

**FLORHAM PARK BOARD OF EDUCATION**

Regular Public Meeting, May 18, 2015  
Administrative Office - Conference Room  
67-71 Ridgedale Avenue

Note; the meeting was moved to the RMS Media Center due to attendance.

**MINUTES**

(Formal action will be taken on the following)

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

**A.SUNSHINE STATEMENT**

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**B.CALL TO ORDER**

**C.FLAG SALUTE**

**D.ROLL CALL**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Thomas (Alita)	X	
Mrs. Heinold (Kristina)	X	
Ms. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)	X	
Mr. Gaffney (John)	X	
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

### **E.SUPERINTENDENT'S REPORT**

Mr. Rubano reported on the following items.

- Enrollment: 1007 as of the meeting date.
- Security drills:
  - BWD: 4/22/15 fire drill, 4/30/15 bomb scare
  - BK: 4/2/15 shelter in place, 4/22/15 fire drill
  - RMS: 4/1/15 shelter in place, 4/21/15 fire drill
- HIB Report – April There were no incidents classified as HIB
- PARCC – Last days have been completed.
- Mr. Rubano recognized Mrs. Camille Abdy who proceeded to speak on the recent BASF Science Chemistry Challenge. Mrs. Abdy recognized the hard work and achievements of the following RMS Students who competed at the state level; Achintya Saxena, Nicholas Rauschenberger, Eric Shulman, Cooper Takach and Vincent DeMeo.

### **F.PUBLIC COMMENT**

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

The following FPEA members spoke in support of their teachers efforts and a fair settlement; Mr. Murray, Mr. Gruenwald, Mrs. Williver, Mrs. Roundtree and Mrs. Paulson. Mrs. Williver also invited the board and the general public to attend the upcoming presentation of Peter Pan at Brooklake School. Mrs. Takala spoke in support of the teachers and settlement of the contract.

### **G.COMMITTEE REPORTS**

Policy- Mrs. Thomas stated the committee met on 5/15 to discuss the home instruction policy and the second reading of the policy on tonight's agenda.

Curriculum- Mrs. Haynes stated the committee met on 5/16 with Mr. Silkensen and Mr. Testa to discuss the committee recommendation for a new instrumental program and approach. The presentation will be made to the PTA.

Personnel- The committee has not met.

Finance/Facility- Mrs. Heinold stated the committee met and discussed Finance(April Financials, Health Benefit renewal rate increases, SDA Grant funding, all organization resolutions on the agenda this evening and lease financing; Facilities(RMS Window Door Project set for 6/20, HVAC project meeting on 5/16, ESY room assignments and cost savings and thanks to the Borough DPW for recent shared services efforts with parking lot repairs and PARCC testing)

Transportation – Mrs. Heinold reported the committee met on 5/15 and discussed Semi Annual Inspection satisfactory, Random Substance Testing satisfactory, Drive Negotiations and disposal of vehicles.

H.P.R.H.S Articulation- Mrs. Haynes stated at the recent meeting the board recognized many former Florham Park Students and their HS achievements. The board discussed a schedule for starting and completing the field renovations.

**H.RESOLUTION:**

**POLICY**

**Upon recommendation of the Superintendent, move to:**

1. **Approve** the minutes of the April 27, 2015 Regular Board Meeting.  
Motion; AT      Second; JC      7 yes, 0 no
2. **Approve** the minutes of the April 27, 2015 Regular Executive Session.  
Motion; AT      Second; JC      7 yes, 0 no
3. **Approve** the first reading of the following policy:  
6173              Home Instruction  
Motion; AT      Second; JC      7 yes, 0 no
4. **Approve** the second reading of the following policy:  
5141.8              Sports Related Concussion and Head Injury  
Motion; AT      Second; JC      7 yes, 0 no
5. **Approve** the following revised job descriptions:  
School Social Worker  
Motion; AT      Second; JC      7 yes, 0 no

**PERSONNEL**

Upon recommendation of the Superintendent, move to:

