

## **FLORHAM PARK BOARD OF EDUCATION**

Regular Public Meeting, August 26, 2019

Ridgedale Middle School Auditorium

67-71 Ridgedale Avenue

### **MINUTES**

**Executive Session 6:30pm**

**Public Session 7:00pm**

Mission Statement The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

#### **2018-2019 Board Goals**

- To fortify and strengthen the unification of the Board team with a focus on governance.
- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.

#### **2018-2019 District Goals**

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

**A. CALL TO ORDER**

**B. ROLL CALL**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mr. Perillo (Brian)		<b>X</b>
Ms. Crimi (Fabienne)	<b>X</b>	
Ms. Cali (Yvonne)	<b>X</b>	
Ms. Rozek(Linda)	<b>X</b>	
Ms. Heinold (Kristina)	<b>X</b>	
Ms. Thomas (Alita)	<b>X</b>	
Mr. Ritrivi (Nicholas)		<b>X</b>

Note; Ms. Thomas and Ms. Crimi attending via teleconference

**C. EXECUTIVE SESSION**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion;                      Second;                      BP      FC      YC      LR      KH      AT      NR

**D. RECONVENE PUBLIC SESSION**

Motion by Ms. Cali to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:12 p.m. Said motion was seconded by Ms. Heinold.

**E. FLAG SALUTE**

**F. SUNSHINE STATEMENT**

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

### **G. SUPERINTENDENT'S REPORT- Dr. Caponegro reported:**

- NJSBA Charlene Peterson-Board Goals Activity is being tabled and moved to September.
- Current Enrollment to date is 989 students
- The HIB Report for August included no incidents reported and/or investigated.
- 2019/20 Initiatives & Summer Happenings were highlighted in the areas of
  - ELA
  - Math
  - Social Emotional Learning
  - Expansion of Special Education Services & Programs
- Summer Projects of completion
- A Referendum Committee has been meeting to formulate a Q&A narrative, flyer and other communications for a public information campaign
- The FPPS/Borough of Florham Park administration met as part of an articulation initiative. Discussion centered on continuing shared services and promotion of referendum information.
- The Interim Executive County Superintendent conducted a collegial site visit. Ms. Angelica Allen-McMillan was happy to be invited and noted we were the first in her tenure in Morris County. It was a valuable experience with many ideas and stories shared.
- SLEO-3 Officers Update - Dr. Caponegro reported all officers are now hired. Logistics will be finalized during this week and next weeks orientation.

### **H. PUBLIC COMMENT-AGENDA ITEMS**

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

### **I. COMMITTEE REPORTS**

Policy- Ms. Cali reviewed the minutes to the meeting of 8/19/19.

Personnel- Ms. Cali reviewed the minutes to the meeting of 8/19/19.

Finance/Facility- Ms. Rozek reviewed the minutes to the meeting of 8/19/19.

Transportation - Ms. Rozek reviewed the minutes to the meeting of 8/19/19.

H.P.R.H.S Articulation- There was no report.

Teacher Administrator Board- There was no report.

Project Community Pride- There was no report.

Borough Liaison- There was no report.

Ms. Crimi was excused from the remainder of the meeting.

### **J. RESOLUTIONS**

#### **POLICY**

**Upon recommendation of the Superintendent, move to:**

1. **Approve** the minutes of the July 29, 2019 Regular Board Meeting.

Motion; YC      Second; KH      4 yes, 0 no

2. **Approve** the minutes of the July 29, 2019 Regular Board Meeting Executive Session.

Motion; YC      Second; KH      4 yes, 0 no

**3. Approve the minutes of the August 19, 2019 Curriculum Work Session Meeting.**

Motion; YC Second; KH

4 yes, 0 no

**4. Approve the following events/fundraisers for the 2019-2020 school year:**

Fundraiser	School	Organization/Staff Member	Dates
Apparel Fundraiser	RMS	Athletic Department	9/15/19-6/30/20
Drama Performance-Yes, Virginia, There is a Santa Claus	RMS	RMS Theater	12/6/19-12/7/19
Plant Sale	RMS	Botany Club	9/15/19-6/30/20
Printed Button Sales	RMS	Tech Club	9/15/19-6/30/20

