

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, December 17, 2018

Ridgedale Middle School Auditorium

67-71 Ridgedale Avenue

MINUTES

Executive Session 6:30pm

Public Session 7:00pm

Mission Statement The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2018-2019 Board Goals

- To fortify and strengthen the unification of the Board team with a focus on governance.
- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.

2018-2019 District Goals

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

A. CALL TO ORDER

B. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Ms. Crimi (Fabienne)	X	
Ms. Cali (Yvonne)	X	
Ms. Rozek(Linda)	X	
Mr. Shanley (Skip)	X	
Ms. Heinold (Kristina)	X	
Ms. Thomas (Alita)	X	
Mr. Ritrivi (Nicholas)	X	

C. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; KH

Second; LR

7 yes, 0 no

D. RECONVENE PUBLIC SESSION

Motion by Ms. Rozek to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:01 p.m. Said motion was seconded by Ms. Thomas.

E. FLAG SALUTE

F. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT - Dr. Varley reported as follows;

- Ms. Paulson, accompanied by Mr. Paulson, directed two song by the RMS Grade 8 Select Choir
- Ms. Conroy presented BLK Grade 3 students and the Mindfulness Program instituted. Ms. also provided details about the importance of addressing social emotional learning.
- Enrollment as of today is 991.
- HIB Report: Dr. Varley reported there were six instances reported and investigated. Two incidents were categorized as HIB.
- Drill Report: - Dr. Varley stated all drills were conducted as required.

H. PUBLIC COMMENT-AGENDA ITEMS

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.) There was no comment at this time.

I. COMMITTEE REPORTS

Policy- Ms. Cali reported on the meeting of December 10, 2018.

Personnel- Ms. Cali reported on the meeting of December 10, 2018 and all personnel matters.

Finance/Facility- Mr. Ritrivi reported on the meeting of December 10, 2018. The focus of a referendum will be spoken about on Jan. 3, 2019 when the board re-organizes.

Transportation - Ms. Crimi reported on the meeting of December 10, 2018.

H.P.R.H.S Articulation- Ms. Crimi reported on the Dec. 12, 2018 meeting. The board is having difficulty restoring the auditorium and a plan to stop water issues. The district is also having Mindfulness Prof. Development. Plans are being made to offer college credit courses in coordination with the Morris County Community College.

Teacher Administrator Board- Ms. Cali reported the committee will meet on Jan. 14, 2019.

Project Community Pride- Ms. Rozek stated January 2019 the program will provided information on various teen programs as well as mid year statistical information.

Borough Liaison- Mr. Shanley reported the last meeting included the Borough's AAA bond rating and a "hold" on a second reading and adoption of the marijuana ban ordinance based on the State.

Florham Park Education Foundation - Ms. Rozek and Ms. Cali provided information regarding the status of the organization and a possible kickoff fundraiser in April 2019.

J. RESOLUTIONS

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the November 29, 2018 Regular Board Meeting.

Motion; YC Second; AT 7 yes, 0 no

2. **Approve** the minutes of the November 29, 2018 Regular Board Meeting Executive Session.

Motion; YC Second; AT 7 yes, 0 no

D	DeMaio, Antonia	Appointment	DIST	Substitute Teacher	N/A	N/A	\$95.00/day	11-1XX	1/2/19	N/A
D	Diaz, Raquel	Appointment	DIST	Substitute Teacher	N/A	N/A	\$95.00/day	11-1XX	1/2/19	N/A
D	Hansen, Sarah	Appointment	DIST	Substitute Teacher	N/A	N/A	\$95.00/day	11-1XX	1/2/19	N/A
D	Jackson, Yvonne	Appointment	DIST	Substitute Teacher	N/A	N/A	\$95.00/day	11-1XX	1/2/19	N/A
D	Kruse, Jamie	Appointment	DIST	Substitute Teacher	N/A	N/A	\$95.00/day	11-1XX	1/2/19	N/A
D	McNally, Kathleen	Appointment	DIST	Substitute Teacher	N/A	N/A	\$95.00/day	11-1XX	1/2/19	N/A
D	Schwartz, Drew	Appointment	DIST	Substitute Teacher	N/A	N/A	\$95.00/day	11-1XX	1/2/19	N/A