**1. Approve the following Personnel Items:**

AGENDA DATE	SORT CODE	NAME	ACTION	LOCATH ON CODE	POSITION/UPC	FTE	DEGREE / STEP	SALARY	GAAP CODE	DATE EFFECTIVE	DATE TERMINATED
5/18/15	B	Dolan, Lori-Jane	Additional compensation (summer)	DIST	15 days		per contract			7/1/15	8/31/15
5/18/15	B	Erickson, Lauren	Additional compensation (summer)	DIST	12 days		per contract			7/1/15	8/31/15
5/18/15	B	Nowacki, Anna	Additional compensation (summer)	DIST	5 days		per contract			7/1/15	8/31/15
5/18/15	B	Orlando, Yvonne	Additional compensation (summer)	DIST	10 days		per contract			7/1/15	8/31/15
5/18/15	B	Pappa, Cindy	Additional compensation (summer)	DIST	12 days		per contract			7/1/15	8/31/15
5/18/15	B	Rinaldi, Kate	Additional compensation (summer)	DIST	15 days		per contract			7/1/15	8/31/15
5/18/15	B	Burrows, David	Appoint	DIST	ESY Speech / Language		Per contract 4.0 hrs/25 days			7/6/15	8/7/15
5/18/15	B	Canales, Lauren	Appoint	DIST	ESY Aide		Per contract 4.5 hrs/25 days			7/6/15	8/7/15
5/18/15	B	Cicarelli, Gina	Appoint	DIST	ESY Physical Therapist		Per contract 4.0 hrs/25 days			7/6/15	8/7/15
5/18/15	B	Eveland, Linda	Appoint	DIST	Summer Math Enrichment Teacher		Per contract 3.0 hrs/12 days			7/6/15	8/7/15
5/18/15	B	Finkelstein, Lyndsay	Appoint	DIST	ESY Teacher		Per contract 3.0 hrs/25 days			7/6/15	8/7/15
5/18/15	B	Guarino, Melissa	Appoint	DIST	ESY Teacher		Per contract 4.5 hrs/25 days			7/6/15	8/7/15
5/18/15	B	Immerso, Jennifer	Appoint	DIST	ESY Teacher		Per contract 4.0 hrs/25 days			7/6/15	8/7/15
5/18/15	B	Kentner, Marian	Appoint	DIST	ESY Nurse		Per contract 4.5 hrs/25 days			7/6/15	8/7/15
5/18/15	B	McParland, Brian	Appoint	DIST	Summer Math Enrichment Teacher		Per contract 3.0 hrs/12 days			7/6/15	8/7/15
5/18/15	B	Manger, Danielle	Appoint	DIST	ESY Occupational Therapist		Per contract 4.0 hrs/25 days			7/6/15	8/7/15
5/18/15	B	Marcheterre, Jackie	Appoint	DIST	ESY Teacher		Per contract 3.0 hrs/25 days			7/6/15	8/7/15
5/18/15	B	Monteleone, Tina	Appoint	DIST	Summer ELA Enrichment Teacher		Per contract 3.0 hrs/12 days			7/6/15	8/7/15
5/18/15	B	Murray, Charles	Appoint	DIST	ESY Teacher		Per contract 4.5 hrs/25 days			7/6/15	8/7/15
5/18/15	B	Mylnarski, Lisa	Appoint	DIST	Summer Math Enrichment Teacher		Per contract 3.0 hrs/12 days			7/6/15	8/7/15
5/18/15	B	Stumpf, Jane	Appoint	DIST	ESY Aide		Per contract 5.5 hrs/25 days			7/6/15	8/7/15
5/18/15	B	Williver, Katie	Appoint	DIST	Summer ELA Enrichment Teacher		Per contract 3.0 hrs/12 days			7/6/15	8/7/15
5/18/15	B	Cochario, Brenda	Add to 14/15 ESY sub list	DIST	per diem sub		Per contract			7/6/15	8/7/15
5/18/15	B	Cogan, Kathleen	Add to 14/15 ESY sub list	DIST	per diem sub		Per contract			7/6/15	8/7/15
5/18/15	B	Deangelo-Thomas, Jennifer	Add to 14/15 ESY sub list	DIST	per diem sub		Per contract			7/6/15	8/7/15
5/18/15	B	Defillippes, Michele	Add to 14/15 ESY sub list	DIST	per diem sub		Per contract			7/6/15	8/7/15
5/18/15	B	Francis, Jayne	Add to 14/15 ESY sub list	DIST	per diem sub		Per contract			7/6/15	8/7/15
5/18/15	B	Katuzavich, David	Add to 14/15 ESY sub list	DIST	per diem sub		Per contract			7/6/15	8/7/15
5/18/15	B	Matthews, Renee	Add to 14/15 ESY sub list	DIST	per diem sub		Per contract			7/6/15	8/7/15
5/18/15	B	McGovern, Mary	Add to 14/15 ESY sub list	DIST	per diem sub		Per contract			7/6/15	8/7/15
5/18/15	B	Pasquarosa, Marlena	Add to 14/15 ESY sub list	DIST	per diem sub		Per contract			7/6/15	8/7/15

