

## **FLORHAM PARK BOARD OF EDUCATION**

Regular Public Meeting, February 26, 2018  
Ridgedale Middle School Auditorium  
67-71 Ridgedale Avenue

### **MINUTES**

Executive Session 6:30pm  
Public Session 7:00pm

Mission Statement: The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

#### **2017-2018 Board Goals**

- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community.
- Monitor the effectiveness of our instructional programs based on student achievement data.
- To fortify and strengthen the unification of the Board team with a focus on individual and Board training.
- To assist in developing an engaged, connected, and growing environment within the community of local organizations and businesses.

#### **2017-2018 District Goals**

- To create a learning environment that maximizes student access to 21st Century Tools.
- Conduct a comprehensive program review for mathematics grades 5-8.
- Improve community relations and communications by providing community forums and exchanges that will effectively allow for parent/community input, provide accurate and timely information about our schools and programs and further foster ownership by the community of our schools.
- Continue to focus on English Language Arts and Reader's/Writer's workshop for all students. Ensure that teachers are being trained on all aspects of the workshop model partnering with Teacher's College of Columbia University.

**A. CALL TO ORDER:**

**B. ROLL CALL:**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Ms. Crimi (Fabienne)	<b>X</b>	
Ms. Cali (Yvonne)	<b>X</b>	
Ms. Rozek(Linda)	<b>X</b>	
Mr. Shanley (Skip)	<b>X</b>	
Ms. Heinold (Kristina)		<b>X</b>
Ms. Thomas (Alita)	<b>X</b>	
Mr. Ritrivi (Nicholas)	<b>X</b>	

**C. EXECUTIVE SESSION:**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; AT      Second; LR      6 yes, 0 no

**D. RECONVENE PUBLIC SESSION:**

Motion by Ms. Thomas to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:02 p.m. Said motion was seconded by Ms. Crimi.

Mr. Ritrivi welcomed everyone to the meeting.

**E. FLAG SALUTE:**

**F. SUNSHINE STATEMENT:**

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**G. SUPERINTENDENT'S REPORT** - Dr. Varley reported the following;

- The current enrollment is 991 students
- HIB Report - there were 4 incidents reported and reviewed since the last meeting. None of the cases was found to be HIB.
- Drill Report - Dr. Varley stated the require drills were conducted.
- Geography Bee Award Presentation - Brain Silkensen, Peter Christ and Ms. Beth Karl recognized all participants and the grade level winners.
- Next Generation Presentation, Brian Silkensen - Mr. Silkensen reported on all activities undertaken since July. Trainings were attended at Raritan Valley Comm. College and in house with representatives from Stevens Institute of Technology. Mr. Silkensen explained the standards and spoke of projects by students.

**H. PUBLIC COMMENT-AGENDA ITEMS**

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.) There were no comments at this time.

**I. COMMITTEE REPORTS**

Policy- Ms. Thomas reported out on the recent committee meeting of 2/20/18. Mr. Ritrivi highlighted the resolution provided by NJSBA urging government officials to deal with gun control and mental health issues to protect our children. Mr. Ritrivi thanked Ms. Crimi for her attention to this matter.

Personnel- Ms. Thomas reported out on the recent committee meeting of 2/20/18.

Finance/Facility- Ms. Rozek reported out on the committee meeting of 2/20/18. Of note the preliminary budget has been completed although it is subject to change based on Governor's address. The committee will be meeting in the next cycle with bond counsel to start the referendum process.

Transportation - Ms. Crimi reported out on the committee meeting of 2/20/18.

H.P.R.H.S Articulation- Ms. Crimi reported out noting the offering of a summer program for Grade 9 Algebra 1 at \$600 for seven weeks.

Teacher Administrator Board- Ms. Cali reported out on the meeting of 2/26.

Project Community Pride- Ms. Rozek reported that she met with Lisa Sprague, program director. She highlighted a support group programs for siblings and an upcoming event on 3/7 dealing with student anxiety.