Motion; YC Second; KH

4 yes, 0 no

**PERSONNEL**

**1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

**A. Appointments/Resignations**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Artigliere, Jeannie	Appointment	ESY19	Staff Assistant		100 Hours	Per Contract	N/A	7/8/19	8/9/19
B	Chiaravallo, Joseph	Appoint	BKL	Teacher in Charge			\$0.00		9/1/19	6/30/20
C	Costa, Kathleen	Resignation	BWD	Staff Assistant / SED.999.CLA.06	1	Step 2	\$15,038.69	11-000-217-100	8/19/19	8/19/19
A	Csatlos, John	Salary	DIST	Business Administrator / CAP.001.SBA.01	1	BA/CPA/PSA/QPA	\$155,448.00	11-000-251-100	7/1/19	
B	Davis, Jaclyn	Appoint	BKL	Teacher in Charge			\$0.00		9/1/19	6/30/20
B	Grice, Kathleen	Appointment	BWD	Multiple Disabilities/SED.001.MDP.01	1	MA/3	\$59,505.00	11-212-100-101	9/1/19	
B	Kuzemczak, Donna	Appoint	BKL	Teacher in Charge			\$0.00		9/1/19	6/30/20
B	Mullen, Mairead	Resignation	RMS	Special Ed Teacher / SED.001.RRM.19	1.00	BA / 1	\$51,605.00	11-213-100-101	7/31/19	7/31/19
B	Putignano, Vincent	Appointment	RMS	Special Ed Teacher/SED.001.RRM.11	1	BA/1	\$51,605.00	11-213-100-101	9/1/19	
B	Rauchbach, Leia	Appointment	BWD	Multiple Disabilities/SED.001.MDP.02	1	MA / 5	\$61,335.00	11-212-100-101	10/1/19	
B	Russo, Richard	Appointment	BKL	Art/STEAM/REG.001.ART.03	1	MA / 4	\$60,405.00	11-120-100-101	9/1/19	
B	Ryan, Nicole	Appointment	BWD	Reading Specialist /REG.001.WRS.01	0.7	MA/Step 9-10	\$47,414.50	11-120-100-101	9/1/19	
B	Serfozo, Jeremy	Appoint	BKL	Teacher in Charge			\$0.00		9/1/19	6/30/20
C	Symak, Andrea	Resignation	BWD	Staff Assistant / SED.999.CLA.04	1	Step 2	\$15,038.69	11-213-100-106	8/14/19	8/14/19

**B. Additional Compensation**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term
B	Cochario, Brenda	Financial Literacy Training	RMS	WL Teacher/REG.001.TWL.01		2 hours	Per Contract	11-130-100-101	9/1/19	
B	Conroy, Allison	15 Yr. Longevity	BKL	Teacher/REG.001.K25.17	1	MA+30 / 13	\$900.00	11-120-100-101	9/1/19	
A	Csatlos, John	Longevity	Dist	Business Administrator / CAP.001.SBA.01	1	BA/CPA/PSA/QPA	\$5,000.00	11-000-251-100	7/1/19	
A	Csatlos, John	Retroactive FY20 Contract	Dist	Business Administrator / CAP.001.SBA.01	1	BA/CPA/PSA/QPA	\$1,758.00	11-000-251-100	7/1/19	
B	DeFonte, Lisa	Financial Literacy Training	RMS	Math/REG.001.MAT.01		2 hours	Per Contract	11-130-100-101	9/1/19	
B	Esteves, Erin	Financial Literacy Training	RMS	Science/REG.001.SCI.01		2 hours	Per Contract	11-130-100-101	9/1/19	
B	Eveland, Linda	Financial Literacy Training	RMS	Math/REG.001.MAT.03		2 hours	Per Contract	11-130-100-101	9/1/19	
B	Foster, Robert	Financial Literacy Training	RMS	LA/REG.001.TLA.01		2 hours	Per Contract	11-130-100-101	9/1/19	
B	Infantolino, Phil	Stipend Capital Project(s) 1530-015-19-1000, 1530-020-19-1000, 1530-030-19-1000	DIST	Supervisor of B&G / OMP.999.SBG.01	1	Contract	\$5,000.00	12-000-400-100	8/30/19	8/30/19
B	Orabona, Michael	Financial Literacy Training	RMS	Teacher/REG.001.TLA.04		2 hours	Per Contract	11-130-100-101	9/1/19	
B	Perruso, Christopher	2018 - 2019 Retro Pay	RMS	Science/REG.001.SCI.04	1	MA+30 / 12	\$2,600.00	11-130-100-101	9/1/18	6/30/19
B	Smoot, Kathryn	Financial Literacy Training	RMS	Social Studies/REG.001.TSS.01		2 hours	Per Contract	11-130-100-101	9/1/19	
B	Stein, Karen	Financial Literacy Training	RMS	Science/REG.001.SCI.03		2 hours	Per Contract	11-130-100-101	9/1/19	

