

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, April 27, 2020
Board Conference Room AND via Virtual Telecommunication
67-71 Ridgedale Avenue

AGENDA

(Formal action will be taken on the following)

Executive Session 6:30pm

Public Session 7:00pm

Mission Statement The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2019-2020 Board Goals

- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.
- Support the development/implementation of the district's Social-Emotional Learning initiative.
- Recognize the accomplishments of staff and students.

2019-2020 District Goals

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

A. CALL TO ORDER

B. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Ms. Cali (Yvonne)		
Ms. Crimi (Fabienne)		
Mr. Perillo (Brian)		
Ms. Rozek(Linda)		
Ms. Heinold (Kristina)		
Ms. Thomas (Alita)		
Mr. Ritrivi (Nicholas)		

C. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

D. RECONVENE PUBLIC SESSION

Motion by _____ to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at _____p.m. Said motion was seconded by _____.

E. FLAG SALUTE

F. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT

- Current Enrollment 1001
- HIB Report
- Drill Report
- FY2020/2021 Budget Presentation
- ***Platform, Assessments, Website, Communication Updates**
- ***Financial Need - Assistance**
- ***FPKS COVID-19 Informational Website & Communication Update**
- ***ESY/Extended School Year**
- ***Re-Entry Plan**
- ***Articulation Moments & Reflection**
- ***FDU/FPPS Collaboration - Free Workshops/Info Sessions (Parents and Staff)**
- **QSAC Monitoring - Spring 2020**
- **Referendum Communication Update**
- **National Association of Music Merchant Merit Award Winner - RMS**
- **NJSBA Recognition For Community Service - Mrs. Alita Thomas**
- **Principal Search Action Plan (RMS)**
- Gratitude & Appreciation - Teamwork

H. PUBLIC COMMENT-OPEN: (Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes. All agenda and non agenda items are allowed)

I. COMMITTEE REPORTS

Policy-

Personnel-

Finance/Facility-

Transportation -

H.P.R.H.S Articulation-

Teacher Administrator Board-

Project Community Pride-

Borough Liaison-

J. RESOLUTIONS

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the March 9, 2020 Special Board Meeting.
Motion; Second; YC FC BP LR KH AT NR
2. **Approve** the minutes of the March 30, 2020 Regular Board Meeting.
Motion; Second; YC FC BP LR KH AT NR
3. **Approve** the minutes of the March 30, 2020 Regular Board Meeting Executive Session.
Motion; Second; YC FC BP LR KH AT NR
4. **Approve** the minutes of the April 9, 2020 Special Board Meeting.
Motion; Second; YC FC BP LR KH AT NR
5. **Approve** the minutes of the April 20, 2020 Curriculum Work Session Meeting.
Motion; Second; YC FC BP LR KH AT NR
6. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report. *(On file in Administration Office)*
Motion; Second; YC FC BP LR KH AT NR
7. **Approve** the Florham Park School District Emergency Preparedness Plan.
Motion; Second; YC FC BP LR KH AT NR

PERSONNEL

1. **Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

A. Appointments/Non-Renew/Resignations/Retirements/RIFS

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
B	Crumm, Anna	Appointment	RMS	Counselor / SSP.001.GUI.01	1	MA / 4	\$61,335.00	11-000-218-104	9/1/20	6/30/21
B	Goldin, Samantha	Non-Renew	RMS	Teacher/SED.001.RRM.14	1.00	BA+30/Step 2-3	\$56,705.00	11-213-100-101	6/30/20	6/30/20
B	Mehta, Monika	Appointment	RMS	ELA Teacher /REG.001.TLA.04	1	MA / 6	\$63,760.00	11-130-100-101	9/1/20	6/30/21
B	Noll, Susan	Non-Renew	BWD	World Cultures Teacher/REG.001.TWL.04	0.70	BA/Step 2-3	\$36,473.50	11-120-100-101	6/30/20	6/30/20
B	Norris, Erin	Non-Renew	BWD	Teacher/SSP.001.LIB.02	0.70	BA+30/Step 11	\$46,574.50	11-000-222-104	6/30/20	6/30/20
B	Orabona, Michael	Non-Renew	RMS	Teacher / REG.001.TLA.04	1	BA / 7	\$57,135.00	11-130-100-101	6/30/20	6/30/20
B	Smoot, Kathryn	Resignation	RMS	Teacher / Reg.001.TSS.01	1.00	MA + 30 / 13	\$75,135.00	11-130-100-101	6/30/20	6/30/20
B	Ventola, Allison	Non-Renew	BKL	Teacher/ SED.001.RRM.18	0.7	MA+30 / 1	\$43,123.50	11-213-10-101	6/30/20	6/30/20
B	Vitiello, Janice	Retirement	BKL	Teacher / SED.001.RRM.13	1	MA / 17	\$81,620.00	11-213-10-101	7/1/20	7/1/20

