

FLORHAM PARK BOARD OF EDUCATION
Special Public Meeting, March 13, 2017
Ridgedale Middle School Auditorium
67-71 Ridgedale Avenue

MINUTES
7:00pm
(Formal action will be taken)

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards, which guide our academic instruction.

Assistance for persons with disabilities: for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A.SUNSHINE STATEMENT: - In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record. In addition, notices were posted at the Municipal Clerk's Office, Public Library, District Schools, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

B.CALL TO ORDER:

C. FLAG SALUTE:

D. ROLL CALL:

BOARD MEMBER	PRESENT	ABSENT
Ms. Crimi (Fabienne)	X	
Ms. Cali (Yvonne)	X	
Mr. Ritrivi (Nick)	X	
Mr. Shanley (Skip)	X	
Ms. Thomas (Alita)	X	
Ms. Heinold (Kristina)		X
Ms. Rozek (Linda)	X	

E. RESOLUTIONS-FY18 TENTATIVE BUDGET:

1. FY18 TENTATIVE BUDGET-TRAVEL AND RELATED EXPENSE REIMBURSEMENTS

BE IT RESOLVED, that in accordance with Board of Education Policy and N.J.A.C.6A:23A-7.1 provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2017-2018 School Year;

NOW, THEREFORE BE IT RESOLVED, that the Florham Park School District Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel and expense reimbursement maximum for the 2017-2018 School Year at a sum of \$6,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Motion; NR Second; FC

6 yes, 0 no

2. FY18 TENTATIVE BUDGET-CAPITAL RESERVE ACCOUNT WITHDRAWAL

BE IT RESOLVED, that the Florham Park Board of Education includes in the tentative 2017-2018 budget and request approval for a Capital Reserve withdrawal in the amount of \$630,000.00 for the purpose of providing the local share of approved Project#1530-030-17-1000 Partial Roof Replacement and Related Renovations - Ridgedale Middle School.

Motion; NR Second; FC

6 yes, 0 no

3. FY18 TENTATIVE BUDGET-CAPITAL PROJECTS

BE IT RESOLVED, that the Board of Education approves the following capital projects for the 2017-2018 school year; Project# 1530-030-17-1000 Partial Roof Replacement and Related Renovations - Ridgedale Middle School.

Motion; NR Second; FC

6 yes, 0 no

4. FY18 TENTATIVE BUDGET-ADJUSTMENT FOR HEALTH BENEFITS

BE IT RESOLVED, that the Florham Park Board of Education includes in the tentative 2017-2018 budget the adjustment for increases in the cost of health benefits in the amount of \$137,185.00. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

Motion; NR Second; FC

6 yes, 0 no

5. FY18 TENTATIVE BUDGET-PROFESSIONAL SERVICES

WHEREAS, N.J.A.C. 6A:23A-5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations Legal \$ 37,500.00 Auditor \$25,500.00 School Physician \$ 22,300.00 Financial/Other Advisory \$ 8,350.00: and

WHEREAS, the administration needs to notice the board if there arises a need to exceed said maximums, upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE BE IT RESOLVED,

that the Florham Park School District Board of Education establishes maximums for professional services listed above at a level of 120% of the amounts listed for the 2017-2018 school year.

Motion; NR Second; FC

6 yes, 0 no

6. FY18 TENTATIVE BUDGET-TAXING AUTHORITY

BE IT RESOLVED, the district will use its taxing authority for the 2017-2018 school year composed of \$137,185.00(.81%) for health benefits adjustment which are available to the district for the school budget for 2017-2018, in addition to the 2% increase over the prior year which totals \$475,198.00 resulting in a maximum tax levy available of \$17,375,847.00. The district will bank additional tax authority for use in FY 2018-2019 of \$3,841.00.

Motion; NR Second; FC

6 yes, 0 no

7. TENTATIVE 2017-2018 BUDGET

BE IT RESOLVED, that upon the recommendation of the Superintendent, that the Florham Park School District, in the County of Morris, New Jersey approves the following resolution:

BE IT RESOLVED, that the tentative budget be approved for the 2017-2018 school year using the 2017-2018 State Aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Total</u>
Expenditures	\$18,996,324.00	\$260,000.00	\$1,043,456.00	\$20,299,780.00
Less:				
Revenue	<u>\$ 1,620,477.00</u>	<u>\$260,000.00</u>	<u>\$0.00</u>	<u>\$ 1,880,477.00</u>
Taxes to Be Raised	<u>\$17,375,847.00</u>	<u>\$0</u>	<u>\$1,043,456.00</u>	<u>\$18,419,303.00</u>

And,

BE IT FURTHER RESOLVED, that a public hearing be held at the Regular Public Meeting of the Board of Education on Monday April 24, 2017 at 7:00pm at the Ridgedale Middle School Auditorium for the purpose of conducting a public hearing on the budget for the 2017-2018 School Year.

Discussion: Mr. Ritrivi highlighted some of the points within the budget and the committee will examine going forward. Mr. Ritrivi stated that district capital reserve will be utilized to fund the replacement of the Ridgedale Roof, the district will examine copier costs at the conclusion of the current lease in March of 2018 as we use less paper. Mr. Ritrivi stated request for proposals will be made for various professionals in an effort to save monies. Discussion ensued regarding legal services, specifically the cost, prior experience and the proper use of services.

Motion; NR Second; FC

6 yes, 0 no

F. PUBLIC COMMENT: Mr Winters asked about the .81% increase in the tax levy for benefits. Mr. Csatlós stated the district qualified for the additional tax increase due to health benefit increases i.e. medical was rising 8.4%. Mr. Winters asked about the capital project and the term otherMr. Csatlós gave an overview of the project and stated that the term is to account for any unforeseen repairs that must be made once the roof is off. Mr. Winters asked about staff retirements. Mr. Csatlós stated only one staff member has indicated retirement and that is accounted for in the budget.

Mr. Zuckerman stated that the school budget continues to rise despite dropping enrollment. He questioned the rationale in increased administration.

There were no further questions

Mrs. Rozek stated the board needed to convene an executive session this evening to review a personnel matter, specifically the prospect of hiring a new payroll/benefits specialist.

EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and;

WHEREAS, the Open Public Meetings Act provides that the public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations and/or current and potential litigation;

NOW, BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; AT Second; NR 6 yes, 0 no

RECONVENE PUBLIC SESSION

Motion was made by Mrs. Cali and seconded by Mr. Shanley to reconvene the public session.

Motion; YC Second; SS 6 yes, 0 no

RESOLUTION

Upon the recommendation of the Superintendent;

Approve the appointment of Mr. Bein Jerome Saysay, Payroll/Benefits Specialist at an annual salary of \$61,000.00 for the term April 3, 2017 - June 30, 2018.

Discussion: Mr. Shanley asked if this hiring is at a salary below the current level. Mr. Csatlós stated that the salary due for the next fiscal year was slightly below 64,000.00.

Motion; AT Second; NR 6 yes, 0 no

H. ADJOURNMENT:

Motion was made by Ms. Thomas to adjourn the meeting this evening at 7:41pm. The motion received a second from Mr. Shanley.

Motion; AT Second; SS 6 yes, 0 no

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "J. Csatos". The signature is fluid and cursive, with a large initial "J" and a stylized "Csatos".

Mr. John Csatos
Business Administrator/Board Secretary