**C. Athletics/Co-Curricular Appointments/Revisions:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
E	Berland, Jeff	Appointment	RMS	Athletic Director	107	\$34/HR	\$3,638.00	11-402-100-101	9/1/19	6/30/20
E	Berland, Jeff	Appointment	RMS	Basketball (Boy's)	105	\$34/HR	\$3,570.00	11-402-100-101	9/1/19	6/30/20
E	Braden, Susan	Appointment	RMS	Theatrical Accompanist	80	\$34/HR	\$2,720.00	11-401-100-101	9/1/19	6/30/20
E	Bregman, Lisa	Appointment	BKL	Math Olympiads	50	\$34/HR	\$1,700.00	11-401-100-101	9/1/19	6/30/20
E	Cantwell, Danielle	Appointment	RMS	Intramural Activities 2days/wk	35	\$34/HR	\$1,190.00	11-401-100-101	9/1/19	6/30/20
E	Cantwell, Danielle	Appointment	RMS	Student Council Advisor	40	\$34/HR	\$1,360.00	11-401-100-101	9/1/19	6/30/20
E	Cochario, Brenda	Appointment	RMS	Homework Club Advisor	55	\$34/HR	\$1,870.00	11-401-100-101	9/1/19	6/30/20
E	Cochario, Brenda	Appointment	RMS	Student Council Advisor	40	\$34/HR	\$1,360.00	11-401-100-101	9/1/19	6/30/20
E	Codey, Erin	Appointment	RMS	Visual Arts Club Advisor	40	\$34/HR	\$1,360.00	11-401-100-101	9/1/19	6/30/20
E	Conroy, Allison	Appointment	BKL	Team Leader Gr. 3	60	\$34/HR	\$2,040.00	11-401-100-101	9/1/19	6/30/20
E	Davis, Jaclyn	Appointment	BKL	Drama Club	55	\$34/HR	\$1,870.00	11-401-100-101	9/1/19	6/30/20
E	DeFazio, Angelo	Appointment	RMS	Drama Director	80	\$34/HR	\$2,720.00	11-401-100-101	9/1/19	6/30/20
E	DeFazio, Angelo	Appointment	RMS	Theatrics Director of Musical	110	\$34/HR	\$3,740.00	11-401-100-101	9/1/19	6/30/20
E	DeFonte, Lisa	Appointment	RMS	Homework Club Advisor	55	\$34/HR	\$1,870.00	11-401-100-101	9/1/19	6/30/20
E	Esposito, Nicholas	Appointment	RMS	Team Leader	49	\$34/HR	\$1,666.00	11-401-100-101	9/1/19	6/30/20
E	Eveland, Linda	Appointment	RMS	Homework Club Advisor	38	\$34/HR	\$1,292.00	11-401-100-101	9/1/19	6/30/20
E	Fano, Rebecca	Appointment	RMS	On-Call Homework Advisor	30	\$34/HR	\$1,020.00	11-401-100-101	9/1/19	6/30/20
E	Fano, Rebecca	Appointment	RMS	Peer Leadership Advisor	32	\$34/HR	\$1,088.00	11-401-100-101	9/1/19	6/30/20
E	Ford, Karen	Appointment	RMS	Peer Leadership Advisor	32	\$34/HR	\$1,088.00	11-401-100-101	9/1/19	6/30/20
E	Foster, Robert	Appointment	RMS	Cross Country Coach	105	\$34/HR	\$3,570.00	11-402-100-101	9/1/19	6/30/20
E	Foster, Robert	Appointment	RMS	National Jr. Honor Society	35	\$34/HR	\$1,190.00	11-401-100-101	9/1/19	6/30/20
E	Foster, Robert	Appointment	RMS	Team Leader	49	\$34/HR	\$1,666.00	11-401-100-101	9/1/19	6/30/20
E	Franklin, Roseann	Appointment	BKL	Prize Patrol Advisor	10	\$34/HR	\$340.00	11-401-100-101	9/1/19	6/30/20
E	Harris, Michaela	Appointment	RMS	National Jr. Honor Society	35	\$34/HR	\$1,190.00	11-401-100-101	9/1/19	6/30/20
E	Harris, Michaela	Appointment	RMS	Theatrical Coordinator	200	\$34/HR	\$6,800.00	11-401-100-101	9/1/19	6/30/20
E	Kaluzavich, David	Appointment	BKL	Chess Club Advisor	12	\$34/HR	\$408.00	11-401-100-101	9/1/19	6/30/20
E	Karl, Beth	Appointment	RMS	Homework Club Advisor	38	\$34/HR	\$1,292.00	11-401-100-101	9/1/19	6/30/20
E	Kentner, Marian	Appointment	RMS	Intramural Activities 2days/wk	35	\$34/HR	\$1,190.00	11-401-100-101	9/1/19	6/30/20
E	Klymko, Lindsay	Appointment	RMS	Soccer (Girl's)	105	\$34/HR	\$3,570.00	11-402-100-101	9/1/19	6/30/20
E	Klymko, Lindsay	Appointment	RMS	Team Leader	49	\$34/HR	\$1,666.00	11-401-100-101	9/1/19	6/30/20
E	Klymko, Lindsay	Appointment	RMS	Yearbook	60	\$34/HR	\$2,040.00	11-401-100-101	9/1/19	6/30/20
E	Korab, Kelly	Appointment	RMS	Golf Club Advisor	17.5	\$34/HR	\$595.00	11-402-100-101	9/1/19	6/30/20
E	Kuzemczak, Donna	Appointment	BKL	Prize Patrol Advisor	10	\$32/HR	\$320.00	11-401-100-101	9/1/19	6/30/20
E	LaValle, Joseph	Appointment	RMS	Botanical Club Advisor	45	\$34/HR	\$1,530.00	11-401-100-101	9/1/19	6/30/20
E	LaValle, Joseph	Appointment	RMS	Technology Club Advisor	35	\$34/HR	\$1,190.00	11-401-100-101	9/1/19	6/30/20
E	LaValle, Joseph	Appointment	RMS	Wrestling	105	\$34/HR	\$3,570.00	11-402-100-101	9/1/19	6/30/20
E	Lazorko, Maria	Appointment	BKL	Team Leader Gr. 4	60	\$34/HR	\$2,040.00	11-401-100-101	9/1/19	6/30/20
E	Leone, Michael	Appointment	RMS	Jazz Band Director	30	\$34/HR	\$1,020.00	11-401-100-101	9/1/19	6/30/20
E	Leone, Michael	Appointment	DIST	Sound Technician	105	\$34/HR	\$3,570.00	11-401-100-101	9/1/19	6/30/20
E	Letchinger, David	Appointment	BKL	Science Club Advisor	20	\$34/HR	\$680.00	11-401-100-101	9/1/19	6/30/20
E	McParland, Brian	Appointment	RMS	Basketball (Girl's)	105	\$34/HR	\$3,570.00	11-402-100-101	9/1/19	6/30/20
E	McParland, Brian	Appointment	RMS	Soccer (Boy's)	105	\$34/HR	\$3,570.00	11-402-100-101	9/1/19	6/30/20
E	Paulson, Sondra	Appointment	RMS	Vocal Music Advisor	40	\$34/HR	\$1,360.00	11-401-100-101	9/1/19	6/30/20
E	Perlee, Marissa	Appointment	BKL	Team Leader Gr. 5	60	\$34/HR	\$2,040.00	11-401-100-101	9/1/19	6/30/20
E	Perruso, Christopher	Appointment	RMS	Golf Club Advisor	17.5	\$34/HR	\$595.00	11-402-100-101	9/1/19	6/30/20
E	Perruso, Christopher	Appointment	RMS	Science Club Advisor	25	\$34/HR	\$850.00	11-401-100-101	9/1/19	6/30/20
E	Putignano, Vincent	Appointment	RMS	Baseball (Boy's)	105	\$34/HR	\$3,570.00	11-402-100-101	9/1/19	6/30/20
E	Russo, Jayme	Appointment	RMS	Science Club Advisor	25	\$34/HR	\$850.00	11-401-100-101	9/1/19	6/30/20
E	Russo, Jayme	Appointment	RMS	Softball (Girl's)	105	\$34/HR	\$3,570.00	11-402-100-101	9/1/19	6/30/20
E	Russo, Jayme	Appointment	RMS	Volleyball	36	\$34/HR	\$1,224.00	11-402-100-101	9/1/19	6/30/20
E	Russo, Richard	Appointment	BKL	Art Club	100	\$34/HR	\$3,400.00	11-401-100-101	9/1/19	6/30/20
E	Russo, Richard	Appointment	BKL	Technology Club	30	\$34/HR	\$1,020.00	11-401-100-101	9/1/19	6/30/20

