

FLORHAM PARK BOARD OF EDUCATION
Regular Public Meeting, March 27, 2017
Ridgedale Middle School Auditorium
67-71 Ridgedale Avenue

MINUTES

(Formal action will be taken on the following)

Executive Session 6:30pm
Public Session 7:00pm

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. CALL TO ORDER:

B. ROLL CALL:

BOARD MEMBER	PRESENT	ABSENT
Ms. Crimi (Fabienne)	X	
Ms. Cali (Yvonne)	X	
Mr. Ritrivi (Nicholas)	X	
Mr. Shanley (Skip)	X	
Ms. Thomas (Alita)	X	
Ms. Heinold (Kristina)	X	
Ms. Rozek (Linda)	X	

C. EXECUTIVE SESSION:

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; AT Second; YC

7 Yes, 0 no

D. RECONVENE PUBLIC SESSION:

Motion by Ms. Thomas to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 6:58 p.m. Said motion was seconded by Ms. Crimi.

E. FLAG SALUTE:

F. SUNSHINE STATEMENT:

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT - Dr. Varley reported the following;

- Enrollment as of this meeting is 959 Students.
- HIB Report
- Drill Report-February
- Daughters of the Revolution Essay Contest Finalists - Dr. Varley welcomed Ms. Joanne Greene-Tobias local representative of the American Red Cross. She along with Mr. Christ provided and overview of the contest and presented participation awards to Deepika Agrawal, Bisma Awan, Raquel Carbone, Nicole Ferreira, Gabe Ferriero, Bryanna Gerben, Kolton Hilton, Luke Incardona, Grace Mochnal, Laurie Vuong, Brian Zhang and third, second and first place awards to respectively.
- 2017 BASF Chemistry Challenge Participants - Dr. Varley welcomed Ms Abdy. She and Mr. Christ presented the following awards.
- Next Generation Science Standards (NGSS) Board Presentation - Mr. Silkensen presented.

H. PUBLIC COMMENT-AGENDA ITEMS

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.) There were no comments on the agenda items.

I. COMMITTEE REPORTS

Policy- Mrs. Cali presented information from the meeting held on 3/20/17.

Curriculum- Mr. Shanley reviewed the minutes of the meeting held on 3/20/17, highlighting the summer reading program presented by Mrs. O'Connor, the interview of a potential math consultant for FY18 and the summer being held at East Hanover Public School District.

Personnel- Ms. Thomas reviewed the minutes of the 3/20/17 meeting and those items on tonight's agenda.

Finance/Facility- Mr. Ritrivi reviewed the minutes of the meeting held on 3/20/17. All financial documents are on the agenda this evening.

Transportation - Ms. Crimi reviewed the minutes of the 3/20/17 meeting. She highlighted the meeting with Chief Trieber including discussion of hazardous route designation criteria. The new tier 3 designation of school officers program was touched on outlining a possible shift in responsibilities for FY19.

H.P.R.H.S Articulation- Ms. Crimi stated the meeting included a presentation by the Director of Special Education and discussion on new STEAM Labs.

Teacher Administrator Board- Ms. Cali stated the next meeting date has been set for 5/22/17.

Project Community Pride- No report.

Borough Liaison- Mr. Shanley stated he attended the most recent meeting and was warmly greeted by the council and impressed by their proceedings. The council did discuss possible outcomes regarding housing developments and the impact on school enrollment. The council discussed possible shared service for senior citizen transportation. Lastly, Mr. Shanley spoke of a tribute and adopted ordinance dedicating the Borough Hall to Mayor Ralph Lovey's who recently passed. Mr. Shanley outlined some of the accomplishments and service of the man.

J. RESOLUTIONS:

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the February 27, 2017 Regular Board Meeting.
 Motion; YC Second; KH 7 yes, 0 no
2. **Approve** the minutes of the February 27, 2017 Regular Board Meeting Executive Session.
 Motion; YC Second; KH 7 yes, 0 no
3. **Approve** the minutes of the March 06, 2017 Special Board Meeting.
 Motion; YC Second; KH 7 yes, 0 no
4. **Approve** the minutes of the March 13, 2017 Special Board Meeting.
 Motion; YC Second; KH 7 yes, 0 no
5. **Approve** the minutes of the March 13, 2017 Special Board Meeting Executive Session.
 Motion; YC Second; KH 7 yes, 0 no
6. **Approve** the following fundraisers for the 2016-2017 school year:

Fundraiser	School	Organization/Staff Member	Dates
Teambuilding-Escape Room	BWD	Glaab	3/20/17
Bake Sale	RMS	8th Grade Dance Committee	3/24, 3/31, 4/17, 4/21, 4/28
54 Main Food Sales	RMS	8th Grade Dance Committee	4/2/17
Jump Rope for Heart Jump-A-Thon	BWD/BKL	Chapin/Gilligan	4/19/17
Earth Day	BWD	PTA	4/21/17
SchoolKidz School Supplies	BWD	PTA	May-June 2017
SchoolKidz School Supplies	RMS	PTA	May-June 2017
Willy Wonka & The Chocolate Factory Candy Raffle	BKL	Drama Club	5/18-5/19
Fun Fair	DIST	PTA-Rowe	6/3/17
8th Grade DVD's/Blu-Ray's	RMS	8th Grade Dance Committee	6/9/17-6/22/17

Motion; YC Second; KH 7 yes, 0 no

7. Approve the first reading of the following policies and regulations:

- 2460P & R Special Education (M)
- 2460.1R Special Education - Location, Identification, and Referral (M)
- 2460.8 R Special Education - Free and Appropriate Public Education (M)
- 2460.9 R Special Education - Transition From Early Intervention Programs to Preschool Programs (M)
- 2460.15 Special Education - In-Service Training Needs For Professional And Paraprofessional Staff (M)
- 2460.16 Special Education - Instructional Material to Blind or Print-Disabled Students (M)
- 2467P Surrogate Parents and Foster Parents (M)

Motion; YC Second; KH 7 yes, 0 no

8. Approve the second reading of policy 5330.04 Administering an Opioid Antidote.

Motion; YC Second; KH 7 yes, 0 no

9. Approve Shannon Peters, Newark Academy student, to shadow at Ridgedale Middle School as part of their required Senior Project, during the period of May 4, 2017 through June 4, 2017.

Motion; YC Second; KH 7 yes, 0 no

10. Approve the revised job description Payroll/Benefits/Data Specialist. *(On file in Administration Offices)*

Motion; YC Second; KH 7 yes, 0 no

PERSONNEL

1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Brasowski, Anna	Dock/Unpaid Leave	BWD	Staff Assistant / SED.999.CLA.12					3/23/17	3/28/17
D	Chauvette, Alexander	Add to 16/17 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/17
B	Christian, Judith	Dock/Unpaid Leave	RMS	12 Month Secretary/SAP.999.SEC.02					4/10/17	4/13/17
D	Constant, Seth	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-10 0	7/5/17	8/16/17
D	Coraggioso, Salvatore	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-10 0	7/5/17	8/16/17
D	Foster, Rebecca	Add to 16/17 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	2/24/17	6/30/17
D	Graham, Connor	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-10 0	7/5/17	8/16/17
D	Graham, Evan	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-10 0	7/5/17	8/16/17
C	Graham, Kim	Resignation	DIST	Payroll/Benefits/CAP.999.SEC.04					4/7/17	4/7/17
B	Harvey, Emma	Maternity Leave-Revise Dates	RMS	Art Teacher / REG.001.ART.02					9/1/16	6/30/18
D	MacNaught, Malcom	Appoint	DIST	Summer Maintenance-Painting			\$18.00/HR	11-000-262-10 0	7/5/17	8/16/17
B	Murray, Charles	Appoint	BKL	ELA RRM/RMS Extra Period/SED.001.RRM.14			\$49.13/HR	11-213-100-10 1	3/27/17	
D	Niland, David	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-10 0	7/5/17	8/16/17
D	Niland, Mark	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-10 0	7/5/17	8/16/17
D	Perruso Christopher	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-10 0	7/5/17	8/16/17
D	Powers, Tyler	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-10 0	7/5/17	8/16/17

D	Santos, Matthew	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/5/17	8/16/17
C	SaySay, Bien	Revise Start Date	DIST	Payroll/Benefits/CAP.999.SEC.04	1		\$61,000.00	11-000-251-105	4/4/17	
B	Siebert, Michelle	Dock/Unpaid Leave	BKL	ABA / SED.001/ABA.01					5/25/17	5/26/17
F	Tadros, Sara	Observations	BKL	St. Eliz: Grade 3 (Tedesco)					TBD	5/5/17
D	Taylor, Christopher	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/5/17	8/16/17
D	Timmons, Ryan	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/5/17	8/16/17
D	Turrisi, Stephanie	Add to 16/17 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/17
B	Vasquez-Lugo, Shirley	Dock/Unpaid Leave	BKL	Staff Assistant / SED.999.CLA.27					2/16/17	2/16/17
B	Vasquez-Lugo, Shirley	Dock/Unpaid Leave	BKL	Staff Assistant / SED.999.CLA.27					3/3/17	3/3/17
B	Vasquez-Lugo, Shirley	Dock/Unpaid Leave	BKL	Staff Assistant / SED.999.CLA.27					3/21/17	3/21/17
D	Volante, Nicholas	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/5/17	8/16/17
B	Williams, Vera	Dock/Unpaid Leave	BKL	Staff Assistant / SED.999.CLA.10					3/2/17	3/2/17

Motion; YC Second; KH 7 yes, 0 no

CURRICULUM

Upon recommendation of the Superintendent, move to:

- Approve** the K-8 Standards-based Report Cards.

