

## **FLORHAM PARK BOARD OF EDUCATION**

Regular Public Meeting, March 25, 2019

Ridgedale Middle School Auditorium

67-71 Ridgedale Avenue

### **MINUTES**

(Formal action will be taken on the following)

**Executive Session 6:30pm**

**Public Session 7:00pm**

Mission Statement The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

#### **2018-2019 Board Goals**

- To fortify and strengthen the unification of the Board team with a focus on governance.
- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.

#### **2018-2019 District Goals**

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

**A. CALL TO ORDER**

**B. ROLL CALL**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Ms. Crimi (Fabienne)	X	
Ms. Cali (Yvonne)	X	
Ms. Rozek(Linda)		X
Mr. Shanley (Skip)	X	
Ms. Heinold (Kristina)	X	
Ms. Thomas (Alita)		X
Mr. Ritriivi (Nicholas)	X	

**C. EXECUTIVE SESSION**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; YC      Second; FC

5 yes, 0 no

**D. RECONVENE PUBLIC SESSION**

Motion by Ms. Cali to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:03 p.m. Said motion was seconded by Mr. Ritriivi.

**E. FLAG SALUTE**

**F. SUNSHINE STATEMENT**

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**G. SUPERINTENDENT'S REPORT** - Dr. Varley reported;

- Enrollment as of this meeting is 994 students.
- The HIB Report since the last meeting includes 5 cases reported with one at Ridgedale rising to the level of an HIB confirmation.
- The Drill Report since the last meeting contains all required drills.
- NJSBA - Certified Board Member Awards were given to Mr. Ritrivi, Ms. Cali and Ms. Crimi.
- Mr. Leone introduced the RMS Jazz Band and played for the audience.

**H. PUBLIC COMMENT-AGENDA ITEMS**

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.) There were no comments at this time.

**I. COMMITTEE REPORTS**

Policy- Mr. Shaley reviewed tonight's resolutions and meeting held on 3/18/19.

Personnel- Mr. Shanley reviewed the resolutions and staffing for custodial transfer and summer assignments.

Finance/Facility- Ms. Crimi reviewed the committee's meeting of 3/19/19. The committee will meet tomorrow to discuss the future bond referendum.

Transportation - Ms. Crimi reviewed the committee's meeting of 3/19/19.

H.P.R.H.S Articulation- Ms. Crimi gave an overview of the most recent meeting which highlighted the FY20 Budget. Other items of interest were affiliations with Seton Hall and Rutgers Universities, wellness day and increased staffing for FY20.

Teacher Administrator Board- Ms. Cali stated the committee met this evening to discuss, panic alarms, special education goals, contracting with Insight and part time teacher responsibilities.

Project Community Pride- There was no report.

Borough Liaison- Mr. Shanley stated the last meeting highlighted officers awarded for their roles in saving lives.

**J. RESOLUTIONS**

**POLICY**

**Upon recommendation of the Superintendent, move to:**

1. **Approve** the minutes of the February 25 , 2019 Regular Board Meeting.  
Motion; SS      Second; KH      5 yes, 0 no
2. **Approve** the minutes of the February 25 , 2019 Regular Board Meeting Executive Session.  
Motion; SS      Second; KH      5 yes, 0 no
3. **Approve** the minutes of the March 18, 2019 Curriculum Work Session Meeting.  
Motion; SS      Second; KH      5 yes, 0 no



**PERSONNEL**

**1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

**A. Appointments/Resignations**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Bassolino, Andrew	Appointment	BKL	Senior Custodian / OMP.999.CUS.05 (Replacing KL)	1.00	Step 12	\$71,830.00	11-000-262-100	7/1/19	6/30/20
D	Cohorsky, Andrew	Appointment	DIST	Summer Custodian	N/A	N/A	\$9.00/HR	11-000-262-100	7/8/19	8/16/19
D	Csatlos, George	Appointment	DIST	Summer Custodian	N/A	N/A	\$9.00/HR	11-000-262-100	7/8/19	8/16/19
D	Csatlos, John	Appointment	DIST	Summer Custodian	N/A	N/A	\$9.00/HR	11-000-262-100	7/8/19	8/16/19
D	Defranco, Thomas	Appointment	DIST	Summer Custodian	N/A	N/A	\$9.00/HR	11-000-262-100	7/8/19	8/16/19
D	Haynes, Alan	Appointment	DIST	Summer Custodian	N/A	N/A	\$9.00/HR	11-000-262-100	7/8/19	8/16/19
D	Jackson, Shariff	Appointment	DIST	Summer Custodian	N/A	N/A	\$9.00/HR	11-000-262-100	7/8/19	8/16/19
D	Jannicelli, John	Appointment	DIST	Summer Custodian	N/A	N/A	\$9.00/HR	11-000-262-100	7/8/19	8/16/19
D	Noori, Fauzia	Appointment	DIST	Summer Custodian	N/A	N/A	\$9.00/HR	11-000-262-100	7/8/19	8/16/19
D	Timmons, Daniel	Appointment	DIST	Summer Custodian	N/A	N/A	\$9.00/HR	11-000-262-100	7/8/19	8/16/19
D	Varley, Emily	Appointment	DIST	Summer Custodian	N/A	N/A	\$9.00/HR	11-000-262-100	7/8/19	8/16/19
C	Velardi, Dawn	Appointment	BWD	Staff Assistant / SED.999.CLA.10	0.75	Step 1	\$14,010.86	11-213-100-106	4/1/19	6/30/19
D	Welby, Sean	Appointment	DIST	Summer Custodian	N/A	N/A	\$9.00/HR	11-000-262-100	7/8/19	8/16/19

