

FLORHAM PARK BOARD OF EDUCATION
Regular Public Meeting, April 27, 2015
Ridgedale Middle School Auditorium
67-71 Ridgedale Avenue

MINUTES

(Formal action will be taken on the following)

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A.SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

B.CALL TO ORDER

C.FLAG SALUTE

D.ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Thomas (Alita)	X	
Mrs. Heinold (Kristina)	X	
Ms. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)		X
Mr. Gaffney (John)		X
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

E.SUPERINTENDENT'S REPORT

Mr. Rubano discussed the following;

- Security drills:
 - BWD: 3/11/15 fire drill, 3/30/15 active shooter
 - BK: 3/19/15 shelter in place, 3/26/15 fire drill
 - RMS: 3/20/15 active shooter, 3/25/15 fire drill
- HIB Report – March
- Mr. Rubano began narration of a power point presentation on the proposed 2015/16 Budget. Mr. Rubano presented program highlights, expenses, revenues and an overall tax levy increase of 2%. Mr. Rubano thanked the entire staff of the public school district for their input and preparation of the budget. Mr. DeCoursey opened the meeting for public comment inclusive of questions on the budget. Mr. Winters asked about the status of debt service, increase in miscellaneous income and the status of shared services with HPRHS on transportation. Mr. Csatlós stated that the debt service is completed in 2023, the increase is a result of a new agreement with New Horizons Day Camp and Florham Park is nearing completion of an agreement to share services with HPRHS on all regular and special education routes. Mrs. OkieKor commented on the new science standards. Mrs. Seery asked if consideration could be given to change operation of providing slots for the Integrated Preschool to accommodate residents first. Mr. Shanley asked how many computers are leased? Mr. Christ answered zero. Mr. Shanley stated that his wife works in Bergen County and they lease them. The district may want to look into that. Mr. Gruenwald asked what percentage was budgeted for teacher's raises? Mr. Rubano stated that the raise was consistent with the memorandums of agreement at 2.7% for 2015/16. The public hearing was closed.

F.PUBLIC COMMENT

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.) Various members of the FPEA spoke about their commitment to the district and community and their desire for a fair settlement. Various parents described their support for the teachers and the teachers should get what they are asking for. Mr. Giacobbe, board legal counsel, presented information regarding the history of this negotiations, mediation and fact finding. Mr. DeCoursey closed the open public session.

G.COMMITTEE REPORTS

Policy- Mrs. Thomas stated the committee met to discuss policies on the agenda this evening.

Curriculum- Dr. Carollo stated the committee met to discuss items on the agenda this evening.

Personnel- Dr. Carollo stated the committee met to discuss items on the agenda. All retirees were recognized and wished the best of luck and health.

Finance/Facility- Mrs. Heinold stated the committee met on 4/23 to discuss the March financials and the power point presentation for this evening. Mrs. Heinold stated the committee reviewed the status of the RMS Window Door project which is on schedule and the RMS HVAC project which is set to be awarded this evening.

Transportation –Mrs. Haynes stated that the committee has not met.

H.P.R.H.S Articulation-

Public Relations Liaison- Mrs. Heinold stated that she would like to meet as Dr. Varley comes on board to share ideas.

TAB - Mrs. Heinold stated the committee will be scheduling a meeting prior to summer recess.

Borough Liaison- Mrs. Thomas stated she has attended various meetings at the Borough which have focused on land use and population census.

Dr. Carollo made a motion to approve the resolutions on the agenda by consent. The motion received a second from Mrs. Thomas.

Motion; JC Second; AT 5 yes, 0 no

H.RESOLUTION:

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the March 16, 2015 Regular Board Meeting.

Motion; JC Second; AT 5 yes, 0 no

2. **Approve** the minutes of the March 16, 2015 Executive Session of the Regular Board Meeting.

