

FLORHAM PARK BOARD OF EDUCATION
 Regular Public Meeting, February 17, 2014
 Board of Education Conference Room
 67-71 Ridgedale Avenue

MINUTES
 6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

B. CALL TO ORDER

C. FLAG SALUTE

D. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)	X	
Mr. Montuore (Patrick)	X	
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

In attendance: District Administrators, Councilman Zuckerberg and members of the general public.

E.SUPERINTENDENT'S REPORT

- Mr. Rubano welcomed everyone to the meeting. Mr. Rubano stated that the current enrollment for the 2013/2014 school year is 1,016.
- Mr. Rubano reported that he is recommending an increase to the FY Integrated Preschool Tuition.
- Mr. Rubano reported that the district will be posting and advertising for the position of Principal and School Safety Specialist for the upcoming 2014/15 fiscal year.
- Mr. Rubano reported that the district investigated 11 incidents since the last board meeting reported as part of the district HIB procedures. One incident was classified as HIB and the other 10 were dismissed as normal social conflict.
- Mr. Rubano reported the following drills were conducted since the last meeting; RMS – 1/6/14 Code Orange, 1/16/14 Shelter in Place; BLK – 1/27/14 Shelter in Place, 1/30/14 Fire; BWD – 1/6/14 Fire, 1/27/14 Fire and Shelter in Place.
- Mr. Rubano reported that the administration is the development stage of organizing a “Summer Achievement” Program for Grades 3 – 5.

F.PUBLIC COMMENT

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

Mr. Matteson requested that the board consider altering the 2013/14 calendar to end school on 6/20 so families can stick with summer plans they may have made. Mr. DeCoursey stated that the 13/14 calendar was approved over a year ago and the current format was put in place two years ago to provide families a years notice as to how the board would act in the event of emergency days. Ms. Cannizzo asked the board when they would be seeking a permanent superintendent? She stated many people are concerned with so much going on that we need someone with experience and vision. Mr. DeCoursey stated that Mr. Rubano has been doing a fantastic job and has over 35 years of experience. Mr. DeCoursey elaborated that the board did research over a year ago the merits of interim vs. permanent. Mr. Cannizzo asked what the board felt would change between then and now? Mr. DeCoursey stated that there may be no change, but the board knows that the experienced superintendents are not available to a K-8 district capped by the State at \$145,000. The experience lies with retired superintendents. Mr. DeCoursey pointed to surrounding districts as well as ours. Mr. Cannizzo felt the board could communicate better. Dr. Carollo was adamant about the fact that the board has communicated this, however not many people attend the meetings. Mrs. Tobias stated the administration has spoke about this topic and many others at every PTA meeting as well. Mrs. Cannizzo stated the personnel at Briarwood have not followed up on her request for information about Project Community Pride. Mr. DeCoursey stated that Mrs. Cannizzo should follow up with the building/district administration. Mrs. DeFrancesco commented on the overwhelming lack of continuity this year taking into account the half days, cancelled days and teacher in-service/workshops. Ms. DeFrancesco agreed, but asked that consideration be given to change the policy regarding the calendar, emergency days and in-service days. There were no further comments from the general public in attendance.

G.COMMITTEE REPORTS

Policy- Dr. Carollo stated that the committee met on 2/10/14 to discuss

Curriculum- Mrs. Tobias stated that the committee met on 2/10/14. Mrs. Tobias noted the excellent presentation on PARCC that was given By Ms. Danielle Shanley at a recent PTA forum.

Personnel- Mr. Montuore stated that the committee met on 2/10 to discuss a proposed organizational chart and search for a new middle school principal.

Finance/Facility- Mr. Gaffney stated that the committee met on 2/10/14 to discuss the preliminary FY15 budget. Mr. Gaffney reviewed the process for those in attendance. The committee also reviewed the results of the State QSAC process in which the district did excellent, scoring a 98 on fiscal management. The committee discussed the purchase of snow removal equipment and the State approving the districts ROD Grant applications that will provide over \$500,000 of funding for three capital projects. Mr. Csatos added that the State funding would allow the district to complete three projects in the long-range facility plan instead of one. Mr. Csatos also thanked LAN Associates for their professional guidance. Mr. Gaffney stated the committee also spoke about plans for oversight of the projects.

budget, summer 2013 maintenance, three (3) capital projects and the current Long Range Facility Plan.

