FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, May 29, 2018 Ridgedale Middle School Auditorium 67-71 Ridgedale Avenue

AGENDA

(Formal action will be taken on the following)

Executive Session 6:30pm Public Session 7:00pm

<u>Mission Statement</u>: The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

<u>Assistance for persons with disabilities</u> for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2017-2018 Board Goals

- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community.
- Monitor the effectiveness of our instructional programs based on student achievement data.
- To fortify and strengthen the unification of the Board team with a focus on individual and Board training.
- To assist in developing an engaged, connected, and growing environment within the community of local organizations and businesses.

2017-2018 District Goals

- To create a learning environment that maximizes student access to 21st Century Tools.
- Conduct a comprehensive program review for mathematics grades 5-8.
- Improve community relations and communications by providing community forums and exchanges that will effectively allow for parent/community input, provide accurate and timely information about our schools and programs and further foster ownership by the community of our schools.
- Continue to focus on English Language Arts and Reader's/Writer's workshop for all students.
 Ensure that teachers are being trained on all aspects of the workshop model partnering with Teacher's College of Columbia University.

A. CALL TO ORDER:

B. ROLL CALL:

BOARD MEMBER	PRESENT	ABSENT
Ms. Crimi (Fabienne)		
Ms. Cali (Yvonne)		
Ms. Rozek(Linda)		
Mr. Shanley (Skip)		
Ms. Heinold (Kristina)		
Ms. Thomas (Alita)		
Mr. Ritrivi (Nicholas)		

C. EXECUTIVE SESSION:

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion;	Second;	FC	YC	NR	SS	AT	KH	LR	
D. RECONV	/ENE PUBLIC SE	SSION:							
legal issues,	personnel issues	and reconvene t						•	
E. FLAG SA	ALUTE:								

F. SUNSHINE STATEMENT:

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the <u>Morristown Daily Record</u> and the <u>Madison-Florham Park Eagle</u>. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT

- Enrollment: 999 Students
- HIB Report
- Drill Report
- Student Presentations
- District, School, and Board Goals Presentation Postponed Until June
- New Horizon Day Camp Scholarship Winners

H. PUBLIC COMMENT-AGENDA ITEMS

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

I. COMMITTEE REPORTS

Policy-

Personnel-

Finance/Facility-

Transportation -

H.P.R.H.S Articulation-

Teacher Administrator Board-

Project Community Pride-

Borough Liaison-

J. RESOLUTIONS:

POLICY

Upon recommendation of the Superintendent, move to:

1.	Approve the n	ninutes of the April 24, 20	018 Reg	ular Boa	rd Meeti	ng.			
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR
2.	Approve the m	ninutes of the April 24, 20	018 Reg	ular Boa	ırd Meeti	ng Exec	utive Se	ssion.	
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR
3.	Approve the m	inutes of the April 30, 20	18 Spec	ial Boar	d Meetin	g.			
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR
4.	Approve the m	ninutes of the May 21, 20	18 Curr	iculum V	Vork Ses	ssion Me	eting.		
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR

5. Approve the following fundraisers for the 2017-2018 school year:

Fundraiser	School	Organization/Staff Member	Dates
Sale of DVDs of Dance/Graduation	RMS	FP PTA 8th Grade Dance	6/7/18 - 6/22/18
Fun Fair (3rd Annual)	DIST	Florham Park PTA	62/18 - 6/9/18
End of the Year Celebration	BKL	PF-PTA / Jennifer Casola & Kathy Henning	6/20/18

Motion;	Second:	FC	YC	LR	SS	KH	ΑT	NR

6. Approve the second reading of the following policies and regulations:

1550 Equal Employment / Anti-Discrimination1550R Equal Employment / Anti-Discrimination

Motion; Second; FC YC LR SS KH AT NR

PERSONNEL:

1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:

A. Appointments/Resignations:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
В	Abbott, Rebecca	Appoint		ESY Aide			3hrs/day		7/5/18	8/8/18
С	Alessio, Karen	Appoint		ESY Bus Aide					7/5/18	8/8/18
С	Andrade, Luciana	Appoint		ESY Aide			4hrs/day		7/5/18	8/8/18
В	Belluzzi, Lisa	Appoint		ESY Teacher			4.5hrs/day		7/5/18	8/8/18
В	Belluzzi, Lisa	Appoint	RMS	Per Diem Substitute					5/21/18	6/30/18
В	Belluzzi, Lisa	Appoint	RMS	Special Ed. Teacher - LLD / SED.001.RRM.02	1.00	MA+30 / 9	\$67,420		9/1/18	6/30/19
В	Bernstein, Cheryl	Appoint		Summer Hours Guidance/504/HIB (Up to 50 Hours)					7/5/18	8/8/18
С	Biedka, Rose	Appoint		ESY Aide			4hrs/day		7/5/18	8/8/18
В	Bregman, Lisa	Appoint		Gr. 6 Math Teacher / REG.001.MAT.04		MA/10	\$66,410		9/1/18	6/30/19
С	Brown, Magdalena	Appoint		ESY Substitute Aide					7/5/18	8/8/18
В	Burrows, David	Appoint		ESY Speech/Language			4hrs/day		7/5/18	8/8/18
В	Canales, Lauren	Appoint		ESY Teacher			3hrs/day		7/5/18	8/8/18
С	Caniglia, Francine	Appoint		ESY Aide			4hrs/day		7/5/18	8/8/18
D	Cannon, Charles	Rescind	DIST	Summer Custodian					5/10/18	
В	Carroll, Shannon	Appoint		ESY Teacher			3hrs/day		7/5/18	8/8/18
D	Chakraborty, Purnima	Appoint		ESY Sub Aide					7/5/18	8/8/18
С	Chichelo, Janice	Appoint		ESY Bus Aide					7/5/18	8/8/18
С	Christ, Veronica	Appoint	BWD	P/T Staff Assistant (PM) / SED.999.RRM.14		Step 1	14.88/hr		5/21/18	6/30/18
В	Cicarelli, Gina	Appoint		ESY Physical Therapy			4hrs/day		7/5/18	8/8/18
В	Cody, Erin	Appoint	RMS	Visual Arts Teacher / REG.001.ART.02		MA/9	\$64,820		9/1/18	6/30/19
D	Cogan, Kathleen	Appoint		ESY Sub Teacher					7/5/18	8/8/18
С	D'Ambola, Nicole	Appoint		ESY Aide			3hrs/day		7/5/18	8/8/18
С	Davis, Jackie	Appoint		ESY Aide			5hrs/day		7/5/18	8/8/18
В	Delaney, Ashley	Appoint		ESY Teacher			4.5hrs/day		7/5/18	8/8/18
D	Dillon, Melissa	Appoint		ESY Sub Teacher					7/5/18	8/8/18
В	Dolan, Lori Jane	Appoint		CST Summer LDCT			50 hours		7/5/18	8/8/18

