

FLORHAM PARK BOARD OF EDUCATION  
 Regular Public Meeting November 28, 2016  
 Ridgedale Middle School Auditorium  
 67-71 Ridgedale Avenue

(Formal action will be taken on the following)

**Executive Session 6:30pm**  
**Public Session 7:00pm**

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

**A. CALL TO ORDER:**

**B. ROLL CALL:**

BOARD MEMBER	PRESENT	ABSENT
Mrs. Rozek (Linda)		
Mr. Shanley (Skip)		
Mrs. Heinold (Kristina)		
Ms. Haynes (Marianne)		
Mr. DeCoursey (Kevin)		
Mrs. Thomas (Alita)		
Dr. Carollo (John)		

**C. EXECUTIVE SESSION:**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion;            Second;                            LR    SS    KH    MH    KD    AT    JC

**D. RECONVENE PUBLIC SESSION:**

Motion by \_\_\_\_\_ to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at \_\_\_\_\_ p.m. Said motion was seconded by \_\_\_\_\_.

**E. FLAG SALUTE**

**F. SUNSHINE STATEMENT:**

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**G. SUPERINTENDENT'S REPORT**

- Enrollment: 958 Students
- HIB Report
- "Above and Bee-yond" Recipient: Cate Elefante
- Girls Soccer Team Championship Winners
- 2016 New Jersey Exemplary Elementary Educator NJDOE Award Presentation
- Retirement-Jeffrey Gruenwald
- Introduction of Special Education Supervisor

**H. PUBLIC COMMENT-AGENDA ITEMS**

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

**I. COMMITTEE REPORTS**

- Policy-
- Curriculum-
- Personnel-
- Finance/Facility-
- Transportation -
- H.P.R.H.S Articulation-
- Teacher Administrator Board-
- Project Community Pride-
- Borough Liaison-

**J. RESOLUTIONS:**

**POLICY**

**Upon recommendation of the Superintendent, move to:**

1. **Approve** the minutes of the October 24, 2016 Regular Board Meeting.

Motion;            Second;                            LR    SS    KH    MH    KD    AT    JC

2. **Approve** the minutes of the October 24, 2016 Regular Board Meeting Executive Session.

Motion;            Second;                            LR    SS    KH    MH    KD    AT    JC

3. **Approve** the minutes of the November 17, 2016 Special Board Meeting.

Motion;            Second;                            LR    SS    KH    MH    KD    AT    JC

4. **Approve** the minutes of the November 17, 2016 Special Board Meeting Executive Session.

Motion;            Second;                            LR    SS    KH    MH    KD    AT    JC

5. **Whereas**, the State of New Jersey Department of Education is requiring local school boards to adopt Policy 2415.30 by December 10, 2016 and,

**Whereas**, the Board of Education, under Bylaw 0131 requires the Board of Education to approve all policies through a first reading and second reading,

**NOW, Therefore Be It Resolved**, that the Board of Education hereby suspends Bylaw 1031 for the sole purpose of adopting Policy 2415.30 by the statutory deadline of December 10, 2016.

Motion;            Second;                            LR    SS    KH    MH    KD    AT    JC

6. **Approve** the adoption of Policy 2415.30 Title I - Educational Stability for Children in Foster Care.

Motion;            Second;                            LR    SS    KH    MH    KD    AT    JC

7. **Approve** the following fundraisers for the 2016-2017 school year:

Fundraiser	School	Organization/Staff Member	Dates
Operation Gratitude Candy Drop off	BKL	Enderle	11/1/16-11/9/16
Holiday Gift Shop	BWD/BKL	PTA	11/29/16-12/2/16
Barnes and Noble Holiday Shopping Event	DIST	PTA	12/13/16-12/19/16
Talent Show	RMS	PTA	1/12/17-3/11/17
Pennies for Patients	BKL	Gurevich/Bernstein	1/23/17-2/10/17
Prize Party	DIST	PTA	3/30/17

Motion;            Second;                            LR    SS    KH    MH    KD    AT    JC

8. **Approve** the revised job description Database Entry Clerk. *(On file in Administration Offices)*

Motion;            Second;                            LR    SS    KH    MH    KD    AT    JC

9. **Approve** the Board of Education Reorganization Meeting on January 4, 2017.