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
E	Serfozo, Jeremy	Appointment	BKL	Bell Choir Advisor	45	\$34/HR	\$1,530.00	11-401-100-101	9/1/19	6/30/20
E	Serfozo, Jeremy	Appointment	BKL	Chorus Advisor	25	\$34/HR	\$850.00	11-401-100-101	9/1/19	6/30/20
E	Stein, Karen	Appointment	RMS	Graduation / DC Trip Coordinator	35	\$34/HR	\$1,190.00	11-401-100-101	9/1/19	6/30/20
E	Stein, Karen	Appointment	RMS	Team Leader	49	\$34/HR	\$1,666.00	11-401-100-101	9/1/19	6/30/20
E	Williver, Kate	Appointment	BKL	Drama Club	55	\$34/HR	\$1,870.00	11-401-100-101	9/1/19	6/30/20
E	Zurbach, Alexis	Appointment	BKL	Drama Club	55	\$34/HR	\$1,870.00	11-401-100-101	9/1/19	6/30/20

#### D. Leave

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Artigliere, Jeannie	Dock/Unpaid	BWD	Staff Assistant/SED.999.CLA.11	0.75	Step 2	\$15,038.69	11-000-217-100	9/3/19	10/11/19
B	Volpe, Christe	Maternity Leave Extension	BKL	Teacher / SED.001.RRM.08	1.00	MA / 20	\$91,475.00	11-213-100-101	9/1/19	2/28/20

#### E. Revision

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
A	Connolly, Thomas	Revise Start Date	BKL	Principal/SAP.001.PRI.02	1		\$115,000.00	11-000-240-103	8/12/19	
B	Harvey, Emma	Revise Resignation Date	BKL	Art/STEAM/REG.001.ART.03	1	BA+30/9-10	\$64,935.00	11-120-100-101	8/19/19	8/19/19
B	Hausman, Maggie	Revise Hours	ESY19	LLI Program Coordination	40	\$34/hr	\$1,360.00	11-230-100-101	7/8/19	8/9/19
A	Heimple, Samantha	Revise Start Date	BWD	Principal/SAP.001.PRI.01	1		\$115,000.00	11-000-240-103	8/5/19	
B	Lentine, Stephanie	Revise Resignation Date	BWD	Integrated Preschool Teacher / SED.001.IPS.002	0.7	MA / 2-3	\$41,653.30	11-216-100-101	8/19/19	8/19/19
B	Perruso, Christopher	Revise Salary 2019-2020	RMS	Science / REG.001.SCI.04	1	MA+30 / 13	\$75,135.00	11-130-100-101	9/1/19	6/30/19
B	Sirimis, Louise	Revise Salary	BWD	School Psychologist/SED.001.PSY.02	1.00	MA+30 / Step 2-3	\$62,105.00	11-000-219-104	9/1/19	

#### F. Student Teaching

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Russo, Jayme	Internship	RMS	Administrative Internship (Christ)					9/1/19	6/30/20

Motion; YC      Second; KH

4 yes, 0 no

- RESOLVED**, that upon the recommendation of the Superintendent, the Florham Park Board of Education approves John R. Csatlos, Business Administrator/Board Secretary, effective July 1, 2019 through June 30, 2020 in accordance with the contract, approved by the Executive County Superintendent, and

**BE IT FURTHER RESOLVED**, that the Board President is authorized to execute the contract on behalf of the Board of Education. *(On file in Administration Offices)*

Motion; YC      Second; KH

4 yes, 0 no

#### CURRICULUM

**Upon recommendation of the Superintendent, move to:**

- Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report.

