

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, September 23, 2019

Ridgedale Middle School Auditorium

67-71 Ridgedale Avenue

AGENDA

(Formal action will be taken on the following)

Executive Session 6:30pm

Public Session 7:00pm

Mission Statement The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2018-2019 Board Goals

- To fortify and strengthen the unification of the Board team with a focus on governance.
- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.

2018-2019 District Goals

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

A. CALL TO ORDER

B. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mr. Perillo (Brian)		
Ms. Crimi (Fabienne)		
Ms. Cali (Yvonne)		
Ms. Rozek(Linda)		
Ms. Heinold (Kristina)		
Ms. Thomas (Alita)		
Mr. Ritrivi (Nicholas)		

C. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; Second; BP FC YC LR KH AT NR

D. RECONVENE PUBLIC SESSION

Motion by _____ to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at _____p.m. Said motion was seconded by _____.

E. FLAG SALUTE

F. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT

- Current Enrollment is 996
- HIB Report
- Smooth start to the school year
- Comprehensive Equity Plan 2019-22 (NJDOE Approved)
- Social Emotional Learning "SEL" Component (Progress)
- SLEO-3 Officers/Resource Officers Update
- Referendum Communication Update
- Brooklake School - Grant Recipient (\$2,150)
- Increased Shared Services Opportunities - (HP/FP)
- FRS-NJ Bronze Tier Certification Award (Brooklake)
- Charlene Peterson - NJSBA Board of Education Goal Setting
- Board Presentation - NJSLA Results, Analysis, & Interventions 2018/19

H. PUBLIC COMMENT-AGENDA ITEMS

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

I. COMMITTEE REPORTS

Policy-

Personnel-

Finance/Facility-

Transportation -

H.P.R.H.S Articulation-

Teacher Administrator Board-

Project Community Pride-

Borough Liaison-

J. RESOLUTIONS

POLICY

Upon recommendation of the Superintendent, move to:

- 1. Approve** the minutes of the August 26, 2019 Regular Board Meeting.

Motion; Second; BP FC YC LR KH AT NR

- 2. Approve** the minutes of the August 26, 2019 Regular Board Meeting Executive Session.

Motion; Second; BP FC YC LR KH AT NR

- 3. Approve** the minutes of the September 16, 2019 Curriculum Work Session Meeting.

Motion; Second; BP FC YC LR KH AT NR

5. Approve the following events/fundraisers for the 2019-2020 school year:

Fundraiser	School	Organization/Staff Member	Dates
Bobcat T-Shirt Sale	BKL	PTA	9/2019-10/2019
Yankee Candle Sale	RMS	Class of 2020 Stein	9/2019-10/2019
Display My Art	BWD/BKL	PTA	9/23/19-6/7/20
Pasta Fundraiser	RMS	Music Department - Leone & Paulson	9/24/19-10/11/19
Magazine Sale	RMS	Student Council- Cochario & Cantwell	10/1/19-11/15/19
Pumpkins & Poems Contest	BKL	PTA	10/1/19-10/31/19
Book Fair	DIST	PTA	10/14-18/19
Kick Off Dance	RMS	PTA	10/16/19
Kindergarten Fun Night	BWD	PTA	10/23/19
Candy Gram Sale	BKL	Drama Club- Davis & Williver	11/1/19-6/1/20
Clothing Sale	BKL	Drama Club- Davis & Williver	11/1/19-6/1/20
Photos	BKL	Drama Club- Davis & Williver	11/1/19-6/1/20
Refreshments	BKL	Drama Club- Davis & Williver	11/1/19-6/1/20
Ticket Sales	BKL	Drama Club- Davis & Williver	11/1/19-6/1/20
Philly Pretzel Factory Sale	RMS	Class of 2020 Stein	01/2020
Music Clothing Sale	RMS	Music Department-Leone & Paulson	1/6/20-1/20/20
Candy Gram Sale	RMS	Student Council- Cochario & Cantwell	2/1/20-2/14/20
Yankee Candle Sale	RMS	Class of 2020 Stein	02/2020-03/2020
8th Car Wash	RMS	8th Grade DC Trip	10/19/19

Motion; Second; BP FC YC LR KH AT NR

PERSONNEL

1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:

A. Appointments/Resignations

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Clar, Theodore	Movement on Guide	RMS	Senior Custodian	1	Step 9	\$63,515.00	11-000-262-100	9/1/19	6/30/20
D	Dattola, Clara	Appointment	DIST	Substitute Secretary	N/A	N/A	\$95/day	11-1XX	9/17/19	6/30/20
C	Kafalas, Lynn	Resignation	RMS	Staff Assistant / SED.999.CLA.01	0.75	Step 2	\$15,038.69	11-213-100-106	8/30/19	8/30/19
C	Clar, Theodore	Movement on Guide	RMS	Senior Custodian	1	Step 9	\$63,515.00	11-000-262-100	9/1/19	6/30/20
C	Shellenhammer, Keith	Resignation	BKL	Teacher / SED.0999.CLA.30	0.75	Step 4	\$16,219.78	11-213-100-106	9/5/19	9/5/19

