020 Curriculum Work Session Meeting Executive Session.
Motion; KH Second; YC 6 yes, 0 no
5. **Approve** the period 1 Student Safety Data Submission (SSDS) for the 2019-2020 school year.
Motion; KH Second; YC 6 yes, 0 no

6. **Approve** the following events/fundraisers for the 2019-2020 school year;

Event/Fundraiser	School	Organization/Staff Member	Dates
Pompei Strong	BKL	PTA	1/28/20-2/14/20
Welcome Back Dance & Dodgeball	RMS	PTA	1/31/20
Grade 3 Fun Night	BKL	PTA	1/31/20
Grade 4 Fun Night	BKL	PTA	2/7/20
Grade 5 Fun Night	BKL	PTA	2/28/20
Scholastic Book Fair	DIST	PTA	3/2/20-3/6/20
Grade 1 Fun Night	BWD	PTA	3/4/20

Motion; KH Second; YC 6 yes, 0 no

7. **WHEREAS,** The New Jersey School Boards Association has declared January 2020 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Florham Park Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Florham Park Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Florham Park Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2020 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Florham Park Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children's education.

Motion; KH Second; YC

6 yes, 0 no

8. **Approve** the Sidebar Agreement between the Florham Park Board of Education and Florham Park Education Association to amend Article XIII-Teacher Work Year for the adopted 2020-21 school year calendar only.

FURTHERMORE, approve the 2020-21 school year calendar.

Motion; KH Second; YC

6 yes, 0 no

PERSONNEL

1. **Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

A. Appointments/Resignations/Retirements/RIFS

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Bernstein, Cheryl	Retirement	BKL	Counselor / SSP.001.GUI.03	1.00	MA+30/19	\$90,290.00	11-000-218-104	6/30/20	6/30/20
E	Dillon, Melissa	Appointment	BKL	Homework Club Substitute		\$34/HR	Per Diem	11-403-100-101	1/28/20	6/30/20
C	Figueroa, Angelica	Appointment	BKL	Custodian / OMP.999.CUS.05	1.00	Step 2	\$46,015.00	11-000-262-100	3/2/20	6/30/20
C	Haynes, Alan	Appointment	BWD	Night Custodian / OMP.999.CUS.10	0.50	Step 1	\$22,462.50	11-000-262-100	1/28/20	6/30/20

B. Additional Compensation

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term
C	Mangan, Thomas	Longevity	BWD	Senior Custodian / OMP.999.CUS.04	1.00	20 Years	\$1,400.00	11-000-262-100	11/1/19	11/1/19
B	Vitiello, Janice	Longevity	RMS	Teacher / SED.001.RRM.13	1.00	15 Years	\$900.00	11-213-100-101	12/13/19	12/13/19

C. Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
A	O'Connor, Christy	Revised Appointment	RMS	Interim Supervisor of Curriculum/IIP.001.SUP.02	1.00	\$166.67	Per Day	11-000-221-104	11/26/19	6/30/20
C	Capuano, Amanda	Revised Leave	BWD	Staff Assistant/SED.999.CLA.09	.75	Step 3	\$15,489.49	11-213-100-100	10/15/19	3/2/20
B	Tighe, Meghan	Salary Adjustment	BKL	Teacher / REG.001.K25.10	1	MA / 4	\$60,405.00	11-120-100-101	9/1/19	

D. Leave of Absences:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Pompei, Lori	Leave of Absence	BKL	Teacher / REG.001.K25.23	1.00		\$65,135.00	11-120-100-101	1/6/20	8/31/20
A	Silkensen, Brian	Leave of Absence	RMS	Supervisor of Curriculum/IIP.001.SUP.01	1.00		\$107,489.25	11-000-221-104	11/25/19	8/31/20

Motion; KH Second; YC 6 yes, 0 no

2. **Approve** the following positions for the FY21 Summer Custodial Program at a rate of \$10.30 per hour, and furthermore approve the posting of said position;

Summer Custodians 12 Positions \$10.30/HR

Motion; KH Second; YC 6 yes, 0 no

CURRICULUM

Upon recommendation of the Superintendent, move to:

1. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report.

Motion; YC Second; KH 6 yes, 0 no

FINANCE

1. **Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
7/1/2020-6/30/22	CAPONEGRO, STEVE	AASA National Superintendent Certification Program- 2 Year Cohort Cost \$6,000.00 + Travel Costs LA, VA, & TN	1/17/20
1/20/20	CASALE, LORRAINE	NJECC Google Workshop (Forms & Sheets) Montclair, NJ	1/3/20
1/20/20	CHAMBLISS, SHADIYQAH	NJECC Google Workshop For School Secretaries Montclair, NJ	1/6/20
2/5/20	DOLAN, LORI-JANE	MUJC Workshop New Providence, NJ	12/16/19
2/4/20	ERICKSON, LAUREN	Managing Anxiety in the School Setting MUJC New Providence, NJ Cost \$115.00	12/16/19
1/20/20	GUERIN, LINDA	NJECC Google Workshop For School Secretaries Montclair, NJ	1/17/20
1/28/20	GRICE, KATHLEEN	Tour of Lifetown Facility in Livingston, NJ Cost \$0.00	1/6/20
Date	Full Name	Notes to Administrator	Admin. Approval Date
3/25/20	HEIMPLE, SAMANTHA	L2L Professional Day at FEA Cost \$0.00	1/13/20
1/28/20	RAUCHBACH, LEIA	Lifetown Educator Tour Livingston, NJ Cost \$0.00	1/6/20