Motion; SS Second; KH 7 yes, 0 no

- Approve** Denis Sheeran as math consultant for the 2017-2018 School Year.

Motion; SS Second; KH 7 yes, 0 no

- Approve** Dr. Elizabeth Matheis to present training on “The Impact of Social Media on Tweens” at Brooklake Elementary School.

Motion; SS Second; KH 7 yes, 0 no

FINANCE

Upon recommendation of the Superintendent, move to:

- Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
3/10-12/17	CALI, YVONNE	Governance I Orientation Princeton, NJ Est. Cost \$30.00 (Mileage)	3/1/17
3/22/17	CALI, YVONNE	Morris County SBA Meeting-Changing Enrollment Madison, NJ Est. Cost mileage	3/3/17

6/26-30/17	CAPONEGRO, STEVEN	TCRWP Summer Institute New York, NY Fee \$825+Travel Expenses	3/17/17
4/7/17	CAPRIGLIONE, ROSALIA	Shadow Day Sparta, NJ Est Cost \$12.00 (Mileage)	3/6/17
3/10-12/17	CRIMI, FABIENNE	Governance I Orientation Princeton, NJ Est. Cost \$30.00 (Mileage)	3/1/17
4/20/17	FANO, REBECCA	Middle School TC WRW Visit New York, NY Est Cost. mileage only	3/23/17
4/20/17	FOSTER, KERIN	Middle School TC WRW Visit New York, NY Est Cost. mileage only	3/23/17
4/20/17	FOSTER, ROBERT	Middle School TC WRW Visit New York, NY Est Cost. mileage only	3/22/17
5/2/17	HAWK, KATIE	Oppositional, Defiant & Disruptive Children and Adolescents: Non-medication Approaches to the Most Challenging Behaviors: Parsippany, NJ \$99.00	3/23/17
5/17-19/17	GLAAB, SHERRI	NJASA Spring Leadership Conference Atlantic City, NJ Est. Cost Registration, Mileage, Tolls = \$700.00	3/17/17
5/11/17	KARL, BETH	Conference on Mathematics for Future Teachers Rutgers University Est. Cost Mileage	3/13/17
5/2/17	KNELER, ASHLIE	Social Thinking Conference-Teaching Social Thinking to Early Learners through Stories and Play-Based Activities Gelsey Kirkland Arts Center Brooklyn, NY- Est. Cost \$196.00- 26.4 miles	3/20/17
5/25/17	KNELER, ASHLIE	Rutgers School of Social Work Play Therapy Techniques That You Can Use Today Cost \$129 16.5 miles	3/23/17
3/17/17	MANGER, DANIELLE	Listening and Beyond-a Therapeutic Listening Refresher Online Course Cost: \$195	3/13/17
4/20/17	MARCHESE, VINCENT	Visiting I.S. 289 to observe ELA program implementation New York, NY Est. Cost mileage and tolls	3/23/17
3/29/17	PASCAL, GARY	MUJC Workshop A Day at the Movies: Lessons in School Law New Providence, NJ Est. Cost \$145.00+mileage	3/1/17
4/5/17	PERLEE, MARISSA	Lens of History Workshop at Teacher's College. New York, NY Est. cost \$70	3/23/17
3/10-12/17	RITRIVI, NICHOLAS	Governance I Orientation Princeton, NJ Est. Cost \$30.00 (Mileage)	3/1/17
3/22/17	RITRIVI, NICHOLAS	Morris County SBA Meeting-Changing Enrollment Madison, NJ Est. Cost mileage	3/3/17
3/18/17	ROZEK, LINDA	NJSIG Analyzing and Constructing Salary Guides West Trenton, NJ Est. Cost \$149.00 + mileage	3/3/17
3/22/17	ROZEK, LINDA	Morris County SBA Meeting-Changing Enrollment Madison, NJ Est. Cost mileage	3/3/17
4/7/17	ROZEK, LINDA	NJSBA NJSIG 2017 School PR Forum West Trenton, NJ Est. COst \$75 + mileage	3/3/17
3/22/17	SHANLEY, CHARLES	Morris County SBA Meeting-Changing Enrollment Madison, NJ Est. Cost mileage	3/3/17
4/13/17	SILKENSEN, BRIAN	Using PARCC Data To Improve Teaching & Learning in Math Workshop Monroe Township, NJ Est. Cost mileage	3/3/17
3/22/17	THOMAS, ALITA	Morris County SBA Meeting-Changing Enrollment Madison, NJ Est. Cost .96 cents	3/17/17
5/17-19/17	VARLEY, MELISSA	NJASA Spring Leadership Conference Atlantic City, NJ Est. Cost Registration, Mileage, Tolls = \$700.00	3/17/17
4/20/17	WALDRON, LINDSAY	Middle School TC WRW Visit New York, NY Est Cost. mileage only	3/22/17