C. Leave of Absence

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Carroll, Shannon	Dock/Unpaid Leave	BWR	Preschool Disabled Teacher / SED.001.PSD.01	1.00	BA / 1-2	\$50,405.00	11-216-100-101	12/12/18	12/14/18
C	Cocco, Elizabeth	Dock/Unpaid Leave	BWD	Staff Assistant / SED.999.CLA.22	0.75	Step 1	\$14,010.86	11-213-100-106	1/2/19	1/3/19
B	Davis, Jaclyn	Maternity Leave	BKL	Teacher / SED.001.RRM.10	1.00	MA / 5	\$60,650.00	11-213-100-101	5/31/19	11/15/19
B	Laub, Linda	Dock/Unpaid Leave	BWD	ESL Teacher / SED.001.ESL.01	0.70	MA / 22	\$67,172.00	11-240-100-101	4/23/19	4/24/19

D. Student Teacher

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
F	DeMaio, Antonia	Appointment	BKL	Student Teaching - Observing Teacher Lori Pompei 1/15/19-3/31/19 - 2 days/wk	175	N/A	N/A	N/A	1/15/19	3/31/19
F	Diaz, Raquel	Appointment	BKL	Student Teaching - Observing Teacher Maria Zieja 1/21/19-5/3/19 - 5 days/wk, 9/9/19-11/30/19 2 days/wk	N/A	N/A	N/A	N/A	1/21/19	11/30/19
F	Hansen, Sarah	Appointment	BWR	Student Teaching - Observing Teacher Jane Stumpf 1/28/19-4/26/19 - 2 days/wk, 9/3/19-12/6/19 - Full Time	655	N/A	N/A	N/A	1/28/19	12/6/19

E. Additional Compensation

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Infantolino, Phil	Stipend Capital Project	BLK/BWD	Supervisor of B&G / OMP.999.SBG.01	1.00	Contract	\$5,000.00	11-000-261-100	12/10/18	12/10/18

F. Revisions

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Kaluzavich, David	Family Illness	BKL	Teacher / REG.001.K25.21	1.00	MA / 5	\$60,650.00	11-120-100-101	12/4/18	12/10/18

Motion; YC

Second; NR

7 yes, 0 no

CURRICULUM

Upon recommendation of the Superintendent, move to:

- Be It Resolved**, that the board accepts and approved the Superintendent's current to date bullying report.

Motion; SS

Second; FC

7 yes, 0 no

FINANCE

1. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
2/5/19 - 2/7/19	Caponegro, Steven	NJPSA School Leadership Program- NJL2L Mentor Training, \$65 Registration Fee + mileage	12/11/18
3/13/19 - 3/15/19	Varley, Melissa	Insights Summit-Orlando, FL-Est. \$550	12/12/18
1/14/19-1/16/19	Fernandes, Theresa	CPI, Inc - Certified Trainer Program, Est. \$3,500.00	12/14/18

Motion; LR Second; YC 7 yes, 0 no

2. Approve the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through November 30, 2018 in the amount(s) of \$2,575,639.87. *(On file in Administration Office)*

Motion; LR Second; YC 7 yes, 0 no

3. Approve the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary's (A148) Report for the Month (s) of November 2018 Business Administrator / Board Secretary

Treasurer's (A149) Report for the Month(s) of November 2018 Business Administrator / Board Secretary

Motion; LR Second; YC 7 yes, 0 no

4. Approve the Report of Transfers submitted by the Business Administrator/Board Secretary for November 30, 2018 in the amount(s) of \$198,799.91. *(On file in Administration Office)*

Motion; LR Second; YC 7 yes, 0 no

5. BE IT RESOLVED, that the Florham Park Board of Education approves, that as of November 30, 2018 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; LR Second; YC 7 yes, 0 no