B. Leave of Absences:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
B	McSweeney, Lauren	Leave of Absence	BKL	Teacher / REG.001.OGT.01	0.70	MA / 9-10	\$37,931.60	11-120-100-101	9/10/20	6/30/21

C. Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
C	Alves, Lauren	Rescinded Dock/Unpaid Leave	BKL	Staff Assistant SED.999.CLA.36	0.75	Step 4	\$16,219.78	11-213-100-106	4/20/20	4/24/20
C	Capuano, Amanda	Revised Leave of Absence	BWD	Staff Assistant/SED.999.CLA.09	0.75	Step 3	\$15,489.49	11-213-100-100	10/15/19	6/30/20
B	Norris, Erin	Rescind Dock/Unpaid Leave	BWD	Teacher/SSP.001.LIB.02	0.70	BA+30/ Step 11	\$46,574.50	11-000-222-104	4/2/20	4/3/20
B	Thompson, Vanessa	Revised Maternity Leave	BWD	Teacher/SED.001.RRM.07	1.00	MA / 5	\$61,335.00	11-213-100-101	4/9/20	8/31/20
B	Viola, Romina	Revised Maternity Leave	BWD	Teacher / SED.001.RRM.006	1.00	MA / 9-10	\$67,735.00	11-213-100-101	1/20/20	1/4/21
B	Zaleski, Thomas	Rescind Dock/Unpaid Leave	BWD	Sr. Custodian OMP.999.CUS.06	1.00	Step 12	\$67,530.00	11-000-262-100	4/13/20	4/17/20

D. Transfers:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
B	Ford, Karen	Transfer	BKL	Counselor/ SSP.001.GUI.03	1	MA+30/Step 20	\$94,170.00	11-000-218-104	9/1/20	6/30/21

Motion; Second; YC FC BP LR KH AT NR

2. Whereas, the Executive County Superintendent of Schools approved the 2019/20 merit goals of Mr. John Csatos, Business Administrator in a letter dated August 27, 2019, and

Whereas, the district approved the 2019/20 merit goals of Mr. John Csatos, Business Administrator on September 23, 2019, and

Whereas, Mr. Csatos has advised the administration and Board that due circumstances surrounding the approval of the 2019 Referendum and state of public education due to the Covid-19 Pandemic that these goals will not be achievable in this school year,

Now Therefore, Be it Resolved that the Board of Education approve the revised merits goals for Mr. Csatos, School Business Administrator for the 2019/20 fiscal year as follows;

Quantitative#1 – Briarwood School Participation in the Sustainable Jersey For Schools Program; Completion of the NJ Local Government Energy Audit (LGEA); Participating in the New Jersey’s Clean Energy Program (NJCEP) portfolio in order to receive financial incentives for implementing ECMs.

Quantitative#2 – Brooklake School Participation in Sustainable Jersey For Schools Program; Completion of NJ Local Government Energy Audit (LGEA); Participating in the New Jersey’s Clean Energy Program (NJCEP) portfolio in order to receive financial incentives for implementing ECMs.

Quantitative#3 – Ridgedale Middle School Participation in Sustainable Jersey For Schools. Completion of NJ Clean Local Government Energy Audit (LGEA); Participating in the New Jersey’s Clean Energy Program (NJCEP) portfolio in order to receive financial incentives for implementing ECMs.