Regular Public Meeting  
May 18, 2015

AGENDA DATE	SORT CODE	NAME	ACTION	LOCATI ON CODE	POSITION/UPC	FTE	DEGREE / STEP	SALARY	GAAP CODE	DATE EFFECTIVE	DATE TERMINATED
5/18/15	B	Aronando, Marge	Add to 14/15 ESY sub list	DIST	per diem sub nurse		Per contract			7/6/15	8/7/15
5/18/15	B	Bierly, Susan	Add to 14/15 ESY sub list	DIST	per diem sub nurse		Per contract			7/6/15	8/7/15
5/18/15	B	Clark, Marybeth	Add to 14/15 ESY sub list	DIST	per diem sub nurse		Per contract			7/6/15	8/7/15
5/18/15	B	Cox, Jessica	Add to 14/15 ESY sub list	DIST	per diem sub nurse		Per contract			7/6/15	8/7/15
5/18/15	B	Glenn, Pat	Add to 14/15 ESY sub list	DIST	per diem sub nurse		Per contract			7/6/15	8/7/15
5/18/15	B	Scery, Joan	Add to 14/15 ESY sub list	DIST	per diem sub nurse		Per contract			7/6/15	8/7/15
5/18/15	B	Franklin, Roseanne	Movement on guide	BK	Gr 5 / REG.001.K25.25	1	MA / 3-4	\$53,381.00	11-120-100-101	5/9/15	
5/18/15	B	Goodman, Lyndsey	Resignation	RMS	ELA / REG.001.TLA.01	1	BA / 3-4	\$49,315.00	11-130-100-101	5/1/15	
5/18/15	B	Paltos, Dana	Revise Maternity Leave	BWD	Spec Ed / SED.001.RRM.06	1	MA / 8	\$59,839.00	11-213-100-101	9/8/15	3/7/16
5/18/15	C	Haynes, Kim	Appoint	DIST	ESY Aide		Per contract 4.0 hrs/25 days			7/6/15	8/7/15
5/18/15	C	Pignio, Kristin	Appoint	DIST	ESY Aide		Per contract 4.0 hrs/25 days			7/6/15	8/7/15
5/18/15	C	Matthews, Rence	Appoint	DIST	ESY Aide		Per contract 3.0 hrs/25 days			7/6/15	8/7/15
5/18/15	E	Aquino, Joseph	Co-Curricular	RMS	Golf Club	15 hrs	\$31.00 / hr	\$465.00	11-402-100-100	5/7/15	6/4/15
5/18/15	F	Johnson, Davon	Rescind Placement	BK	FDU: Gr 3 (Regan)		N/A	N/A		9/1/15	12/23/15
5/18/15	F	Johnson, Davon	Student Teaching Placement	BK	FDU: ELA (Franklin)		N/A	N/A		9/1/15	12/23/15
5/18/15	F	Lopez, Emily	Student Teaching Placement	BK	Seton Hall: Gr 3 (Regan)		N/A	N/A		8/31/15	12/14/15

Motion: JC

Second: AT

6 yes, 0 no, 1 abstain

**CURRICULUM**

**Upon recommendation of the Superintendent, move to:**

1. **BE IT RESOLVED**, that the board accepts and approves the Superintendent's current to date bullying report.

Motion; MH      Second; LM      7 yes, 0 no

2. **Approve** the following placements for the 2015-2016 School Year in accordance with Board Policy #5118, and contractual agreement(s) between the Florham Park Board of Education and the Florham Park Educational Association and the Florham Park Administrative Association respectively.

J.V.	F.C.
B.S.	K.F.
M.D.	R.P.
A.H.	S.C.
A.A.	S.H.
G.C.	D.C.
R.A.	K.H.

