

FLORHAM PARK BOARD OF EDUCATION

Public Work Session March 18, 2019

Board Conference Room

67-71 Ridgedale Avenue

MINUTES

(Formal action may be taken)

Public Work Session - 5:30pm

Mission Statement: The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2018-2019 Board Goals

- To fortify and strengthen the unification of the Board team with a focus on governance.
- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.

2018-2019 District Goals

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

A. CALL TO ORDER:

B. ROLL CALL:

BOARD MEMBER	PRESENT	ABSENT
Ms. Crimi (Fabienne)	X	
Ms. Cali (Yvonne)		X
Ms. Rozek(Linda)	X	
Mr. Shanley (Skip)	X	
Ms. Heinold (Kristina)	X	
Ms. Thomas (Alita)	X	
Mr. Ritrivi (Nicholas)	X	

C. FLAG SALUTE:

D. SUNSHINE STATEMENT:

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

E. WORK SESSION UPDATES

- 1st Grade Field Trip to Genius Gems Feedback from Kathleen Keenan
 - Steam field trip. Best field trip I have ever been on. Lady who owns it was a middle school science teacher. Two classes went at once. Robots, creating o's bots. Kids could build a house with tiles.
- National Geographic Geography Bee Update
 - Mary Korab, March 29th top 100 in the state at Rowan University. Live geography bee there. Top ten go to DC.
- BASF Chemistry Challenge Update
 - March 2nd, children made it to the semi finals. Sophie Lin will go to the states April 13th. Alexander Houdin became the first alternate finalist.
- March 15, 2019 In-service Day
 - Get summary from Brian.
- Data Conferences. Met with each teacher and the ICR teacher. Took average growth of their class, color coded students who are above grade level, and those who are below are in red, those in the middle are yellow.
- Do the Math Intervention Program by Marilyn Burns Update
 - Pilot is working well. See Brian if you want more. There were a lot of words.
 - Mr. Shanley discussed positive statements on the math teachers in 5th grade.
- ELA Update
 - Revving up for testing. Testing starts in April/May

F. PUBLIC COMMENT-AGENDA ITEMS

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.) There were no comments at this time.

G. CURRICULUM

Upon recommendation of the Superintendent, move to:

1. **Be It Resolved**, that the board accepts and approved the Superintendent's current to date bullying report.

Motion; Second; FC YC LR SS KH AT NR

2. **Be It Resolved**, that the board accepts and approved to updated the previously approved Creative Curriculum for Preschool, 4th Edition program to the latest version of the program, the Creative Curriculum for Preschool, 6th Edition.

Motion; Second; FC YC LR SS KH AT NR

3. **Be It Resolved**, that the board accepts and approved the Future Ready Schools Vision (FRSV) Task Force.

Motion; Second; FC YC LR SS KH AT NR

Discussion: All items were reviewed and will be contained on the regular Board Agenda.

H. OLD BUSINESS/NEW BUSINESS:

- **2019/2020 Tentative Budget -**

Resolutions - Finance

1 . FY20 TENTATIVE BUDGET-TRAVEL AND RELATED EXPENSE REIMBURSEMENTS

BE IT RESOLVED, that in accordance with Board of Education Policy and N.J.A.C.6A:23A-7.1 provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2019-2020 School Year;

NOW, THEREFORE BE IT RESOLVED, that the Florham Park School District Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel and expense reimbursement maximum for the 2019-2020 School Year at a sum of \$6,800.00; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Motion; NR Second; FC

6 yes, 0 no

2. FY20 TENTATIVE BUDGET-CAPITAL RESERVE ACCOUNT WITHDRAWAL

BE IT RESOLVED, that the Florham Park Board of Education includes in the tentative 2019-2020 budget and requests approval for a Capital Reserve withdrawal in the amount of \$170,000.00 for the purpose of providing the local share of the following approved Project(s);

- #1530-030-19-1000 Replace Telecommunications Ridgedale MS \$40,000.00
- #1530-015-19-2000 Playground Expansion Briarwood School \$50,000.00
- #1530-030-19-2000 Partial Locker Replacement Ridgedale MS \$40,000.00
- #1530-020-19-1000 Replace Telecommunications Brooklake School \$20,000.00
- #1530-020-19-1000 Replace Telecommunications Briarwood School \$20,000.00