Transportation - Mrs. Haynes reported that the committee met on 2/10/14 and discussed the completion of the bus sale. The buyer has picked up all vehicles. The committee reviewed plans to decommission two vehicles in FY15 and purchase one in replacement of those decommissioned.

H.P.R.H.S Articulation- Mrs. Tobias reported that she was unable to make the last meeting. Project Community Pride is seeking to improve their administration of the program by shifting responsibility to the YMCA of Madison. Mr. DeCoursey stated that he has received communication from the group.

Dr. Carollo motioned to approve the resolutions on the agenda this evening by consent. The motion received a second from Mrs. Michalowski.

Motion; JC Second; LM

7 yes, 0 no

H.RESOLUTION:

POLICY

- 1. **Approve** the minutes of the January 20, 2014 Special Board Meeting.

(Doc. PL1)

Motion; JC Second; PM

6 yes, 0 no, 1 abstain(KD)

- 2. **Approve** the minutes of the January 20, 2014 Special Executive Session.

(Doc. PL2)

Motion; JC Second; PM

6 yes, 0 no, 1 abstain(KD)

3. **Whereas**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare Initiative (SEMI) Program for 2014-2015, and

Whereas, the Florham Park Board of Education desires to apply for this waiver based on the State of New Jersey, Special Education Medicaid Initiative 2014-2015 Revenue Projection indicating less than 40 Medicaid eligible classified students,

Now Therefore Be It Resolved, that the Florham Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements under NJAC 6A:23A-5.3 for the 2014-2015 school year.

Motion; JC Second; PM

7 yes, 0 no

PERSONNEL

1. Approve the following Personnel Items:

AGENDA DATE	SHORT CODE	NAME	ACTION	LOCATION CODE	POSITION/UPC	FTE	DEGREE / STEP	SALARY	GAAP CODE	DATE EFFECTIVE	DATE TERMINATED
			Appoint leave replacement								
2/17/14	C	Smith, Lauren	(Curry)	BK	Aide / SED.999.LTS.01	0.75	1	\$12,325.36	11-213-100-106	1/27/14	3/7/14
2/17/14	B	Stricchiola, Michelle	Maternity Leave	BWD	Gr 1 / REG.001.K25.09	1	MA / 8	\$59,839.00	11-120-100-101	6/16/14	11/3/14
2/17/14	B	Stroh, Jessica	MLR adjustment	RMS	LAL / REG.001.TLA.06	1	MA / 3-4	\$54,390.00	11-190-100-101	3/3/14	1/4/15
2/17/14	B	Cooley, Karen	Family Leave	BK	Spec Ed / SED.001.RRM.08	1	MA / 6	\$56,486.00	11-213-100-101	2/21/14	6/30/14
2/17/14	C	Siles, James	Family Leave	RMS	Tech Asst / IIP.001.TEK.01	1	BA / 7	\$63,228.00	11-190-100-106	5/2/14	5/15/14
			Student Teaching								
2/17/14	F	Bouwense, Ashley	Placement	RMS	St Eliz: Classroom Observation		N/A	N/A		3/4/14	3/25/14
			Student Teaching								
2/17/14	F	Fernandez, Amanda	Placement	RMS	St Eliz: Classroom Observation		N/A	N/A		3/4/14	3/25/14
			Student Teaching								
2/17/14	F	Gutierrez, Millena	Placement	RMS	St Eliz: Classroom Observation		N/A	N/A		3/4/14	3/25/14
			Student Teaching								
2/17/14	F	Corall, Maria	Placement	RMS	St Eliz: Classroom Observation		N/A	N/A		4/1/14	4/29/14
			Student Teaching								
2/17/14	F	Scairpon, Jessica	Placement	RMS	St Eliz: Classroom Observation		N/A	N/A		4/1/14	4/29/14
			Student Teaching								
2/17/14	F	Tate, Alexandra	Placement	RMS	St Ehz: Classroom Observation		N/A	N/A		4/1/14	4/29/14

Motion; JC Second; PM

7 yes, 0 no

2. Approve the following positions for the FY15 Summer Custodial Maintenance Program with regular rates of pay, and furthermore approve the posting of said positions:

Summer Custodians	12 positions	\$ 8.75/hour
Summer Maintenance-Painting	2 positions	\$18.00/hour

