

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, December 17, 2018

Ridgedale Middle School Auditorium

67-71 Ridgedale Avenue

AGENDA

(Formal action will be taken on the following)

Executive Session 6:30pm

Public Session 7:00pm

Mission Statement The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2018-2019 Board Goals

- To fortify and strengthen the unification of the Board team with a focus on governance.
- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.

2018-2019 District Goals

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

A. CALL TO ORDER

B. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Ms. Crimi (Fabienne)		
Ms. Cali (Yvonne)		
Ms. Rozek(Linda)		
Mr. Shanley (Skip)		
Ms. Heinold (Kristina)		
Ms. Thomas (Alita)		
Mr. Ritrivi (Nicholas)		

C. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; Second; FC YC LR SS KH AT NR

D. RECONVENE PUBLIC SESSION

Motion by _____ to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at _____p.m. Said motion was seconded by _____.

E. FLAG SALUTE

F. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT

- RMS Grade 8 Choir Performance
- BLK Grade 3 Mindfulness Program
- Enrollment: 991
- HIB Report:
- Drill Report:

H. PUBLIC COMMENT-AGENDA ITEMS

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

I. COMMITTEE REPORTS

Policy-

Personnel-

Finance/Facility-

Transportation -

H.P.R.H.S Articulation-

Teacher Administrator Board-

Project Community Pride-

Borough Liaison-

J. RESOLUTIONS

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the November 29, 2018 Regular Board Meeting.

Motion; Second; FC YC LR SS KH AT NR

2. **Approve** the minutes of the November 29, 2018 Regular Board Meeting Executive Session.

Motion; Second; FC YC LR SS KH AT NR

3. **Approve** the minutes of the December 10, 2018 Curriculum Work Session Meeting.

Motion; Second; FC YC LR SS KH AT NR

4. **Approve** the minutes of the December 10, 2018 Curriculum Work Session Meeting Executive Session.

Motion; Second; FC YC LR SS KH AT NR

5. Approve the following job description for the FY19. (On file in Administration Offices)

- A. Bus Aide Job Description
- B. Bus Driver Job Description
- C. Cross Country Coach Job Description
- D. Custodian (Senior) Job Description
- E. Custodian Job Description
- F. Dean of Students Job Description
- G. Designated Person Right-To-know/Asbestos Coordinator Job Description
- H. District Curriculum Council Member Job Description
- I. Elementary Bell Choir Job Description
- J. Executive Assistant to the Business Administrator/Board Secretary Job Description
- K. Executive Assistant to the Superintendent Job Description
- L. Groundskeeper and Maintenance Custodian Job Description
- M. Homework Club & On-Call Homework Club Advisor Job Description

Motion; Second; FC YC LR SS KH AT NR

PERSONNEL

1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:

A. Appointments/Resignations

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Paluzzi, Krystal	Resignation	BWD	PT Staff Assistant / SED.999.CLA.06	0.75	Step 1	\$13,415.81	11-213-100-106	12/5/18	12/21/18
B	Mele, Jennifer	Appointment	BKL	Teacher / SED.001.RRM.02	1.00	BA / 1	\$50,405.00	11-213-100-101	1/2/19	6/30/19
B	Wagner, Kaitlynn	Appointment	BKL	Teacher / REG.001.K25.31(Replacing GE)	1.00	N/A	\$95.00 /day	11-120-100-101	3/15/19	5/1/19
B	Wagner, Kaitlynn	Appointment	BKL	Teacher / REG.001.K25.31(Replacing GE)	1.00	BA / 1	\$50,405.00	11-120-100-101	5/1/19	6/30/19
B	Zurbach, Alexis	Appointment	BKL	Per Diem Substitute	N/A	N/A	\$95.00 /day	11-1XX	12/17/18	3/1/19
B	Zurbach, Alexis	Appointment	BKL	Teacher / REG.001.K25.20 (Replacing ML)	1.00	BA / 1	\$50,405.00	11-120-100-101	3/1/19	6/30/19

B. Substitutes

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Aprill, David	Appointment	DIST	Substitute Teacher	N/A	N/A	\$95.00/day	11-1XX	1/2/19	N/A
D	Correia, Kelly	Appointment	DIST	Substitute Teacher	N/A	N/A	\$95.00/day	11-1XX	1/2/19	N/A
D	DeMaio, Antonia	Appointment	DIST	Substitute Teacher	N/A	N/A	\$95.00/day	11-1XX	1/2/19	N/A
D	Diaz, Raquel	Appointment	DIST	Substitute Teacher	N/A	N/A	\$95.00/day	11-1XX	1/2/19	N/A
D	Hansen, Sarah	Appointment	DIST	Substitute Teacher	N/A	N/A	\$95.00/day	11-1XX	1/2/19	N/A
D	Jackson, Yvonne	Appointment	DIST	Substitute Teacher	N/A	N/A	\$95.00/day	11-1XX	1/2/19	N/A
D	Kruse, Jamie	Appointment	DIST	Substitute Teacher	N/A	N/A	\$95.00/day	11-1XX	1/2/19	N/A
D	McNally, Kathleen	Appointment	DIST	Substitute Teacher	N/A	N/A	\$95.00/day	11-1XX	1/2/19	N/A
D	Schwartz, Drew	Appointment	DIST	Substitute Teacher	N/A	N/A	\$95.00/day	11-1XX	1/2/19	N/A