2/26/20	STILES, JAMES	2020 District Test Coordinator & Technology Coordinator Training (NJSLA) Whippany, NJ	1/13/20
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| | Motion; FC | Second; LR | 6 yes, 0 no |
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2. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through December 31, 2019 in the amount(s) of \$2,249,488.78 respectively. *(On file in Administration Office)*

Motion; FC	Second; LR	6 yes, 0 no
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 3. **Approve** the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary's (A148) Report for the Month (s) of December 2019	Business Administrator / Board Secretary
Treasurer's (A149) Report for the Month(s) of December 2019	Business Administrator / Board Secretary

Motion; FC	Second; LR	6 yes, 0 no
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 4. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for December 2019 in the amount(s) of \$179,225.67. *(On file in Administration Office)*

Motion; FC	Second; LR	6 yes, 0 no
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 5. **BE IT RESOLVED**, that the Florham Park Board of Education approves, that as of December 31, 2019 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; FC	Second; LR	6 yes, 0 no
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 6. **Approve** the following increase to an Out of District Placement Contract #19/20-003 ESCNJ NuView Academy for specific occupational therapy related services in the amount of \$4,030.00.

Motion; FC	Second; LR	6 yes, 0 no
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 7. **Approve** an Out of District Placement Contract #19/20-006 ESCNJ NuView Academy at an pro-rated annual cost of \$63,903.00 inclusive of extraordinary costs.

Motion; FC	Second; LR	6 yes, 0 no
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 8. **Approve** contracting with Oakridge Consulting, LLC at a cost not to exceed \$1,000.00 to provide a two-part administrative inservice training focused on The Progressive Supervision Model.

Motion; FC	Second; LR	6 yes, 0 no
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 9. **Approve** contracting with NEXTMARK Mental Health and Practical Strategies Teacher Trainings from March 2020 through March 2021 at a cost of \$10,000.00.

Motion; FC	Second; LR	6 yes, 0 no
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 10. **Approve** Ms. Candice Steffen, MST, CAS presenting a half day professional development focused on dynamic learning maps; alternate assessment standards at no cost to the district.

Motion; FC	Second; LR	6 yes, 0 no
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11. Approve participation in the Sustainable Jersey For Schools Program as follows;

- Briarwood School - Ms. Samantha Heimple, Principal
- Brooklake School - Mr. Tom Connolly, Principal
- Ridgedale Middle School - Mr. Peter Christ, Principal
- District - Mr. John Csatlos, Business Administrator

Motion; FC Second; LR 6 yes, 0 no

12. Approve an “Interlocal Shared Services Agreement” with the Borough of Florham Park for the provision of Special Law Enforcement Officers - Class 3 for the period January 1, 2020 to December 31, 2020. *(On file in Administration Office)*

Motion; FC Second; LR 6 yes, 0 no

13. Approve the Advertisement for Bids for the “Sale of School Vehicle(s)”, specifically a 2004 Bluebird 54 Passenger School Bus, Vin#xxxxxxxxxxxx13103 with Est. Mileage of 118,500.

Motion; FC Second; LR 6 yes, 0 no

14. Approve contracting with Ms. Monika Mehta for Professional Educational Services for the period January 28, 2020 through April 4, 2020 for the purposes of QSAC Curriculum review and revisions relating to general and special education programs at a cost not to exceed \$4,800.00 partially funded through IDEA.

Motion; FC Second; LR 6 yes, 0 no

FACILITIES

1. Approve the following facility requests:

Organization	Location	Date
PTA Dodge Ball Dance	RMS Gymnasium	January 2020

Motion; FC Second; LR 6 yes, 0 no

TRANSPORTATION

1. Approve the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
BKL	Munzer, Jennifer	2/19/20	RMS Penpal Visit	Gr. 3-8 LLD
RMS/BKL	Montasr/Munzer	3/9/20	Dough and Yolk Florham Park, NJ	Gr. 3-8
BWD	Rella, Farrah	6/1, 6/2 & 6/8	Essex County Environmental Center Roseland, NJ	1st Grade
RMS	Klymko, Lindsay	6/16/20	The Historic Village at Allaire Farmingdale, NJ	Gr. 6

Motion; FC Second; LR 6 yes, 0 no

K. OLD BUSINESS/NEW BUSINESS: Mr. Ritrivi stated that members of the Board were desirous of moving all Regular meetings to the Board of Education Offices. The Worksession meetings on curriculum held there are more focused in that venue. Regular meetings that include performances would still occur in the RMS Auditorium when necessary.

Ms. Crimi motioned to approve that all Regular Meetings of the Board of Education be held in the Board Conference Room. The motion received a second from Ms. Cali.

Motion; FC Second; YC

6 yes, 0 no

L. CORRESPONDENCE/COMMUNICATIONS:

M. ADJOURNMENT

Ms. Cali moved to adjourn the January 27, 2020 Regular meeting of the Board of Education at 8:15 pm. The motion received a second from Ms. Heinold and carried by unanimous consent. Respectfully submitted,



John Csatos
Business Administrator/Board Secretary