

FLORHAM PARK BOARD OF EDUCATION
Regular Public Meeting, December 15, 2014
Administrative Office - Conference Room
67-71 Ridgedale Avenue

MINUTES

(Formal action will be taken on the following)

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A.SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

B.CALL TO ORDER

C.FLAG SALUTE

D.ROLL CALL

| BOARD MEMBER | PRESENT | ABSENT |
|--------------------------|----------------|---------------|
| Mrs. Tobias (Joanne) | X | |
| Mr. Gaffney (John) | X | |
| Mrs. Haynes (Marianne) | X | |
| Mrs. Michalowski (Linda) | | X |
| Mr. Montuore (Patrick) | | X |
| Dr. Carollo (John) | X | |
| Mr. DeCoursey (Kevin) | X | |

In attendance; Councilman Zuckerman, administrators, FPEA members and members of the general public.

E.SUPERINTENDENT'S REPORT

Mr. Rubano reported that the district enrollment is currently 1,000 students. The following school drills were conducted;

BWD: 11/14 fire drill, 11/24 lock down drill;

BK: 11/18 shelter in place drill, 11/24 fire drill;

RMS: 11/5 fire drill, 11/19 shelter in place drill

Mr. Rubano stated that there were two(2) incidents reported and investigated since the last board meeting and none were classified as HIB. The security camera project funded by the NJSIG ERIC WEST grant is nearly completed with only the software to be installed to view and record. The district celebrated the arts with the following Christmas, holiday concerts;

Briarwood – 2nd Grade chorus and ensemble under the direction of Mr. Jeremy Serfoso on Dec. 3rd.

Brooklake – school instrumental concert featuring over 115 students playing instruments and 92 students in the chorus. The concert also featured the bell choir under the direction of Mr. Serfoso. Mr. Davis directed the event as well.

Ridegdale – Mr. Testa and Mrs. Paulson directed 75 and 100 students respectively in the instrumental and chorus presentation on December 11. The middle school students also performed the musical "Fame" on December 5, 6 and 7, 2014. Over 900 people attended the three shows and great effort by Mrs. Michela Harris was rewarded with glowing reviews.

Mr. Rubano reported that the annual Multiculture Dance Assembly will take place on Dec. 17th at the Brooklake School. The event showcase multicultural dances from around the world.

Lastly, Mr. Rubano stated that the board would be meeting in executive session this evening to review the report of interviews with the stakeholders and actual candidate applications presented by Dr. Richard Marasco for Leadership Advantage. Interviews of these candidates by the Board will take place in January.

F.PUBLIC COMMENT

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

Mrs. Sonee read from a prepared document raising concerns that she and others have about the practices of teachers in Briarwood that are making students anxious and the objects of negativity. Mrs. Sonee stated this is not new this year but has asked Mrs. Glaab to look into this. Mrs. Sonne was advised by Mr. DeCoursey to make an appointment to meet with Mr. Rubano. Mr. Gruenwald asked if it is the practice of the search firm to meet with prospective candidates for the superintendent vacancy. Mr. Rubano replied that the job of the firm as proposed is to actively recruit and screen all applicants. Mr. Gruenwald stated that the union is not pleased that his requests to start negotiations a new have been met with rejection and the board is participating in fact finding. Mr. Gruenwald does not support fact finding and stated he will continue to request a meeting until the board agrees in the affirmative. There were no further comments.

G.COMMITTEE REPORTS

Policy- Dr. Carollo state the committee has not met.

Curriculum- Mrs. Tobias state the committee has not met but the council has met.

Personnel- Dr. Carollo state the committee has not met.

Finance/Facility- Mr. Gaffney stated the committee met with the district architect to go over the completed gutter project, the proposed window project, which will be bid in January and the HVAC project. The committee reviewed the November 2014 financials, the status of the FY16 Budget, a new ACES Contract, the MRESC DRLAP consortium program and the filing of the ASSA report.

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Transportation - Mrs. Haynes reported that the new minivan has been received, inspected and put into service. The new 24 passenger has been delayed and due in 2015.
H.P.R.H.S Articulation- No report.

Dr. Carollo introduced a motion to approve the resolutions on the agenda this evening by consent. The motion received a second from Mrs. Tobias.

Motion; JC Second; JT 5 yes, 0 no

H.RESOLUTION:

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the November 17, 2014 Regular Board Meeting.

Motion; JC Second; JT 5 yes, 0 no

2. **Approve** the minutes of the November 17, 2014 Executive Session of the Regular Board Meeting.

Motion; JC Second; JT 5 yes, 0 no

3. **Approve** the Florham Park School District to accept students from Hanover Park Regional High School's "Tomorrow's Teachers" Program for the 2014-2015 School Year.

Motion; JC Second; JT 5 yes, 0 no

4. **Approve** the Annual Pennies for Patients fundraiser for the 2014-2015 School Year.

