

FLORHAM PARK BOARD OF EDUCATION
Regular Public Meeting, July 21, 2016
Board Conference Room
67-71 Ridgedale Avenue

MINUTES

Executive Session 6:30pm
Public Session 7:00pm

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. CALL TO ORDER:

B. ROLL CALL:

BOARD MEMBER	PRESENT	ABSENT
Mrs. Rozek (Linda)	X	
Mr. Shanley (Skip)	X	
Mrs. Heinold (Kristina)	X	
Ms. Haynes (Marianne)	X	
Mr. DeCoursey (Kevin)		X
Mrs. Thomas (Alita)		X
Dr. Carollo (John)	X	

C. EXECUTIVE SESSION:

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; KH

Second; SS

5 yes, 0 no

D. RECONVENE PUBLIC SESSION:

Motion by Mrs. Heinold to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:32 p.m. Said motion was seconded by Mrs. Haynes.

E. FLAG SALUTE

F. SUNSHINE STATEMENT:

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT

Dr. Varley reported that the current enrollment is 932 students. All school drills were conducted for the final month of the 2015/16 school year.

H. PUBLIC COMMENT-AGENDA ITEMS

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.) There was no public comment at this time.

I. COMMITTEE REPORTS

Policy- Mr. Shanley stated the committee met on 7/13 and discussed the 2016/17 Physician Standing Orders that are on the agenda this evening for approval.

Curriculum- Mr. Shanley stated the committee has not met since the last meeting.

Personnel- Mr. Shanley stated the committee met on 7/13 and discussed items on tonight's agenda including teacher guide movement for degree, various resignations, the hiring of a part time technology teacher, ESY program revisions, longevity payments and compensation of confidential secretarial staff.

Finance/Facility- Mrs. Heinold stated the committee met on 7/18 and reviewed the June financial reports, the committee discussed additional funding sources for NP Transportation and Extraordinary Aid, the submission of FY17 NCLB and IDEA grants which will focus on professional development in ELA and out of district tuition respectively. The annual audit will begin in late August. Mr. Csatos explained projected excess surplus and process of annual audit inclusive of timeline. The committee discussed progress of the Briarwood kitchen renovations, required and routine maintenance programs, including classroom/office reassignments. Mrs. Heinold recognized and thanked Mr. Infantolino and his department for their above and beyond efforts to make the transitions smooth and accepting.

Transportation - Mrs. Haynes stated the committee met on 7/18 and discussed the ESY16 routes on the agenda and the status of creating routes for SY17.

H.P.R.H.S Articulation- No report.

Teacher Administrator Board- No report.

Project Community Pride- No report.

Borough Liaison- Mrs. Rozek stated the Borough met. Nothing of concern for the board.

J. RESOLUTIONS:

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the June 20, 2016 Regular Board Meeting.
Motion; SS Second; MH 5 yes, 0 no
2. **Approve** the minutes of the June 20, 2016 Regular Board Meeting Executive Session.
Motion; SS Second; MH 5 yes, 0 no
3. **Approve** the minutes of the June 23, 2016 Special Regular Board Meeting.
Motion; SS Second; MH 5 yes, 0 no
4. **Approve** the minutes of the June 23, 2016 Special Board Meeting Executive Session.
Motion; SS Second; MH 5 yes, 0 no
5. **Approve** the second reading of the following policies and regulations:

P2330	Homework
R2330	Homework
R5111	Eligibility of Resident/Nonresident Students (M)
R5111	Eligibility of Resident/Nonresident Students (M)
P511.5	Early Childhood Education/Preschool
P5112	Entrance Age
P5114	Children Displaced by Domestic Violence
P5116	Education of Homeless Children
R5116	Education of Homeless Children
R5116	Education of Homeless Children
P5120	Assignment of Students (M)
P5130	Withdrawal from School (M)
R5130	Withdrawal from School (M)
P5200	Attendance (M)
R5200	Attendance (M)
P5230	Late Arrival and Early Dismissal
R5230	Late Arrival and Early Dismissal
P5240	Tardiness
R5240	Tardiness
P5250	Excusal from Class or Program
P5300	Automated External Defibrillators (AEDs) (M)
R5300	Automated External Defibrillators (AEDs) (M)
P5305	Health Services Personnel
P5306	Health Services to Nonpublic Schools (M)
R5306	Health Services to Nonpublic Schools (M)
P5307	Nursing Services Plan (M)
P5308	Student Health Records (M)
R5308	Student Health Records (M)
P5310	Health Services (M)
R5310	Health Services (M)
P5320	Immunization
R5320	Immunization
P5330	Administration of Medication (M)
R5330	Administration of Medication (M)