B. Additional Compensation

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term
B	Bernstein, Cheryl	20 Yr. Longevity	BKL	Teacher / SSP.001.GUI.03	1.00	MA+30 / 19	\$1,400.00	11-000-218-104	9/1/19	
B	Infantolino, Phil	Stipend Capital Project(s)	DIST	Supervisor of B&G / OMP.999.SBG.01	1.00	Contract	\$5,000.00	12-000-400-100	9/30/19	9/30/19
A	Varley, Melissa	Merit Pay	DIST	GAP.001.CSA.01	1.00	Contract	\$5,161.50	11-000-230-100	9/30/19	9/30/19

C. Athletics/Co-Curricular Appointments/Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Cogan, Kathleen	Appointment	BKL	Home Instructors		\$40 / hr		11-150-100-101	9/1/19	6/30/20
E	Crosetto, Kevin	Appointment	BWD	STEAM Club Advisor	30	\$34/HR	\$1,020.00	11-401-100-101	9/1/19	6/30/20
B	Davis, Jaclyn	Appointment	BKL	Home Instructors		\$40 / hr		11-150-100-101	9/1/19	6/30/20
E	Esteves, Erin	Appointment	RMS	Science Club Advisor	25	\$34/HR	\$850.00	11-401-100-101	9/1/19	6/30/20
E	Fano, Rebecca	Appointment	RMS	Cross Country Coach	18	\$34/HR	\$612.00	11-402-100-101	9/1/19	6/30/20
B	Gatti, Jessica	Appointment	BWD	Home Instructors		\$40 / hr		11-150-100-101	9/1/19	6/30/20
E	Gatti, Jessica	Appointment	BWD	Technology Club Advisor	30	\$34/HR	\$1,020.00	11-401-100-101	9/1/19	6/30/20
B	Goldin, Samantha	Appointment	RMS	Home Instructors		\$40 / hr		11-150-100-101	9/1/19	6/30/20
B	Grice, Kathleen	Appointment	BWD	Home Instructors		\$40 / hr		11-150-100-101	9/1/19	6/30/20
B	Harris, Michaela	Appointment	RMS	Home Instructors		\$40 / hr		11-150-100-101	9/1/19	6/30/20
B	Justice, Mary	Appointment	BKL	Home Instructors		\$40 / hr		11-150-100-101	9/1/19	6/30/20
B	Korab, Kelly	Appointment	RMS	Home Instructors		\$40 / hr		11-150-100-101	9/1/19	6/30/20
E	Korab, Kelly	Appointment	RMS	Morning Supervision (15 mins / day)		\$34/hr		11-403-100-101	9/1/19	6/30/19
E	Leone, Michael	Appointment	RMS	Morning Supervision (15 mins / day)		\$34/hr		11-403-100-101	9/1/19	6/30/19
B	McParland, Brian	Appointment	RMS	Home Instructors		\$40 / hr		11-150-100-101	9/1/19	6/30/20
B	Munzer, Jennifer	Appointment	BKL	Home Instructors		\$40 / hr		11-150-100-101	9/1/19	6/30/20
E	Murray, Patricia	Appointment	BWD	Art Club Advisor	30	\$34/HR	\$1,020.00	11-401-100-101	9/1/19	6/30/20
E	Palmisano, Sharon	Appointment	BWD	Art Club Advisor	30	\$34/HR	\$1,020.00	11-401-100-101	9/1/19	6/30/20
B	Perruso, Christopher	Appointment	RMS	Home Instructors		\$40 / hr		11-150-100-101	9/1/19	6/30/20
E	Putignano, Vincent	Appointment	RMS	Morning Supervision (15 mins / day)		\$34/hr		11-403-100-101	9/1/19	6/30/19
E	Scott, Paige	Appointment	BWD	Drama Club Advisor	45	\$34/HR	\$1,530.00	11-401-100-101	9/1/19	6/30/20
E	Serfozo, Jeremy	Appointment	BWD	Orff Ensemble Advisor	45	\$34/HR	\$1,530.00	11-401-100-101	9/1/19	6/30/20
E	Smoot, Kathryn	Appointment	RMS	WWII Club Advisor	30	\$34/HR	\$1,020.00	11-403-100-101	9/1/19	6/30/20
B	Stein, Karen	Appointment	RMS	Home Instructors		\$40 / hr		11-150-100-101	9/1/19	6/30/20
E	Tighe, Meghan	Appointment	BWD	Helping Hands Advisor	16	\$34/HR	\$544.00	11-401-100-101	9/1/19	6/30/20
E	Tighe, Meghan	Appointment	BWD	Technology Club Advisor	30	\$34/HR	\$1,020.00	11-401-100-101	9/1/19	6/30/20
E	Van Way, Lisa	Appointment	BWD	Drama Club Advisor	45	\$34/HR	\$1,530.00	11-401-100-101	9/1/19	6/30/20
B	Williver, Katie	Appointment	RMS	Home Instructors		\$40 / hr		11-150-100-101	9/1/19	6/30/20
E	Zurbach, Alexis	Rescind Appointment	BKL	Drama Club	55	\$34/HR	\$1,870.00	11-403-100-101	9/1/19	9/1/19

