

**Finance/Facility Committee
 Transportation Committee
 Board Conference Room
 January 23, 2019 4:00pm
 MINUTES**

In attendance; Dr. Varley, Mr. Csatos, Mr. Infantolino, Ms. Rozek, Mr. Ritrivi and Ms. Crimi

FINANCE

1. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
1/31/19	Ritrivi, Nicholas	Morris County SBA Meeting-Foundations for success; Montville, NJ-\$0 + mileage	1/14/19
1/31/19	Cali, Yvonne	Morris County SBA Meeting-Foundations for success; Montville, NJ-\$0 + mileage	1/15/19
1/31/19	Crimi, Fabienne	Morris County SBA Meeting-Foundations for success; Montville, NJ-\$0 + mileage	1/23/19

Motion; Second; FC YC LR SS KH AT NR

2. Approve the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through December 31, 2018 in the amount(s) of \$2,277,769.67. *(On file in Administration Office)*

Motion; Second; FC YC LR SS KH AT NR

3. Approve the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary's (A148) Report for the Month (s) of December 2018 Business Administrator / Board Secretary

Treasurer's (A149) Report for the Month(s) of December 2018 Business Administrator / Board Secretary

Motion; Second; FC YC LR SS KH AT NR

4. Approve the Report of Transfers submitted by the Business Administrator/Board Secretary for December 31, 2018 in the amount(s) of \$11,338.53. *(On file in Administration Office)*

Motion; Second; FC YC LR SS KH AT NR

9. **Approve** contracting with Jump Start Therapeutics, LLC for Occupational Therapy Related Services for the period January 28, 2019 through June 30, 2019 at a contracted rate of \$70.00/hr.

Motion; Second; FC YC LR SS KH AT NR

10. **Approve** the use of Competitive Contracting under 18A:18A 4-1 for the procurement of "Substitute and Paraprofessional Placement Staffing Services" as approved by the State of NJ, Dept. of Community Affairs, Division of Local Government Services.

Motion; Second; FC YC LR SS KH AT NR

11. **WHEREAS**, the State of New Jersey, Department of Education permits the appropriation of additional State Entitlement Aid, and

WHEREAS, the Florham Park School District was notified on 7/13/2018, by the State of New Jersey, Department of Education, of additional 2018- 2019 Entitlement Aid in the amount of \$17,636.00,

NOW, THEREFORE BE IT RESOLVED, that the Florham Park Board of Education approves the appropriation of said funding to the 2018-2019 budget, specifically as follows;

Resource Room - Salaries of Teachers \$17,636.00

Motion; Second; FC YC LR SS KH AT NR

Discussion: All items were reviewed and approved for inclusion on the agenda.

Other Finance Items:

- FPEA Benefits Pool Distribution - Mr. Csatos reviewed request of FPEA. Mr. Csatos working with Mr. Perruso on information to be provided.
- Budget Update - Mr. Csatos stated review is on schedule and reductions are being identified.
- February Date(s) - Mr. Csatos will schedule meeting for referendum purposes only on Feb. 3, 2019.

FACILITIES

1. **Approve** the following facility requests:

Organization	Location	Date
8th Grade Car Wash	RMS Front of Building	4/2019
PTA Track	RMS and BKL Outdoors	4/1-5/31/19

Motion; Second; FC YC LR SS KH AT NR

Discussion- The item was reviewed and approved for inclusion on the agenda.

Other Facility Items:

- Summer Custodial Staff - Mr. Infantolino reported needs for the upcoming fiscal year.
- Resident Water Issues(2) - Mr. Infantolino updated the committee on Murphy Circle. Committee agreed to topography study by LAN. Dr. Varley to contact residents. Mr. Infantolino reported meeting with resident regarding Briarwood Road property.

- Safety Beacons - Mr. Infantolino reviewed recent communications with the Borough regarding this item as well as responsibilities and lines of communications.
- Parking Briarwood - Dr. Varley reported meeting with Chief Orlando and letter to parents based on concerns brought forward by the PTA Executive Committee.

TRANSPORTATION

1. **Approve** the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
BKL	Bernstein, Cheryl	5/23/19	The New Jersey Law Center	Gr. 5 Peer Leaders
BKL	Bernstein, Cheryl	4/10/19	College of Saint Elizabeth	Gr. 3,4,5
BKL	Perlee, Marissa	3/7/19	Ridgedale Middle School - Shadow Day	Gr. 5
BKL	Perlee, Marissa	3/8/19	Ridgedale Middle School - Shadow Day	Gr. 5

Motion; Second; FC YC LR SS KH AT NR

Discussion - The resolution was reviewed and approved for the agenda.

Other Transportation Items :

- New Legislation - Mr. Csatos provided like to the four(4) new laws passed. All require minimal adjustment to current district procedures.
- Borough Police Assistance - Mr. Csatos recognized the above and beyond support of Officer . Officer recently assisted in the installation of two(2) new student seats in district transportation vehicles within 48 hours of request.