В	Fano, Rebecca	Appoint		ESY Teacher		4hrs/day		7/5/18	8/8/18
С	Fitzgerald, Diana	Appoint		ESY Aide		4hrs/day		7/5/18	8/8/18
D	Foster, Robert	Appoint		ESY Sub Teacher				7/5/18	8/8/18
D	Gatti, Jessica	Appoint		ESY Sub Teacher				7/5/18	8/8/18
С	Ginsberg, Audrey	Appoint		ESY Aide		4hrs/day		7/5/18	8/8/18
С	Glynn, Debi	Appoint		ESY Aide		3hrs/day		7/5/18	8/8/18
С	Guerin, Linda	Appoint		ESY Sub Bus Aide				7/5/18	8/8/18
							11-000-262-10		
D	Hahn, Jeffrey	Rescind	DIST	Summer Custodian		\$9.00/HR	0	5/23/18	
В	Harris, Machaela	Appoint		ESY Teacher		4.5hrs/day		7/5/18	8/8/18
С	Harris, Yolanda	Rescind	BWD	Part Time Staff Assistant				5/4/18	
В	Kentner, Marian	Appoint		ESY Nurse		4hrs/day		7/5/18	8/8/18
В	Klymko, Lindsay	Appoint		ESY Teacher		4.5hrs/day		7/5/18	8/8/18
В	Letchinger, David	Appoint	BLK	Gr. 5 Math/Science Teacher / REG.001.K25.29	MA/4	\$58,940		9/1/18	6/30/19
В	Manger, Danielle	Appoint		ESY Occupational Therapy		4hrs/day		7/5/18	8/8/18
D	Munzer, Jennifer	Appoint		ESY Sub Teacher				7/5/18	8/8/18
В	Murray, Charles	Appoint		ESY Teacher		4.5hrs/day		7/5/18	8/8/18
В	Nowacki, Anna	Appoint		CST Summer Speech Therapist		30 hours		7/5/18	8/8/18
В	Palianto, Lauren	Appoint		ESY Teacher (M-Th)		4hrs/day		7/5/18	8/8/18
С	Pasquarosa, Marlena	Appoint		ESY Aide		4hrs/day		7/5/18	8/8/18
С	Pearl, Bruce	Appoint		ESY Bus Aide				7/5/18	8/8/18
В	Perez, Jennifer	Appoint		ESY Behaviorist		3hrs/day		7/5/18	8/8/18
С	Richelieu, Dana	Appoint		ESY Aide		3hrs/day		7/5/18	8/8/18
В	Rinaldi, Kate	Appoint		CST Summer School Psychologist		60 hours		7/5/18	8/8/18
D	Roberts, Kerin	Appoint		ESY Sub Teacher				7/5/18	8/8/18
С	Roma, Sharon	Appoint		ESY Aide		4.5hrs/day		7/5/18	8/8/18
D	Scott, Paige	Appoint		ESY Sub Teacher				7/5/18	8/8/18
С	Sejdija, Mizacete	Appoint		ESY Aide		3.5hrs/day		7/5/18	8/8/18
В	Smoot, Katy	Appoint	RMS	Gr. 8 Social Studies / REG.001.TSS.01	MA/11	\$67,975		9/1/18	6/30/19
С	Stumpf, Jane	Appoint		ESY Aide		4hrs/day		7/5/18	8/8/18
D	Takla, Nicole	Apoint		ESY Sub Nurse				7/5/18	8/8/18
С	Tarnacki, Mary	Appoint	RMS	P/T Staff Assistant (PM) / SED.001.RRM.15	Step 2	\$15.36/hr		5/21/18	6/30/18
С	Taylor, Janet	Appoint		ESY Bus Aide				7/5/18	8/8/18
С	Terhune, Maureen	Appoint		ESY Bus Aide				7/5/18	8/8/18
В	Thomas, Shannon	Appoint		ESY Teacher		3hrs/day		7/5/18	8/8/18
С	Tierney, Kaitlyn	Appoint	1	ESY Aide		4hrs/day		7/5/18	8/8/18
D	Visaggio, Carrie	Appoint	1	ESU Sub Aide				7/5/18	8/8/18

В	Vitiello, Janice	Appoint	ESY Teacher		4.5hrs/day	7/5/18	8/8/18
С	Zipeto, Mona	Appoint	ESY Aide		4hrs/day	7/5/18	8/8/18
D	Zuckerman, Linda	Appoint	ESY Sub Nurse			7/5/18	8/8/18

B. Additional Compensation:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
В	Casale, Lorraine	Longevity - 15 Years	RMS	Clerical/Secretarial / SSP.999.SEC.01	1	Per Contract	\$650.00	11-110-100-101	5/1/18	
В	Marrero, Heidi	Longevity - 15 Years	BKL	Staff Assistant / SED.999.CLA.18	1	Per Contract	\$650.00	11-110-100-101	5/1/18	