Motion; JC Second; AT 5 yes, 0 no

3. **Approve** the first reading of the following policy:

5141.8 Sports Related Concussion and Head Injury

Motion; JC Second; AT 5 yes, 0 no

4. **Approve** the second reading of the following policy:

1200 Volunteer Participation by the Public

Motion; JC Second; AT 5 yes, 0 no

5. **Approve** the following revised job descriptions:

Preschool Handicapped Teacher
Reading Specialist

Motion; JC Second; AT 5 yes, 0 no

PERSONNEL

Upon recommendation of the Superintendent, move to:

- Approve the following Personnel Items:

AGENDA DATE	SORT CODE	NAME	ACTION	LOCATION CODE	POSITION/UPC	FTE	DEGREE/STEP	SALARY	GAAP CODE	DATE EFFECTIVE	DATE TERMINATED
4/27/15	B	Bianco, Gina	Appoint	BK	Summer ELA Enrichment Teacher	37.5 hrs		per contract		7/1/15	8/15/15
4/27/15	B	Brunello, Margery	Retirement	BK	Gr 4 / REG.001.K25.21	1	MA / 14	\$70,195.00	11-120-100-101	6/30/15	
4/27/15	B	Conroy, Allison	Appoint	BK	Summer Math Enrichment Teacher	37.5 hrs		per contract		7/1/15	8/15/15
4/27/15	B	Davis, Fred	Retirement	BK	Music / REG.001.TMC.03	1	MA + 30 / 21	\$95,326.00	11-120-100-101	6/30/15	
4/27/15	B	Finkelstein, Lindsay	Revise MLR (NS)	BWD	MLR IPS / SED.001.LTS.01	1	BA / 1	\$47,500.00	11-105-100-101	1/5/15	6/30/15
4/27/15	B	Franklin, Roscane	Appoint	BK	Summer ELA Enrichment Teacher	37.5 hrs		per contract		7/1/15	8/15/15
4/27/15	B	Holota, Karen	Retirement	BWD	Gr-2 / REG.001.K25.13	1	MA + 30 / 12	\$69,250.00	11-120-100-101	6/30/15	
4/27/15	B	Karl, Beth	Appoint	BK	Summer Math Enrichment Teacher	37.5 hrs		per contract		7/1/15	8/15/15
4/27/15	B	Kravetz, Susan	Retirement	DIST	Speech / SED.001.SPT.02	1	BA + 30 / 21	\$89,487.00	11-000-216-100	6/30/15	
4/27/15	B	Paltos, Dana	Maternity Leave	BWD	Spec Ed / SED.001.RRM.06	1	MA / 8	\$59,839.00	11-213-100-101	10/1/15	4/1/16
4/27/15	B	Rella, Farral	Maternity Leave	BK	Gr 3 / REG.001.K25.19	1	BA / 9	\$55,820.00	11-120-100-101	9/1/15	1/3/16
4/27/15	B	Vitiello, Janice	Medical Leave	BK	Spec Ed / SED.001.RRM.13	1	MA / 11	\$65,017.00	11-213-100-101	3/16/15	5/11/15
4/27/15	C	Albo, Patricia	Retirement	DIST	Exec Asst / GAP.999.SEC.01	1		\$72,000.00	11-000-230-105	5/22/15	
4/27/15	C	Unis, Laurie	Appoint	RMS	Aide / SED.999.CLA.27	0.75	1	\$12,325.16	11-213-100-106	4/21/15	6/30/15
4/27/15	D	Substitute Teacher rate of pa Adjust		DIST				\$95,000 / day		9/1/15	
4/27/15	D	Frasso, Gina	Add to 14/15 sub list	DIST	per diem sub					4/28/15	6/30/15
4/27/15	D	Giorgio, Matthew	Add to 14/15 sub list	DIST	per diem sub / custodian					4/28/15	6/30/15
4/27/15	D	Merrill, Brooke	Add to 14/15 sub list	DIST	per diem sub					4/28/15	6/30/15
4/27/15	F	Barrreira, Jacqueline	Student Teaching Placement	RMS	per diem sub					4/28/15	6/30/15
4/27/15	F	Hollingsworth, Ashley	Student Teaching Placement	BK	St Eliz: Spanish (Conto)		N/A	N/A		9/8/15	12/21/15
4/27/15	F	Johnson, Davon	Student Teaching Placement	BK	St Eliz: Gr 4 (Lazorka)		N/A	N/A		9/15/15	11/21/15
4/27/15	F	Manno, Donna	Student Teaching Placement	BK	FDU: Gr 3 (Regan)		N/A	N/A		9/1/15	12/23/15
4/27/15	F	O'Donovan, Jenna	Student Teaching Placement	BK	St Eliz: Gr 3 (Regan / Marcheterre)		N/A	N/A		9/15/14	11/21/15
4/27/15	F	Westerman, Elizabeth	Junior Practicum	BWD	Seton Hall: Gr 1 (Alvino)		N/A	N/A		9/1/15	12/14/15
4/27/15	F	Zeiler, Jamie	Internship	BK	Kean: Art (Crotty)		N/A	N/A		9/8/15	12/21/15
4/27/15	F			BK	St Eliz: Guidance (Bernstein)		N/A	N/A		9/1/15	12/23/15