Motion; YC      Second; KH

4 yes, 0 no

2. **Approve** and accept the HIB School Self-Assessment for the 2018-2019 school year. *(On file in Administration Offices)*

Motion; YC      Second; KH      4 yes, 0 no

3. **Be It Resolved**, that the board accepts and approved the adoption of the following curricula for the 2019-2020 school year; *(On file in Administration Offices)*

Health      English Language Arts  
Financial Literacy (Grades 6-8)

Motion; YC      Second; KH      4 yes, 0 no

4. **Be It Resolved**, that the board accepts and approved the the curricula revisions of the following curricula for the 2019-2020 school year; *(On file in Administration Offices)*

Guidance	Science	Visual Arts
Instrumental Music	Social Studies	Vocal Music
Library Media	STEAM	World Cultures
Mathematics	STEM Lab	World Language
Physical Education	Technology	

Motion; YC      Second; KH      4 yes, 0 no

5. **Be It Resolved**, that the board accepts and approved using the NEWSELA social studies resources for Ridgedale Middle School.

Motion; YC      Second; KH      4 yes, 0 no

6. **Be It Resolved**, that the board accepts and approved the following evaluation Rubrics for Florham Park staff:

- Danielson's Framework for Professional Practice (2013) for Instructional Teaching Staff
- NJ Principal Evaluation for Professional Learning (NJPEPL) Observation Instrument
- Frontline modified versions of Danielson's Framework for Professional Practice for the following positions: Related Service Providers, School Psychologists, & LDT-C
- Frontline ASCD - Nurses Framework for Professional Practice for Nurses
- Principals, Directors, and Supervisor evaluated through the NJ Principals Evaluation

Motion; YC      Second; KH      4 yes, 0 no

## **FINANCE**

1. **Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
7/30/19	CALI, YVONNE	Foundation for Success East Rutherford, NJ Cost \$0.00 Est. Mileage \$19.00	7/30/19
8/12-8/16	CONNOLLY, THOMAS	Summer TC Training Cost \$500.00 + Travel \$100.00 Teachers College New York, NY	8/15/19
8/12-8/16/ 8/29	CROSETTO, KEVIN	Summer TC Training Cost \$600.00 + Travel \$200.00 Teachers College New York, NY	8/15/19
8/27	FERNANDES, THERESA	Summer TC Training Cost \$100.00 + Travel \$100.00 Teachers College New York, NY	8/15/19
8/29	FRANKLIN, ROSEANN	Summer TC Training Cost \$100.00 + Travel \$100.00 Teachers College New York, NY	8/15/19
8/12-8/16	FRISHBERG, RACHEL	Summer TC Training Cost \$500.00 + Travel \$100.00 Teachers College New York, NY	8/15/19
8/29	GEORGE, LYNDASAY	Summer TC Training Cost \$100.00 + Travel \$100.00 Teachers College New York, NY	8/15/19
8/12-8/16	GOLDIN, SAMANTHA	Summer TC Training Cost \$500.00 + Travel \$100.00 Teachers College New York, NY	8/15/19
8/27 & 8/29	HARRIS, MICHAELA	Summer TC Training Cost \$200.00 + Travel \$100.00 Teachers College New York, NY	8/15/19
8/6-9/19	HEIMPLE, SAMANTHA	School Safety Specialist Training Hamilton, NJ Mileage + Tolls	8/6/19
8/12-8/16	HEIMPLE, SAMANTHA	Summer TC Training Cost \$500.00 + Travel \$100.00 Teachers College New York, NY	8/15/19
8/28/19	O'CONNOR, CHRISTY	Renee Dinnerstein Come Learn with us JCC New York, NY Cost \$115.00 Travel: \$100.00	8/13/19
9/25-27/19	O'CONNOR, CHRISTY	District Administration Chief Academic Officer Summit, Chicago, IL. Est. Cost \$750.00	8/13/19
8/5-8/16	ORABONA, MICHAEL	Summer TC Training Cost \$1000.00 + Travel \$100.00 Teachers College New York, NY	8/15/19
8/29	ORABONA, MICHAEL	Summer TC Training Cost \$100.00 + Travel \$100.00 Teachers College New York, NY	8/15/19
8/12-8/16	PETTERSSON, KRISTIN	Summer TC Training Cost \$500.00 + Travel \$100.00 Teachers College New York, NY	8/15/19
8/29	PETTERSSON, KRISTIN	Summer TC Training Cost \$100.00 + Travel \$100.00 Teachers College New York, NY	8/15/19
8/27	TIERNEY, KAITLYN	Summer TC Training Cost \$100.00 + Travel \$100.00 Teachers College New York, NY	8/15/19

Motion; YC      Second; KH      4 yes, 0 no

2. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through June 30, 2019 and July 31, 2019 in the amount(s) of \$2,832,653.82 and \$2,145,413.84. *(On file in Administration Office)*

Motion; YC      Second; KH      4 yes, 0 no

3. **Approve** the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary's (A148) Report for the Month (s) of June 2019 and July 2019      Business Administrator / Board Secretary

Treasurer's (A149) Report for the Month(s) of June 2019 and July 2019      Business Administrator / Board Secretary

Motion; YC      Second; KH      4 yes, 0 no

4. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for June 30, 2019 and July 31, 2019 in the amount(s) of \$374,651.00 and \$41,008.94. *(On file in Administration Office)*

Motion; YC      Second; KH      4 yes, 0 no

5. **BE IT RESOLVED**, that the Florham Park Board of Education approves, that as of July 31, 2019 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; YC      Second; KH      4 yes, 0 no

6. **Approve** contracting with Carner Bros. Inc., Roseland NJ based on the lowest quote received for the required maintenance project of replacing water valve at Ridgedale Middle School at a cost of \$29,746.48.