Motion; MH      Second; LM      7 yes, 0 no

**FINANCE**

**Upon recommendation of the Superintendent, move to:**

1. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through April 30, 2015 in the amount of \$1,999,203.40.  
(On file in Administration Offices)

Motion; JG      Second; KH      7 yes, 0 no

2. **Approve** the following District financial reports and submission to the Executive County Business Administrator.

Board Secretary's (A148) Report for the Month(s) of April 2015.	Business Administrator/ Board Secretary
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Treasurer's (A149) Report for the Month(s) of April 2015. (On file in Administration Office)	Business Administrator / Board Secretary
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Motion; JG      Second; KH      7 yes, 0 no

3. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for April 30, 2015 in the amount of \$82,354.79.  
 (On file in Administration Office)

Motion; JG      Second; KH      7 yes, 0 no

4. **Be It Resolved**, that the Florham Park Board of Education approve, that as of April 30, 2015 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; JG      Second; KH      7 yes, 0 no

5. **Be It Resolved**, that the Florham Park Board of Education approve the certification of the Business Administrator/Board Secretary that as of April 30, 2015 pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; JG      Second; KH      7 yes, 0 no

**FACILITIES**

**Upon recommendation of the Superintendent, move to:**

1. **Approve the following facility requests:**

2014-2015 Facility Use- May Agenda			
80	Hoop Heaven Basketball, LLC	BKL & RMS Gym	May 2015
81	Florham Park Gazebo Committee	RMS Auditorium	June-July 2015

Motion; JG      Second; KH      7 yes, 0 no

**TRANSPORTATION**

**Upon recommendation of the Superintendent, move to:**

1. **Approve** the following field trips;
  - a. Ridgedale Middle School, grades 6-8, Morris County College, Randolph, NJ.
  - b. Ridgedale Middle School, grade 8, Hanover Park High School, East Hanover, NJ.
  - c. Ridgedale Middle School, grade 8, Florham Park Pool, Florham Park, NJ.

Motion; LM      Second; MH      7 yes, 0 no

**2015-2016 SCHOOL YEAR**

**ORGANIZATION**

**Upon recommendation of the Superintendent:**

**Resolution #1**

**Appointments**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the following appointments for the 2015/2016 School Year:

Business Administrator/Board Secretary (N.J.S.A. 18A:17-2, 17-5)	John Csatlos
Treasurer of School Monies (N.J.S.A. 18A: 17-31)	Raymond Karaty
Public Agency Compliance Officer (N.J.A.C. 17; 27-3.2)	John Csatlos
Purchasing Agent (P.L. 1999 c.440)	John Csatlos
Custodian of Records (N.J.S.A. 47; 1A- et seq.)	John Csatlos
Integrated Pest Management Coordinator (N.J.A.C. 7:30-13.3)	Philip Infantolino
AHERA Coordinator (40 CFR-763)	Philip Infantolino
Right to Know/Designated Persons	Philip Infantolino
Office of Emergency Management Liaison	Philip Infantolino
Indoor Air Quality Coordinator	Philip Infantolino
Chemical Hygiene Officer	Philip Infantolino
504 Compliance Officer (34 CFR 04.7(a))	Shewa Hawkins
District Attendance Officers (N.J.S.A. 18A: 38-2)	Peter Christ, Steve Caponegro, Sherri Glaab
District Affirmative Action Officer (N.J.A.C. 6A:7-1.5)	Steve Caponegro
Building Affirmative Action Officers	Peter Christ, Steve Caponegro, and Sherri Glaab
Health Safety Designee (N.J.A.C. 6A:19-10.2(b))	John Csatlos
NJSBAIG Safety Committee	John Csatlos, Phil Infantolino, Peter Christ and Brian Silkensen
School Medical Inspector (N.J.S.A. 18A: 40-1)	Michael Kelly, MD
Employee Health Benefits Broker	Brown & Brown Metro, LLC
Commercial/Student Accident Insurance Broker	O’Gorman & Young
Tax Shelter Annuity (403b/401a)	
The AXA Equitable Retirements Benefit Group	
The Legend Group (formerly Thomas Seely Agency)	

Motion; JC      Second; JG      7 yes, 0 no

**Resolution #2**

**Designate External Auditor**

**BE IT RESOLVED**, that the Florham Park Board of Education designates Lerch, Vinci & Higgins, Certified Public Accountants, 17-17 Route 208, Fairlawn, New Jersey, as the District’s External School Auditor, in accordance with N.J.S.A. 18A: 23-1, for FY15 ending June 30, 2016 at the fee of \$25,300.00, inclusive of audit of Application for State School Aid, and CAFR introductory and statistical data if required. Standard billing rates proposed will apply for matters performed on behalf of the Board not covered by the engagement letter at a rate of \$140 - \$170/hr for partners.