Borough Liaison- There was no report.

**J. RESOLUTIONS:**

**POLICY**

**Upon recommendation of the Superintendent, move to:**

1. **Approve** the minutes of the January 22, 2018 Regular Board Meeting.  
Motion; YC      Second; AT      6 yes, 0 no
2. **Approve** the minutes of the January 22, 2018 Regular Board Meeting Executive Session.  
Motion; YC      Second; AT      6 yes, 0 no
3. **Approve** the minutes of the February 20, 2018 Curriculum Work Session Meeting.  
Motion; YC      Second; AT      6 yes, 0 no
4. **Approve** the following fundraisers for the 2017-2018 school year:

Fundraiser	School	Organization/Staff Member	Dates
Drama Club Apparel Sale	BKL	Drama Club	2/2018-3/16/18
Zizza's Cafe	DIST	PTA	3/3/18
Pennies for Patients	BWD	Orlando	3/5/18-3/23/18
Florham Park Pizza Dining	DIST	PTA	3/6/18
Bake Sale	RMS	8th Grade Dance Committee	3/14/18, 3/28/18, 4/11/18, 4/25/18
Cathy D's Hair Services	DIST	PTA	3/18/18
Plant Sale	RMS	Botany Club	April 2018-June 2018

Motion; YC      Second; AT      6 yes, 0 no

5. **Approve** the second reading of the following policies and regulations:
  - 0169.02P      Board Member Use of Social Networks
  - 3437P          Military Leave
  - 4437P          Military Leave
  - 7101R          Educational Adequacy of Capital Projects
  - 7425P          Lead Testing of Water in Schools
  - 7440P          School District Security (M)
  - 7440R          School District Security (M)
  - 7441P          Electronic Surveillance in School Buildings and on School Grounds (M)
  - 7441R          Electronic Surveillance in School Buildings and on School Grounds (M)
  - 8630P          Bus Driver/Bus Aide Responsibility (M)
  - 8630R          Emergency School Bus Procedures (M)
  - 9242P          Use of Electronic Signatures

Motion; YC      Second; AT      6 yes, 0 no

**6. Gun Control and Mental Health Services to Protect Our Youth:**

**Whereas**, A prerequisite to student growth, learning, well-being and success is a safe and secure school environment; and;

**Whereas**, Children throughout the nation have been negatively affected directly and indirectly by violent crimes involving firearms; and;

**Whereas**, Military-style assault weapons and large-volume ammunition magazines were used in recent mass killings in schools and other locations; and;

**Whereas**, Profiles of school shooters illustrate the need for a thorough examination of the care and treatment of the mentally ill and for effective intervention;

**Whereas**, The New Jersey School Boards Association's 2014 study, *What Makes Schools Safe?*, cited reports by state and federal agencies, which found that mental health intervention did not take place prior to three-quarters of school shootings; and;

**Whereas**, New Jersey has among the strongest gun control laws in the nation and the lowest incidence of gun-related deaths, but protective laws are not in place in many other states or at the federal level; and;

**Whereas**, The tragedies of Parkland, Florida, of Newtown, Connecticut, of Columbine High School in Colorado, emphasize the need to address access to firearms and the delivery of mental health services. Now, therefore, be it;

**Resolved**, That the Florham Park Board of Education, in the County of Morris, State of New Jersey, urges President Trump and Congress to identify and implement meaningful action to address access to and ownership of military-style assault weapons and ammunition, the delivery of mental health services, and financial support to ensure a safe and secure school climate; and be it further;

**Resolved**, That the Florham Park Board of Education supports Governor Murphy's call to end the "epidemic of gun violence that plagues far too many of our communities" and supports enhancements to state law that will provide protection for our schools and communities; and be it further;

**Resolved**, That a copy of this resolution be sent to President Trump, U.S. Senator Robert Menendez, U.S. Senator Cory Booker, U.S. Representative Rodney Frelinghuysen, Governor Murphy, State Senator Richard J. Codey, Assembly Representative Mila M. Jasey, Assembly Representative John F. McKeon, the New Jersey School Boards Association, and the National School Boards Association.