D. Leave

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Enderle, Gina	Dock/Unpaid Leave	BKL	Teacher / REG.001.K25.31	1.00	MA+30/6	\$65,535.00	11-120-100-101	10/17/19	10/21/19
B	Viola, Romina	Maternity Leave	BWD	Teacher / SED.001.RRM.006	1.00	MA / 9-10	\$67,735.00	11-213-100-101	1/20/20	9/1/20

E. Revision

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Meierdierck, Christine	Revise Salary	BKL	Teacher/SSP.001.LIB.01	0.7	MA+30/14	\$53,714.05	11-213-100-101	9/1/19	
B	Munzer, Jennifer	Revise Salary	BKL	Teacher SED.001.LLD.03	1	MA / 10	\$67,735.00	11-204-100-101	9/1/19	6/30/20

F. Student Teaching

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
F	McBride, Colin	Observation	RMS	FDU - Social Studies (Smoot)					10/1/19	11/30/19

Motion; Second; BP FC YC LR KH AT NR

2. **Approve** the completion of the following qualitative merit goals and quantitative merit goals for the FY19 for the Superintendent of Schools. (On file in Administration Offices)

Quantitative Goal #1: After reviewing the PARCC scores from 2018, our fourth grade math scores were at 58% scoring a four and a five. In the year, 2019, the superintendent will work with teachers to achieve a 5% average increase on the math scores on the PARCC in fourth grade. 2.33% for 4% and 1.33% for 3% of an increase.

Motion; Second; BP FC YC LR KH AT NR

3. **Approve** the submission of the following FY20 merit goals for the School Business Administrator. (On file in Administration Offices)

- a. Quantitative Goal #1 – Participation in Sustainable Jersey for Schools (SJS) Briarwood-The program consists of 3 categories and 19 subcategories including Diversity/Equity, student staff wellness, Board leadership, student learning, green cleaning and waste management to name a few. Completion of activities earning points and achievement of Bronze Status (150 points).
- b. Quantitative Goal #2 – Participation in Sustainable Jersey for Schools (SJS) Brooklake-The program consists of 3 categories and 19 subcategories including Diversity/Equity, student staff wellness, Board leadership, student learning, green cleaning and waste management to name a few. Completion of activities earning points and achievement of Bronze Status (150 points).
- c. Quantitative Goal #3 – Participation in Sustainable Jersey for Schools (SJS) Ridgedale-The program consists of 3 categories and 19 subcategories including Diversity/Equity, student staff wellness, Board leadership, student learning, green cleaning and waste management to name a few. Completion of activities earning points and achievement of Bronze Status (150 points).
- d. Qualitative Goal #1 – Participation in Sustainable Jersey for Schools (SJS) Briarwood- The establishment of a school garden/school recycling center/campus wellness circuit training/outdoor classroom/community garden agreement (5 year commitment) **Year-One-Establishment of a school garden.**
- e. Qualitative Goal #2 – Participation in Sustainable Jersey for Schools (SJS) Brooklake- The establishment of a school garden/school recycling center/campus wellness circuit training/outdoor classroom/community garden agreement (5 year commitment) **Year-One-Establishment of a school garden.**

Motion; Second; BP FC YC LR KH AT NR

CURRICULUM

Upon recommendation of the Superintendent, move to:

1. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report.