C.. Leave of Absences:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
В	Calafati, Christine	Dock/Unpaid	BWD	Teacher					6/11/18	6/15/18
В	Erickson, Lauren	Maternity Leave	BKL	CST- School Psychologist					10/19/18	09/2019

D. Substitutes:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Tarnacki, Mary	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX		

E. College Student Placements:

	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
Code										
F	Mellring, Veronica	Student Teaching		Mrs. Newman (Gr. K) 9/4-12/21(2 days/wk) and 1/21-5/3 (5 days/wk)					9/4/18	5/3/19
F	Wagner, Kaitlynn	Student Teaching	BKL	Clinical Experience and Practice with Mrs. Gina Enderle					9/1/18	6/21/19

F. Transfers/Assignments:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
В	Bregman, Lisa	Transfer	RMS to BKL	Teacher / REG.001.K25.26						
В	Harvey, Emma	Transfer	RMS to BLK	Teacher / REG.001.ART.02				11-120	9/4/2018	
В	Karl, Beth	Transfer	BLK to RMS	Teacher / REG.001.MAT.04				11-130	9/4/2018	
В	Lawton, Tracy	Transfer	BKL to BWD	Teacher / REG.001/ART.01				11-120	9/4/2018	
В	Murray, Charles	Transfer	BLK to RMS	Teacher / SED.001.RRM.14				11-213	9/4/2018	
В	Perruso, Christopher	Transfer	BLK to RMS	Teacher / REG.001.SCI.04				11-130	9/4/2018	
В	Rellah, Farrah	Transfer	BLK to BWD	Teacher / REG.001.K25.06				11-120	9/4/2018	

Motion; Second; FC YC LR SS KH AT NR

CURRICULUM

Upon recommendation of the Superintendent, move to:

1. Be It Resolved, that the board accepts and approved the Superintendent's current to date bullying report.

Motion; Second; FC YC LR SS KH AT NR

2.		hat the board accepts regarding Special Edu							hern
	Motion; S	Second;	FC	YC	LR	SS	KH	AT	NR
3.	Be It Resolved, 1	hat the board accepts	and app	roved th	e revisio	ons to the	e ELA cı	urriculum	
FINAI		Second;	FC	YC	LR	SS	KH	AT	NR
1.	Professional De	velopment/Travel:							
	The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A to approve travel expenditures by district employees and board members that is education necessary and financially prudent.								
	has been reviewed necessary and fis board member's'	of workshops, seminaled by the Florham Parkscally prudent; (2) directorrent responsibilities of the Florham Parkscan	c Board of ctly relate s; (3) criti	of Educa ed and w cal to th	tion and vithin the e instruc	found to scope o ctional ne	be (1) of the dispendent	educatior strict emp and furthe	nally loyee or ers the
Date	Full Name		Not	es to Admi	nistrator				Admin. Approval Date
6/12-14/18	Burrow, David	Visualizing and Verbalizing							5/25/18
1/18/18	Crimi, Fabienne	NJSBA-iSTEAM, 413 West	State Street	Trenton, N	J 08618 - N	Mileage \$34			5/9/18
5/24/18	Crimi, Fabienne	NJSBA - Education Foundat	ions - FREE	, 413 West	State Stree	t Trenton, N	NJ 08618 -	Mileage \$34	5/9/18
6/5-7/18	Fano, Rebecca	Visualizing and Verbalizing	Training						5/25/18
5/10/18	Fried, Janice	CPR Class Renewal							5/1/18
5/3/18	Harris, Michaela	Provide coverage so that Ms	Harris can 1	un the Mus	ical perfor	mance for th	ne 5th grade	e	5/2/18
5/8/18	Kuzemczak, Donna	Ins and outs of Special Educa	ation Rosell	e, NJ Cost	\$0 Est. 27 ı	niles			4/16/18
5/4/18	Manno, Donna	Improving the Preschool Cla	ssroom for `	Young Chil	dren w/ Di	sabilities M	orris Plains	, NJ Cost \$0	3/15/18
5/9/18	Newman, Denise	Coverage for field trip							5/8/18
6/26-28/18	Paltos, Dana	Visualizing and Verbalizing	Training						5/25/18
		Improving the Preschool Cla	ssroom Wo	kshop Lear	ning Resor	ırce Center	- Morris Pl	ains, NJ	
5/4/18	Sabatino, Nicole	Cost \$0 Not requesting milea	ige						1/12/18
2.	Approve the che	Second; ck register submitted baims through April 30, stration Office)						etary	NR
	Motion; S	Second;	FC	YC	LR	SS	KH	AT	NR
3.		wing District financial In file in Administration	-	and subr	nission t	o the Ex	ecutive	County B	usiness
	Board Secretary's April 2018	s (A148) Report for the	Month (s) of				ss Admin Secretary	
	Treasurer's (A149 April 2018	9) Report for the Montl	n(s) of					ss Admin Secretary	

	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR
4.	• •	Report of Transfe 8 in the amount(s)		•				rd Secre	etary for
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR
5.	after reviewir our knowledg 6:20-2.10(b)	LVED, that the Flooring the Business A ge no major accourand that sufficient for of the school ye	dministrators/B int of fund has l t funds are avai	oard Sec been ove	cretary's er-expen	financial ded in vi	l report, t olation o	to the be	est of C.
6.		Second; cepting a donation ne Treiber Family.		YC en for the	LR e Ridged	SS dale Mide	KH dle Scho	AT ol Teacl	NR hers'
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR
7.	with local Law follows; Digitation Shar	2018 NJSIG Safe w Enforcement an al Mapping Softwa e911 Communica I Vehicle Hardwar	nd Office of Emo are ition Software			•	•		
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR
8.		award of contrac ital Projects in cor							-
		0-020-18-2000 In 0-030-18-1000 In					\$11,3 \$16,5		
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR
FACIL	<u>ITIES</u>								
1. Ap	prove the foll	owing facility red	quests:						
			May- 2018						
PTA Fu			BKL/BWD G			June 201			
	bson Theatre Park Police Depart	artment	RMS Auditori		s Rooms		gust 2018 une 30, 20	18	
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR

TRANSPORTATION

1. Approve the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
BWD	Gatti, Jessica	6/7/18	Morris Museum - New Jersey Nature Walk	1st Grade
BWD	Gatti, Jessica	6/15/18	Morris Museum - New Jersey Nature Walk	1st Grade
RMS	Abdy, Camille	6/1/18	Le Grand Cafe, Morristown, NJ (11am-2pm)	8th Grade
RMS	Lavalle, Joseph	5/31 & 6/5, 7	Elm Street Fields - Next Generation Science Standard	Botany Club

YC Motion; Second; FC LR SS KΗ ΑT NR

2018-2019 SCHOOL YEAR

ANNUAL ORGANIZATION

Upon recommendation of the Superintendent approve the following organizational items (#1 - 49) for the 2018-2019 fiscal year:

Resolution #1 **Appointments**

BE IT RESOLVED, that the Florham Park Board of Education approves the following appointments for the 2018-2019 School Year:

Business Administrator/Board Secretary (N.J.S.A. 18A:17-2, 17-5) John Csatlos Treasurer of School Monies (N.J.S.A. 18A: 17-31) Raymond Karaty Public Agency Compliance Officer (N.J.A.C. 17; 27-3.2) John Csatlos Qualified Purchasing Agent (P.L. 1999 c.440) John Csatlos Custodian of Records (N.J.S.A. 47; 1A- et seq.) John Csatlos Custodian of School Personnel Records (6A:32-7.3) Dr. Melissa Varley Dr. Melissa Varley

School Safety Specialist (N.J.A.C.6A:9-2.1)

Integrated Pest Management Coordinator (N.J.A.C. 7:30-13.3)

AHERA Coordinator (40 CFR-763) Right to Know/Designated Persons Office of Emergency Management Liaison

Indoor Air Quality Coordinator

Chemical Hygiene Officer (29 CFR 1910.1450)

Designated Person –Lead Paint

504 Compliance Officer (34 CFR 104.7(a)) **TBD** Division of Child Protection and Permanence **TBD**

District Anti-Bullying Coordinator

District Attendance Officers (N.J.S.A. 18A: 38-2)

District Affirmative Action Officers (N.J.A.C. 6A:7-1.5)

Building Affirmative Action Officers

Health Safety Designee (N.J.A.C. 6A:19-10.2(b))

NJSIG ERIC West Safety Committee

Cheryl Bernstein

Philip Infantolino

Peter Christ, Steve Caponegro,

Sherri Glaab Steve Caponegro

Peter Christ, Steve Caponegro,

Sherri Glaab John Csatlos

John Csatlos, Dr. Melissa

Varley, Philip Infantolino, Brian

Silkensen

Homeless Liaison (34 CFR 104.7(a))
School Medical Inspector (N.J.S.A. 18A: 40-1)
Employee Health Benefits Broker of Record(18A-18A-5)
Commercial/Workers' Compensation/Student Accident
Insurance Broker of Record(18A-18A-5)
Tax Shelter Annuity (403b/457b)(N.J.S.A. 18A:66-127)

Sherri Glaab Richard C. Bezozo, MD Brown & Brown Metro, LLC

Arthur J. Gallagher & Co.
AXA Equitable
Aspire Investment Group
Lincoln Financial Planning, LLC

Motion; Second; FC YC LR SS KH AT NR

Resolution #2

Designate External Auditor

BE IT RESOLVED, that the Florham Park Board of Education designates in compliance with 18A-18A-5, Lerch, Vinci & Higgins, Certified Public Accountants, 17-17 Route 208, Fair Lawn, New Jersey, as the District's External School Auditor, in accordance with N.J.S.A. 18A: 23-1, for 2018-2019 Fiscal Year at the fee of \$28,100.00, inclusive of the audit of Application for State School Aid, CAFR preparation and financial advisory services related to GASB 68 implementation. Standard billing rates proposed will apply for matters performed on behalf of the Board not covered by the engagement letter at a rate of \$150 - \$175/hr for partners.

Motion; Second; FC YC LR SS KH AT NR

Resolution #3

Designation of Attorney of Record

BE IT RESOLVED, that the Florham Park Board of Education designates in compliance with 18A-18A-5, Mr. Matthew Giacobbe of the firm of Cleary, Giacobbe, Alfieri & Jacobs, Matawan, New Jersey, as Attorney of Record for the Florham Park Public Schools, in accordance with N.J.S.A. 18A 23-1, for the 2018-2019 School Year, at a rate of \$150 per hour for attorneys/counsel and \$90 for paralegals, for all legal matters effective July 1, 2018 through June 30, 2019.

Motion; Second; FC YC LR SS KH AT NR

Resolution #4

Designation of Continuing Disclosure Agent

BE IT RESOLVED, that the Florham Park Board of Education designates in compliance with 18A-18A-5, Phoenix Advisors, LLC as the Continuing Disclosure Agent and Independent Registered Municipal Advisor, in accordance with N.J.S.A. 18A: 23-1, for the 2018-2019 School Year, at a rate of \$850 All Inclusive Fee, effective July 1, 2018 through June 30, 2019.

Motion; Second; FC YC LR SS KH AT NR

Resolution #5

Designation of Official Newspaper

BE IT RESOLVED, that the Florham Park Board of Education designates the Morristown Daily Record as the official publication, in which all notices and advertisements for the Florham Park Board of Education be published, in accordance with N.J.S.A. 18A:14-19, 22-11, 39-3 and 10:4-8 including the calendar of meeting dates for the 2018-2019 School Year.

Motion; Second; FC YC LR SS KH AT NR

Resolution #6

Designation of Bank Depositories

BE IT RESOLVED, that the Florham Park Board of Education designates Valley National Bank as official depositories for the Florham Park Public Schools, in accordance with N.J.S.A. 17:9-9, 18A:17-34, 19-1 for the 2018-2019 School Year; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is authorized to invest the Board's funds consistent with statutes and regulations.

