

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, April 29, 2019

Ridgedale Middle School Auditorium

67-71 Ridgedale Avenue

AGENDA

(Formal action will be taken on the following)

Executive Session 6:30pm

Public Session 7:00pm

Mission Statement The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2018-2019 Board Goals

- To fortify and strengthen the unification of the Board team with a focus on governance.
- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.

2018-2019 District Goals

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

A. CALL TO ORDER

B. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Ms. Crimi (Fabienne)		
Ms. Cali (Yvonne)		
Ms. Rozek(Linda)		
Ms. Heinold (Kristina)		
Ms. Montuore (Alita)		
Mr. Ritrivi (Nicholas)		

C. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; Second; FC YC LR KH AT NR

D. RECONVENE PUBLIC SESSION

Motion by _____ to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at _____p.m. Said motion was seconded by _____.

E. FLAG SALUTE

F. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

PERSONNEL

1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:

A. Appointments/Resignations

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Carter, Matthew	Appointment	DIST	Summer Custodian	N/A	N/A	\$9.00/HR	11-000-262-10 0	7/8/19	8/16/19
B	George, Lindsay	Appointment Extension	RMS	ELA/BSI Teacher / SED.001.RRM.14	1.00	BA / 6	\$54,850.00	11-213-100-10 1	4/16/19	6/30/19
B	Mele, Jennifer	Resignation	BKL	Teacher / SED.001.RRM.02	1.00	BA / 1-2	\$50,405.00	11-213-100-10 1	6/30/19	6/30/19
E	Murray, Patricia	Appointment	BWD	Art Club Advisor	30	\$34/hr	\$1,020.00	11-403-100-10 1	4/24/19	6/30/19
E	Palmisano, Sharon	Appointment	BWD	Art Club Advisor	30	\$34/hr	\$1,020.00	11-403-100-10 1	4/24/19	6/30/19
D	Powers, Molly	Appointment	DIST	Summer Custodian	N/A	N/A	\$9.00/HR	11-000-262-10 0	7/8/19	8/16/19
B	Roberts, Kerin	Resignation	RMS	Language Arts Teacher / REG.001.TLA.02	1.00	MA / 5	60,650.00	11-130-100-10 1	6/30/19	6/30/19
C	Treiber, Sharon	Resignation	BKL	Staff Assistant / SED.999.CLA.21	0.75	Step 4	\$15,624.73	11-213-100-10 6	6/30/19	6/30/19

B. Additional Compensation

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Paltos, Dana	15 Year Longevity	RMS	Special Ed. Teacher / SED.001.RRM.19	1.00	MA / 13	\$900.00	11-213-100-101	5/1/19	5/1/19
A	Varley, Melissa	Qualitative Merit Goal # 3	DIST	Superintendent / GAP.001.CSA.01	N/A	N/A	\$5,161.50	11-000-230-100	4/10/19	N/A
A	Varley, Melissa	Qualitative Merit Goal # 4	DIST	Superintendent / GAP.001.CSA.01	N/A	N/A	\$3,875.00	11-000-230-100	4/10/19	N/A

C. Leave of Absence

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Alves, Lauren	Dock/Unpaid Leave	BKL	Staff Assistant / SED.999.CLA.36	0.75	Step 3	14,894.43	11-213-100-106	4/26/19	5/3/19
B	Berland, Jeffrey	Dock/Unpaid Leave	RMS	Physical Education Teacher / REG.001.TPE.02	1.00	BA / 4	\$52,275.00	11-130-100-101	4/12/19	4/12/19
B	Volpe, Christe	Dock/Unpaid Leave	BLK	Teacher / SED.001.RRM.08	1.00	MA/20	\$91,475.00	11-213-100-101	9/1/19	12/2/19
C	Glynn, Debi	Dock/Unpaid Leave	BWD	Staff Assistant / SED.999.CLA.37	0.75	Step 13	\$19,546.69	11-000-217-100	5/9/19	5/10/19
C	Glynn, Debi	Dock/Unpaid Leave	BWD	Staff Assistant / SED.999.CLA.37	0.75	Step 13	\$19,546.69	11-000-217-100	5/16/19	5/17/19
C	Glynn, Debi	Dock/Unpaid Leave	BWD	Staff Assistant / SED.999.CLA.37	0.75	Step 13	\$19,546.69	11-000-217-100	5/23/19	5/24/19