P5331	Management of Life-Threatening Allergies in Schools (M)
R5331	Management of Life-Threatening Allergies in Schools (M)
P5332	Do Not Resuscitate Orders (M)
P5335	Treatment of Asthma (M)
P5337	Service Animals
P5338	Diabetes Management (M)
R5338	Diabetes Management (M)
P5339	Screening for Dyslexia (M)
P5350	Student Suicide Prevention
R5350	Student Suicide
P5410	Promotion and Retention (M)
R5410	Promotion and Retention (M)
P5411	Graduation from Eighth Grade
P5420	Reporting Student Progress (M)
R5420	Reporting Student Progress (M)
P5440	Honoring Student Achievement
P5440	Honoring Student Achievement
P5460	Commencement Activities
P5466	Graduation and Yearbook Fees (M)
P5500	Expectations for Student Conduct (M)
R5500	Expectations for Student Conduct
P5512	Harassment, Intimidation, and Bullying (M)
R5512	Harassment, Intimidation, or Bullying Investigation Procedure (M)
P5513	Care of School Property
R5513	Care of School Property (M)
P5514	Student Use of Vehicles (Bicycles)
P5516	Use of Electronic Communication and Recording Devices (ECRD) (M)
P5519	Dating Violence at School (M)
R5519	Dating Violence at School (M)
P5520	Disorder and Demonstration
P5330	Substance Abuse (M)
R5330	Substance Abuse (M)
P5533	Student Smoking (M)
R5533	Student Smoking
P5550	Disaffected Students (M)
R5550	Disaffected Students (M)
P5560	Disruptive Students (M)
R5560	Disruptive Students (M)
P5561	Use of Physical Restraint
R5561	Use of Physical Restraint
P5570	Sportsmanship
R5570	Sportsmanship
P5600	Student Discipline/Code of Conduct (M)
R5600	Student Discipline/Code of Conduct (M)
P5610	Suspension (M)
R5610	Suspension Procedures (M)
P5611	Removal of Students for Firearms Offenses
R5611	Removal of Students for Firearms Offenses (M)
P5612	Assaults on District Board of Education Members or Employees (M)
R5612	Assaults on District Board of Education Members or Employees (M)
P5613	Removal of Students for Assaults with Weapons Offenses (M)
R5613	Removal of Students for Assaults with Weapons Offenses (M)
P5615	Suspected Gang Activity
P5620	Expulsion
P5700	Student Rights
P5701	Plagiarism
P5710	Student Grievance
P5721	Independent Publications

- R5721 Distribution of Independent Publications
- P5750 Equal Educational Opportunity (M)
- R5750 Equal Educational Opportunity Complaint Procedure (M)
- P5751 Sexual Harrassment (M)
- R5751 Sexual Harrassment of Students (M)
- P5752 Marital Status and Pregnancy (M)
- P5755 Equity in Educational Programs and Services (M)
- P5770 Student Right of Privacy
- P5820 Student Government
- P5830 Student Fund Raising
- R5830 Student Fund Raising
- P5841 Secret Societies
- P5842 Equal Access of Student Organizations
- P5850 Social Events and Class Trips
- R5850 Social Events and Class Trips
- P5880 Public Performance by Students