Motion; Second; FC YC LR SS KH AT NR Resolution #7 Designation of Bond Counsel

BE IT RESOLVED, that the Florham Park Board of Education designates in compliance with N.J.S.A.18A-18A-5, Wilentz, Goldman & Spitzer as Bond Counsel, 90 Woodbridge Center Drive, Woodbridge, N.J., \$150 for attorneys and \$70 for paralegals in accordance with N.J.S.A. 18A: 23-1, for the 2018-2019 School Year.

Motion; Second; FC YC LR SS KH AT NR

Resolution #8 Designation of Architect of Record

BE IT RESOLVED, that the Florham Park Board of Education designates in compliance with N.J.S.A.18A-18A-5, LAN Associates as Architects of Record, 445 Godwin Avenue, Midland Park, N.J., in accordance with N.J.S.A. 18A: 23-1, for the 2018-2019 School Year at a rate of \$265/hr for Principals, \$165/hr for Senior Professionals and \$105/hr for Registered Professionals.

Motion; Second; FC YC LR SS KH AT NR

Resolution #9

Accounts/Designation of Authorized Signatories

BE IT RESOLVED, that the Business Administrator/Board Secretary authorizes the following accounts with the required signatures of the Officers of the Board acting as depositors to be listed; and **BE IT FURTHER RESOLVED**, that the Business Administrator/Board Secretary is hereby authorized to issue and execute the required forms to maintain said accounts.

AccountSignatoriesTreasurer's AccountBoard President#41454820Business AdministratorTreasurer of School Monies

Payroll Account Treasurer of School Monies #41454994

Payroll Agency Account Treasurer of School Monies #41454936 Business Administrator Board President

Ridgedale Student Activity Account
#30467454

Principal/Ridgedale Middle School
Business Administrator or

Superintendent

Motion;

Second;

Ridgedale Middle School Petty Cash #41454901	Principal/Ridgedale Middle School Business Administrator or Superintendent
Briarwood Student Activity Account #30467489	Principal/Briarwood School Business Administrator or Superintendent
Briarwood School Petty Cash #41454898	Principal/Briarwood School Business Administrator or Superintendent
Brooklake Student Activity Account #30467489	Principal Brooklake School Business Administrator or Superintendent
Brooklake School Petty Cash #41454871	Principal/Brooklake School Business Administrator or Superintendent
Unemployment Trust Account #41454928	Board President Business Administrator Treasurer of School Monies
Business Office Petty Cash #41454987	Business Administrator Superintendent
Child Study Team Petty Cash #41454979	Supervisor of Special Education Business Administrator or Superintendent
FSA Trust Account #41132483	Business Administrator Superintendent

Resolution #10 Petty Cash Funds

FC

BE IT RESOLVED, that the Florham Park Board of Education establishes the following Petty Cash Accounts, rules for replenishment and regulations in accordance with N.J.A.C. 6:20-2.10 for the 2018-2019 Fiscal Year.

YC

<u>Account</u>		<u>Amount l</u>	<u>Establish</u>	Maximum Expenditure					
Briarwood E	lementary	ary \$ 500.00					\$ 99.00		
Brooklake E	e Elementary \$ 500.00				\$ 99.00				
Ridgedale M	liddle School	\$ 500.00				\$ 99.00			
Office of Spe	ecial Services	\$	\$ 500.00 \$ 99.				\$ 99.00		
Business Of	fice	\$	\$ 1,000.00				\$149.00		
Motion;	Second;	FC Y	C LF	R SS	KH	AT	NR		

Board President

SS

KΗ

ΑT

NR

LR

President's Facsimile Signature

BE IT RESOLVED, that the Florham Park Board of Education authorizes the use of the President's and Treasurer's Facsimile Signature on warrants, with the exception of Social Security Payments, for the 2018-2019 School Year, as well as approve the following required documents:

Policies and Procedures Handbook

Administrative Rules and Regulations

Mandated and Permitted Pupil Records N.J.A.C. 6:3-6.3

Special Education By-Laws/Policies

Student Code of Conduct - K-2, 3-5, 6-8

Program Evaluation

Five-Year Curriculum Plan Revision Cycle

Bloodborne Pathogens Plan

Law Enforcement and Educators Agreement

Three-Year Asbestos Re-inspection Plan (AHERA)

Three-Year Maintenance Plan (M1 & M2 Forms)

Chemical Hygiene Plan

Health and Safety Program Manual

District Emergency Plans

Authorized List of Textbooks N.J.A.C. 6:8-3.5

Technology Plan

New Teacher Induction/Mentor Plan

Standard Operating Procedures

Motion; Second; FC YC LR SS KH AT NR

Resolution #12

Establish Use of Facility Rates

BE IT RESOLVED, that the Florham Park Board of Education establish the following Facility Use rates for the 2018-2019 Fiscal Year.

Monday – Saturday \$56.00/hour

Sunday \$74.00/hour

Motion; Second; FC YC LR SS KH AT NR

Resolution #13 Internal Controls

BE IT RESOLVED, that the Florham Park Board of Education approves the Business Office Internal Controls document for the 2018-2019 School Year. (On file in Administration Office)

Motion; Second; FC YC LR SS KH AT NR

Resolution #14 Curriculum Guides

BE IT RESOLVED, that the Florham Park Board of Education approves the 2018-2019 Long Range Curriculum program for the Florham Park Public Schools.

Motion; Second; FC YC LR SS KH AT NR

District Evaluation Model

BE IT RESOLVED, that the Florham Park Board of Education approves the district evaluation model Danielson for Teachers and New Jersey Principal Evaluation Instrument for Administrators for the 2018-2019 School Year.