Motion; YC      Second; AT

6 yes, 0 no

**PERSONNEL:**

**1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

**A. Appoint:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Garrido, Madelyn	Appoint	BWD	Staff Assistant/SED.999.CLA.29	0.75	Step 12	\$18,275.43	11-216-100-106	3/19/18	
B	Varley, Melissa	Appoint	DIST	School Safety Academy Specialist			\$0.00		1/1/18	6/30/18
C	Wilcox, Jessica	Appoint	BWD	Staff Assistant/SED.999.CLA.01	0.75	Step 2	\$13,848.58	11-213-100-106	4/12/18	

**B. Additional Compensation:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Felt, Tara	Longevity - 15 years	BWD	Teacher/SSP.001.LIB.02	1	Per Contract	\$650.00	11-000-222-104	1/1/18	

**C. College Students:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
F	Lane, Matthew	Student Teaching	BKL	FDU: Grade 5 (Perlee)					3/22/18	12/21/18

**D. Leave of Absences:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Massaker, Amanda	Dock/Unpaid Leave	BWD	Staff Assistant / SED.999.OOA.02					4/9/18	4/9/18

**E. Resignations:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Lanfrank, Alexa	Resignation	BWD	Staff Assistant / SED.999.CLA.24					3/9/18	3/9/18

**F. Revisions:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Braca, Alyson	Rescind Appointment	BWD	Staff Assistant / SED.999.CLA.10					1/30/18	1/30/18
C	Esposito, Cynthia	Transfer	RMS	Staff Assistant/ SED.999.OOA.09					2/6/18	
D	Govrin, Hannah	Revise Start Date	DIST	Per Diem Substitute					2/9/18	6/30/18
C	Keys, Tachell	Rescind Appointment	BWD	Staff Assistant / SED.999.CLA.29					1/29/18	1/29/18
D	Tadros, Sara	Revise Start Date	DIST	Per Diem Substitute					2/9/18	6/30/18

**G. Substitutes:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Bonvini, Luca	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Cunha, Mariah	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	3/2/18	6/30/18
D	Daugherty, Lauren	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Filippone, Nicole	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	3/2/18	6/30/18
D	Frasso, Marissa	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Giordano, Brittany	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	3/6/18	6/30/18
F	Lane, Matthew	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Lewin, Webster	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	2/27/18	6/30/18
D	LoPinto, Lisa	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	3/16/18	6/30/18
D	Rempfer, Brianna	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Renzi, Laura	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	2/27/18	6/30/18
D	Seubert, Alexis	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18

Motion; YC      Second; AT

6 yes, 0 no

2. **Approve** the following positions for the FY18 Summer Custodial Program with regular rates of pay, and furthermore approve the posting of said positions;

Summer Custodians	12 Positions	\$9.00/HR
Summer Maintenance-Painting	1 Position	\$18.00/HR

Motion; YC      Second; AT      6 yes, 0 no

Discussion; Mr. Shanley stated the summer program should at least pay minimum wage.

**CURRICULUM**

**Upon recommendation of the Superintendent, move to:**

1. **Be It Resolved**, that the board accepts and approved the Superintendent's current to date bullying report.