Motion;            Second;                            LR    SS    KH    MH    KD    AT    JC

**PERSONNEL**

**1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Adams, Bettie	Revise Start Date	DIST	Volunteer					11/3/16	6/30/17
D	Arthurs, David	Add to 16/17 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	11/23/16	6/30/17
D	Charlton, Lauren	Volunteer	BWD	Volunteer					12/20/16	12/20/16
E	Chichelo, Janice	Co-Curricular	RMS	Tech Club 1:1 Aide	1 Hr/Wk	\$32/HR	Per Contract	11-402-100-100	11/29/16	6/30/17
A	Christ, Peter	Additional Compensation	RMS	Happiness is Camping Trip			\$150.00	11-190-100-106	10/13/16	
B	Couto, Sonia	Additional Compensation	RMS	Happiness is Camping Trip			\$150.00	11-190-100-106	10/13/16	
C	Daugherty, Raymond	Revise Start Date	DIST	Per Diem Substitute Custodian					11/8/16	6/30/17
D	DeCoursey, Conor	Revise Start Date	DIST	Wrestling Coach					11/22/16	
C	DeMuro, Susan	Revise Start Date	BWD	Staff Assistant / SED.999.CLA.25					11/21/16	
B	Esposito, Nicholas	Additional Compensation	RMS	Happiness is Camping Trip			\$150.00	11-190-100-106	10/13/16	
B	Forman, Michelle	Additional Compensation	RMS	Happiness is Camping Trip			\$150.00	11-190-100-106	10/13/16	
D	Foster, Rebecca	Add to 16/17 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/17
B	Fox, Melissa	Resignation	BWD	IPS/SED.001.IPS.02					11/18/16	11/18/16
B	Francis, Jayme	Additional Compensation	RMS	Happiness is Camping Trip			\$150.00	11-190-100-106	10/13/16	
C	Geller, Randi	Rescind Appointment	BWD	Staff Assistant / SED.999.CLA.23	0.75				10/31/16	10/31/16
C	Gencarelli, Lisa	Appoint	BKL	Staff Assistant / SED.999.CLA.23	0.75	Step 12	\$18,275.43	11-213-100-106	TBD	
C	Ginsberg, Audrey	Revise Start Date	BWD	Staff Assistant / SED.999.CLA.03	0.75				11/2/16	
C	Greene, Shereka	Appoint	BKL	Staff Assistant / SED.999.CLA.23	0.75	Step 13	\$19,095.89	11-213-100-106	TBD	
D	Griggs, Jason	Add to 16/17 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	11/23/16	6/30/17
B	Gruenwald, Jeffrey	Additional Compensation	RMS	Happiness is Camping Trip			\$150.00	11-190-100-106	10/13/16	
B	Gruenwald, Jeffrey	Retirement	RMS	Social Studies / REG.001.TSS.01					6/30/17	6/30/17
C	Harris, Michael	Revise Start Date	BWD	Staff Assistant / SED.999.CLA.37	0.75				11/9/16	
B	Iaconetti, Kristen	Appoint MLR (MD)	BKL	Special Ed. / SED.001.LTR.02	1	BA/Step 1	\$48,545.00	11-213-100-101	3/13/17	6/30/17
D	Icolari, Jessica	Add to 16/17 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/17
D	Johnstone, Glenn	Revise Start Date	DIST	Wrestling Coach					11/4/16	
B	Kentner, Marian	Additional Compensation	RMS	Happiness is Camping Trip			\$150.00	11-190-100-106	10/13/16	
B	Kristiansen, Jessica	Appoint MLR (NS)	BWD	IPS / SED.001.LTR.08	1	BA/Step 1	\$48,545.00	11-105-100-101	3/20/17	6/30/17
C	Kristiansen, Jessica	Appoint	BWD	Staff Assistant / SED.999.CLA.15	0.75	Step 5	\$15,020.66	11-213-100-106	TBD	3/17/17
F	Kunze, David	Revise Start Date	BKL	County College Morris: Art (Crotty)					10/28/16	11/11/16
B	Manno, Donna	Appoint	BWD	IPS/SED.001.IPS.02	0.7	BA/Step 1	\$33,981.50	11-105-100-101	11/21/16	
B	Manno, Donna	Resignation	BWD	Staff Assistant / SED.999.CLA.15					11/18/16	
B	Marchese, Vincent	Additional Compensation	RMS	Happiness is Camping Trip			\$150.00	11-190-100-106	10/13/16	
B	McParland, Brian	Additional Compensation	RMS	Happiness is Camping Trip			\$150.00	11-190-100-106	10/13/16	
B	Mlynarski, Lisa	Additional Compensation	RMS	Happiness is Camping Trip			\$150.00	11-190-100-106	10/13/16	
B	Ostrowsky, Jayne	Appoint MLR (ML)	BKL	Grade 4 / Reg.001.LTR.03	1	BA/Step 1	\$48,545.00	11-210-100-101	1/17/17	6/30/17
F	Radke, Melissa	Student Teaching	RMS	FDU: Science (Stein)					1/23/17	5/5/17
D	Rockoff, Steven	Add to 16/17 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/17
C	Roma, Sharon	Appoint	BKL	Staff Assistant / SED.999.CLA.39	0.75	Step 9	\$15,931.27	11-213-100-106	TBD	
D	Shivietz, Michael	Add to 16/17 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/17
B	Sproul, Cheryl	Resignation	BWD	Grade 2/REG.001.K25.11					10/31/16	10/31/16
B	Volpe, Christie	Maternity Leave	BKL	Special Ed. /SED.001.RRM.08					4/24/17	11/17/17
B	Waldron, Lindsay	Additional Compensation	RMS	Happiness is Camping Trip			\$150.00	11-190-100-106	10/13/16	