Motion; YC      Second; KH      4 yes, 0 no

7. **Whereas**, on August 7, 2019 the District requested to designate the addition of a street level emergency shutoff valve at the Ridgedale Middle School as an emergent project requiring immediate attention per NJAC 6A:26. The expansion of the existing project to include the shut off valve will allow the district to mitigate damage in the event of a water main break and keep staff safe eliminating the need for persons to enter a hazardous area below ground, and

**Whereas**, a site inspection was conducted by Ms. Karen Dunn, Interim Executive County Business Official on August 6, 2019 and Ms. Dunn agreed with the determination of an emergency affecting the health and/or safety of students and staff,

**Be It Resolved**, that the Board of Education designated the previously budgeted required maintenance project "Water Main Valve Replacement at Ridgedale Middle School" as an emergent project and thus is implementing N.U.S.A. 18A:18A-7.

**Furthermore Be It Resolved, that the Board** accept change order #1 and award a contract to Carner Bros. Inc. for the supply and installation of an Exterior Emergency Shut Off Valve to the Ridgedale Middle School Main Water Supply in the amount of \$24,659.87, and

**Furthermore Be it Resolved, that the Board approve** the designation of FY2019 Non Public Transportation Aid for the funding of this Emergency Capital Project in the amount of \$24,406.35.

Motion; YC      Second; KH      4 yes, 0 no

8. **Approve** contracting with Enviro Vision Consultants, Inc., Fair Lawn NJ for Professional Asbestos Monitoring Services as part of the Ridgedale Middle School Main Office Floor Replacement and NJSIG Claim#19PR00081L in an amount not to exceed \$9,477.50.

Motion; YC      Second; KH      4 yes, 0 no

9. **Approve** contracting with G/L Group, Bloomingdale NJ, lowest responsive quote for the Removal and Disposal of ACM Flooring at the Ridgedale Middle School Main Office and NJSIG Claim#19PR00081L in the amount of \$ 31,900.00.

Motion; YC      Second; KH      4 yes, 0 no

10. **Approve** contracting with Mathusek Incorporated, Oakland NJ under ESC of Morris County Educational Data Services Purchasing Cooperative Time and Materials Bid#8556 for the Supply and Installation of Flooring at the Ridgedale Middle School Main Office and NJSIG Claim#19PR00081L on the amount of \$22,464.00.

Motion; YC      Second; KH      4 yes, 0 no

**11. Approve** the following purchases for the 2019/2020 fiscal year under the ESC of Morris County Educational Data Services, Inc. Cooperative Purchasing System:

- |   |                           |                              |
|---|---------------------------|------------------------------|
| ● Passon Sports \$220.28                | Sportime \$63.30          | Nasco Education \$318.97     |
| ● Staples Business Advantage \$1,385.70 |                           |                              |
| ● Cascade School \$607.25               | Blick Art \$2,115.00      | Sax Arts & Crafts \$1,369.66 |
| ● National Art \$196.03                 | Triarco Arts \$23.67      | WB Mason \$59.81             |
| ● Cascade School \$16,622.47            | The Library Store \$86.73 |                              |
| ● School Specialty \$160.02             | B&H Photo \$5.24          | PC University \$2.90         |
| ● Henry Schein \$160.00                 | School Health \$603.75    | Medco Supply \$340.70        |
| ● Maintenance Supply Co. \$9.42         | Grainger \$4.80           |                              |
| ● WB Mason \$3,384.81                   | Passon Sports \$16.18     | Pioneer Mfg. \$42.95         |
| ● Kurtz Bros. \$124.20                  | Nasco Education \$119.71  |                              |
| ● Lakeshore \$130.56                    | United Supply \$54.08     | Really Good Stuff \$871.06   |
| ● Childcraft \$59.95                    | Discount School \$5.48    | Charles Becker \$39.39       |
| ● Cascade School \$986.10               | Nasco \$2.39              | School Health \$65.02        |
| ● Super Duper \$25.90                   | Abilitations \$181.22     | American Eagle \$161.10      |

Motion; YC      Second; KH      4 yes, 0 no

**12. Approve** purchasing various textbook titles under. for the 2019/2020 fiscal year as follows through August 23, 2019;

- Booksource \$83,947.88      Heineman \$86,220.41

Motion; YC      Second; KH      4 yes, 0 no

**13. Approve** contracting with St. Clare's Hospital for Central Evaluation and Referral Services for the 2019/2020 Fiscal Year.

Motion; YC      Second; KH      4 yes, 0 no

**14. Approve** contracting with Donna Cohen, for Professional Sign Language Interpreter Services, for the 2019/2020 school year at a rate of \$85.00/hr, not to exceed 20 hours.

Motion; YC      Second; KH      4 yes, 0 no

**15. Approve** contracting with Accurate Language Services for Professional Translation and Interpretation Services, for the 2019/2020 school year at various rates not to exceed of \$140.00/hr.

Motion; YC      Second; KH      4 yes, 0 no

**16. WHEREAS**, The Board of Education of the Borough of Florham Park in the County of Morris, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) desires to undertake various school facilities projects (collectively, the "Projects"); and

**WHEREAS**, to accomplish the Projects, the Board seeks to authorize the submission of two ballot questions and an explanatory statement at the Annual School District election to be held on Tuesday, November 5, 2019 (the "Election") and to authorize certain actions required to be taken in connection with the conduct of the Election and the undertaking of the Projects.

