

Personnel/Policy Committee

Minutes

February 20th, 2018

Attendance: Melissa Varley, Alita Thomas, Yvonne Cali, Charles Shanley

POLICY:

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the January 22, 2018 Regular Board Meeting.
2. **Approve** the minutes of the January 22, 2018 Regular Board Meeting Executive Session.
3. **Approve** the following fundraisers for the 2017-2018 school year:

Fundraiser	School	Organization/Staff Member	Dates
Drama Club Apparel Sale	BKL	Drama Club	2/2018-3/16/18
Zizza's Cafe	DIST	PTA	3/3/18
Pennies for Patients	BWD	Orlando	3/5/18-3/23/18
Florham Park Pizza Dining	DIST	PTA	3/6/18
Bake Sale	RMS	8th Grade Dance Committee	3/14/18, 3/28/18, 4/11/18, 4/25/18
Cathy D's Hair Services	DIST	PTA	3/18/18
Plant Sale	RMS	Botany Club	April 2018-June 2018

4. **Approve** the second reading of the following policies and regulations:

- 0169.02P Board Member Use of Social Networks
- 3437P Military Leave
- 4437P Military Leave
- 7101R Educational Adequacy of Capital Projects
- 7425P Lead Testing of Water in Schools
- 7440P School District Security (M)
- 7440R School District Security (M)
- 7441P Electronic Surveillance in School Buildings and on School Grounds (M)
- 7441R Electronic Surveillance in School Buildings and on School Grounds (M)
- 8630P Bus Driver/Bus Aide Responsibility (M)
- 8630R Emergency School Bus Procedures (M)
- 9242P Use of Electronic Signatures

Dr. Varley stated that we are currently looking into a policy that reviews how teachers interact with parents and social media. She is waiting to hear from Morris Plains as they are looking into a similar policy. She is not sure it is a fit for Florham Park.

PERSONNEL:

1. **Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

A. Appoint:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Bowling, Patrick	Appoint	DIST	Per Diem Substitute Custodian			Per Contract	11-1XX	TBD	6/30/18
C	Wilcox, Jessica	Appoint	BWD	Staff Assistant/SED.999.CLA.01	0.75	Step 2	\$13,848.58	11-213-100-106	TBD	

B. Additional Compensation:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Felt, Tara	Longevity - 15 years	BWD	Teacher/SSP.001.LIB.02	1	Per Contract	\$650.00	11-000-222-104	1/1/18	

C. Leave of Absences:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Massaker, Amanda	Dock/Unpaid Leave	BWD	Staff Assistant / SED.999.OOA.02					4/9/18	4/9/18

D. Resignations:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Lanfrank, Alexa	Resignation	BWD	Staff Assistant / SED.999.CLA.24					3/9/18	3/9/18

E. Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Braca, Alyson	Rescind Appointment	BWD	Staff Assistant / SED.999.CLA.10					1/30/18	1/30/18
C	Esposito, Cynthia	Transfer	RMS	Staff Assistant / SED.999.OOA.09					2/6/18	
D	Govrin, Hannah	Revise Start Date	DIST	Per Diem Substitute					2/9/18	6/30/18
C	Keys, Tachell	Rescind Appointment	BWD	Staff Assistant / SED.999.CLA.29					1/29/18	1/29/18
D	Tadros, Sara	Revise Start Date	DIST	Per Diem Substitute					2/9/18	6/30/18

F. Substitutes:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Cunha, Mariah	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Daugherty, Lauren	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Filippone, Nicole	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Frasso, Marissa	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Gabbita, Vedavathi	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Giordano, Brittany	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Lewin, Webster	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	2/27/18	6/30/18
D	LoPinto, Lisa	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Rempfer, Brianna	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Renzi, Laura	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	2/27/18	6/30/18

2. **Approve** the following positions for the FY18 Summer Custodial Program with regular rates of pay, and furthermore approve the posting of said positions;

Summer Custodians	12 Positions	\$9.00/HR
Summer Maintenance-Painting	1 Position	\$18.00/HR

3. **RIF Positions**

Dr. Varley discussed our budget and how we are currently over extended. She talked about the positions that we are planning on cutting to make ends meet. She also stated that the general education positions would be transferred to other schools so that we do not actually have to RIF teachers. Other positions would be a product of the RIF. She will need to meet with Mr. Perruso prior to making these positions public.