D. Student Teacher

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
F	Burrows, Meghan	Appointment	ESY	Student Teaching - Observing Teacher G. Ciccarelli	15	N/A	N/A	N/A	7/8/19	8/9/19
F	Cordero, Justin	Appointment	BKL	Student Teaching - Observing Teacher D. Kaluzavich	N/A	N/A	N/A	N/A	9/3/19	4/30/20
F	Genua, Lisa	Appointment	BKL	Student Teaching - Observing Teacher K. Micone	N/A	N/A	N/A	N/A	9/3/19	5/1/20

F	Lew, Kayla	Appointment	BKL	Student Teaching - Observing Teacher D. Kuzemczak	N/A	N/A	N/A	N/A	9/3/19	5/1/20
F	Matos, Danielle	Appointment	BKL	Student Teaching - Observing Teacher W. Tedesco	N/A	N/A	N/A	N/A	9/3/19	4/30/20
F	Shievitz, Liz	Appointment	BKL	Student Teaching - Observing Teacher L. Bregman	7	N/A	N/A	N/A	5/24/19	5/24/19

E. Revisions

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Chalom, Gabriel	Appointment	RMS	Social Studies Teacher / REG.001.TSS.03	1.00	MA / 1	\$57,805.00	11-130-100-101	4/30/19	4/30/19

Motion; Second; FC YC LR KH AT NR

2. **Approve** an additional 20 hours per staff assistant for the 2018-19 school year at the administration’s discretion for NJSLA testing.

Motion; Second; FC YC LR KH AT NR

3. **Approve** the tenured and renewal list of non-tenured staff for the 2019-2020 school year. *(On file in Administration Office)*

Motion; Second; FC YC LR KH AT NR

4. **Approve** the position of Multiple Disabilities Teacher for the 2019-2020 School Year.

Motion; Second; FC YC LR KH AT NR

5. **Approve** the settlement agreement 19-42901 between the Florham Park Board Of Education and the Florham Park Education Association.

Motion; Second; FC YC LR KH AT NR

6. **Approve** the completion of the following qualitative merit goals and quantitative merit goals for the FY19 for the Superintendent of Schools. (On file in Administration Offices)

A. Merit Goal: To foster leadership growth within the district and a more collaborative relationship with my teaching staff, i will hold one on one meetings with each of my teaching staff members during the school year. these meetings will focus on:

- 1) School Culture
- 2) Professional Growth
- 3) Satisfactory Working Environment

B. Merit Goal: The superintendent will meet with the regional superintendents 5 times throughout the year for purposes of professional development, district improvements, and

shared services. the superintendent will coordinate at least 2 shared service experiences with other districts.

Motion; Second; FC YC LR KH AT NR

7. **Approve** the ratification of a collective bargaining agreement between the Florham Park Board of education and the Florham Park Administrators' Association for the Fiscal Years ending June 30, 2020 - 2022.

Motion; Second; FC YC LR KH AT NR

8. **Accept**, with regret, the resignation of Dr. Melissa Varley, Superintendent of Schools, effective June 30, 2019.

Motion; Second; FC YC LR KH AT NR

9. **Accept**, with regret, the resignation of Mr. Charles "Skip" Shanley, Board of Education Member, effective April 24, 2019.

Motion; Second; FC YC LR KH AT NR

10. **Approve** the following positions for the Summer 2019 CST/Main Office Clerical Positions:

It is anticipated that the CST will require the following summer allotment to meet NJAC 6A:14 requirements and to coordinate and prepare for the 2019-20 school year, as well as to integrate the speech student files into the CST filing system and to reorganize the CST filing system. The CST would also like to provide experience to members of our local communities with disabilities through offering internships.