**NOW THEREFORE, BE IT RESOLVED** by The Board of Education of the Borough of Florham Park in the County of Morris, New Jersey (not less than a majority of the full membership of the Board concurring) as follows:

1. The following Explanatory Statement and Proposals (the "Proposals") shall be submitted to the legal voters of the School District at the Annual School District election (the "Election") to be held on Tuesday, November 5, 2019.

#### ***EXPLANATORY STATEMENT***

The Board of Education is seeking to undertake comprehensive, district-wide facilities and educational space improvements and renovations. The improvements will be presented to the voters via two proposals. The State has agreed to pay for between 34% and 40% of the cost of the improvements if the proposals are approved. This State aid reduces the taxpayers' share of each of the projects to between 60% and 66% of the total project cost. Such State funding will only be available if the respective proposals pass.

#### **Proposal #1 includes**

- ***Briarwood Elementary School:*** roof replacement, conversion of computer lab to classroom, and lighting/ceiling replacement.
- ***Brooklake Elementary School:*** roof replacement, boiler replacement, lighting/ceiling replacement, HVAC upgrades, main office renovation, boiler replacement and renovate media center and computer lab.
- ***Ridgedale Middle School:*** roof repairs; renovate auditorium, wellness center, wood shop and media center; HVAC upgrades; boiler replacement; generator replacement and lighting/ceiling replacement.

Proposal #1 improvements would be undertaken at a cost not to exceed \$19,839,493.

#### **Proposal #2 includes**

- ***Briarwood Elementary School:*** replace windows and flooring and renovate CST.
- ***Brooklake Elementary School:*** renovate bathrooms, replace flooring.
- ***Ridgedale Middle School:*** renovate bathrooms, upgrade parking lots, drives and sidewalks.

Proposal #2 improvements would be undertaken at a cost not to exceed \$5,014,663.

#### **VOTERS ARE ENCOURAGED TO VOTE ON BOTH PROPOSALS**

#### ***PROPOSAL #1***

The Board of Education of the Borough of Florham Park in the County of Morris, New Jersey is authorized to (a) upgrade and renovate Briarwood Elementary School, Brooklake Elementary School and Ridgedale Middle School and (b) expend and issue bonds in an amount not to exceed \$19,839,493 for such projects. The State has agreed to provide debt service aid in the amount of 40%

of the “final eligible costs” of the school facilities project. All of the costs of the project are “final eligible costs.” The Local Shares may be transferred amongst the projects.

**PROPOSAL #2**

**IF AND ONLY IF PROPOSAL #1 IS APPROVED**, the Board of Education of the Borough of Florham Park in the County of Morris, New Jersey is authorized to (a) upgrade and renovate Briarwood Elementary School, Brooklake Elementary School and Ridgedale Middle School and (b) expend and issue bonds in an amount not to exceed \$5,014,663 for such projects. The State has agreed to provide debt service aid in the amount of 40% of the “final eligible costs” of the school facilities project. All of the costs of the project are “final eligible costs.” The Local Shares may be transferred amongst the projects.

2. The Board hereby approves and adopts the Proposals and, subject to the approval of the legal voters of the School District, hereby determines to carry out the same.

3. The Business Administrator/Board Secretary is hereby authorized and directed, in conjunction with Bond Counsel, to deliver a certified copy of this resolution and such other information as shall be necessary to comply with applicable provisions of the Education Law and Election Law, to the Executive Morris County Superintendent of Schools, the Morris County Clerk, Morris County Boards of Elections, and to the Clerk of the Borough of Florham Park, and to request such persons to undertake their respective functions under the Education Law and the Election Law, as applicable, in connection with the Election. The Business Administrator/Board Secretary is hereby authorized to amend the Proposals and the Explanatory Statement to conform same to statutory requirements.

4. The Board hereby acknowledges and confirms that, in accordance with the requirements of Sections 24-16 and 24-17 of the Education Law, a Supplemental Debt Statement has been prepared as of the date of this resolution by the Chief Financial Officer of the Borough of Florham Park, giving effect to the proposed total authorization of School Bonds of the School District in the maximum amount provided for in the Proposals, and that such Supplemental Debt Statement has been filed in the office of the Clerk of the municipality, and in the office of the Business Administrator/Board Secretary prior to the adoption of this resolution. The Board hereby directs the Business Administrator/Board Secretary to cause such Supplemental Debt Statement to be filed in the office of the Director of the Division of Local Government Services, State of New Jersey Department of Community Affairs prior to the date of the Election.

5. The School Administration and such other officers, professionals and agents of the Board as are necessary, including Wilentz, Goldman & Spitzer, P.A., Bond Counsel and the Architect for the Project, are each hereby authorized and directed to perform such acts, execute such documents and do such things as are necessary and proper for the submission of the Proposals to the voters of the School District at the Election, including preparation and submission of all required applications for receipt of debt service aid.

6. The Board hereby (i) accepts the determination of Preliminary Eligible Costs as set forth in the letters of the New Jersey Department of Education (the “NJDOE

Eligibility Letter”); (ii) elects to receive the State Share in the form of debt service aid; (iii) determines to construct the Projects; (iv) agrees to locally fund any excess costs and (v) delegates the supervision of the Project to the Business Administrator/Board Secretary.