C. Leave of Absence

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Carroll, Shannon	Dock/Unpaid Leave	BWR	Preschool Disabled Teacher / SED.001.PSD.01	1.00	BA / 1-2	\$50,405.00	11-216-100-10 1	12/12/18	12/14/18
C	Cocco, Elizabeth	Dock/Unpaid Leave	BWD	Staff Assistant / SED.999.CLA.22	0.75	Step 1	\$14,010.86	11-213-100-10 6	1/2/19	1/3/19
B	Davis, Jaclyn	Maternity Leave	BKL	Teacher / SED.001.RRM.10	1.00	MA / 5	\$60,650.00	11-213-100-10 1	5/31/19	11/15/19
B	Laub, Linda	Dock/Unpaid Leave	BWD	ESL Teacher / SED.001.ESL.01	0.70	MA / 22	\$67,172.00	11-240-100-10 1	4/23/19	4/24/19

D. Student Teacher

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
F	DeMaio, Antonia	Appointment	BKL	Student Teaching - Observing Teacher Lori Pompei 1/15/19-3/31/19 - 2 days/wk	175	N/A	N/A	N/A	1/15/19	3/31/19
F	Diaz, Raquel	Appointment	BKL	Student Teaching - Observing Teacher Maria Zieja 1/21/19-5/3/19 - 5 days/wk, 9/9/19-11/30/19 2 days/wk	N/A	N/A	N/A	N/A	1/21/19	11/30/19
F	Hansen, Sarah	Appointment	BWR	Student Teaching - Observing Teacher Jane Stumpf 1/28/19-4/26/19 - 2 days/wk, 9/3/19-12/6/19 - Full Time	655	N/A	N/A	N/A	1/28/19	12/6/19

E. Additional Compensation

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Infantolino, Phil	Stipend Capital Project	BLK/BWD	Supervisor of B&G / OMP.999.SBG.01	1.00	Contract	\$5,000.00	11-000-261-10 0	12/10/18	12/10/18

F. Revisions

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Kaluzavich, David	Family Illness	BKL	Teacher / REG.001.K25.21	1.00	MA / 5	\$60,650.00	11-120-100-101	12/4/18	12/10/18
B	Morici, Leanne	Resignation	BWD	School Psychologist LTR/ SED.001.PSY.01	.70	MA / 2	\$60,405.00	11-000-219-104	11/29/18	1/28/19

Motion; Second; FC YC LR SS KH AT NR

CURRICULUM

Upon recommendation of the Superintendent, move to:

- Be It Resolved**, that the board accepts and approved the Superintendent's current to date bullying report.

Motion; Second; FC YC LR SS KH AT NR

FINANCE

- Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally

06/30/2018 32091 \$ 165.50
06/30/2018 32104 \$4,170.00

Motion; Second; FC YC LR SS KH AT NR

7. **Approve** contracting with Danielle Piccirilli, Secaucus, NJ 0794, for professional sign language interpreter services at a rate of \$45/hr., as needed for the remainder of the 2018/2019 fiscal year.

Motion; Second; FC YC LR SS KH AT NR

8. **Approve** the purchase of one Tennant Auto-scrubber T500 in the amount of \$14,018.82 from Bio Shine, Inc. pursuant to HCESC Cooperative Purchasing System#35 Bid#189;
Furthermore, approve the disposal of one 2005 Nobles Auto-scrubber #608698-10180350 deemed obsolete and having no further value.

Motion; Second; FC YC LR SS KH AT NR

9. **Approve** the following tuition rates for the 2019-2020 Fiscal Year

- Full Day Integrated PreSchool \$9,000.00/year

Motion; Second; FC YC LR SS KH AT NR

10. **Approve** the donation of a Smart Board 6065 valued at \$4,000.00 from Mr. Adam Marlin for the Ridgedale Middle School to use with students and faculty.

Motion; Second; FC YC LR SS KH AT NR

FACILITIES

1. **Approve** the following facility requests:

Organization	Location	Date
Florham Park Police Department - Jr. Academy Camp	RMS Gym, Rooms 37 & 38, Outdoors	July 2019
Florham Park Little League	RMS Gym	Jan-March 2019
Police Unity Tour	RMS Auditorium	March-May 2019
NY Football Camps	RMS Gym & Outdoors	July 2019
Morris Magic Basketball Camps	RMS Gym	August 2019

Motion; Second; FC YC LR SS KH AT NR

TRANSPORTATION

1. **Approve** the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
RMS	Beluzzi, Lisa	5/22/19	Functional & Community Field Trip for LLD Class, Morris Museum Ed Program	Ms. Belluzzi Homeroom Class
BKL	Bernstein, Cheryl	6/14/19	Peer Leadership Training Luncheon Field Trip - Benvenuti Ristorante	5th Grade Peer Leaders
RMS	Paulson, Sandra	12/19/18	Town Hall Performance	Choir and Jazz Band

Motion; Second; FC YC LR SS KH AT NR

K. OLD BUSINESS/NEW BUSINESS:

L. CORRESPONDENCE/COMMUNICATIONS:

M. PUBLIC COMMENT-OPEN:

N. ADJOURNMENT

Move to adjourn the meeting at ___p.m.