Motion; JC      Second; JG      7 yes, 0 no



**Resolution #3**

**Designation of Attorney of Record**

**BE IT RESOLVED**, that the Florham park Board of Education designates Mr. Matthew Giacobbe of the firm of Cleary, Giacobbe, Alfieri and Jacobs, Matawan, New Jersey, as Attorney of Record for the Florham Park Public Schools, in accordance with N.J.S.A. 18A 23-1, for the 2015/2016 School Year, at a rate of \$150 per hour for attorneys and counsel and \$90 for paralegals, for all legal matters effective July 1, 2015 through June 30, 2016.

Motion; JC      Second; JG

7 yes, 0 no

**Resolution #4**

**Designation of Official Newspaper**

**BE IT RESOLVED**, that the Florham Park Board of Education designates the Morristown Daily Record as the official publication, in which all notices and advertisements for the Florham Park Board of Education be published, in accordance with N.J.S.A. 18A:14-19, 22-11, 39-3 and 10:4-8 including the calendar of meeting dates for the 2015/2016 school year.

Motion; JC      Second; JG

7 yes, 0 no

**Resolution #5**

**Designation of Bank Depositories**

**BE IT RESOLVED**, that the Florham Park Board of Education designates Valley National Bank as official depositories for the Florham Park Public Schools, in accordance with N.J.S.A. 17:9-9, 18A:17-34, 19-1 for the 2015/2016 school year; and

**BE IT FURTHER RESOLVED**, that the Business Administrator/Board Secretary is authorized to invest the Board's funds consistent with statutes and regulations.

Motion; JC      Second; JG

7 yes, 0 no

**Resolution #6**

**Designation of Bond Council**

**BE IT RESOLVED**, that the Florham Park Board of Education designates Wilentz, Goldman & Spitzer as Bond Council, 90 Woodbridge Center Drive, Woodbridge, N.J., \$150 for attorneys and \$70 for paralegals in accordance with N.J.S.A. 18A: 23-1, for the 2015/2016 school year.

Motion; JC      Second; JG

7 yes, 0 no

**Resolution #7**

**Designation of Architect of Record**

**BE IT RESOLVED**, that the Florham Park Board of Education designates LAN Associates as Architects of Record, 445 Godwin Avenue, Midland Park, N.J., in accordance with N.J.S.A. 18A: 23-1, for the 2015/2016 school year at a rate of \$250/hr for Principals, \$150/hr for Senior Professionals and \$98/hr for Registered Professionals.

Motion; JC      Second; JG

7 yes, 0 no

**Resolution #8**

**Accounts/Designation of Authorized Signatories**

**BE IT RESOLVED**, that the Business Administrator/Board Secretary authorizes the following accounts with the required signatures of the Officers of the Board acting as depositors to be listed; and

**BE IT FURTHER RESOLVED**, that the Business Administrator/Board Secretary is hereby authorized to issue and execute the required forms to maintain said accounts.

**Account**

Treasurer's Account  
#41454820

Payroll Account  
#41454994

Payroll Agency Account  
#41454936

Ridgedale Student Activity Account  
#30467454

Ridgedale Middle School Petty Cash  
#41454901

Briarwood Student Activity Account  
#30467489

Briarwood School Petty Cash  
#41454898

Brooklake Student Activity Account  
#30467489

Brooklake School Petty Cash  
#41454871

Unemployment Trust Account  
#41454928

Business Office Petty Cash  
#41454987

Child Study Team Petty Cash  
#41454979

FSA Trust Account  
#41132483

**Signatories**

Board President  
Business Administrator  
Treasurer of School Monies

Treasurer of School Monies

Treasurer of School Monies  
Business Administrator  
Board President

Principal/Ridgedale Middle School  
Business Administrator or  
Superintendent

Principal/Ridgedale Middle School  
Business Administrator or  
Superintendent

Principal/Briarwood School  
Business Administrator or  
Superintendent

Principal/Briarwood School  
Business Administrator or  
Superintendent

Principal Brooklake School  
Business Administrator or  
Superintendent

Principal/Brooklake School  
Business Administrator or  
Superintendent

Board President  
Business Administrator  
Treasurer of School Monies

Business Administrator  
Superintendent

Director of Special Services  
Business Administrator or  
Superintendent

Business Administrator  
Superintendent  
Board President

Motion; JC      Second; JG

7 yes, 0 no

**Resolution #9**

**Petty Cash Funds**

**BE IT RESOLVED**, that the Florham Park Board of Education establishes the following Petty Cash Accounts, rules for replenishment and regulations in accordance with N.J.A.C. 6:20-2.10 for the 2015/2016 fiscal year.

