

## **FLORHAM PARK BOARD OF EDUCATION**

Regular Public Meeting, December 16, 2019

Ridgedale Middle School Auditorium

67-71 Ridgedale Avenue

### **MINUTES**

**Executive Session 6:30pm**

**Public Session 7:00pm**

Mission Statement The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

#### **2019-2020 Board Goals**

- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.
- Support the development/implementation of the district's Social-Emotional Learning initiative.
- Recognize the accomplishments of staff and students.

#### **2019-2020 District Goals**

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

**A. CALL TO ORDER**

**B. ROLL CALL**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mr. Perillo (Brian)	X	
Ms. Crimi (Fabienne)	X	
Ms. Cali (Yvonne)	X	
Ms. Rozek(Linda)	X	
Ms. Heinold (Kristina)	X	
Ms. Thomas (Alita)	X	
Mr. Ritrivi (Nicholas)	X	

**C. EXECUTIVE SESSION**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; AT      Second; YC

7 yes, 0 no

**D. RECONVENE PUBLIC SESSION**

Motion by Ms. Thomas to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:00 p.m. Said motion was seconded by Ms. Crimi.

**E. FLAG SALUTE**

**F. SUNSHINE STATEMENT**

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**G. SUPERINTENDENT'S REPORT - Dr. Caponegro reported on the following:**

1. Current Enrollment is 1005
2. HIB Report
3. Drill Report
4. Referendum Communication Update
5. NJC4EPC
6. 1st Future Partnership Articulation Meeting (FPPS/HPRHS/FDU)
7. QSAC Extension - April 6th
8. RMS Beacon Update
9. Superintendent Kudos!
10. Brooklake Fall Celebration Video
11. Briarwood Holiday Concert Presentation - Mr. Serfoso and students performed various songs from this year's concert.

**H. PUBLIC COMMENT-AGENDA ITEMS**

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.) No comments at this time.

**I. COMMITTEE REPORTS**

Policy- Ms. Cali reported on the meeting of 12/9/19.

Personnel- Ms. Cali reported on the meeting of 12/9/19.

Finance/Facility- Ms. Crimi reported on the meeting of 12/9/19. Specifically on the upcoming Bond Sale and scheduling of capital projects.

Transportation - Ms. Crimi reported on the meeting of 12/9/19.

H.P.R.H.S Articulation- Ms. Crimi reported on the most recent meeting, highlighting student achievement.

Teacher Administrator Board- No report.

Project Community Pride- No report.

Borough Liaison- Councilman Zuckerman reported a new officer was hired in replacement of retiring Lt. Bartell. The Borough is moving to being self insured for health benefits.

**J. RESOLUTIONS**

**POLICY**

**Upon recommendation of the Superintendent, move to:**

1. **Approve** the minutes of the November 25, 2019 Regular Board Meeting.  
Motion; YC Second; AT 7 yes, 0 no
2. **Approve** the minutes of the November 25, 2019 Regular Board Meeting Executive Session.  
Motion; YC Second; AT 7 yes, 0 no
3. **Approve** the minutes of the December 9, 2019 Curriculum Work Session Meeting.  
Motion; YC Second; AT 7 yes, 0 no
4. **Approve** the following events/fundraisers for the 2019-2020 school year;

Fundraiser	School	Organization/Staff Member	Dates
American Heart Association	BWD/BKL	Gilligan	4/22/20

Motion; YC Second; AT 7 yes, 0 no

**PERSONNEL**

1. **Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

**A. Appointments/Resignations**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
A	O'Connor, Christy	Appointment	RMS	Interim Supervisor of Curriculum/IIP.001.SUP.02		\$166.67	Per Day	11-000-221-104	11/26/19	1/1/20

**B. Additional Compensation**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
E	Russo, Richard J.	Appointment	BKL	Drama Club	55	\$34/HR	\$1,870.00	11-403-100-101	12/17/19	6/30/20
E	Russo, Richard J.	Appointment	BKL	Chess Club Advisor	12	\$34/HR	\$408.00	11-403-100-101	12/17/19	6/30/20

**C. Revisions:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
D	Haynes, Alan	Revise Start Date	DIST	Substitute Custodian	1		\$15/HR		11/15/19	
E	Kaluzavich, David	Rescind Appointment	BKL	Chess Club Advisor	12	\$34/HR	\$408.00	11-403-100-101	11/25/19	11/25/19
B	Ventola, Allison	Salary Adjustment	BKL	Teacher/SED.001.RRM.18	0.7	MA+30/1	\$43,123.50	11-213-10-101	9/1/19	

**D. Student Teaching**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
F	Palmucci, Adriana	Student Teaching	BKL	Seton Hall: 3-5 (Cogan)					1/2/20	5/1/20
F	Williams, Kaiden	Student Teaching	BKL	Seton Hall: 3-5 (Bregman)					1/2/20	5/1/20

**E. Leave of Absences:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Frishberg, Rachel	Dock/Unpaid Leave	BKL	Teacher / SED.001.RRM.02	1.00	MA / 4	\$60,405.00	11-213-100-101	3/10/20	3/13/20
D	Pearl, Bruce	Leave of Absence	DIST	Bus Aide / STS.999.BSA.04	1.00	Step 5	\$17,332.80	11-000-270-107	12/19/19	3/20/20

Motion; YC Second; AT 7 yes, 0 no

**CURRICULUM**

**Upon recommendation of the Superintendent, move to:**

- Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report.

