

Personnel/Policy Committee
Minutes
6:30PM
April 16th, 2018

Attendance: Melissa Varley, Alita Thomas, Yvonne Cali, Charles Shanley

POLICY:

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the March 26, 2018 Regular Board Meeting.

Motion; Second; FC YC LR SS KH AT NR

2. **Approve** the minutes of the March 26, 2018 Regular Board Meeting Executive Session.

Motion; Second; FC YC LR SS KH AT NR

3. **Approve** the minutes of the April 16, 2018 Curriculum Work Session Meeting.

Motion; Second; FC YC LR SS KH AT NR

4. **Approve** the revised 2018-2019 school calendar.

Motion; Second; FC YC LR SS KH AT NR

5. **Approve** the following fundraisers for the 2017-2018 school year:

Fundraiser	School	Organization/Staff Member	Dates
Field Day T-Shirt Day	BKL	PTA/Jenn Casola	5/2/18-5/18/18

Motion; Second; FC YC LR SS KH AT NR

PERSONNEL:

1. **Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

A. Appointments/Resignations:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Cannon, Charles	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
D	Constant, Seth	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
D	DeFranco, Thomas	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
C	Depsee, Jonathan	Appoint LTR (FB)	DIST	Exec. Asst. LTR / GAP.999.LTR.01	1		\$42,000.00	11-000-230-105	4/13/18	TBD
D	Hahn, Jeffrey	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
C	Harris, Yolanda	Appoint	BWD	Staff Assistant / SED.999.CLA.24	0.75	Step 1	\$13,415.81	11-216-100-106	TBD	
D	Haynes, Alan	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
D	Jannicelli, John	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
D	Malec, Wayne	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
D	MacNaught, Malcom	Appoint	DIST	Summer Maintenance-Painting			\$18.00/HR	11-000-262-100	7/9/18	8/17/18
D	Pascal, Gary	Resignation	DIST	Sup. of Special Ed./SSP.001.SUP.01					6/30/18	
D	Rokes, Timothy	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
D	Santos, Julia	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
D	Timmons, Daniel	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
D	Timmons, Ryan	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18

D	Welby, Sean	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
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B. Leave of Absences:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Alves, Lauren	Dock/Unpaid Leave	BKL	Staff Assistant / SED.999.CLA.36					5/21/18	5/30/18
B	Bernstein, Cheryl	Dock/Unpaid Leave	BKL	Counselor / SSP.001.GUI.03					4/5/18	4/6/18
C	Capuano, Amanda	Dock/Unpaid Leave	BWD	Staff Assistant / SED.999.CLA.09					3/29/18	3/29/18
B	Couto, Sonia	Rescind Dock/Unpaid Leave	RMS	Teacher / REG.001.TWL.03					4/5/18	4/6/18
B	Micone, Kacey	Maternity Leave	BKL	Teacher/					9/4/18	2/1/19
B	Rinaldi, Katherine	Dock/Unpaid Leave	RMS	Psychologist / SED.001.PSY.03					4/5/18	4/9/18
B	Roberts, Kerin	Maternity Leave	RMS	Teacher/					9/4/18	1/2/19
B	Volpe, Christie	Leave of Absence	BKL	Teacher/					3/14/18	6/4/18

C. Substitutes:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Allocca, Saverio	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Frasso, Christina	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Frasso, Marissa	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
F	Lane, Matthew	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Seubert, Alexis	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Walker, Nathalie	Revise Start Date	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18

D. College Student Placements:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
F	Gorvin, Hanna	Student Teaching	BWD	FDU (Grade 2)					9/5/18	5/3/19

Motion; Second; FC YC LR SS KH AT NR

2. **Approve** the renewal list of non-tenured staff for the 2018-2019 school year.
(On file in Administration Office)

Motion; Second; FC YC LR SS KH AT NR

3. **Approve** the following positions for the 2018 Extended School Year Program (ESY18):

Summer 2018- Child Study Team Positions

It is anticipated that the CST will require the following summer day allotment to meet NJAC 6A:14 requirements and coordinate/prepare for the 2018-2019 school year. These days will be used as required for summer evaluations, IEP meetings, program evaluations, Principal/CST/Parent meetings, etc.

<u>Position</u>	<u>Total Days (Max)</u>
A. LDT-C	50 hours
B. Psychologist	40 hours
C. Psychologist	40 hours
D. Psychologist	40 hours
E. Social Worker	40 hours
F. Speech/Language	30 hours
G. Teacher (s) (to attend IEP meetings)	18 hours

Summer 2018- Anti-Bullying Coordinator/Guidance

In order to meet the needs of district HIB issues, and building 504/I&RS summer requirements (mtgs, etc.)

- A. Anti-Bullying Coordinator/Guidance up to 50 hours

ESY18 – Teacher & Staff Assistant Positions

In order to meet the needs of the district’s Extended School Year 2018 students, it is anticipated that the following staff positions will need to be posted. Hours are based on 25-day ESY Calendar.

<u>Position</u>	<u>Total Days (Max)</u>
A. Teacher(s)	112.5 hours
B. Teacher(s)	75 hours
C. Staff Assistant(s)	137.5 hours (AM/PM Bus for spec. students)
D. Staff Assistant(s)	100 hours
E. Staff Assistant(s)	75 hours
F. Speech/Language Therapist	100 hours
G. Speech/Language Therapist	24 hours - out of district services
H. Occupational Therapist	100 hours
I. Physical Therapist	40 hours
J. Nurse	112.5 hours
K. Behaviorist	75 hours

ESY18 – Bus Aide Positions

In order to meet the transportation needs of the district’s Out-of-District Extended School Year 2018 students, it is anticipated that the following staff positions will need to be posted:

- A. Bus Aides for up to 180 hours (30 days up to 6.0 hours/day)

Motion; Second; FC YC LR SS KH AT NR

- 4. **Approve** seven curriculum council member positions for the 2018-2019 school year.

Motion; Second; FC YC LR SS KH AT NR

- 5. **Approve** summer technology assistant position for the 2018-2019 school year.

Motion; Second; FC YC LR SS KH AT NR

6. Renewals/Non-Renewals

At the end of the meeting Dr. Varley went over the list of people who were being non-renewed. There were some who were being non-renewed due to performance and some who were being non-renewed due to the position being eliminated. Dr. Varley went through each non-renewal and discussed the reasons. She then went through each renewal. These will be voted on at the April 24, 2018 meeting.