<b><u>Account</u></b>	<b><u>Amount Established</u></b>	<b><u>Maximum Expenditure</u></b>
Briarwood Elementary	\$500.00	\$99.00
Brooklake Elementary	\$500.00	\$99.00
Ridgedale Middle School	\$500.00	\$99.00
Office of Special Services	\$500.00	\$99.00
Business Office	\$1,000.00	\$149.00

Motion; JC      Second; JG

7 yes, 0 no

**Resolution #10**

**President's Facsimile Signature**

**BE IT RESOLVED**, that the Florham Park Board of Education authorizes the use of the President's and Treasurer's Facsimile Signature on warrants, with the exception of Social Security Payments, for the 2015/2016 school year, as well as approve the following required documents:

- Polices and Procedures Handbook
- Administrative Rules and Regulations
- Mandated and Permitted Pupil Records N.J.A.C. 6:3-6.3
- Special Education By-Laws/Policies
- Student Code of Conduct - K-2, 3-5, 6-8
- Program Evaluation
- Five-Year Curriculum Plan
- Bloodborne Pathogens Plan
- Law Enforcement and Educators Agreement
- Three-Year Asbestos Reinspection Plan (AHERA)
- Three-Year Maintenance Plan (M1 & M2 Forms)
- Chemical Hygiene Plan
- Health and Safety Program Manual
- District Emergency Plans

Motion; JC      Second; JG

7 yes, 0 no

**Resolution #11**

**Establish Facility Rates of Pay**

**BE IT RESOLVED**, that the Florham Park Board of Education establish the following Facility Use rates for the 2015-2016 fiscal year.

Monday – Saturday	\$48.50/hour
Sunday	\$64.50/hour

Motion; JC      Second; JG

7 yes, 0 no

**Resolution #12**

**Internal Controls**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the Business Office Internal Controls document for the 2015-2016 School Year.

Motion; JC      Second; JG      7 yes, 0 no

**Resolution #13**

**Curriculum Guides**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the 2015/2016 Long Range Curriculum program for the Florham Park Public Schools.

Motion; JC      Second; JG      7 yes, 0 no

**Resolution #14**

**Authorized List of Textbooks**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the 2015/2016 Authorized List of Textbooks for the Florham Park Public Schools per N.J.A.C. 6:8-3.5

Motion; JC      Second; JG      7 yes, 0 no

**Resolution #15**

**Related Services Providers**

**BE IT RESOLVED**, that the Florham Park Board of Education approves contracting with the following Related Service(s), Professional Development Service(s) and Educational Evaluation Service(s) Providers for the 2015/2016 school year:

- |  |  |
|--|--|
| Essex Regional ESC (Nursing, Ch. 192/193, IDEA and CST)                      |  |
| State of NJ / Commission for the Blind                                       |  |
| Morris Union Jointure Commission   |  |
| ESC of Morris County (Nursing, Environmental Health, Purchasing Cooperative) |  |
| Childrens' Specialized Hospital  |  |
| Middlesex Regional ESC (Purchasing Cooperative)                              |  |
| Morristown Memorial Hospital   | Brian Fennelly, MD                           |
| Dale Jacobs MD   | Monica Palestis, J.D.                        |
| J. Moreno MD   | Dr. Vanna Amorapanth                         |
| Dr. Mark Faber   | Marilyn Kubecheck MD                         |
| Walter Molofsky MD   | PG Chambers                                  |
| Cerebral Palsy of North Jersey   | Jumpstart Therapeutics                       |
| Pediatric Therapy & Yoga Of Morris, LLC                                      | The Wright Choice                            |
| WhiteHall Associates   | University Medical Center at Princeton       |
| Summit Oaks Hospital   | Douglass Developmental Disabilities Center   |
| Maxim Healthcare Services  | David J. Gallina, M.D., P.A.                 |
| Emerald Health Care Services   | The Data Group                               |
| Summit Speech  | Bayada Nursing Services                      |
| AJL Physical and Occupational Therapy  | Union County Educational Services Commission |
| Liberty Healthcare Services  | Ginger Buckband, OT                          |
| St. Clare's Hospital Behavioral Health                                       |  |
| Jammin' Jenn Music Therapy   |  |