6. **Approve** cancelling the following outdated(stale) checks of the Treasurer's Account per the Treasurer of School Monies;

<u>Date</u>	<u>Check#</u>	<u>Amount</u>
09/28/2017	30579	\$ 334.00
01/30/2018	31363	\$ 157.98
04/30/2018	31740	\$ 42.76
06/25/2018	31981	\$ 500.00
06/30/2018	32048	\$ 21.49
06/30/2018	32069	\$ 222.22
06/30/2018	32070	\$ 45.00
06/30/2018	32075	\$ 216.56
06/30/2018	32080	\$ 525.00
06/30/2018	32091	\$ 165.50
06/30/2018	32104	\$4,170.00

Motion; LR Second; YC 7 yes, 0 no

7. **Approve** contracting with Danielle Piccirilli, Secaucus, NJ 0794, for professional sign language interpreter services at a rate of \$45/hr., as needed for the remainder of the 2018/2019 fiscal year.

Motion; LR Second; YC 7 yes, 0 no

8. **Approve** the purchase of one Tennant Auto-scrubber T500 in the amount of \$14,018.82 from Bio Shine, Inc. pursuant to HCESC Cooperative Purchasing System#35 Bid#189;

Furthermore, approve the disposal of one 2005 Nobles Auto-scrubber #608698-10180350 deemed obsolete and having no further value.

Motion; LR Second; YC 7 yes, 0 no

9. **Approve** the following tuition rates for the 2019-2020 Fiscal Year

- Full Day Integrated PreSchool \$9,000.00/year

Motion; LR Second; YC 7 yes, 0 no

10. **Approve** the donation of a Smart Board 6065 valued at \$4,000.00 from Mr. Adam Marlin for the Ridgedale Middle School to use with students and faculty.

Motion; LR Second; YC 7 yes, 0 no

FACILITIES

1. Approve the following facility requests:

Organization	Location	Date
Florham Park Police Department - Jr. Academy Camp	RMS Gym, Rooms 37 & 38, Outdoors	July 2019
Florham Park Little League	RMS Gym	Jan-March 2019
Police Unity Tour	RMS Auditorium	March-May 2019
NY Football Camps	RMS Gym & Outdoors	July 2019
Morris Magic Basketball Camps	RMS Gym	August 2019

Motion; NR Second; AT 7 yes, 0 no

TRANSPORTATION

1. Approve the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
RMS	Beluzzi, Lisa	5/22/19	Functional & Community Field Trip for LLD Class, Morris Museum Ed Program	Ms. Belluzzi Homeroom Class
BKL	Bernstein, Cheryl	6/14/19	Peer Leadership Training Luncheon Field Trip - Benvenuti Ristorante	5th Grade Peer Leaders
RMS	Paulson, Sandra	12/19/18	Town Hall Performance	Choir and Jazz Band

Motion; FC Second; YC 7 yes, 0 no

K. OLD BUSINESS/NEW BUSINESS: Mr. Shanley thanked Dr. Caponegro, Mr. Serfoso and everyone for the great concert at Brooklake. Mr. Shanley voiced concern regarding the state of the school's piano. This is being addressed by the administration. Ms. Heinold commented that recent public concerns regarding HPRHS and RMS collaborating in the music departments has been met with immediate remedies and positivity. Thank you. The RMS play was fantastic and the sound at that event and the RMS concert was great. Dr. Varley reminded the public that the reorganization meeting will be Thursday January 3, 2019 as adopted last year.

L. CORRESPONDENCE/COMMUNICATIONS: There was no correspondence/communications of note. Thank you to Mr. for the donation of the Smartboard.

M. PUBLIC COMMENT-OPEN: Mr. Zuckerman stated the proposed development across from RMS has been approved.

N. ADJOURNMENT - Ms. Thomas motioned to adjourn the regular public meeting of December 17, 2018 at 8:05pm. The motion received a second from Ms. Cali and approved by unanimous consent.