Motion; JC Second; PM

7 yes, 0 no

CURRICULUM

1. **BE IT RESOLVED**, that the board accepts and approves the Superintendent’s current to date bullying report.
 Motion; JC Second; PM 7 yes, 0 no

2. **Approve** the following rate of tuition for the 2014-2015 integrated Pre-School Program at \$7,000/per child.
 Motion; JC Second; PM 7 yes, 0 no

3. **Approve** the QSAC District Improvement Plan. (Doc. C1)
 Motion; JC Second; PM 7 yes, 0 no

4. **Approve** the 2013/2014 Nursing Services Plan as revised. (Doc. C2)
 Motion; JC Second; PM 7 yes, 0 no

FINANCE

1. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members’ current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Employee Full Name	Notes to Administrator	Administrator Approval Date
2/11/14	BERNSTEIN, CHERYL	Special Education Law Series - In-service 3 - Section 504 of the Rehabilitation Act of 1973 - provided by the Morris - Union Jointure - \$150 (I tried multiple times to download the document. I'm not sure it is worth the cost)	7-Feb-14
2/11/14	CHRISTY, PETER	Attending the Pennsylvania Technology Conference. It begins Sunday and runs through Wednesday. I will be attending Sunday thru Tuesday with the only expense being the registration form and mileage.	26-Jan-14
2/11/14	SHANKLE, SHARON	Conference: Section 504 of the Rehabilitation Act of 1973. District cost 150 plus travel (will be a PD for conference fee)	17-Jan-14
2/19/14	CSATLOS, JOHN	NIABQ/ASBO International Leadership Conference. All costs paid for by NIABQ.	10-Feb-14
2/26/14	CSATLOS, JOHN	NIABQ/ASBO International Leadership Conference. All costs paid for by NIABQ.	10-Feb-14
2/21/14	CSATLOS, JOHN	NIABQ/ASBO International Leadership Conference. All costs paid for by NIABQ.	10-Feb-14
2/26/14	CAPONEGRO, STEVEN	NIODE Training - Making Our Classrooms Work \$0.00 (no cost)	10-Feb-14
4/7/14	CALAFRATI, CHRISTINE	This is an ELA in-service. District cost = 0	10-Feb-14
4/7/14	CHOROWSKI, JANE	This is an ELA in-service. District cost = 0	10-Feb-14
4/7/14	FREW, SHANNON	This is an ELA in-service. District cost = 0	10-Feb-14
4/7/14	HAUSAMAN-DEBICOLA, MAGGIE	This is an ELA in-service. District cost = 0	10-Feb-14
4/7/14	INDOTA, SAREEN	This is an ELA in-service. District cost = 0	10-Feb-14
4/7/14	VAN WAY, LISA	This is an ELA in-service. District cost = 0	10-Feb-14
4/11/14	BERNSTEIN, CHERYL	NIJCA annual conference of Kean University - Cost \$30	7-Feb-14
3/26/14	ADDICHO, JENNIFER	This is the Conquer Math PD	10-Feb-14
3/26/14	AVANZATO, DARJA	This is the Conquer Math PD. District cost = 0	10-Feb-14
3/26/14	SAC SOSTER, BARRY	This is the Conquer Math PD. District cost = 0	10-Feb-14
3/26/14	HEWMAN, DENISE	This is the Conquer Math PD. District cost = 0	10-Feb-14
3/26/14	PALMASANO, SHARON	This is the Conquer Math PD. District cost = 0	10-Feb-14
3/26/14	ROTELLA, SUSANNA	This is the Conquer Math PD. District cost = 0	10-Feb-14
3/26/14	PAPPA, CYNTHIA	Professional Development Career and College Readiness for Special Education students. Montclair State University. No cost to the district.	30-Jan-14

Motion; JC Second; PM 7 yes, 0 no

- 2. **Approve** contracting with the following related service provider American Tutors, Inc. for the 2013-2014 School Year at the rate of \$58/hr.

Motion; JC Second; PM 7 yes, 0 no

- 3. **Approve** contracting with the following evaluation service provide Dr. Amorapanth, Neurodevelopment Physician not to exceed \$650/per evaluation for the 2013-2014 school year.