Motion; JC      Second; JG      7 yes, 0 no

**Resolution #16**

**Maintenance Contracts**

**BE IT RESOLVED**, that the Florham Park Board approves the following Routine and Required Maintenance Contracts for the 2015/2016 school year:

Bill Pryer Trash Collection  
PO Box 216  
Florham Park, NJ

Butler Engineering & Boiler Treatment  
764 Ramsey Avenue  
Hillside, NJ

Jersey Elevator  
75 Manchester Avenue  
Keyport, NJ

R&J Control (Generator)  
59 Harding Avenue  
Dover, NJ

Stank Environmental, LLC  
32 Lorenzo Court  
Matawan, NJ

Knox Security Services  
5 Laurel Drive  
Flanders, NJ

Automatedlogic  
100 Delawanna Ave. Suite 400  
Clifton, NJ

Protective Measures Security and Fire  
305 Palmer Road  
Denville, NJ

Motion; JC      Second; JG

7 yes, 0 no

**Resolution #17**

**List of Substitutes**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the following substitutes for the 2015/2016 school year:

**Teacher**

Abruzzo, Jaclyn  
Achtau, Laurie  
Ahearn, Carmela  
Alfaro, Rita G  
Allocca, Saverio  
Anelli, Caitlin  
Bowden, Patricia T  
Casolaro, Samantha E  
Cassaras, Jane E  
Chang, Anna W  
Ciasullo, Claudia  
Curcione, Regina  
Dreifuss, Jennifer  
Dwyer, Sheila  
Esposito, Nicole M  
Fico, Matthew  
Frasso, Gina

Keegan, Suzy  
Miseo, Jennifer  
Modrowsky, John  
Gregory, Mary P  
Merrell, Brooke  
Mount, Kevin  
Nestler, Alexandra  
Pereira, Odete B  
Pinheiro, Maria  
Reimers, Mari H  
Schron, Nancy J  
Tavaglione, Erica  
Treiber, Sharon E  
Weinbaum, Sydney  
Winters, John E  
Zaug, Leanne  
Zaug, Lynne D

**Nurses**

Bierly, Suzanne K  
Clark, Marybeth  
Cox, Jessica  
Glen, Patricia

**Custodians**

Califri, Rocco  
Caputo, Kevin  
Duffy, Robert  
Gallagher, Thomas  
Giorgio, Matthew

**Bus Drivers**

Steve Haynes  
Tom Tierney  
Richard Lynch  
Karen Alessio

Motion; JC      Second; JG

7 yes, 0 no

**Resolution #18**

**District Long Range Facility Plan**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the current Long Range Facility Plan (FY06 – FY10) on file, and review for the 2015/2016 School Year, pending anticipated program revisions by the State of New Jersey Department of Education.

Motion; JC      Second; JG      7 yes, 0 no

**Resolution #19**

**Participation in Organizations**

**BE IT RESOLVED**, that the Florham Park Board of Education approves participation for the school year 2015/2016 with the following organizations:

- Adult School of The Chathams/Madison/Florham Park
- Project Community Pride
- Morris County Media Services Center
- Morris Museum

Motion; JC      Second; JG      7 yes, 0 no

**Resolution #20**

**Joint Transportation Services**

**BE IT RESOLVED**, that the Florham Park Board of Education approves contracting with the following Service Providers for Joint Transportation Services for the school year 2015/2016 with the following:

- Essex County Educational Services Commission
- Educational Services Commission of Morris County
- Morris Union Jointure Commission
- Hanover Park Regional School District

Motion; JC      Second; JG      7 yes, 0 no

**Resolution #21**

**Board Policies and Job Descriptions**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the following Board of Education Policies

- |                                 |                               |
|---------------------------------|-------------------------------|
| #1000 Series – Community        | #2000 Series – Administration |
| #3000 Series – Business         | #4000 Series – Personnel      |
| #5000 Series – Pupils           | #6000 Series – Instruction    |
| #7000 Series – New Construction | #9000 Series Bylaws           |