7. This resolution shall take effect immediately.

Motion; YC Second; KH 4 yes, 0 no

**FACILITIES**

1. Approve the following facility requests:

Organization	Location	Date
Florham Park Rec-Cheerleading	RMS, BKL, & BWD Gymnasiums	July 2019-June 2020
Halos For Angels, Inc. (Various Classes)	BKL Art Room	September 2019-October 2019
Girl Scout Troop (Peterson)	RMS Art Room	September 2019-June 2020
Boy Scouts (Zakrzewski)	BWD Gym	September 2019-June 2020
Girl Scout Troop (Hussey)	BWD Teacher’s Lounge	October 2019-June 2020
Girl Scout Troop (Burmeister)	BWD Teacher’s Lounge	October 2019-June 2020
FP PTA 8th Grade Dance	RMS Gym	June 2020
FP PTA Talent Show	RMS Auditorium	Jan 2020-March 2020

Motion; YC Second; KH 4 yes, 0 no

2. Approve submitting the following Applications to the State of NJ Department of Education, County Morris for the 2019-2020 School Year.

Briarwood	Dual Use of Educational Space	Room 13	BSI/Office
Brooklake	Dual Use of Educational Space	Room 24	SGI/OT,PT

Motion; YC Second; KH 4 yes, 0 no

**TRANSPORTATION**

1. Approve the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
BWD	Kindergarten Staff	TBD	Sense-ational Great Swamp Environmental Center New Vernon, NJ	K
BWD	Kindergarten Staff	TBD	Little Red Schoolhouse Florham Park, NJ	K
BWD	Grade 1 Staff	TBD	Genius Gems Millburn, NJ	Gr. 1
BWD	Grade 1 Staff	TBD	Morris Museum-Nature Walk Morris Township, NJ	Gr. 1
BWD	Grade 2 Staff	TBD	Museum of Early Trades Madison, NJ	Gr. 2
BWD	Grade 2 Staff	TBD	Friends of Frelinghuysen Arboretum Morris Township, NJ	Gr. 2
BKL	Grade 3 Staff	TBD	Thomas Edison West Orange, NJ	Gr. 3
BKL	Grade 3 Staff	TBD	Turtle Back Zoo West Orange, NJ	Gr. 3
BKL	Grade 4 Staff	TBD	Morristown Community Theater-Ellis Island Gateway to a Dream Morristown, NJ	Gr. 4
BKL	Grade 4 Staff	TBD	Little Red Schoolhouse Florham Park, NJ	Gr. 4
BKL	Grade 5 Staff	TBD	Liberty Science Center Jersey City, NJ	Gr. 5
RMS	Grade 6 Staff	TBD	Great Swamp Environmental Center Chatham, NJ	Gr. 6
RMS	Grade 6 Staff	TBD	Beuller Science Center Paramus, NJ	Gr. 6

RMS	Grade 8 Staff	TBD	Washington, DC	Gr. 8
School	Staff Member	Date	Trip Location	Class/Group
RMS	LaValle	9/24/19	Consortium Cross Country Morristown, NJ	Gr. 6-8
RMS	Grade 7 Staff	October 2019	HIC Trip Hardwick, NJ	Gr. 7
RMS	LaValle	10/8/19	Consortium Chess Tournament Stirling, NJ	Gr. 6-8
RMS	LaValle	10/29/19	Consortium Problem Solving Morris Plains, NJ	Gr. 6-8
RMS	LaValle	11/19/19	Consortium Choral Ensemble Oak Knoll, NJ	Gr. 6-8
RMS	LaValle	12/12/19	Consortium Spelling Bee Morristown, NJ	Gr. 6-8
RMS	LaValle	1/29/20	Consortium General Knowledge Livingston, NJ	Gr. 6-8
RMS	Christ/Silkensen	1/30/20	JA Biz Town Edison, NJ	Gr. 8
RMS	LaValle	2/20/20	Consortium Volleyball Tournament Morris Plains, NJ	Gr. 6-8
RMS	LaValle	2/25/20	Consortium Forensics Morristown, NJ	Gr. 6-8
RMS	LaValle	3/31/20	Consortium Science Experience Randolph, NJ	Gr. 6-8
RMS	LaValle	4/29/19	Consortium World Culture Day Morristown, NJ	Gr. 6-8
RMS	LaValle	5/7/20	Consortium Math Relay Livingston, NJ	Gr. 6-8
RMS	Grade 7 Staff	June 2020	Medieval Times Lyndhurst, NJ	Gr. 7
RMS	Christ/Silkensen	6/9/20	JA Biz Town Edison, NJ	Gr. 8
BKL	Grade 5 Staff	6/12/20	JA Biz Town Edison, NJ	Gr. 5

Motion; YC      Second; KH      4 yes, 0 no

2. **Approve** the ESY19/SY20 Joint Transportation and Parental Transportation Contract(s) as follows:

<u>Route</u>	<u>School</u>	<u>Joiner</u>	<u>Revenue</u>	<u>Cost</u>
FPKOD5	Mt. Lakes Public School District	C.C.		\$3,056.71

Motion; YC      Second; KH      4 yes, 0 no

3. **Approve** a Shared Services Agreement with the Hanover Park Regional High School District for the maintenance of school transportation vehicles for the 2019/2020 fiscal year. (*On file in Administration Offices*)

Motion; YC      Second; KH      4 yes, 0 no

**K. OLD BUSINESS/NEW BUSINESS:**

**L. CORRESPONDENCE/COMMUNICATIONS:**

**M. PUBLIC COMMENT-OPEN:**

**N. ADJOURNMENT**

Move to adjourn the meeting at \_\_\_p.m.