Motion; JC Second; PM 7 yes, 0 no

- 4. **Approve** contracting with the following related service provider Ginger Buchban, Occupational Therapist, for the 2013-2014 School Year at the rate of \$60/hr.

Motion; JC Second; PM 7 yes, 0 no

- 5. **Approve** cancelling the following “stale” checks from FY13:

<u>Check #</u>	<u>Amount</u>	<u>Account</u>
23645	\$ 75.52	Treasurer’s
23957	\$ 8.99	Treasurer’s
37953	\$599.34	Net Payroll
38720	\$676.66	Net Payroll
38934	\$507.88	Net Payroll

Motion; JC Second; PM 7 yes, 0 no

- 6. **Approve** the submission of the “Application for funds to support implementation of the Anti-Bullying Bill of Rights Act” for the 2013-2014 School Year.

Motion; JC Second; PM 7 yes, 0 no

- 7. **Approve** the following purchases based on competitive quotations:

- a. Bobcat of Northern NJ – S70 Vehicle w/ attachments \$26,577.00
- b. Shaw’s Garage – Emergency - Fisher Snow Plow & Harness Est. \$ 8,000.00

Motion; JC Second; PM 7 yes, 0 no

FACILITIES

1. Approve the following facility requests:

2013-2014 Facility Use-February Agenda			
63	Fairleigh Dickinson University	RMS (various rooms)	February 2014
64	Hoop Heaven LLC	BKL Gym	April-June 2014
65	RMS Talent Show	RMS Library	February 2014
66	Florham Park Track	RMS Front Lawn	April-June 2014

Motion; JC Second; PM

7 yes, 0 no

TRANSPORTATION

1. **Approve** the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to The Newark Academy, Livingston, NJ.
2. **Approve** the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to The Morris Plains Middle School, Morris Plains, NJ.
3. **Approve** the scheduling of the field trip for Ridgedale Middle School, grade 8 to Newark Drew University, Madison, NJ.
4. **Approve** the scheduling of the field trip for Brooklake Elementary School, grade 3 to The Boiling Springs Bank, Florham Park, NJ.
5. **Approve** the scheduling of the field trip for Brooklake Elementary School, grade 3 to The Paper Mill Playhouse, Millburn, NJ.
6. **Approve** the scheduling of the field trip for Brooklake Elementary School, grade 5 to The Medieval Times, Lyndhurst, NJ.
7. **Approve** the scheduling of the field trip for Briarwood Elementary School, grade 1 to The Turtle Back Zoo, West Orange, NJ.

Motion; JC Second; PM

7 yes, 0 no

- I. **OLD BUSINESS/NEW BUSINESS** - Mr. Csatlos distributed and reviewed the FY15 Budget Calendar. There were no questions or concerns regarding the dates and the process. Mr. Infantolino, District Supervisor of Buildings and Grounds thanked Mr. Gaffney and the Board for their support and approving the purchase of new equipment. Mr. Infantolino stated the equipment was on loan to demo and made a huge difference in the departments ability deal with the recent storms. Furthermore, the district will benefit by reduced overtime and less exposure to workmen's compensation issues. Ms. DeFrancesco stated that the custodial maintenance personnel are doing a fantastic job with making the district safe for all during this very difficult season. Mr. Infantolino thanked Ms. DeFrancesco for recognizing the efforts of the department.

J. CORRESPONDENCE/COMMUNICATIONS:

K. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or litigation special education placements; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; JC Second; MH 7 yes, 0 no

Mr. Gaffney motioned to reconvene the public session. The motion received a second from Mr. Montuore.

Motion; JG Second; PM 7 yes, 0 no

Mr. Gaffney made a motion to rescind resolution(s) Policy #1. and #2. and to revise the minutes specifically to reflect the Board's acceptance of the following superintendent's recommendations; and subsequent approval.

- a. Interim Principal – Mr. Christ
- b. Post and advertise for the positions of Principal and School Safety Specialist for the 2014/2015 school year, and

Upon revision approve the minutes as revised.

The motion received a second from Mrs. Haynes.

Motion; JG Second; MH 7 yes, 0 no

L. ADJOURNMENT

Mr. Montuore motioned to adjourn the regular public meeting at 8:25p.m. Mrs. Haynes seconded the motion.

Motion; PM

Second; MH

7 yes, 0 no

Respectfully Submitted



John Csatlos

Business Administrator/Board Secretary