A speech-language therapist is required in order to appropriately audit the speech-language files.

<u>POSITION:</u>	<u>TOTAL MAXIMUM HOURS:</u>	<u>RATE:</u>
A. Speech-Language Therapist	35 hours	Contract
B. Clerical Aide(s)	50 hours	\$9.00/hr
C. Intern(s)	180 hours	\$9.00/hr

Motion; Second; FC YC LR KH AT NR

CURRICULUM

Upon recommendation of the Superintendent, move to:

8. FY20 BUDGET-CAPITAL RESERVE ACCOUNT WITHDRAWAL

BE IT RESOLVED, that the Florham Park Board of Education includes in the tentative 2019-2020 budget and requests approval for a Capital Reserve withdrawal in the amount of \$170,000.00 for the purpose of providing the local share of the following approved Project(s);

- #1530-030-19-1000 Replace Telecommunications Ridgedale MS \$40,000.00
- #1530-015-19-2000 Playground Expansion Briarwood School \$50,000.00
- #1530-030-19-2000 Partial Locker Replacement Ridgedale MS \$40,000.00
- #1530-020-19-1000 Replace Telecommunications Brooklake School \$20,000.00
- #1530-015-19-1000 Replace Telecommunications Briarwood School \$20,000.00

Motion; Second; FC YC LR KH AT NR

9. FY20 BUDGET- EMERGENCY RESERVE ACCOUNT WITHDRAWAL

BE IT RESOLVED, that the Florham Park Board of Education includes in the tentative 2019-2020 budget and requests approval for an Emergency Reserve withdrawal in the amount of \$250,000.00 for the purpose of providing the local share of the following approved Project(s);

- #1530-015-19-3000 Security Entrance Briarwood School \$250,000.00

Motion; Second; FC YC LR KH AT NR

10. FY20 BUDGET-CAPITAL PROJECTS

BE IT RESOLVED, that the Board of Education approves the following capital projects for the 2019-2020 school year;

- #1530-030-19-1000 Replace Telecommunications Ridgedale MS \$40,000.00
- #1530-015-19-2000 Playground Expansion Briarwood School \$50,000.00
- #1530-030-19-2000 Partial Locker Replacement Ridgedale MS \$40,000.00
- #1530-020-19-1000 Replace Telecommunications Brooklake School \$20,000.00
- #1530-015-19-1000 Replace Telecommunications Briarwood School \$20,000.00
- #1530-015-19-3000 Security Entrance Briarwood School \$250,000.00

Motion; Second; FC YC LR KH AT NR

11. FY20 BUDGET - ADJUSTMENT FOR ENROLLMENT

BE IT RESOLVED, that the Florham Park Board of Education includes in the tentative 2019-2020 budget the adjustment for increases in enrollment in the amount of \$171,721.00. The additional funds are included in the base budget and will be used to pay for the additional increases in instructional staff, support staff, supplies and materials.

Motion; Second; FC YC LR KH AT NR

14. 2019-2020 BUDGET

BE IT RESOLVED, that upon the recommendation of the Superintendent, that the Florham Park School District, in the County of Morris, New Jersey approves the following resolution:

BE IT RESOLVED, that the tentative budget be approved for the 2019-2020 school year using the 2019-2020 State Aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Total</u>
Expenditures	\$20,218,694.00	\$239,000.00	\$1,044,016.00	\$21,501,710.00
Less:				
Revenue	<u>\$ 1,523,183.00</u>	<u>\$239,000.00</u>	<u>\$0.00</u>	<u>\$ 1,762,183.00</u>
Taxes to Be Raised	<u>\$18,695,511.00</u>	<u>\$0</u>	<u>\$1,044,016.00</u>	
	<u>\$19,739,527.00</u>			

And,

BE IT FURTHER RESOLVED, that a public hearing was held at the Regular Public Meeting of the Board of Education on Monday, April 29, 2019 at 7:00pm at the Ridgedale Middle School Auditorium on the budget for the 2019-2020 School Year.