Motion; Second; YC FC BP LR KH AT NR

CURRICULUM

Upon recommendation of the Superintendent, move to:

FY 2020/2021 SCHOOL BUDGET

6 . FY21 BUDGET-TRAVEL AND RELATED EXPENSE REIMBURSEMENTS

BE IT RESOLVED, that in accordance with Board of Education Policy and N.J.A.C.6A:23A-7.1 provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2020-2021 School Year;

NOW, THEREFORE BE IT RESOLVED, that the Florham Park School District Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel and expense reimbursement maximum for the 2020-2021 School Year at a sum of \$8,200.00; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Motion; Second; YC FC BP LR KH AT NR

7. FY21 BUDGET-CAPITAL RESERVE ACCOUNT WITHDRAWAL

BE IT RESOLVED, that the Florham Park Board of Education includes in the 2020-2021 budget and requests approval for a Capital Reserve withdrawal in the amount of \$210,000.00 for the purpose of providing the local share of the following approved Project(s);

- #1530-015-19-2000 Replacement of Main Entrance Canopy at Briarwood \$150,000.00
- #1530-015-19-2000 Replacement of Cafeteria Pocket Tables in MPR Briarwood \$60,000.00

Motion; Second; YC FC BP LR KH AT NR

8. FY21 BUDGET-CAPITAL PROJECTS

BE IT RESOLVED, that the Board of Education approves the following capital projects for the 2020-2021 school year;

- #1530-015-19-2000 Replacement of Main Entrance Canopy \$150,000.00
- #1530-015-19-2000 Replacement of MP Room Cafeteria Pocket Tables \$60,000.00

Motion; Second; YC FC BP LR KH AT NR

9. FY21 BUDGET-PROFESSIONAL SERVICES

WHEREAS, N.J.A.C. 6A:23A-5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the budget includes the following appropriations Legal \$ 39,300.00 Auditor \$29,655.00 School Physician \$ 21,500.00 Financial/Other Advisory \$10,000.00: and

WHEREAS, the administration needs to notice the board if there arises a need to exceed said maximums, upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE BE IT RESOLVED, that the Florham Park School District Board of Education establishes maximums for professional services listed above at a level of 120% of the amounts listed for the 2020-2021 school year.

Motion; Second; YC FC BP LR KH AT NR

10. FY21 BUDGET-TAXING AUTHORITY/ADJUSTMENT for BANKED CAP

BE IT RESOLVED, the district use its taxing authority for the 2020-2021 school year totaling \$19,217,521.00 and calculated as follows:

2% increase over prior year adjusted levy	\$373,910.00
Prior Year Banked CAP Adjustment	<u>\$148,100.00</u>
Total Increase	\$522,010.00
Prior Year Levy	<u>\$18,695,511.00</u>
Total FY21 General Fund Tax Levy	<u>\$19,217,521.00</u>

BE IT FURTHER RESOLVED THAT, the district includes in the tentative budget an adjustment for banked cap in the amount of \$148,100.00. In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The use of this additional spending authority is needed for the 2020-2021 budget and is to be included in the base budget. The use of these funds will be completed by the end of the budget year and cannot be deferred or incrementally completed over a larger period of time.

Motion; Second; YC FC BP LR KH AT NR

13. **Approve** cancelling the following outdated(stale) checks of the Treasurer's Account per the Treasurer of School Monies;

<u>Date</u>	<u>Check#</u>	<u>Amount</u>
06/28/2019	33783	\$ 252.49
06/28/2019	33843	1,770.00
06/28/2019	33846	540.00
06/28/2019	33851	500.00
06/28/2019	33856	720.21
06/28/2019	33859	99.00
06/28/2019	33861	2,000.00
06/28/2019	33869	1,167.90
06/28/2019	33877	772.48
06/28/2019	33880	66.30
09/17/2019	34157	20.72

Motion; Second; BP FC YC LR KH AT NR

14. **Approve** contracting with the following Health Insurance Benefit Providers for the 2020-2021 Fiscal Year based on review of marketed proposals

Delta Dental	July 1, 2020 - June 30, 2022	-1.12%
Horizon	July 1, 2020 - June 30, 2021	+13.64%

Motion; Second; BP FC YC LR KH AT NR

15. **Approve** contracting with Xtel Communications, Inc. for traditional POTS line telecommunications services for the period 7/1/20 thru 6/30/22 as part of the ESCNJ Cooperative Purchasing System#65 Bid#16/17-42.

Motion; Second; BP FC YC LR KH AT NR

TRANSPORTATION:

Upon recommendation of the Superintendent, move to:

K. OLD BUSINESS/NEW BUSINESS:

L. CORRESPONDENCE/COMMUNICATIONS:

M. ADJOURNMENT

Move to adjourn the meeting at ___p.m.