Motion; SS Second; MH 5 yes, 0 no

**6. Approve the RN Physician Standing Orders for the 2016-2017 school year.
(On file in Administration Office)**

Motion; SS Second; MH 5 yes, 0 no

PERSONNEL

1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Date Effective	Date Term.
B	Abdy, Camile	Longevity - 20 years	RMS	Science/REG.001.TWL.05	1	Per Contract	\$1,150.00	11-120-100-101	1/1/15	
D	Bowden, Patricia	Add to 15/16 ESY Sub List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
E	Braden, Susan	Co-Curricular	BWD	Accompanist-School Musical			\$150.00	11-402-100-100	6/30/16	
B	Chapin, Susan	Longevity - 15 years	BWD	Physical Education/REG.001.TPE.03	1	Per Contract	\$650.00	11-120-100-101	9/1/16	
C	Chapman, Patricia	Longevity - 15 years	BWD	Staff Assistant/SED.999.CLA.24	1	Per Contract	\$650.00	11-120-100-101	9/1/16	
E	Esposito, Nicholas	Co-Curricular	DIST	Summer Technology Assistant	160 Hours		\$32/HR	11-402-100-100	7/6/16	
B	Francis, Jayme	Movement on guide	RMS	Science / REG.001.SCI.02	1	MA/Step 4	\$58,710.00	11-130-100-101	9/1/16	
D	Harvey, Grant	Revise Start Date	DIST	Per Diem Substitute Custodian					7/18/16	6/30/17
C	Hauffe, Dana	Revise Hours	DIST	ESY Staff Assistant		Per Contract	4.5 Hr/s/25 Days		7/1/16	8/5/16
C	Hauffe, Dana	Resignation	BWD	Staff Assistant / SED.999.CLA.03					6/30/16	6/30/16
D	Hunt, Tom	Resignation	DIST	Summer Custodian					7/1/16	7/1/16
B	Janes, Karen	Longevity - 15 years	RMS	Social Studies/REG.001.TSS.02	1	Per Contract	\$650.00	11-120-100-101	9/1/16	
D	Kurzer, Marilyn	Add to 16/17 Substitute List	DIST	Per Diem Substitute					9/1/16	6/30/17
B	Kuzemczak, Donna	Additional Compensation	BKL	Mentoring		Per State	\$550.00	11-120-100-101	6/23/16	
B	Laub, Linda	Rescind Appointment	DIST	Summer ELA Enrichment Teacher		Per Contract	32 Hours	11-240-100-101	7/1/16	7/1/16
B	Marchaterre, Jaclyn	Additional Compensation	BKL	Mentoring		Per State	\$1,100.00	11-120-100-101	6/23/16	
D	Middleton, Michelle	Add to 15/16 ESY Sub List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
D	Middleton, Michelle	Add to 16/17 Substitute List	DIST	Per Diem Substitute					9/1/16	6/30/17
C	Mokhemar, Shatha	Resignation	BWD	Staff Assistant / SED.999.CLA.26					6/30/16	6/30/16
B	Monteleone, Tina	Additional Compensation	RMS	Mentoring		Per State	\$550.00	11-120-100-101	6/23/16	
B	Munzer, Jennifer	Additional Compensation	BKL	Mentoring		Per State	\$550.00	11-120-100-101	6/23/16	
B	Murray-Wank, Patricia	Longevity - 20 years	BWD	Grade 1/REG.001.K25.07	1	Per Contract	\$1,150.00	11-120-100-101	2/1/14	
B	O'Dell, Michelle	Additional Compensation	RMS	Mentoring		Per State	\$228.42	11-120-100-101	6/23/16	
C	Pasquarosa, Marlena	Revise Hours	DIST	ESY Staff Assistant		Per Contract	5.0 Hr/s/25 Days		7/1/16	8/5/16
D	Pizzano, Judith	Add to 15/16 ESY Sub List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
D	Reimers, Mari	Add to 15/16 ESY Sub List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
B	Russo, Richard J.	Appoint	RMS	Technology Ed./REG.001.TTK.03	.70 FTE	MA/Step 1	\$39,161.50	11-130-100101	9/1/16	
B	Serfozo, Jeremy	Additional Compensation	BWD	Mentoring		Per State	\$550.00	11-120-100-101	6/23/16	
B	Serfozo, Jeremy	Movement on guide	BWD	Music / REG.001.TMC.05	1	MA/Step 8	\$62,830.00	11-120-100-101	9/1/16	
B	Stein, Karen	Additional Compensation	RMS	Mentoring		Per State	\$550.00	11-120-100-101	6/23/16	
B	Stricchiola, Michelle	Resignation	BWD	Grade 1/REG.001.K25.09					6/30/16	6/30/16
B	Van Way, Lisa	Additional Compensation	BWD	Mentoring		Per State	\$550.00	11-120-100-101	6/23/16	
B	Vitiello, Janice	Additional Compensation	BKL	Mentoring		Per State	\$550.00	11-120-100-101	6/23/16	
D	Wecht, Patricia	Add to 15/16 ESY Sub List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/20/16	8/5/16
D	Zuckerman, Linda	Add to 16/17 Substitute List	DIST	Per Diem Substitute					9/1/16	6/30/17

Motion; SS Second; KH 5 yes, 0 no

2. Approve the following revised contracts for the FY17. (On file in Administration Offices)

Be It Resolved, to approve, based on review by the Board, that the HIB Investigation known as _____ and recommended by the Superintendent of Schools be modified to a violation of the “Ridgedale Middle School Code of Conduct and,

Further Be It Resolved, that the Board direct the Board Secretary to communicate this decision in writing within the required notification period of five(5) working days.

Motion; KH Second; SS 5 yes, 0 no

N. ADJOURNMENT

Motion by Mrs. Heinold and seconded by Mrs. Haynes to adjourn the regular public meeting of the Board of Education at 8:21 p.m

Motion; KH Second; MH 5 yes, 0 no

Respectfully,

John Csatlos
Business Administrator/Board Secretary