**BE IT FURTHER RESOLVED**, that the Florham Park Board of Education approves the District's Job Descriptions.

Motion; JC      Second; JG      7 yes, 0 no

**Resolution #22**

**Bid/Quote Thresholds**

**BE IT RESOLVED**, that the Florham Park Board of Education set the following bid/quote thresholds, with Qualified Purchasing Agent for the 2015/2016 school year

Bid Threshold	\$36,000.00
Quote Threshold(15%)	\$ 5,400.00

Motion; JC      Second; JG      7 yes, 0 no

**Resolution #23**

**State Agency Contracts**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the School Business Administrator to procure contracts for goods and services through various State Agencies in accordance with N.J.S.A. 18A:18A-10.

Motion; JC      Second; JG      7 yes, 0 no

**Resolution #24**

**Minimum Chart of Accounts**

**BE IT RESOLVED**, that the Florham Park Board of Education authorizes the School Business Administrator to maintain and report the financial status of the school district using the minimum chart of accounts set forth in N.J.A.C. 6:20-2A (m)1 for the 2015-2016 School Year.

Motion; JC      Second; JG      7 yes, 0 no

**Resolution #25**

**Payment of Bills**

**BE IT RESOLVED**, that the Florham Park Board of Education authorizes and approves the Business Administrator to pay bills and claims during the period between Board Meetings for the 2015-2016 School Year.

Motion; JC      Second; JG      7 yes, 0 no

**Resolution #26**

**Code of Ethics**

**BE IT RESOLVED**, that the Florham Park Board of Education adopts the New Jersey School Boards Association Code of Ethics for the 2015-2016 School Year.

Motion; JC      Second; JG      7 yes, 0 no

**Resolution #27**

**Designation of School Physician**

**BE IT RESOLVED**, that the Florham Park Board of Education approves Dr. Michael Kelly MD as school physician for the 2015/2016 school year in an amount not to exceed \$27,781.41

Motion; JC      Second; JG      7 yes, 0 no

**Resolution #28**

**Executive Session Minutes**

**WHEREAS**, NJSA 10:4-14 of the Open Public Meetings Act requires the disclosure of executive minutes once actions are publicly acted upon; and

**WHEREAS**, the Florham Park Board of Education has reviewed prior years executive minutes.

**THEREFORE BE IT RESOLVED**, that the Florham Park Board of Education approves the nondisclosure of the minutes of the previous executive session meetings.

Motion; JC      Second; JG      7 yes, 0 no

**Resolution #29**

**Establish Substitute Rates of Pay**

**BE IT RESOLVED**, that the Florham Park Board of Education establish the following substitute rates of pay for the 2015-2016 fiscal year.

Bus Driver	\$25.00/hr
Custodian	\$15.00/hr
Nurse	\$200.00/day
Teacher	\$95.00/day
Staff Assistants	\$50.00 first 10 days; \$60.00 any day thereafter

Motion; JC      Second; JG      7 yes, 0 no

**Resolution #30**

**Health Benefits Renewals**

**BE IT RESOLVED**, based upon a review by the business administrator of proposals received for prescription and dental benefits as well as the recommendation of Brown and Brown Metro, District Broker of Record, the Board of Education renew the following benefits coverage and applicable benefits provider for FY2016:

Bollinger	Prescription Medications	+41.50%
Delta Dental	Dental	+ 3.5%

Motion; JC      Second; JG      7 yes, 0 no



**I. OLD BUSINESS/NEW BUSINESS :** Mrs. Thomas reported that she would be attending an upcoming meeting of Project Community Pride on June 4, 2015.

**J. CORRESPONDENCE/COMMUNICATIONS:**

**K. EXECUTIVE SESSION:**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or current and potential litigation; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; JC      Second; AT

7 yes, 0 no

Motion by Dr. Carollo to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 8:07 p.m. Said motion was seconded by Mrs. Haynes.

**L. ADJOURNMENT**

Motion by Dr. Carollo to adjourn the Regular Public Meeting at 8:08 p.m. The motion was seconded by Mrs. Thomas and carried by unanimous vote.

Respectfully Submitted,

Mr. John Csatlos  
Business Administrator/Board Secretary