

FLORHAM PARK BOARD OF EDUCATION
Regular Public Meeting, November 17, 2014
Administrative Office - Conference Room
67-71 Ridgedale Avenue

MINUTES

(Formal action will be taken on the following)

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A.SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

B.CALL TO ORDER

C.FLAG SALUTE

D.ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)		X
Mr. Montuore (Patrick)	X	
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

In attendance; Administrators, FPEA members, PTA representatives, Councilman Zuckerman and members of the general public.

E.SUPERINTENDENT'S REPORT

Mr. Rubano reported the on the following;

- Enrollment as of this date is 999 students. Security drills were conducted at various schools including: BWD: 10/24 fire drill, 10/28 evacuation drill;
BK: 10/7 shelter in place drill, 10/24 fire drill;
RMS: 10/10 code orange, 10/24 fire drill. There were no instances of HIB reported or incidents that had to be reviewed in the month of October district wide. The Brooklake Elementary School announced the start of its' Food Allergy Support Team (FAST). The program was started by Mrs. Armando after consultation with parents and administration. Mrs. Armando meets with student during lunch periods with the goal of educating students and supporting students with allergies as well as create awareness amongst others. Thank you to Mrs. Armando, Dr. Caponegro and the parents. The superintendent search firm, Leadership Advantage LLC, completed its interviews of stakeholders on October 28th, 2014 meeting into the evening and ending with the open public forum. The input and knowledge gained from the groups will become the basis to begin the screening of applicants. Dr. Marasco will review the data and report to the board in December. The time period for applicants concluded this past Friday Nov. 14, 2014. The applicants submitted will be communicated to the Board as well in executive session. Last Tuesday was Veterans Day and Mrs. McGovern, who has a son in the armed forces and is currently overseas in Kuwait has formed a mission within Briarwood school to collect various items of need for the troops. The students will also be incorporating this into a writing exercise as well focusing on Veterans Day and Thanksgiving. Thank you to Mrs. Glaab as well. Also during the Thanksgiving season the PTA is conducting a canned food drive. Students will be assembling cans received into "turkey" displays that will be judged and then donated to the Florham Park Food Pantry. To update everyone on the implementation of the new district math series, Mr. Silkensen has spearheaded eight (8) parent workshop nights to date with another for tomorrow and Wednesday. The parent feedback has been positive rating a 4.3 on a scale to 5. The remaining workshops are on the district website and Mr. Silkensen and those teachers who have supported him are thanked. Lastly, we have presentation this evening by Dr. Caponegro and Mr. Christ regarding the results of last years NJASK scores. Dr. Caponegro and Mr. Christ narrated a powerpoint presentation. A brief question and answer session with those in attendance followed.

F.PUBLIC COMMENT

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.) Mrs. Hilden PTA Co-VP of Brooklake reported that the PTA has received a letter with very disturbing and negative content regarding PTA members and others. Mrs. Cave, PTA Arts in Education representative found the letter distasteful as well and commented that all parties should move on. Mr. Gruenwald, FPEA president, commented that the letter was slanderous and the worst thing he has seen in 38 years here. Mr. Gruenwald continued by presenting his position as to what the union feels is in the best interest in both parties in an effort to settle a contract. There were no more comments and the public comment session was closed. Mr. Giacobbe, legal counsel stated, the Board and FPEA agreed to terms and signed an MOA on 12/16/13 and a second MOA on 10/22/14 along with salary guides, working late into the night on 10/22/14. The FPEA membership did not ratify the agreement that the union executive committee, by law has a duty to advocate for it's passage to it's membership. Mr. Gruenwald asked if Mr. Giacobbe was implying something. Mr. Giacobbe stated that he was merely stating the law; that everyone who is a party to the agreement must advocate for its merits. Prior to the 10/22/14 meeting, which both sides agreed to, the mediator Mr. Greg Franklin had recommended that both sides go to fact finding and a fact finder has already been appointed for 1/27/15. The honorable Joyce Klein has been appointed and mutually agreed upon by Mr. Doug Finkel NJEA. She has tremendous experience in these matters.