Discussion; Mr. Csatlos wished to recognize Mrs. Albo. Mr. Csatlos spoke of the level of professionalism and dedication she has had for the district and the community. Personally, she has been instrumental to his success as a school business administrator. She will be missed.

Motion; JC Second; AT

5 yes, 0 no

2. **Approve** raising the substitute teaching per diem rate to \$95.00 / day.

Motion; JC Second; AT 5 yes, 0 no

CURRICULUM

Upon recommendation of the Superintendent, move to:

1. **Accept and Approve** the Superintendent's current to date bullying report.

Motion; JC Second; AT 5 yes, 0 no

FINANCE

Upon recommendation of the Superintendent, move to:

1. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through March 31, 2015 in the amount of \$2,350,610.20. (On file in Administration Offices)

Motion; JC Second; AT 5 yes, 0 no

2. **Approve** the following District financial reports and submission to the Executive County Business Administrator.

Board Secretary's (A148) Report for the Month(s) of March 2015. Business Administrator/
Board Secretary

Treasurer's (A149) Report for the Month(s) of March 2015. Business Administrator /
(On file in Administration Office) Board Secretary

Motion; JC Second; AT 5 yes, 0 no

3. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for March 31 2015 in the amount of \$45,276.66. (On file in Administration Office)

Motion; JC Second; AT 5 yes, 0 no

4. **Be It Resolved**, that the Florham Park Board of Education approve, that as of March 31, 2015 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; JC Second; AT 5 yes, 0 no

5. **Be It Resolved**, that the Florham Park Board of Education approve the certification of the Business Administrator/Board Secretary that as of March 31, 2015 pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; JC Second; AT 5 yes, 0 no

6. 2015-2016 Budget

WHEREAS the Executive County Superintendent and the Executive County School Business Administrator have reviewed and approved the 2015-2016 tentative budget adopted by the board on March 16, 2015

And;

WHEREAS, the Florham Park Board of Education has concluded the required Public Hearing.

a. TRAVEL and RELATED EXPENSE REIMBURSEMENTS

BE IT RESOLVED, that in accordance with Board of Education Policy and N.J.A.C. 6A:23A-7.1 provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2015-2016 school year;

NOW, THEREFORE, BE IT RESOLVED, that the Florham Park School District Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2015-2016 school year at a sum of \$9,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

b. PROFESSIONAL SERVICE EXPENSES

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2 a board of education must establish maximum dollar limit for professional services and public relations, as defined in N.J.A.C 6A:23A-9.3

NOW THEREFORE BE IT RESOLVED, that the Florham Park Board of Education hereby establishes the following appropriations;

Legal	\$ 40,000.00
Auditor	\$ 24,500.00
School Physician	\$ 21,800.00
Architect	\$ 10,000.00
Financial Advisory	\$ 4,000.00

BE IT FURTHER RESOLVED, the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded; and

BE IT FURTHER RESOLVED, that the School Business Administrator needs to notice the board if there arises a need to exceed said maximums, upon which the board may adopt a dollar increase in the maximum amount through formal board action.

c. TAXING AUTHORITY

WHEREAS, the district has a taxing authority for the 2015-2016 school year composed of the 2% increase over the prior year tax levy which totals \$321,848.00 resulting in a maximum tax levy available of \$ 16,414,276.00

BE IT RESOLVED, that there should be raised for the General Fund a tax levy of \$16,414,276.00 for the ensuing School Year (2015-2016).

d. TENTATIVE 2015 – 2016 BUDGET

BE IT RESOLVED, that upon the recommendation of the Superintendent, that the Florham Park School District, in the County of Morris, New Jersey approves the following resolution:

BE IT RESOLVED, that the county approved tentative budget for the 2015-2016 school year using the 2015-2016 State Aid figures be adopted and the Secretary to the Board of Education be authorized to submit the following county approved tentative budget to the Executive County Superintendent of Schools for final approval in accordance with the statutory deadline with no changes/changes.