Motion; JC Second; JT 5 yes, 0 no

5. **Approve** the second reading of the following policy:

5142.5 Pupil Supervision After School Dismissal

Motion; JC Second; JT 5 yes, 0 no

6. **Approve** Addendum #1 (Infectious Diseases and Public Health Risk) to the Florham Park Physician Standing Orders approved previously on October 13, 2014.
(on file in the administrative office)

Motion; JC Second; JT 5 yes, 0 no

PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Approve the following Personnel Items:

| AGENDA DATE | SORT CODE | NAME | ACTION | LOCATION CODE | POSITION/UPC | FTE | DEGREE / STEP | SALARY | GAAP CODE | DATE EFFECTIVE | DATE TERMINATED |
|-------------|-----------|-----------------------|-------------------------------------|---------------|--------------------------------|-----------|---------------|-------------|----------------|----------------|-----------------|
| 12/15/14 | B | Defillippes, Michelle | Home Instruction | DIST | K-5, Spec Ed | \$40 / hr | | | | 12/1/14 | 6/30/15 |
| 12/15/14 | B | Fellippello, Jennifer | Leave of Absence | BK | Gr 4 / REG.001.K25.22 | 1 | BA + 30 / 10 | \$60,913.00 | 11-120-100-101 | 1/12/15 | 1/29/15 |
| 12/15/14 | B | Finkelstein, Lindsay | Appoint MLR (NS) | BWD | MLR PSD / SED.001.LTS.01 | 1 | BA / 1 | \$47,500.00 | 11-216-100-101 | 1/5/15 | 3/31/15 |
| 12/15/14 | B | Gatti, Jessica | Appoint MLR (CS) Maternity Leave | BWD | MLR Gr 2 / REG.001.LTS.06 | 1 | BA / 1 | \$47,500.00 | 11-216-100-101 | 3/16/15 | 6/30/15 |
| 12/15/14 | B | Sproul, Cheryl | correction | BWD | Gr 2 / REG.001.K25.11 | 1 | MA / 6 | \$56,486.00 | 11-216-100-101 | 3/16/15 | 3/16/16 |
| 12/15/14 | C | Foley, Kelsey | Appoint | BWD | Aide / SED.999.CL.A.28 | 0.75 | 1 | \$12,325.36 | 11-213-100-106 | 3/16/15 | 6/30/15 |
| 12/15/14 | D | Caputo, Kevin | Add to 14/15 sub list | DIST | per diem sub / custodian | | | | | 12/16/14 | 6/30/15 |
| 12/15/14 | D | Finkelstein, Lindsay | Add to 14/15 sub list | DIST | per diem sub | | | | | 12/16/14 | 6/30/15 |
| 12/15/14 | E | Cautwell, Danielle | Co-curricular | RMS | Bowling (IEP) | 22hrs | \$31 / hr | \$682.00 | 11-401-100-100 | 1/5/15 | 6/30/15 |
| 12/15/14 | E | Davis, Fred | Co-Curricular Additional | BK | Violin instruction coverage | 5 hr/wk | \$31 / hr | \$3,410.00 | 11-401-100-100 | 1/5/15 | 6/19/15 |
| 12/15/14 | E | Kentner, Marian | compensation | RMS | Happiness Is Camping chaperone | | | \$150.00 | 11-190-100-106 | 11/17/14 | |
| 12/15/14 | F | Garafolo, Jacquelyn | Student Teaching Placement | BK | Seton Hall: Spec Ed (Volpe) | | N/A | N/A | | 1/12/15 | 6/19/15 |
| 12/15/14 | F | Heydt, Haley | Student Teaching Placement | BK | Seton Hall: Spec Ed (Vitello) | | N/A | N/A | | 1/12/15 | 6/19/15 |
| 12/15/14 | F | Picciano, Jessica | Student Teaching Placement | BK | Seton Hall: Spec Ed (Murray) | | N/A | N/A | | 1/12/15 | 6/19/15 |

Motion: JC Second: JT

5 yes, 0 no

CURRICULUM

Upon recommendation of the Superintendent, move to:

1. **Accept and Approve** the Superintendent's current to date bullying report.

Motion; JC Second; JT 5 yes, 0 no

2. **Approve** the DARE Curriculum for the 2014-2015 School Year.

Motion; JC Second; JT 5 yes, 0 no

3. **Approve** the sale of various textbooks no longer suitable for use in the instructional programs as inventoried and prepared by the Supervisor of Curriculum in accordance with board policy 3260-70 by solicitation of quotes from book vendors. (List on file in Administration Offices)

Motion; JC Second; JT 5 yes, 0 no

4. **Approve** the following out of district placements and change of placement:

Tuition

| <u>Placement #</u> | <u>School</u> | <u>ESY14</u> | <u>SY15</u> |
|--------------------|----------------------|--------------|-----------------------------------|
| a.15-0007 (change) | ESC of MC Park Lake | | \$86,137.00 (pro-rated, Dec.2014) |
| b.15-0008 | Children's Institute | \$9,916.45 | \$78,900.45 |

Motion; JC Second; JT 5 yes, 0 no

FINANCE

Upon recommendation of the Superintendent, move to:

1. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through November 30, 2014 in the amount of \$1,919,132.77. (On file in Administration Offices)

Motion; JC Second; JT 5 yes, 0 no

2. **Approve** the following District financial reports and submission to the Executive County Business Administrator.