G.COMMITTEE REPORTS

Policy- Dr. Carollo stated the committee met to review policy on the agenda this evening.

Curriculum- Mrs. Tobias stated the committee has not met but the district committee met.

Personnel- Mr. Montuore stated that the committee had not met since the last meeting.

Finance/Facility- The committee and reviewed the October Cash Flow statement along with the initial operations document and time table for the 2015/16 budget development. Mr. Infantolino presented a powerpoint presentation on 2014 summer maintenance which he shared at the last PTA meeting. The RMS gutter, leader and cupola project is complete.

Transportation – Mrs. Hanes stated that misconduct and complaints since the last meeting have been reviewed and expedited in a timely manner.

H.P.R.H.S Articulation- No report.

H.RESOLUTION:

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the October 13, 2014 Regular Board Meeting.

Motion; JC Second; PM 6 yes, 0 no

2. **Approve** the minutes of the October 13, 2014 Regular Board Meeting Executive Session.

Motion; JC Second; PM 6 yes, 0 no

3. **Approve** the minutes of the October 30, 2014 Special Board Meeting.

Motion; JC Second; PM 6 yes, 0 no

4. **Approve** the minutes of the October 30, 2014 Special Board Meeting Executive Session.

Motion; JC Second; PM 6 yes, 0 no

5. **Approve** the first reading of the following policy:

5142.5 Pupil Supervision After School Dismissal

Motion; JC Second; PM 6 yes, 0 no

6. **Approve** the Briarwood School to participate in the following Service Project:

Pennies for Patients

Motion; JC Second; PM 6 yes, 0 no

PERSONNEL

1. Approve the following Personnel Items:

AGENDA DATE	SORT CODE	NAME	ACTION	LOCATION CODE	POSITION/UPC	FTE	DEGREE / STEP	SALARY	GAAP CODE	DATE EFFECTIVE	DATE TERMINATED
Revise Appt											
11/17/14	B	Kaluzavich, David	LTLR (Tedesco)	BK	LTLR Gr 4 / REG.00.LT.S.02	1	MA / 1	\$52,388.00	11-120-100-101	9/1/14	6/30/15
11/17/14	B	Serfozo, Jeremy	Family Leave	BWD	Music / REG.001.TMC.05	1	BA / 5	\$50,265.00	11-120-100-101	1/5/15	1/30/15
11/17/14	B	Sprout, Cheryl	Maternity Leave	BWD	Spec Ed PSD / SED.001.PSD.01	1	MA / 6	\$56,486.00	11-216-100-101	3/16/14	3/16/15
11/17/14	C	McIntyre, Mary	Appoint	BWD	Aide, SED.999.CLA.33	0.75	1	\$12,325.36	11-213-100-106	11/18/14	6/30/15
11/17/14	C	Mangan, Thomas	Longevity - 15 years	BWD	Custodian / OMP.999.CUS.04	1	12	\$650.00	11-000-262-100	11/1/99	
11/17/14	C	Minsky, Theodore	Resignation	BWD	Custodian Nights / OMP.999.CUS.10	0.39	6	\$15,963.18	11-000-262-100	11/30/14	
11/17/14	D	Fico, Matthew	Add to 14/15 sub list	DIST	per diem sub					11/18/14	6/30/15
11/17/14	D	Foley, Kelsey	Add to 14/15 sub list	DIST	per diem sub					11/18/14	6/30/15
11/17/14	D	Misco, Jennifer	Add to 14/15 sub list	DIST	per diem sub					11/18/14	6/30/15
11/17/14	D	Weinbaum, Sydnee	Add to 14/15 sub list	DIST	per diem sub					11/18/14	6/30/15
11/17/14	D	Zang, Leanne	Add to 14/15 sub list	DIST	per diem sub					11/18/14	6/30/15
11/17/14	E	Abdy, Camille	compensation	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	11/17/14	
11/17/14	E	Cantales, Lauren	Additional	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	11/17/14	
11/17/14	E	Conto, Sonia	compensation	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	11/17/14	
11/17/14	E	Esposito, Nicholas	Additional	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	11/17/14	
11/17/14	E	Francis, Jayme	compensation	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	11/17/14	
11/17/14	E	Grunewald, Jeff	Additional	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	11/17/14	
11/17/14	E	McParland, Brian	compensation	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	11/17/14	
11/17/14	E	Marchese, Vincent	Additional	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	11/17/14	
11/17/14	E	Minarski, Lisa	compensation	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	11/17/14	
11/17/14	E	Motyczka, Michelle	Additional	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	11/17/14	
11/17/14	E	Testa, Mathew	compensation	RMS	Happiness Is Camping chaperone			\$150.00	11-190-100-106	11/17/14	
11/17/14	E	Davis, Fred	Co-Curricular	BK	Violin instruction coverage	5 hr/wk	\$31 / hr	\$1,860.00	11-401-100-100	10/1/14	12/23/14
11/17/14	E	Greenstein, Charles	Co-curricular	RMS	Wrestling Coach	105	\$31 / hr	\$3,255.00	11-402-100-100	9/1/14	6/30/15
11/17/14	E	DeCoursey, Conor	Volunteer	RMS	Wrestling Coach		N/A	N/A		9/1/14	6/30/15
11/17/14	E	Ponpei, Lori	Additional	RMS	Curriculum Council			\$4,000.00	11-000-221-110	9/1/14	6/30/15
11/17/14	F	DeSante, Elizabeth	Rescind placement	BK	St Eliz: Gr 3 (Alcui / Marcheterre)		N/A	N/A		1/20/15	5/1/15
11/17/14	F	DeSante, Elizabeth	Student Teaching	BK	St Eliz: Gr 3 (Conroy) Gr 4 (Immerso)		N/A	N/A		1/20/15	5/1/15

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11/17/14	F	Hawk, Katie	Student Teaching	BK	FDU: Gr 4 (Pompei)	N/A	N/A	1/26/15	5/1/15
11/17/14	F	Merrell, Brooke	Placement	BK	St Eliz: Gr 4 (Fellippello / Murray)	N/A	N/A	1/20/15	5/1/15
11/17/14	F	Merrell, Brooke	Rescind placement	BK	St Eliz: Gr 3 (Alcurei / Marcheterre)	N/A	N/A	1/20/15	5/1/15
11/17/14	F	Merrell, Brooke	Student Teaching	BK	St Eliz: Gr 3 (Alcurei / Marcheterre)	N/A	N/A	1/20/15	5/1/15
11/17/14	F	Westerman, Elizabeth	Placement	RMS	Kean: Art (Harvey)	N/A	N/A	1/21/15	5/18/15
11/17/14	F	Montesano, Megan	Observation	BWD	FDU: Gr 1 (Cogan)	N/A	N/A	1/6/15	1/16/15
11/17/14	C	Misinsky, Theodore	Salary Correction	BWD	Custodian Nights / OMP:999,CUS.10	6	\$18,140.00	9/1/14	9/1/14
11/17/14	C	Clay, Theodore	Salary Correction	RMS	Custodian Nights / OMP:999,CUS.03	4	\$17,072.00	9/1/14	9/1/14
11/17/14	C	DiTaconi, John	Salary Correction	RMS	Custodian Nights / OMP:999,CUS.09	3	\$16,538.00	9/1/14	9/1/14

Motion; Second; JT JG MH LM PM JC KD

CURRICULUM

Upon recommendation of the Superintendent, move to:

1. **Accept and Approve** the Superintendent's current to date bullying report.