Motion; NR Second; SS 7 yes, 0 no

2. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through February 28, 2017 in the amount(s) of \$2,102,416.65. *(On file in Administration Office)*

Motion; NR Second; SS 7 yes, 0 no

3. **Approve** the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary's (A148) Report for the Month (s) of February 2017. Business Administrator / Board Secretary

Treasurer's (A149) Report for the Month(s) of February 2017. Business Administrator / Board Secretary

Motion; NR Second; SS 7 yes, 0 no

4. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for February 28, 2017 in the amount(s) of \$95,762.41. *(On file in Administration Office)*

Motion; NR Second; SS 7 yes, 0 no

5. **Be It Resolved**, that the Florham Park Board of Education approve, that as of February 28, 2017 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; NR Second; SS

7 yes, 0 no

6. **Approve** the purchase of an independent comprehensive neuropsychological examination for student case#057 through Dr. Kristin Sharma, Ph.D., 172 Broadway, Woodcliff Lake, NJ 07677, at a cost not to exceed \$3,600.00 in accordance with policy #2468.

Motion; NR Second; SS

7 yes, 0 no

FACILITIES

Upon recommendation of the Superintendent, move to:

1. **Approve the following facility requests:**

2016-2017 Facility Use-March Agenda			
60	Florham Park Police Department	RMS Front Lawn	April 2017
61	Hoop Heaven Basketball	BKL Gym	April 2017
62	Florham Park PTA Fun Fair	BKL/BWD Grounds	June 2017
63	Florham Park Gazebo Committee	RMS Auditorium	June/July 2017
64	Florham Park Jaycees Easter Egg Hunt	RMS Front Lawn	April 2017
65	Madison Babe Ruth Softball League	RMS Gym	March-April 2017
66	Bounce Out the Stigma Basketball	RMS Gym	August 2017
67	Alpha Best Explorations	BWD (various rooms)	April-May 2017
68	Alpha Best Explorations	BKL (various rooms)	April-May 2017
69	Morris Magic Basketball	RMS Gym	March-April 2017

Motion; NR Second; SS

7 yes, 0 no

TRANSPORTATION

Upon recommendation of the Superintendent, move to:

1. **Approve the following field trips:**

School	Staff Member	Date	Trip Location	Class/Group
BKL	Franklin, Roseann	5/11/17	Ridgedale Middle School Florham Park, NJ	Preview RMS Musical
RMS	Foster, Kerin	5/19/17	County College of Morris Randolph, NJ	Art Club
BKL	Franklin, Roseann	6/1/17 & 6/2/17	Ridgedale Middle School Florham Park, NJ	Move Up Day

Motion; FC Second; AT

7 yes, 0 no

K. OLD BUSINESS/NEW BUSINESS: Mr. Shanley commented positively on the new mural in Brooklake. Ms. Heinold echoed that sentiment recognizing the assistance of Ms. Crotty and the participation of our students. Mr. Shanley commented on the recent NJSBA meeting which the majority of the board attended and asked the board to consider joining Mr. Rittriv and himself to become fully certified school board members. Mr. Shanley commented on the recent presentation of Lt. Col. Edward Croot provided information on opportunities for higher education and its funding through the armed services. Ms. Rozek reported, as required by statute, that she attended the NJSBA workshop on Analyzing and Constructing Salary Guides. She discussed process and relevance to the district.

L. CORRESPONDENCE/COMMUNICATIONS:

M. PUBLIC COMMENT-OPEN: Councilman Zuckerman thanked Dr. Varley for promoting through the school district the importance and need for volunteer firefighters.

N. ADJOURNMENT

Ms. Heinold motioned to adjourn the regular public meeting at 8:01pm. The motion received a second from Ms. Cali.

Motion; KH Second; YC

7 yes, 0 no

Respectfully Submitted,



John Csatos
Business Administrator/Board Secretary