Motion; Second; BP FC YC LR KH AT NR

FINANCE

1. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
10/21-23/19	CAPONEGRO, STEVEN	NJSBA Conference Atlantic City, NJ Est. Cost \$700.00	9/6/19
9/19/19	CRIMI, FABIENNE	Morris County SBA Meeting Mountain Lakes, NJ Est. Cost \$0 Mileage \$6.00	8/29/19
10/21-23/19	CRIMI, FABIENNE	NJSBA Conference Atlantic City, NJ Est. Cost \$700.00	9/6/19
10/22-23/19	CSATLOS, JOHN	NJSBA Conference Atlantic City, NJ Est. Cost \$700.00	9/6/19
10/21-23/19	INFANTOLINO, PHILIP	NJSBA Conference Atlantic City, NJ Est. Cost \$700.00	9/6/19
10/21-23/19	HEINOLD, KRISTINA	NJSBA Conference Atlantic City, NJ Est. Cost \$700.00	9/6/19
10/21-23/19	RITRIVI, NICHOLAS	NJSBA Conference Atlantic City, NJ Est. Cost \$700.00	9/6/19
10/21-23/19	ROZEK, LINDA	NJSBA Conference Atlantic City, NJ Est. Cost \$700.00	9/17/19
10/21-23/19	THOMAS, ALITA	NJSBA Conference Atlantic City, NJ Est. Cost \$700.00	9/6/19
10/21-23/19	PERILLO, BRIAN	NJSBA Conference Atlantic City, NJ Est. Cost \$700.00	9/17/19

Motion; Second; BP FC YC LR KH AT NR

2. Approve the following Out of district Placements:

Case#	Placement	ESY 2019	SY2020
#19/20-004	ESCoF MC- Central Park School	\$ 4,000.00	\$65,230.00
#19/20-005	Madison Public Schools		\$20,000.00

Motion; Second; BP FC YC LR KH AT NR

3. Approve contracting with LAN Associates, Architect of Record for professional services related to Capital Project ##1530-015-19-3000 Security Entrance Briarwood School per proposal \$24,400.00.

Motion; Second; BP FC YC LR KH AT NR

4. Approve a contract with the Morris Union Jointure Commission for the Services of a Board Certified Behavior Analysis Professional for the period September 9 - October 31, 2019 at a rate of \$256.00/half-day.

Motion; Second; BP FC YC LR KH AT NR

5. Approve contracting with Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc. for the 2019/2020 fiscal year for the purpose of completing Speech/Language, Educational and Psychological Evaluations at a cost \$800.00/evaluation as proposed.

- Motion; Second; BP FC YC LR KH AT NR
6. Approve contracting with Elizabeth Lodge for Sign Language Interpretation Services for the 2019/2020 fiscal year at a rate of \$45.00/hr.

Motion; Second; BP FC YC LR KH AT NR

FACILITIES

- 1. Approve** the following facility requests:

Organization	Location	Date
FPEA Meeting	BWD Room 45	September 19, 2019
FPEA Meetings	BWD, BKL, RMS; Staff Lounge; Media Center	September 2019-June 2020
Girl Scout Troop (Hardell)	BWD Teacher's Lounge	October 2019-June 2020
8th Grade Car Wash	RMS Front of RMS	October 19, 2019
Girl Scout Troop (Kamdar)	BKL Teacher's Lounge	October 2019-May 2019

Motion; Second; BP FC YC LR KH AT NR

- 2. Approve** submission of the Annual Health and Environmental Safety Checklist.

Motion; Second; BP FC YC LR KH AT NR

- 3. Approve** the submission of the following plan(s)/document(s) for the 2019-2020 fiscal year;
(*On file in Administration Office*)

- Integrated Pest Management
- Indoor Air Quality
- AHERA
- Right to Know Survey Update

Motion; Second; BP FC YC LR KH AT NR

- 4. Approve** rescinding the following Applications to the State of NJ Department of Education, County Morris for the 2019-2020 School Year approved on August 26, 2019.

Brooklake Dual Use of Educational Space Room 24 SGI/OT,PT

Motion; Second; BP FC YC LR KH AT NR

TRANSPORTATION

- 1. Approve** the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
RMS	Grade 7 Staff	10/10--11/19	Happiness is Camping Trip Hardwick Township, NJ	Gr. 7
RMS	Powers	11/12/19	Jets Facility Florham Park, NJ	Gr. 6
BWD	Van Way	11/15/19	Museum of Early Trades Madison, NJ	Gr. 2
BWD	Van Way	11/19/19	Museum of Early Trades Madison, NJ	Gr. 2

BWD	Van Way	11/22/19	Museum of Early Trades Madison, NJ	Gr. 2
BKL	Pompei	3/10/20	MPAC Morristown, NJ	Gr. 4

Motion; Second; BP FC YC LR KH AT NR

K. OLD BUSINESS/NEW BUSINESS:

L. CORRESPONDENCE/COMMUNICATIONS:

M. PUBLIC COMMENT-OPEN:

N. ADJOURNMENT

Move to adjourn the meeting at ___p.m.