Motion; JC Second; PM 6 yes, 0 no

2. **Approve** the Florham Park School district Science Curriculum for the 2014-2015 School Year.

Motion; JC Second; PM 6 yes, 0 no

FINANCE

Upon recommendation of the Superintendent, move to:

1. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through September 30, 2014 and October 31, 2014 in the amounts of \$2,499,108.07 and \$1,864,528.45. (On file in Administration Offices)

Motion; JC Second; PM 6 yes, 0 no

2. **Approve** the following District financial reports and submission to the Executive County Business Administrator.

Board Secretary's (A148) Report for the Month(s) of
September and October 2014.

Business Administrator/
Board Secretary

Treasurer's (A149) Report for the Month(s) of
September and October 2014.
(On file in Administration Office)

Business Administrator /
Board Secretary

Motion; JC Second; PM 6 yes, 0 no

3. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for September 30, 2014 and October 31, 2014 in the amounts of \$354,696.31 and \$74,166.71. (On file in Administration Office)

Motion; JC Second; PM 6 yes, 0 no

4. **BE IT RESOLVED**, that the Florham Park Board of Education approve, that as of September 30, 2014 and October 31, 2014 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; JC Second; PM 6 yes, 0 no

8. **Approve** appointing and contracting with the district architect of record, LAN Associates to provide various professional services based on their proposal of the Capital Project known as Project #1530-030-15-1000 "HVAC Replacement at Ridgedale Middle School Auditorium" including the filing of the project with the State of NJ and amending the district Long Range Facility Plan at a cost not to exceed \$9,300.00.

Motion; JC Second; PM 6 yes, 0 no

9. **Approve**, a change order (Change Order#3) as follows on Capital Project #1530-030-14-1001, SDA Project#1530-030-14-G2FL "Replacement of Yankee Gutter and Cornice Ridgedale Middle School";

a. **Spartan Construction**

- i. Repairs and refinishing of cupola \$11,195.00

Motion; JC Second; PM 6 yes, 0 no

10. **Approve**, contracting with Spartan Construction, Inc. for the removal of debris and power-washing of exterior masonry at Brooklake Elementary School not to exceed \$6,000.00, as low responsive quote.

Motion; JC Second; PM 6 yes, 0 no

11. **Approve**, the cancellation of the following outstanding (stale) checks;

<u>Date</u>	<u>Check#</u>	<u>Account</u>	<u>Amount</u>
12/10/13	24717	Treasurer	\$ 300.00
2/18/14	24921	Treasurer	\$ 102.03
2/28/14	25017	Treasurer	\$1,121.25

Motion; JC Second; PM 6 yes, 0 no

FACILITIES

Upon recommendation of the Superintendent, move to:

1. **Approve** the following facility requests:

2014-2015 Facility Use-November Agenda			
45	Starting Five Basketball	RMS Gym	Dec 2014-Feb 2015
46	Garden State Basketball	RMS & BKL Gyms	Dec 2014-Feb 2015
47	Girl Scout Troop (Fenyk)	BWD Atrium	Oct 2014-June 2015
48	Girl Scout Troop (Anderson)	BWD AP	February 2015
49	Hoop Heaven LLC	BKL & RMS Gyms	November 2015
50	Dragon Army Basketball LLC	BKL & RMS Gyms	Dec 2014-Feb 2015
51	Garden State Basketball	BKL & RMS Gyms	November 2014

Motion; JC Second; PM 6 yes, 0 no

TRANSPORTATION

Upon recommendation of the Superintendent, move to:

1. **Approve** the following field trips;
 - a. Ridgedale Middle School, grades 6-8 to College of St. Elizabeth, Convent Station, NJ.
 - b. Ridgedale Middle School, grades 6-8 to Morris Plains Borough School, Morris Plains, NJ.
 - c. Ridgedale Middle School, grade 8 to Morris County School of Technology, Denville, NJ.
 - d. Ridgedale Middle School, grades 7-8, LLD to Hanover Park High School, East Hanover, NJ
 - e. Florham Park School District, Peer Leadership Group, to the Fairleigh Dickinson University, Florham Park, NJ.
 - f. Brooklake Elementary School, grade 5, to Ridgedale Middle School, Florham Park, NJ.
 - g. Ridgedale Middle School, grades 6-8 to Delbarton, Morristown, NJ.
 - h. Florham Park School District, Select Choir & Jazz Band, to the Livingston Mall, Livingston, NJ.
 - i. Brooklake Elementary School, grade 4, to Morris Museum, Morristown, NJ.
 - j. Brooklake Elementary School, grade 5, to South Orange Performing Arts Center, South Orange, NJ.
 - k. Brooklake Elementary School, grade 5, to Medieval Times, Lyndhurst, NJ.
 - l. Brooklake Elementary School, grade 3, to Wynwood, Florham Park, NJ.

Motion; MH Second; PM

6 Yes, 0 no

2. **Approve** the following Joint Transportation Agreement Contracts and revenue for the applicable periods;

a.	Route FPK1	Madison Public Schools	ESY14	\$ 305.57
b.	Route FPK1	Madison Public Schools	SY15	\$ 2,337.61
c.	Route FPOD3	Madison Public Schools	ESY14	\$ 3,737.74
d.	Route FPOD3	Madison Public Schools	SY15	\$29,251.86
e.	Route FPOD1	Hanover Park R.H.S.	ESY14	\$ 2,656.00
f.	Route FPOD1	Hanover Park R.H.S.	SY15	\$26,562.00
g.	Route FPOD4	Hanover Park R.H.S.	ESY14	\$ 1,716.00
h.	Route FPOD4	Hanover Park R.H.S.	SY15	\$17,158.00

Motion; MH Second; PM

6 Yes, 0 no

3. **Approve** the following Joint Transportation Agreement Contracts and expense for the applicable periods;

a.	Route BK/BR1	Hanover Park R.H.S.	SY15	\$19,175.77
b.	Route BK/BR2	Hanover Park R.H.S.	SY15	\$19,175.77
c.	Route BK/BR5	Hanover Park R.H.S.	SY15	\$19,175.77
d.	Route BK/BR6	Hanover Park R.H.S.	SY15	\$28,763.59
e.	Route RD/HF1	Hanover Park R.H.S.	SY15	\$19,175.77
f.	Route RD/HF2	Hanover Park R.H.S.	SY15	\$19,175.77
g.	Route RD/HF5	Hanover Park R.H.S.	SY15	\$19,175.77

Motion; MH Second; PM

6 Yes, 0 no

4. **Approve** the submission of the FY2015 District Report of Transported Resident Students.

Motion; MH Second; PM

6 Yes, 0 no

I. **OLD BUSINESS/NEW BUSINESS:** Mr. Montuore announced that this is his final meeting and thanked all in attendance, parents, teachers, administration and fellow board members for their support throughout his years of service to the school community and community at large. The district has accomplished many great things and he wished the newly elected members, Mrs. Thomas and Mrs. Heinold good luck and the same success.

J. **CORRESPONDENCE/COMMUNICATIONS:**

K. EXECUTIVE SESSION:

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; PM Second; MH 6 yes, 0 no

Motion by Mr. Montuore to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:35 p.m. Said motion was seconded by Mr. Gaffney.

Dr. Carollo motioned to approve the following resolution;

Approve accepting the Superintendent of School's report and finding no HIB concerning student#7010439191.

Motion; JC Second; MH 6 yes, 0 no

L. ADJOURNMENT

Mr. Montuore moved to adjourn tonight's meeting at 7:43pm. The motion received a second by Mrs. Haynes.

Motion; PM Second; MH 6 yes, 0 no

Respectfully Submitted,

John Csatlos
Business Administrator/Board Secretary