Motion; YC      Second; AT      6 yes, 0 no

**FINANCE**

1. **Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
2/1/18	CALI, YVONNE	Morris County SBA Meeting East Hanover, NJ Cost \$0 + Mileage \$2.00	1/24/18
2/22/18	ESPOSITO, NICHOLAS	2018 North Regional FRS-NJ Certification Summit Newark, NJ Cost \$ 0+ mileage	2/1/18
2/23/18	ESPOSITO, NICHOLAS	NJECC Monthly Meeting Design Thinking and Making in Schools Montclair, NJ Cost \$0	2/1/18
3/2/18	FORD, KAREN	PARCC Training Whippany, NJ Cost \$0	2/8/18
2/27/18, 3/13/18, 4/11/18, 5/4/18	MANNO, DONNA	Improving the Preschool Classroom for Young Children with Disabilities Morris Plains, NJ Cost \$0	1/22/18
3/23/18	O'CONNOR, CHRISTY	Building Productive Relationships with Social Intelligence TC New York, NY Cost \$65	1/30/18
2/22/18	PERRUSO, CHRISTOPHER	2018 North Regional FRS-NJ Certification Summit Newark, NJ Cost \$ 0+ mileage	2/8/18
1/19/18	RITRIVI, NICHOLAS	NJEFP Mission-Driven Jersey City, NJ Cost \$0 + Mileage \$28.02	1/24/18
2/22/18	RITRIVI, NICHOLAS	2018 North Regional FRS-NJ Certification Summit Newark, NJ Cost \$ 0+ mileage	2/1/18
3/28/2018	RITRIVI, NICHOLAS	Morris County SBA Meeting Mountain Lakes, NJ Cost \$0 + Mileage \$6.82	2/21/18
3/10/18	RUSSO, JAYME	Project Wet Workshop Chatham, NJ Cost \$25	2/13/18
2/26/18	SMOOT, KATHRYN	No Asylum -Refugee Politics During World War II Morristown, NJ Cost \$0	2/2/18
2/22/18	STILES, JAMES	2018 North Regional FRS-NJ Certification Summit NJIT Newark, NJ Cost \$ 0+ mileage	1/28/18
2/23/18	STILES, JAMES	NJECC MakerSpaces in your School Montclair, NJ \$0 + mileage	1/28/18
3/20/18	STILES, JAMES	MUJC Technology Subcommittee Meeting New Providence, NJ \$0 + mileage	1/28/18
2/21/18	VIOLA, ROMINA	Handle With Care Training Florham Park, NJ Cost \$0	2/8/18

Motion; LR      Second; YC      6 yes, 0 no

- 2. Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through January 31, 2018 in the amount(s) of \$2,414,694.78. *(On file in Administration Office)*

Motion; LR      Second; YC      6 yes, 0 no
  
- 3. Approve** the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary's (A148) Report for the Month (s) of January 2018	Business Administrator / Board Secretary
Treasurer's (A149) Report for the Month(s) of January 2018	Business Administrator / Board Secretary

Motion; LR      Second; YC      6 yes, 0 no
  
- 4. Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for January 31, 2018 in the amount(s) of \$142,786.75. *(On file in Administration Office)*

Motion; LR      Second; YC      6 yes, 0 no
  
- 5. Be It Resolved**, that the Florham Park Board of Education approve, that as of January 31, 2018 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; LR      Second; YC      6 yes, 0 no
  
- 6. Whereas**, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019 budget year, and,

**Whereas**, the Florham Park Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified student OR participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2018-2019 budget year, and,

**Whereas**, the waiver request is based on the 2017-2018 Revenue report received from the NJDOE, the free and reduced lunch count for special education students and pending the 2018-2019 Revenue Projection report from the NJOE and,

**Now Therefore Be It Resolved**, that the Florham Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of N.J.A.C. 6A23A-5.3 for the 2018-2019 School Year.

Motion; LR      Second; YC      6 yes, 0 no



7. **Whereas**, the Florham Park Board of Education has received final determination from the State of New Jersey on February 5, 2018, and,

**Whereas**, the Florham Park Board of Educations wished to advance the project,

**Now, Therefore Be It Resolved**, that the Florham Park Board of Education recognize the authority of the district purchasing agent, N.J.S.A. 18A:18A-2 (b) and approve the advertisement for public bid on Other Capital Project#1530-030-17-1000 "Ridgedale Middle School Partial Roof Replacement".