Motion; Second; FC YC LR SS KH AT NR

Resolution #16 Related Services Providers

BE IT RESOLVED, that the Florham Park Board of Education approves contracting with the following Related Service(s), Professional Development Service(s) and Educational Evaluation Service(s) providers for the Periods of the ESY 2017 and 2018-2019 School Year:

Essex Regional ESC (Nursing, Ch. 192/193, IDEA and CST)

State of NJ / Commission for the Blind

Morris Union Jointure Commission

Union County ESC

Hunterdon County ESC

Children Specialized Hospital

ESC of Morris County (Purchasing, Environmental Health)

Children Specialized Hospital

Morristown Memorial Hospital

Jammin' Jenn Music Therapy

J. Moreno MD

Dale Jacobs MD

Monica Palestis, J.D.

Psychological/Educational

Consulting,LLC

Dr. Mark Faber

Dr. Vanna Amorapanth

Walter Molofsky MD

Cerebral Palsy of North Jersey

Dr. Vanna Amorapanth

Marilyn Kubecheck, MD

PG Chambers

Pediatric Therapy & Yoga Of Morris, LLC

Jumpstart Therapeutics

WhiteHall Associates

Summit Oaks Hospital

University Medical Center at Princeton

Maxim Healthcare Services Douglass Developmental Disabilities

Epic Health Services, Inc.

Center

Emerald Health Care Services Professional Education Services, Inc.

Summit Speech David J. Gallina, M.D., P.A.

AJL Physical and Occupational Therapy

Bayada Home Health Care, Inc.

Liberty Healthcare Services

St. Clare's Hospital Behavioral Health

Delta-T Group Lori Adams, CI CT

Motion; Second; FC YC LR SS KH AT NR

Resolution #17 Maintenance Contracts

BE IT RESOLVED, that the Florham Park Board approves the following Routine and Required Maintenance Contracts with applicable rates for the 2018-2019 School Year:

HVAC Maintenance HVAC Maintenance

Air Group (\$232/1st hr., \$174/hr +40%markup) DA-LOR Service Co., Inc. (\$96.00/hr +20%markup)

PO Box 216 PO Box 2067

Florham Park, NJ Morristown, NJ 07962

Elevator Maintenance
Jersey Elevator \$4,068.00/yr.
75 Manchester Avenue

Keyport, NJ

Indoor/Outdoor IPM Services

Stank Environmental, LLC \$5,508.00/yr.

32 Lorenzo Court Matawan, NJ

HVAC Controls Maintenance Automated Logic \$8,036.00/yr. 100 Delawanna Ave. Suite 400

Clifton, NJ

Motion;

Waste Management

N. Tassielli Disposal, Inc. \$7,495.00/yr.

Second;

311 West Main St.

Rockaway, NJ 07866

Generator Maintenance R&J Control \$3,540.00/yr.

59 Harding Avenue

Dover, NJ

Security Monitoring Services

Knox Security Services \$1,575.00/yr.

5 Laurel Drive Flanders, NJ

Fire/Sprinkler/Extinguisher Maintenance

Protective Measures Security and Fire \$5,710.00/yr.

305 Palmer Road Denville, NJ

Phone System Maintenance

RFP Solutions Inc. \$8,837.00/yr.

KΗ

ΑT

NR

10-F Greenwood Ave.

LR

West Deptford, NJ 08096

SS

FC

Resolution #18 List of Substitutes

BE IT RESOLVED, that the Florham Park Board of Education approves the following substitutes for the 2018-2019 School Year:

YC

Teachers/Staff	Teachers/Staff	Nurses	Custodians	Bus Drivers
Assistants	Assistants (Cont.)			
Ahearn, Carmela	O'Brien, Colleen	Bierly, Suzanne	Daughtery, Raymond	Alessio, Karen
Alfaro, Rita	Orlovsky, Laurie	Cox, Jessica	Duffy, Robert	Haynes, Steve
Allocca, Saverio	Pereira, Odete	Foster, Rebecca	LaValle, Joseph	Lynch, Richard
Anderson, Elizabeth	Perez-Mastroddi, Kim	Glen, Patricia		Tierney, Tom
Arnold, Amanda	Pollio, Kari	Mcevoy, Brigid		
Arroyo, Lisa	Preblick, Patricia	Schubert, Heather		
Bartolomeo, Barbara	Reimers, Mari	Smith, Marina		
Bowden, Patricia	Renzi, Laura	Takla, Nicole		
Braden, Susan	Rockoff, Steven	Zuckerman, Linda		
Cerere, Tiffany	Ryan, Kelsey			
Chludzinski, Gale	Salko, Katherine			
Ciasullo, Claudia	Sehulster, Kelly			
Cooper, Barbara	Shivitez, Michael			
Cruz, Jessica	Soden, Jillian			
Canha, Mariah	Soliman, Nancy			
D'Aloia, Nicole	Standard, Karen			
DeMicco, Christine	Sudit, Leana			
Dolce, Amy	Sugg, Laura			
Driscoll, Amy	Szotka, Allynn			
Dwyer, Sheila	Tadros, Sarah			
Fattah, Sally	Vasquez-Lugo, Shirley			
Filippone, Nicole	Wecht, Patricia			
Frasso, Cristina	Winchester, David			
Gavin, Joanne	Zaug, Lynne			

Giordano. B	rittney	Zuckerman,	Linda						
Govrin, Han	nah	Zurbach, Ale	xis						
Granateo, F	rank								
Grande, Nic	nolas								
Gregory, Ma	ry								
John, Stepha	anie								
Keane, Mary	,								
Kurzer, Mari	lyn								
Lewin, Webs	ster								
Lapinto, Lisa	1								
Malone, Kell	у								
Marum, Sco	tt								
McIntyre, Ma	ary								
Middleton, M	lichelle								
Monticello, F	enniann'								
Nelson, Dea	nna								
Norton, Mari	an								
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Board Policies and Job Descriptions

BE IT RESOLVED, that the Florham Park Board of Education approves all existing Board by-laws, policies, and regulations; and

BE IT FURTHER RESOLVED, that the Florham Park Board of Education approves the District's Job Descriptions.