	General Fund	Revenue Fund	Special Debt Service	Total
2015/16 Total Expenditures	\$ 17,278,883	\$ 334,105	\$ 1,047,156	\$18,660,144
Less: Anticipated Revenue	<u>\$ 864,607</u>	<u>\$ 334,105</u>	<u>\$ 0</u>	<u>\$ 1,198,712</u>
Taxes to Be Raised	\$ 16,414,276	\$ 0	\$ 1,047,156	\$17,461,432

Motion; JC Second; AT 5 yes, 0 no

7. WHEREAS, the Florham Park Board of Education advertised for public bids on April 2, 2015 for the project known as HVAC Unit Replacement Project# Ridgedale Middle School Auditorium, and

WHEREAS, on April 21, 2015, the Board of Education received three (3) bids for the Project, as reflected on the attached bid tabulation sheet; and

WHEREAS, the lowest responsible bid for this Project was submitted by C. Dougherty & Co., Inc., Paterson NJ, with a base bid in the amount of \$128,000.00; and

WHEREAS, the bid submitted by C. Dougherty & Co., Inc., is responsive in all material aspects upon review of the district Architect of Record, LAN Associates, LLC and the board is desirous of awarding the contract for the project to C. Dougherty & Co., Inc.,

NOW, THEREFORE BE IT RESOLVED, that the Florham Park Board of Education hereby awards the contract for the project known as HVAC Unit Replacement# Ridgedale Middle School Auditorium Replacement to C. Dougherty & Co., Inc., in the amount of the base bid of \$128,000.00, pending approval of funding transfer from the Executive County Business Administrator; and

NOW, BE IT FURTHER RESOLVED, that upon county approval the Business Administrator/Board Secretary and the Board President execute a contract with C. Dougherty & Co., Inc., consistent with this resolution and compliant with terms and language specified by in the HVAC Unit Replacement Agreement.

Motion; JC Second; AT 5 yes, 0 no

FACILITIES

Upon recommendation of the Superintendent, move to:

1. Approve the following facility requests:

2014-2015 Facility Use-April Agenda			
71	Garden State Basketball	RMS & BKL Gym	April-June 2015
72	Florham Park Rec	Brooklake Gym	April 2015
73	Florham Park Rec	RMS Auditorium	April 2015
74	Hoop Heaven LLC	Brooklake Gym	April-May 2015
75	Morris Magic Basketball	RMS Gym	April-June 2015
76	Starting Five Basketball	RMS Gym	April-June 2015
77	The Work Family Connection	BWD Media Center/Various Rooms	April 2015
78	Breaking Boundaries	BKL Gym	April 2015
79	Florham Park Girl Scouts/Bridging Ceremony	RMS Auditorium	June 2015

Motion; JC Second; AT

5 yes, 0 no

TRANSPORTATION

Upon recommendation of the Superintendent, move to:

1. Approve the following field trips;
 - a. Ridgedale Middle School, grades 6-8, Morris County College, Randolph, NJ.
 - b. Brooklake Elementary School, grade 5, Ridgedale Middle School, Florham Park, NJ.
 - c. Ridgedale Middle School, grades 6-8, Morristown Beard School, Morristown, NJ.
 - d. Brooklake Elementary School, grade 4, Hanover Lanes, East Hanover, NJ.

Motion; JC Second; AT

5 yes, 0 no

I. OLD BUSINESS/NEW BUSINESS:

J. CORRESPONDENCE/COMMUNICATIONS:

K. EXECUTIVE SESSION:

Mr. Gaffney and Mrs. Michalowski arrived to the meeting at this time.

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; JC

Second; AT

5 yes, 0 no

Motion by Mr. Gaffney to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 8:47p.m. Said motion was seconded by Mrs. Thomas.

L. ADJOURNMENT

Move to adjourn the meeting at 8:48 p.m.

Respectfully submitted,



John Csatos
Board Secretary