Motion;                      Second;    LR      SS      KH      MH      KD      AT      JC

**CURRICULUM**

Upon recommendation of the Superintendent, move to:

**FINANCE**

Upon recommendation of the Superintendent, move to:

**1. Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Employee Full Name	Notes to Administrator	Admin. Approval Date
11/29/16	KALUZAVICH, DAVID	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/28/16
11/29/16	POMPEI, LORI	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/26/16
12/8/16	NAPOLITANO, CARMELLINA	Children with ADHD and Sensory Processing Challenges Parsippany, NJ\$189.99	11/15/16
12/8/16	SABATINO, NICOLE	Children with ADHD and Sensory Processing Challenges Parsippany, NJ\$189.99	10/25/16
1/5/17	WILLIVER, KATIE	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/26/16
1/6/17	EVELAND, LINDA	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/26/16
1/23/17	KALUZAVICH, DAVID	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/28/16
1/23/17	POMPEI, LORI	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/26/16
1/24/17	KARL, BETH	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/28/16
1/25/17	MLYNARSKI, LISA	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/26/16
1/26/17	DEFONTE, LISA	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/26/16
1/26/17	MC PARLAND, BRIAN	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/26/16
2/1/17	HAUSMAN-DENICOLA, MAGGI	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	11/3/16
2/1/17	HAWK, KATIE	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/28/16
2/1/17	MARCHATERRE, JACLYN	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/28/16
2/1/17	MUNZER, JENNIFER	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/28/16
2/6/17	KEENAN, KATHLEEN	Teachers' College Workshop New York, NY \$50+mileage	11/11/16
2/6/17	SCOTT, PAIGE	Teachers' College Workshop New York, NY \$50+mileage	11/11/16
2/6/17	THOMPSON, VANESSA	Teachers' College Workshop New York, NY \$50+mileage	11/11/16
2/6/17	VAN WAY, LISA	Teachers' College Workshop New York, NY \$50+mileage	11/11/16
3/1/17	HAUSMAN-DENICOLA, MAGGI	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	11/3/16
3/1/17	HAWK, KATIE	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/28/16
3/1/17	MARCHATERRE, JACLYN	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/28/16
3/1/17	MUNZER, JENNIFER	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/28/16
3/3/17	KALUZAVICH, DAVID	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/28/16
3/3/17	POMPEI, LORI	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/26/16
3/6/17	KARL, BETH	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/28/16
3/7/17	EVELAND, LINDA	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/26/16
3/7/17	WILLIVER, KATIE	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/26/16
3/8/17	MLYNARSKI, LISA	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/26/16
3/9/17	DEFONTE, LISA	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/26/16
3/9/17	MC PARLAND, BRIAN	Conquer Mathematics Workshop with Nancy Schultz \$0 Fairfield, NJ + mileage	10/26/16
3/10/17	GATTI, JESSICA	Leadership Cohort, BOE FP, \$0, .31 miles	11/11/16
5/26/17	GATTI, JESSICA	Leadership Cohort, BOE FP, \$0, .31 miles	11/11/16
6/9/17	GATTI, JESSICA	Leadership Cohort, BOE FP, \$0, .31 miles	11/11/16