Motion; Second; FC YC LR SS KH AT NR

Resolution #23 Bid/Quote Thresholds

BE IT RESOLVED, that the Florham Park Board of Education set the following bid/quote thresholds, applicable with the appointment of a Qualified Purchasing Agent for the 2018-2019 School Year

 Bid Threshold
 \$40,000.00

 Quote Threshold(15%)
 \$ 6,000.00

Motion; Second; FC YC LR SS KH AT NR

Resolution #24 State Agency Contracts

BE IT RESOLVED, that the Florham Park Board of Education approves the School Business Administrator to procure contracts for goods and services through various State Agencies in accordance with N.J.S.A. 18A:18A-10.

Motion: Second: FC YC LR SS KH AT NR

Resolution #25 Minimum Chart of Accounts

BE IT RESOLVED, that the Florham Park Board of Education authorizes the School Business Administrator to maintain and report the financial status of the school district using the minimum chart of accounts set forth in N.J.A.C. 6:20-2A (m) for the 2018-2019 School Year.

Motion; Second; FC YC LR SS KH AT NR

Resolution #26 Payment of Bills

BE IT RESOLVED, that the Florham Park Board of Education authorizes and approves the Business Administrator to pay bills and claims during the period between Board Meetings for the 2018-2019 School Year.

Motion; Second; FC YC LR SS KH AT NR

Resolution #27 Code of Ethics

BE IT RESOLVED, that the Florham Park Board of Education adopts the New Jersey School Boards Association Code of Ethics for the 2018-2019 School Year.

Motion; Second; FC YC LR SS KH AT NR

Designation of School Physician

BE IT RESOLVED, that the Florham Park Board of Education approves contracting with Care Station Medical Group and Dr. Richard C. Bezozo, MD as school physician for the 2018-2019 School Year in an amount not to exceed \$18,000.00.

Motion; Second; FC YC LR SS KH AT NR

Resolution #29 Executive Session Minutes

WHEREAS, NJSA 10:4-14 of the Open Public Meetings Act requires the disclosure of executive minutes once actions are publicly acted upon; and

WHEREAS, the Florham Park Board of Education has reviewed prior year's executive minutes.

THEREFORE BE IT RESOLVED, that the Florham Park Board of Education approves the nondisclosure of the minutes of the previous executive session meetings.

Motion; Second; FC YC LR SS KH AT NR

Resolution #30

Establish Substitute Rates of Pay

BE IT RESOLVED, that the Florham Park Board of Education establishes the following substitute rates of pay for the 2018-2019 Fiscal Year.

Bus Driver\$25.00/hrSecretary\$95.00/dayCustodian\$15.00/hrStaff Assistant\$95.00/day

ESY Substitute \$18.00/hr Teacher

\$95.00/day

Nurse \$200.00/day

Motion; Second; FC YC LR SS KH AT NR

Resolution #31

Health Benefits Renewals

BE IT RESOLVED, the Florham Park Board of Education contract with the following health benefits providers for benefits coverage prescribed and agreed upon with various bargaining units at the following rates for 2018-2019 Fiscal Year:

Bollinger (7/1/18- 6/30/19) Prescription S-\$203,39, PC-\$303.98, 2A-\$410.80, F-\$513.49

Delta Dental(7/1/18-6/30/20) Dental 1P-\$46.77, 2P-\$91.21, 3P-\$154.31

HBCBS of NJ (7/1/18-6/30/19) Medical(10) S-\$864.18, 2A-\$1,728.37, F-\$2,471.57, PC-\$1.607.38

Motion; Second; FC YC LR SS KH AT NR

Resolution #32

Distribution of Wages - Direct Deposit

BE IT RESOLVED, the Florham Park Board of Education authorizes, in compliance with P.L. 2013, Chapter 28, the net pay for all full and part time employees of the Florham Park Public School District,

inclusive of all compensation (contracts, ESY, stipend, etc.) shall be directly deposited into the banking institution(s) of their choice; and

BE IT FURTHER RESOLVED, that exemptions from the direct deposit requirement are granted for substitutes and summer seasonal workers.

Motion; Second; FC YC LR SS KH AT NR

Resolution #33 Establish Tuition Rates

BE IT RESOLVED, the Florham Park Board of Education approve the following tuition rates as calculated by the State of NJ Department of Education, contained in the April 24, 2018 adopted budget for the 2018-2019 School Year.

 Pre K/K
 \$16,812

 Grades 1 – 5
 \$16,926

 Grades 6 – 8
 \$18,770

 Pre K (Special Education)
 \$23,877

 LLD
 \$46,383

Motion; Second; FC YC LR SS KH AT NR

Resolution #34

Establish Subscription Busing Rates

BE IT RESOLVED, the Florham Park Board of Education approve the following subscription busing rates for the 2018-2019 School Year.

 Child 1
 \$425/year

 Child 2
 \$425/year

 Child 3+
 \$1,000/family

Motion; Second; FC YC LR SS KH AT NR

Resolution #35

Establish Milk Program Rates

BE IT RESOLVED, the Florham Park Board of Education approve the following school milk program rates \$47.00/child/year for the 2018-2019 School Year.

Motion; Second; FC YC LR SS KH AT NR

Resolution #36

Purchasing Participation and Membership

BE IT RESOLVED, the Florham Park Board of Education approve participation in and/or renewing membership in the following purchasing cooperatives, alliances and agencies for the 2018-2019 School Year to maximize efficiencies of bidding and procurement of services and supplies in compliance with Accountability Regulations.

Essex County Regional Educational Services Commission The Educational Services Commission of NJ Morris County Educational Services Commission Hunterdon County Educational Services Commission
State of New Jersey Department of Treasury – NJ State Contract Program
Alliance for Competitive Energy Services(ACES)
Alliance for Competitive Telecommunications(ACT)
Morris Union Jointure Commission(MUJC)
Morris County Cooperative Pricing Council

Motion; Second; FC YC LR SS KH AT NR

Resolution #37

Section 125 Cafeteria Plan, FSA Plan and COBRA

BE IT RESOLVED, the Florham Park Board of Education approve renewal of a Section 125 Cafeteria Plan and FSA and that for 2018-2019 Fiscal Year the proper officers of the District are hereby authorized and directed to execute and deliver to

the Administrator of the Plan, one or more counterparts of the Plan including Premium Conversion and Flexible Spending – Medical and Dependent Care.