**B. Leave of Absence**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Alves, Lauren	Dock/Unpaid	BKL	Staff Assistant / SED.999.CLA.36	0.75	Step 3	\$14,894.43	11-213-100-106	4/8/19	4/12/19
C	Alves, Lauren	Dock/Unpaid	BKL	Staff Assistant / SED.999.CLA.36	0.75	Step 3	\$14,894.43	11-213-100-106	4/26/19	5/3/19
B	Murray, Charles	Paid Medical Leave	RMS	Teacher / SED.001.RRM.14	1.00	MA+30 / 12	\$72,850.00	11-213-100-101	2/28/19	6/30/19

**C. Student Teacher**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
F	Kratch, Amy	Appointment	RMS	FDU: Gr. 8 Math (L. Defonte)	6	N/A	N/A	N/A	3/22/19	3/22/19
F	Santiago, Amanda	Appointment	RMS	School Psychologist (K. Rinaldi)	20	N/A	N/A	N/A	3/29/19	5/30/19

**D. Additional Compensation**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Benton, Gary	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.01	1.00	N/A	\$32.85	11-000-270-161	7/1/17	6/30/18
C	Benton, Gary	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.01	1.00	N/A	\$33.90	11-000-270-161	7/1/18	6/30/19
C	Benton, Gary	Retroactive Compensation	DIST	Bus Driver / STS.999.SBD.01	1.00	N/A	\$2,364.11	11-000-270-161	3/29/19	3/29/19
C	Dannic, Roger	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.03	1.00	N/A	\$39.90	11-000-270-161	7/1/17	6/30/18
C	Dannic, Roger	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.03	1.00	N/A	\$41.18	11-000-270-161	7/1/18	6/30/19
C	Dannic, Roger	Retroactive Compensation	DIST	Bus Driver / STS.999.SBD.03	1.00	N/A	\$2,836.10	11-000-270-161	3/29/19	3/29/19
C	Robertson, Alan	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.05	1.00	N/A	\$39.90	11-000-270-160	7/1/17	6/30/18
C	Robertson, Alan	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.05	1.00	N/A	\$41.18	11-000-270-160	7/1/18	6/30/19
C	Robertson, Alan	Retroactive Compensation	DIST	Bus Driver / STS.999.SBD.05	1.00	N/A	\$2,697.27	11-000-270-160	3/29/19	3/29/19
C	Schramm, Robert	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.08	1.00	N/A	\$34.03	11-000-270-161	7/1/17	6/30/18
C	Schramm, Robert	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.08	1.00	N/A	\$35.12	11-000-270-161	7/1/18	6/30/19
C	Schramm, Robert	Retroactive Compensation	DIST	Bus Driver / STS.999.SBD.08	1.00	N/A	\$2,228.16	11-000-270-161	3/29/19	3/29/19

C	Spiegel, Steven	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.07	1.00	N/A	\$39.90	11-000-270-161	7/1/17	6/30/18
C	Spiegel, Steven	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.07	1.00	N/A	\$41.18	11-000-270-161	7/1/18	6/30/19
C	Spiegel, Steven	Retroactive Compensation	DIST	Bus Driver / STS.999.SBD.07	1.00	N/A	\$3,160.73	11-000-270-161	3/29/19	3/29/19
C	Stevens, Drew	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.06	1.00	N/A	\$39.90	11-000-270-160	7/1/17	6/30/18
C	Stevens, Drew	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.06	1.00	N/A	\$41.18	11-000-270-160	7/1/18	6/30/19
C	Stevens, Drew	Retroactive Compensation	DIST	Bus Driver / STS.999.SBD.06	1.00	N/A	\$3,118.14	11-000-270-160	3/29/19	3/29/19
C	Tierney, Thomas	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.02	1.00	N/A	\$27.26	11-000-270-163	7/1/17	6/30/18
C	Tierney, Thomas	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.02	1.00	N/A	\$28.13	11-000-270-163	7/1/18	6/30/19
C	Tierney, Thomas	Retroactive Compensation	DIST	Bus Driver / STS.999.SBD.02	1.00	N/A	\$857.83	11-000-270-163	3/29/19	3/29/19
C	Williams, Edward	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.09	1.00	N/A	\$31.69	11-000-270-161	7/1/17	6/30/18
C	Williams, Edward	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.09	1.00	N/A	\$32.70	11-000-270-161	7/1/18	6/30/19
C	Williams, Edward	Retroactive Compensation	DIST	Bus Driver / STS.999.SBD.09	1.00	N/A	\$2,235.56	11-000-270-161	3/29/19	3/29/19

**E. Resignation/Termination**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Orlovsky, Laurie	Resignation	DIST	Substitute Teacher	N/A	N/A	\$95.00/day	11-1XX	3/19/19	N/A

Motion; SS      Second; KH      5 yes, 0 no

**CURRICULUM**

**Upon recommendation of the Superintendent, move to:**

- Be It Resolved**, that the board accepts and approved the Superintendent's current to date bullying report.