Motion; Second; LR SS KH MH KD AT JC

2. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through October 31, 2016 in the amount(s) of \$2,437,917.48.  
*(On file in Administration Offices)*

Motion;            Second;                                  LR    SS    KH    MH    KD    AT    JC

3. **Approve** the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary's (A148) Report for the Month (s) of October 2016.                                  Business Administrator / Board Secretary

Treasurer's (A149) Report for the Month(s) of October 2016.                                  Business Administrator / Board Secretary

Motion;            Second;                                  LR    SS    KH    MH    KD    AT    JC

4. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for October 31, 2016 in the amount(s) of \$12,505.90.  
*(On file in Administration Office)*

Motion;            Second;                                  LR    SS    KH    MH    KD    AT    JC

5. **Be It Resolved**, that the Florham Park Board of Education approve, that as of October 31, 2016 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion;            Second;                                  LR    SS    KH    MH    KD    AT    JC

6. **Approve** the submission of the Annual Comprehensive Maintenance Plan and Form M-1 as Required. *(On file in Administration Office)*

Motion;            Second;                                  LR    SS    KH    MH    KD    AT    JC

7. **Approve** the submission of the following Fiscal Year 2016 Entitlement Grant Project Completion Reports and carryover funding;

<u>Title</u>	<u>Award</u>	<u>Expended</u>	<u>Carryover</u>
NCLB			
Title 1	\$20,778	\$20,778	
Title 2A	\$24,693	\$20,662	\$4,031
Title 3 Immigrant	\$ 6,842	\$ 4,092	\$2,750
IDEA			
Basic	\$219,191	\$218,972	\$ 219
PreSchool	\$ 8,520	\$ 8,245	\$ 275

Motion;            Second;                                  LR    SS    KH    MH    KD    AT    JC

**FACILITIES**

Upon recommendation of the Superintendent, move to:

1. Approve the following facility requests:

2016-2017 Facility Use-October Agenda			
36	Morris Magic Basketball	RMS Gym	Dec 2016-Feb 2017
37	Florham Park Baseball Club	RMS Gym	Feb & March 2017
38	Starting Five Basketball	RMS Gym	Nov 2016
39	Hoop Heaven LLC	BKL Gym	Nov 2016
40	Florham Park Recreation	BKL Gym	Dec 2016-April 2017
41	No Idea Sports	RMS Gym	Dec 2016-Jan 2017
42	Girl Scout Troop (Anderson)	BWD AP	Feb 2017
43	Enrich and Grow	BWD (various rooms)	Jan-March 2017
44	Cub Scout Pack 2-"Dancing Cub Scout"	BWD Outdoors	Nov 2016

Motion; Second; LR SS KH MH KD AT JC

**TRANSPORTATION**

Upon recommendation of the Superintendent, move to:

1. Approve the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
BKL	Franklin	12/1/16	Ridgedale Middle School, Florham Park, NJ	5th Grade
RMS	Williver	12/7/16	Frelinghuysen Arboretum & Friendly's Morris Township, NJ	LLD
BKL	Gurevich/Lusk	12/9/16	Fairleigh Dickinson University Madison, NJ	5th Grade Peer Leaders
RMS	Williver	12/15/16	Walgreens, Kings, Moe's Florham Park, NJ	LLD
BWD	Taylor	3/7/17	Morristown Memorial Hospital Morristown, NJ	1st Grade
BWD	Canales/Gatti	3/14/17	Morristown Memorial Hospital Morristown, NJ	1st Grade
BWD	Frasso	3/21/17	Morristown Memorial Hospital Morristown, NJ	1st Grade
RMS	Paulson/Leone	5/16/17	Florham Park Recreation Center & McDonald's Florham Park, NJ	Choir & Jazz
RMS	Paulson/Leone	5/24/17	Rutgers University New Brunswick, NJ	Choir
RMS	Stein	6/13-15/17	Washington, DC & Gettysburg	8th Grade

Motion; Second; LR SS KH MH KD AT JC

**K. OLD BUSINESS/NEW BUSINESS:**

**L. CORRESPONDENCE/COMMUNICATIONS:**

**M. PUBLIC COMMENT-OPEN:**

**N. ADJOURNMENT**

Move to adjourn the meeting at \_\_\_p.m