Motion; LR      Second; YC      6 yes, 0 no

8. **Whereas**, the Florham Park Board of Education annually disposes of obsolete/surplus supplies/materials and equipment and,

**Whereas**, the Florham Park Board of Education is desirous to sell said surplus in an effective and efficient manner through public auction and,

**Whereas**, the Florham Park Board of Education has determined registration with GovDeals.com is beneficial in achieving that goal,

**Now, Therefore Be It Resolved**, that the Florham Park Board of Education authorize the district purchasing agent to register with GovDeal.com for the purpose of selling surplus supplies/materials and equipment determined to have value through GovDeals.com compliant with Local Finance Notice 2008-9 and State Contract A-83453/T2581.

Motion; LR      Second; YC      6 yes, 0 no

9. **Approve** a Neurodevelopmental Evaluation for student#123741 with the Goryeb Children's Hospital in the amount not to exceed \$675.00.

Motion; LR      Second; YC      6 yes, 0 no

10. **Approve** accepting a donation from Automated Data Processing Foundation, Inc. for the Graduating Class of 2018 in the amount of \$1,000.00.

Motion; LR      Second; YC      6 yes, 0 no

11. **Approve** awarding a contract with Altice Business Services, dba Optimum Light Path for the period July 1, 2018 through June 30, 2023 for the New Jersey Digital Readiness for Learning and Assessment Project - Voice, Internet and Private Fiber hosting compliant with the purchasing co-operative #65ESCNJ Bid#17/18-45 at a cost of \$3,263.31/mo.

Motion; LR      Second; YC      6 yes, 0 no

- 12. Approve** the submission of the following FY2018 Grant Application Amendments for the purpose of allocating FY2017 Carry-over funding.

NCLB - Title IA	\$ 396
NCLB - Title IIA	\$6,512
NCLB - Title III Immigrant	\$2,114
IDEA Basic	\$3,569
IDEA Preschool	\$ 770
Motion; LR      Second; YC	6 yes, 0 no

**FACILITIES**

- 1. Approve** the following facility requests:

February- 2018		
Orton Gillingham Certification Classes	BOE Conference Room	January-April 2018

Motion; LR      Second; YC      6 yes, 0 no

**TRANSPORTATION**

- 1. Approve** the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
RMS	Williver/Chromeck-Weiss	3/1/18	Briarwood School Florham Park, NJ	Peer Leaders
RMS	Esteves, Erin	3/8/18	The Mount Olive Performing Arts Center Flanders, NJ	6th-8th Science
BKL	Perlee, Marissa	3/8/18, 3/9/18, 5/3/18, 5/31/18, 6/1/18	Ridgedale Middle School Florham Park, NJ	5th Grade
RMS	Russo, Jayme	5/17/18	Gateway National Park Sandy Hook, NJ	Science
BKL	Perlee, Marissa	6/12/18	Florham Park Roller Rink Florham Park, NJ	5th Grade
RMS	Stein, Karen	6/20/18	Brooklake & Briarwood School Florham Park, NJ	8th Grade

Motion; FC      Second; LR      6 yes, 0 no

**K. OLD BUSINESS/NEW BUSINESS:** Mr. Shanley asked for an update on the “Girls on the Code” program. Mr. Silkensen stated the board on the program. Mr. Ritrivi commented on his attendance of the NJ Future Ready Program. Florham Park is included in 12% of participants state wide. Mr. Silkensen commented on the districts progress in areas of STEAM, coding and makerspaces. Mr. Shanley commented on a good event that transported girls in recreational basketball programs locally to high school games. Ms. Rozek reminded the public of dates for the Talent Show.

**L. CORRESPONDENCE/COMMUNICATIONS:**

**M. PUBLIC COMMENT-OPEN:** Councilman Zuckerman reported that the borough budget meeting is 3/1/18.

**N. ADJOURNMENT**

Ms. Thomas moved to adjourn the meeting at 7:55pm. The motion received a second from Ms. Cali. The motion approved by unanimous consent.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'J. Csatos', is positioned above the typed name.

John Csatos  
Business Administrator /Board Secretary.