Motion; YC Second; AT

7 yes, 0 no

**FINANCE**

- Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
12/6/19	Bernstein, Cheryl	Enhancing Your Clinical Toolbox: Cognitive Behavior Therapy for Childhood Anxiety Est. Cost \$160 New Brunswick, NJ	12/2/19
1/30-31/20	Caponegro, Steve	Techspo Conference Atlantic City, NJ Est. Cost \$700.00	12/6/19
1/8/2020	Chapin, Susan	MUJC Workshop New Providence, NJ Est. Cost \$140	12/6/19
12/13/2019	Esposito, Nicholas	NJEC The Intersection of Technology and Social & Emotional Learning Cost \$0	12/8/19
1/23/2020	Ford, Alecia	MUJC Workshop New Providence, NJ Est. Cost \$140	12/8/19
1/27-29/2020	Keenan, Kathleen	TC Coaching Institute- cost \$800	12/8/19
5/6/2020	Klymko, Lindsay	TC Critical Literacies Across the Curriculum, as a Way to See the Worlds NY, NY (\$0)	12/8/19
12/16/2019	Micone, Kacey	TCRWP Bernardsville, NJ	12/8/19

Motion; FC Second; AT

7 yes, 0 no

- Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through October 31, 2019 and November 30, 2019 in the amount(s) of \$2,396,724.60 and \$1,869,769.54 respectively. *(On file in Administration Office)*

Motion; FC Second; AT

7 yes, 0 no

- Approve** the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary's (A148) Report for the Month (s) of  
October 2019 and November 2019

Business Administrator /  
Board Secretary

Treasurer's (A149) Report for the Month(s) of  
October 2019 and November 2019

Business Administrator /  
Board Secretary

Motion; FC Second; AT

7 yes, 0 no

- Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for October 31, 2019 and November 30, 2019 in the amount(s) of \$159,296.56 and \$3,110.60 respectively. *(On file in Administration Office)*

Motion; FC Second; AT

7 yes, 0 no

5. **BE IT RESOLVED**, that the Florham Park Board of Education approves, that as of October 31, 2019 and November 30, 2019 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; FC Second; AT

7 yes, 0 no

6. **WHEREAS**, the Florham Park Board of Education has established December 17, 2019 for the Sale of Bonds in the amount of \$24,578,000, and

**WHEREAS**, it is necessary and appropriate to receive said funds in a separate bank account for the accounting of Capital Project Funds,

**NOW, THEREFORE BE IT RESOLVED**, that the Florham Park Board of Education establish Capital Projects MMA #42020190 at Valley Bank for the purpose of accounting for Bond Sale Proceeds and Capital Project Expenses, and

**NOW THEREFORE BE IT FURTHER RESOLVED**, that the School Business Administrator invest said funds to maximize interest earned and project cash flow accounting for all interest earned as transferable to the District's General Fund at fiscal year end.

Motion; FC Second; AT

7 yes, 0 no

7. **Approve** cancelling the following outdated(stale) checks of the Treasurer's Account per the Treasurer of School Monies;

<u>Date</u>	<u>Check#</u>	<u>Amount</u>
09/28/2017	30579	\$ 334.00
01/30/2018	31363	\$ 157.98
04/30/2018	31740	\$ 42.76
06/30/2018	32048	\$ 21.49
06/30/2018	32069	\$ 222.22
06/30/2018	32070	\$ 45.00
06/30/2018	32075	\$ 216.56
06/30/2018	32080	\$ 525.00
06/30/2018	32091	\$ 165.50
06/30/2018	32104	\$4,170.00
12/10/2018	32859	\$ 325.00
01/31/2019	33100	\$ 16.58
02/28/2019	33229	\$ 21.99

Motion; FC Second; AT

7 yes, 0 no

**FACILITIES**

1. **Approve** the following facility requests:

<b>Organization</b>	<b>Location</b>	<b>Date</b>
Girl Scout Troop (Wronko)	Brooklake School Gym	April 2020
Florham Park Thunder	Brooklake School Gym	Jan-Mar 2020
Florham Park Education Foundation	BOE Conference Room	Jan-Dec 2020

Motion; FC Second; AT

7 yes, 0 no

**TRANSPORTATION**

**1. Approve the following Transportation Route for the 2019/20 school year:**

<u>Route#</u>	<u>To</u>	<u>Effective</u>	<u>Amount\$</u>
BLKZW1	Brooklake School	10/1/19	\$2,000.00

Motion; FC Second; AT 7 yes, 0 no

**2. Approve the following field trips:**

<u>School</u>	<u>Staff Member</u>	<u>Date</u>	<u>Trip Location</u>	<u>Class/Group</u>
BKL/RMS	Munzer/Montasr	1/10/20	Florham Park Public Library Florham Park, NJ	LLD BKL/RMS
BKL/RMS	Munzer/Montasr	2/11/20	LifeTown Livingston, NJ	LLD Gr. 3-8

Motion; FC Second; AT 7 yes, 0 no

**K. OLD BUSINESS/NEW BUSINESS:**

- January 2020 Reorganization Meeting Date/Time - The board discussed.

Mr. Ritirivi motioned and Ms. Thomas provided a second to approve Monday, January 6, 2020 6:30pm Board of Education Conference Room as the Reorganization Public Meeting.

Motion; NR Second; AT 7 yes, 0 no

**L. CORRESPONDENCE/COMMUNICATIONS:** There were none at this time.

**M. PUBLIC COMMENT-OPEN:**

**N. ADJOURNMENT**

Ms. thomas motioned to adjourn the regular public meeting at 7:44p.m. The motion received a second from Ms. Crimi and passed by unanimous consent.

Respectfully submitted,



John Csatos  
Business Administrator/Board Secretary