Motion; NR Second; FC 6 yes, 0 no

3. FY20 TENTATIVE BUDGET- EMERGENCY RESERVE ACCOUNT WITHDRAWAL

BE IT RESOLVED, that the Florham Park Board of Education includes in the tentative 2019-2020 budget and requests approval for an Emergency Reserve withdrawal in the amount of \$250,000.00 for the purpose of providing the local share of the following approved Project(s);

- #1530-015-19-3000 Security Entrance Briarwood School \$250,000.00

Motion; NR Second; FC 6 yes, 0 no

4. FY20 TENTATIVE BUDGET-CAPITAL PROJECTS

BE IT RESOLVED, that the Board of Education approves the following capital projects for the 2019-2020 school year;

- #1530-030-19-1000 Replace Telecommunications Ridgedale MS \$40,000.00
- #1530-015-19-2000 Playground Expansion Briarwood School \$50,000.00
- #1530-030-19-2000 Partial Locker Replacement Ridgedale MS \$40,000.00
- #1530-020-19-1000 Replace Telecommunications Brooklake School \$20,000.00
- #1530-020-19-1000 Replace Telecommunications Briarwood School \$20,000.00
- #1530-015-19-3000 Security Entrance Briarwood School \$250,000.00

Motion; NR Second; FC 6 yes, 0 no

5. FY20 TENTATIVE BUDGET - ADJUSTMENT FOR ENROLLMENT

BE IT RESOLVED, that the Florham Park Board of Education includes in the tentative 2019-2020 budget the adjustment for increases in enrollment in the amount of \$171,721.00. The additional funds are included in the base budget and will be used to pay for the additional increases in instructional staff, support staff, supplies and materials.

Motion; NR Second; FC 6 yes, 0 no

6. FY20 TENTATIVE BUDGET-PROFESSIONAL SERVICES

WHEREAS, N.J.A.C. 6A:23A-5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations Legal \$ 37,500.00 Auditor \$27,500.00 School Physician \$ 21,500.00 Financial/Other Advisory \$17,000.00: and

WHEREAS, the administration needs to notice the board if there arises a need to exceed said maximums, upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE BE IT RESOLVED,

that the Florham Park School District Board of Education establishes maximums for professional services listed above at a level of 120% of the amounts listed for the 2019-2020 school year.

Motion; NR

Second; FC

6 yes, 0 no

7. FY20 TENTATIVE BUDGET-TAXING AUTHORITY

BE IT RESOLVED, the district use its taxing authority for the 2019-2020 school year totaling \$18,695,511.00 and calculated as follows:

2% increase over prior year adjusted levy	\$369,483.00
Automatic Enrolment Adjustment	<u>\$171,721.00</u>
Total Increase	\$541,204.00
Prior Year Levy	<u>\$18,154,307.00</u>
Total FY20 General Fund Tax Levy	<u>\$18,695,511.00</u>

Motion; NR

Second; FC

6 yes, 0 no

8. TENTATIVE 2019-2020 BUDGET

BE IT RESOLVED, that upon the recommendation of the Superintendent, that the Florham Park School District, in the County of Morris, New Jersey approves the following resolution:

BE IT RESOLVED, that the tentative budget be approved for the 2019-2020 school year using the 2019-2020 State Aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Total</u>
Expenditures	\$20,218,694.00	\$239,000.00	\$1,044,016.00	\$21,501,710.00
Less:				
Revenue	<u>\$ 1,523,183.00</u>	<u>\$239,000.00</u>	<u>\$0.00</u>	<u>\$ 1,762,183.00</u>
Taxes to Be Raised	<u>\$18,695,511.00</u>	<u>\$0</u>	<u>\$1,044,016.00</u>	<u>\$19,739,527.00</u>

And,

BE IT FURTHER RESOLVED, that a public hearing be held at the Regular Public Meeting of the Board of Education on Monday, April 29, 2019 at 7:00pm at the Ridgedale Middle School Auditorium for the purpose of conducting a public hearing on the budget for the 2019-2020 School Year.

Motion; NR

Second; FC

6 yes, 0 no

Discussion: The tax increase for FY2020 was noted as 2.98% and an impact of \$78 on the average assessed home of \$645,000.00.

I. CORRESPONDENCE/COMMUNICATIONS: No Communications.

J. PUBLIC COMMENT-OPEN: There were no comments at this time.

K. ADJOURNMENT:

Mr. Ritrivi motioned to adjourn the public meeting at 6:52p.m. The motion received a second from Ms. Rozek and was approved by unanimous consent.