39; and

FURTHERMORE, BE IT RESOLVED, that the FSA portion of the cafeteria plan will have a plan year beginning September 1, 2018– August 31, 2019. Resolve that the District will allow eligible employees to make an annual election of up to the IRS limitation of contributions of \$2,600 for allowable medical expenses and \$5,000 for allowable dependent care expenses.

FURTHERMORE, BE IT RESOLVED, that TASC, will provide Third Party Administrative services regarding the Flexible Spending Account Plan and COBRA at a cost not to exceed \$2,296.00 for FY 2019.

Motion; Second; FC YC LR SS KH AT NR

Resolution #38

2018/2019 Tax Certification and Payment Schedules

BE IT RESOLVED, that the Florham Park Board of Education approves the following Annual Certification of Taxes for the 2018-2019 Fiscal Year with payment schedule N.J.S.A. 18A:13-23:

ANNUAL CERTIFICATION OF TAXES JULY 1, 2017 TO JUNE 30, 2018

<u>Month</u>	<u>General FundTax Levy</u>	Debt Service Tax Levy	<u>Total</u>
Tax Levy			
JULY	\$ 544,626.00	\$ 1,045,344.00	\$ 1,589,970.00
AUGUST	\$ 1,589,971.00		\$ 1,589,971.00
SEPTEMBER	\$ 1,589,971.00		\$ 1,589,971.00
OCTOBER	\$ 1,589,971.00		\$ 1,589,971.00
NOVEMBER	\$ 1,589,971.00		\$ 1,589,971.00
DECEMBER	\$ 1,589,971.00		\$ 1,589,971.00
JANUARY	\$ 1,589,971.00		\$ 1,589,971.00
FEBRUARY	\$ 1,589,971.00		\$ 1,589,971.00
MARCH	\$ 1,589,971.00		\$ 1,589,971.00
APRIL	\$ 1,589,971.00		\$ 1,589,971.00

MAY JUNE Total:	\$ 1,589,971.0 <u>\$ 1,589,971.0</u> \$18,034,307.	<u>)0</u>		\$1,045	5,344.00			\$ 1,589,971.00 <u>\$ 1,589,971.00</u> \$19,079,651.00	
Motion; Resolution #39	Second;	FC	YC	LR	SS	KH E-Rate	AT Consu	NR Itant Services	
BE IT RESOLVED , that the Florham Park Board of Education approves renewing the Consulting Service Agreement with the Educational Consortium For Telecommunications Savings for USAC E-Rate Administration for the period FY19 at a rate of 15% Category One savings and 7.5% Category 2 savings.									
Motion;	Second;	FC	YC	LR	SS	KH	AT	NR	
Resolution #40	<u>)</u>				Fixed	d Assets	Consu	Itant Services	
BE IT RESOLVED , that the Florham Park Board of Education approves renewing the Consulting Service Agreement with AM Consultants, Inc. for the management and reporting of Fixed Assets for the period ending June 30, 2018 at a cost of \$875.00.									
Motion;	Second;	FC	YC	LR	SS	KH	AT	NR	
Resolution #4	<u>l</u>					Memo	randum	of Agreement	
	ED , that the Florham Freement (Article 16) be							ew and	
Motion;	Second;	FC	YC	LR	SS	KH	AT	NR	
Resolution #42	2					Policy	Service	es	
	ED , that the Florham F may for the 2018-2019						•	ervice Agreement	
Motion;	Second;	FC	YC	LR	SS	KH	AT	NR	
Resolution #43	<u>3</u>			Dist	trict Soft	ware Ma	aintenar	ice Services	
BE IT RESOLVED , that the Florham Park Board of Education approves renewing, in compliance with N.J.S.A.18A-18A-5(19) the following Maintenance Service Agreement(s) for proprietary software for the 2018-2019 fiscal year;									
Frontline Educa Systems 3000 (Dude Solutions	Accounting, Payroll, P	ayroll Po	ortal and	Human	Resource	es)	\$34,87 \$21,87 \$ 3,36	9.00	
Motion;	Second;	FC	YC	LR	SS	KH	AT	NR	
Resolution #44	<u>I</u>					Bus R	outes		

drivers, and but	/ED , that the Florham Pa s aides during the ESY 1 ents, Borough Summer 0	8 period	l and su	mmer fo	r the pu	rpose of	routes f	
Motion;	Second;	FC	YC	LR	SS	KH	AT	NR
Resolution #4	<u>5</u>					Barga	ining Un	iits
BE IT RESOLV and contractua	/ED , that the Florham Pa I agreements:	rk Board	d of Edu	ication re	ecognize	the follo	owing ba	rgaining units
	Education Association (to Administrator Association			•	0)			
Motion;	Second;	FC	YC	LR	SS	KH	AT	NR
Resolution #4	<u>6</u>					Appro	ved Ven	dors/Bids
accordance wit	/ED, that the Florham Pa h N.J.S.A. 18A:18A-11, f e following Cooperative	rom any	/all ven	dors awa				
The ESC of NJ Morris County I	urchasing System (formerly Middlesex Reg ESC(Educational Data S Cooperative Pricing County ESC	ervices I	,			On file On file	e in Adm e in Adm e in Adm	r List/Bids inistration Office inistration Office inistration Office inistration Office
Motion;	Second;	FC	YC	LR	SS	KH	AT	NR
L. CORRESPO	NESS/NEW BUSINESS: ONDENCE/COMMUNICA OMMENT-OPEN: MENT	ATIONS:						
Move to adjour	n the meeting atp.m							