Motion; SS      Second; NR      5 yes, 0 no

- Be It Resolved**, that the board accepts and approved to updated the previously approved Creative Curriculum for Preschool, 4th Edition program to the latest version of the program, the Creative Curriculum for Preschool, 6th Edition.

Motion; SS      Second; NR      5 yes, 0 no

- Be It Resolved**, that the board accepts and approved the Future Ready Schools Vision (FRSV) Task Force.

Motion; SS      Second; NR      5 yes, 0 no

**FINANCE**

**1. Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
3/19/19	Stiles, James	MUJC Technology Subcommittee - New Providence, NJ, Fees plus Mileage	1/15/19
3/22/19	Caponegro, Steven	FDU - Professional Development Planning Committee Meeting with K-12 districts, Fees plus Mileage	2/19/19
3/14/19	Beam, Meghan	MUJC on ABA and SLP Workshop, Fees plus Mileage	12/11/18
3/15/19	Orlando, Yvonne	Social Emotional Learning (SEL) and Conflict Resolution Workshop at the MUJC, Fees plus Mileage	2/5/19
3/13/19	Tierney, Kaitlynn	St Elizabeth Social Emotional Workshop	1/9/19

Motion; NR      Second; YC      5 yes, 0 no

**2. Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through February 28, 2019 in the amount(s) of \$1,936,089.46. *(On file in Administration Office)*

Motion; NR      Second; YC      5 yes, 0 no

**3. Approve** the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary's (A148) Report for the Month (s) of February 2019      Business Administrator / Board Secretary

Treasurer's (A149) Report for the Month(s) of February 2019      Business Administrator / Board Secretary

Motion; NR      Second; YC      5 yes, 0 no

**4. Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for February 28, 2019 in the amount(s) of \$169,502.52. *(On file in Administration Office)*

Motion; NR      Second; YC      5 yes, 0 no

**5. BE IT RESOLVED**, that the Florham Park Board of Education approves, that as of February 28, 2019 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; NR      Second; YC      5 yes, 0 no

**6. Approve** the following change in out of district placement for the period March 2019 - June 2019;

- 18/19-009 Lakeview Learning Center \$30,594.88

Motion; NR Second; YC 5 yes, 0 no

**FACILITIES**

**TRANSPORTATION**

**1. Approve** the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
BWD	Van Way, Lisa	5/7/19	Frelinghuysen Arboretum	2nd Grade
BWD	Fellippello, Jennifer	5/10/19	Frelinghuysen Arboretum	2nd Grade
BWD	Stumpf, Jane	5/15/19	Frelinghuysen Arboretum	2nd Grade
RMS	Russo, Jayme	5/16/19	Clean Ocean Actions 31st Annual Spring Student Summit, Gateway National Park	6-8 Science
RMS	Foster, Robert	5/30/19	Statue of Liberty, Liberty State Park	7th Grade
BKL	Perlee, Marissa	6/6/19	Ridgedale Middle School - Move Up Day	5th Grade
BKL	Perlee, Marissa	6/7/19	Ridgedale Middle School - Move Up Day	5th Grade
RMS	Roberts, Kerin	6/17 & 6/18/19	Great Swamp Outdoor Education Center	6th Grade

Motion; FC Second; NR 5 yes, 0 no

**K. OLD BUSINESS/NEW BUSINESS:** Mr. Ritirivi commented on the work Dr. Caponegro and Mr. Christ have completed to assist in updating information sent to Great Schools. Mr. Ritirivi highlighted the success of student Mary Korab in the National Geography Bee. Ms. Crimi highlighted the success of the Brooklake STEM project night. Mr. Shanley highlighted events/discussion at the recent Morris County School Boards Assoc.

**L. CORRESPONDENCE/COMMUNICATIONS:**

**M. PUBLIC COMMENT-OPEN:** Mayor Taylor provided information on Bi-Monthly meeting with local publications and the upcoming May 6th meeting with Morris County Freeholders. Councilman Zuckerman recognized the great STEM event at Brooklake and thanked Dr. Caponegro for inviting the senior citizens of Florham Park. Ms. Heinold and Mr. Shanley highlighted the philanthropic fundraising activities of the Ridgedale Sixth Graders. Mr. Shanley highlighted the recent DARE fundraising event at the Prudential Center.

**N. ADJOURNMENT**

Ms. Cali moved to adjourn the meeting at 7:46 p.m. The motion received a second from Ms. Crimi and was approved by unanimous consent.