Motion; Second; FC YC LR KH AT NR

15. WHEREAS, the Board of Education of the Borough of Florham Park in the County of Morris, New Jersey (the "Board"), seeks to submit school facilities projects to the voters consisting of the renovation and upgrade of the Briarwood, Brookdale and Ridgedale Schools (collectively, the "Project"); and

WHEREAS, the School District will seek Debt Service Aid with respect to the Project; and

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of (i) the Project and (ii) the submission of a bond referendum authorizing all or a portion the Project to the voters at the annual School District election to be held on November 5, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF FLORHAM PARK IN THE COUNTY OF MORRIS, NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-5.3 of the New Jersey Administrative Code, the Board, approves the preparation of Schematic Plans and Educational Specifications, if applicable, by LAN Associates (the "Architect") in connection with the Project and Board further authorizes and directs the Architect to submit same to the New

Jersey Department of Education and to the Morris County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of the Schematic Plans to the Florham Park Borough Planning Board for its review, to the extent required.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Project and approves the submission of such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-3.2 of the New Jersey Administrative Code, the Board approves the Project applications, the Architect is hereby directed to submit such application to the New Jersey Department of Education seeking debt service aid for the Project.

Section 4. With respect to the Project, the Board authorizes and directs the Board President, the Superintendent, the and the Business Administrator/Board Secretary, as applicable, to execute the schematic plans and educational specifications, if applicable, the amendment to the Long Range Facilities Plan, the Project cost estimate sheets and all related project documents allowing submission of same to the New Jersey Department of Education.

Section 5. The Board hereby authorizes and directs the Board President, the Superintendent, the Business Administrator/Board Secretary, the Architect and Bond Counsel, Wilentz, Goldman & Spitzer, P.A., as applicable, to take all action required to preserve the opportunity to present all or a portion of the Project to the voters via a bond referendum at the annual School District Election to be held on November 5, 2019.

Section 6. This resolution shall take effect immediately.

Motion; Second; FC YC LR KH AT NR

16. **Approve** a withdrawal from Capital Reserve for the professional services costs associated with the pre-referendum phase of the November 5, 2019 School Bond Referendum in the amount of \$130,000.00 appropriated to account# 12-000-400

Motion; Second; FC YC LR KH AT NR

17. **Approve** contracting with the district's architect of record LAN Associates to provide professional services as proposed for the pre-referendum phase of the November 5, 2019 School Bond Referendum in an amount not to exceed \$95,500.00.

Motion; Second; FC YC LR KH AT NR

18. **Approve** contracting with the district's auditor of record, Lerch, Vinci and Higgins, LLP to provide professional financial services as proposed for the pre-referendum phase of the November 5, 2019 School Bond Referendum in an amount not to exceed \$15,000.00.

Motion; Second; FC YC LR KH AT NR

19. **Approve** an “Interlocal Shared Services Agreement” with the Borough of Florham Park for the provision of Special Law Enforcement Officers - Class 3 for the period March 21, 2019 to December 31, 2019.

Motion; Second; FC YC LR KH AT NR

FACILITIES

TRANSPORTATION

1. **Approve** the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
RMS	Powers, Maribeth	5/3/19	Jets Facility, Florham Park, NJ	6th Grade
BKL	Perlee, Marissa	5/8/19	Ridgedale Middle School	5th Grade
RMS	LaValle, Joseph	5/15/19	Unity Charter School, 1 Evergreen Place, Morristown	Tech Club
RMS	LaValle, Joseph	5/20/19	Unity Charter School, 1 Evergreen Place, Morristown	Tech Club

Motion; Second; FC YC LR KH AT NR

K. OLD BUSINESS/NEW BUSINESS:

L. CORRESPONDENCE/COMMUNICATIONS:

M. PUBLIC COMMENT-OPEN:

N. ADJOURNMENT

Move to adjourn the meeting at ___p.m.