Board Secretary's (A148) Report for the Month(s) of November 2014. Business Administrator/
Board Secretary

Treasurer's (A149) Report for the Month(s) of November 2014. Business Administrator /
(On file in Administration Office) Board Secretary

Motion; JC Second; JT 5 yes, 0 no

3. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for November 30, 2014 in the amount of \$4,407,55. (On file in Administration Office)

Motion; JC Second; JT 5 yes, 0 no

4. **Be It Resolved**, that the Florham Park Board of Education approve, that as of November 30, 2014 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; JC Second; JT 5 yes, 0 no

5. **Be It Resolved**, that the Florham Park Board of Education approve the certification of the Business Administrator/Board Secretary that as of November 30, 2014 pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; JC Second; JT 5 yes, 0 no

6. **Approve**, the execution of a contract with Direct Energy Business Marketing, LLC dba Direct Energy Business, Woodbridge, NJ for the supply of natural gas for the period of 21 months (March 2015 through November 2016) as part of the district's participation in the NJSBA's Alliance for Competitive Energy Services (ACES) as promulgated in N.J.A.C. 6A:23A-9.3 Efficiency Standards.

Motion; JC Second; JT 5 yes, 0 no

7. **Approve**, contracting with Manhattan Welding, Hillside, NJ, for repair of boiler #1 at Brooklake School in compliance with the Hunterdon County ESC Cooperative Purchasing Program#34HUNCCP Bid #SER-08D Time and Materials \$84/hr. and 25% markup on parts.

Motion; JC Second; JT 5 yes, 0 no

8. **Approve**, participation in the Alliance for Competitive Telecommunications (ACT) Program with the Middlesex Regional Services Commission Cooperative Pricing System #65MCESCCPS and the New Jersey Association of School Business Administrators (NJASBO) for the purchase of broadband, wide area network services and internet access in satisfaction of the district obligation under NJSA 18A:55-3.

Motion; JC Second; JT 5 yes, 0 no

FACILITIES

Upon recommendation of the Superintendent, move to:

1. Approve the following facility requests:

| 2014-2015 Facility Use-December Agenda | | | |
|--|---------------------------------|----------------|-------------------|
| 51 | Florham Park Soccer Association | RMS & BKL Gyms | Feb-March 2015 |
| 52 | Morris Magic Basketball | RMS Gym | Dec 2014-Feb 2015 |
| 53 | College Of Saint Elizabeth | BKL Classroom | Jan-May 2015 |
| 54 | No Idea Sports | BWD AP | Dec 2014-Feb 2015 |

Motion; JC Second; JT 5 yes, 0 no

TRANSPORTATION

Upon recommendation of the Superintendent, move to:

1. Approve the following field trips;
 - a. Ridgedale Middle School, grades 6-8 to Madison Plaza Bowling Lanes, Madison, NJ.

Motion; JC Second; JT 5 yes, 0 no

I. OLD BUSINESS/NEW BUSINESS: - Mr. DeCoursey recognized the achievements and volunteerism of Mrs. Tobias who has served on the Board of Education since 2008. Dr. Carollo made a motion to approve Monday, January 5, 2015 as the date for the Annual Board of Education Reorganization Meeting at 6:30pm. Mr. Gaffney seconded the motion.

Motion; JC Second; JG 5 yes, 0 no

Discussion; Mr. Decoursey indicated that he has met with Mrs. Thomas and Mrs. Heinhold as has the administration and Dr. Carollo. They confirmed that the 5th was acceptable as well.

J. CORRESPONDENCE/COMMUNICATIONS:

Mr. DeCoursey read a letter from the parents of three children in the school district who are now moving to a different state. The letter expressed the satisfaction they had with the school system overall and specifically recognized the leadership of Dr. Caponegro and the efforts of Mrs. Jill Alcuri, Mrs. Marge Brunello, Mrs. Marissa Perlee and Mrs. Cheryl Berstein.

K. EXECUTIVE SESSION:

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; JT Second; JC

5 yes, 0 no

Motion by Mrs. Tobias to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 8:21 p.m. Said motion was seconded by Mrs. Haynes.

L. ADJOURNMENT

Dr. Carollo motioned to adjourn the Regular Public Meeting at at 8:27 p.m. The motion was seconded by Mr. Gaffney.

Motion; JT Second; JC

5 yes, 0 no

Respectfully submitted,



John Csatos Board Secretary