

FLORHAM PARK BOARD OF EDUCATION
Regular Public Meeting, December 16, 2013
Ridgedale Middle School Auditorium
67-71 Ridgedale Avenue

MINUTES
6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

B. CALL TO ORDER

C. FLAG SALUTE

D. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)	X	
Mr. Montuore (Patrick)	X	
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

In attendance: District Administrators, FPEA members, members of the general public.

E.SUPERINTENDENT'S REPORT

- Mr. Rubano stated that the current enrollment for the 2013/2014 school year is 1,014.
- Mr. Rubano reported that there was one (1) incident reported since the last meeting. The incident was reviewed and dismissed as not HIB. There have been no HIB incidents to date.
- Mr. Rubano reported that the district winter performances have been outstanding. The district's music program is to be commended.
- Mr. Rubano shared communication form Operation Shoe Box, commending the efforts of Miss Gina Bianco.
- Mr. Rubano stated that the district has been awarded a \$1,000 safety incentive grant from NJSIG for completing all the requirements during the 2012/2013 fiscal year.
- Mr. Rubano reported the following drills conducted in November; RMS 11/1/13 Shelter in Place, 11/14/13 Fire, BLK 11/12/13 Code Orange, 11/25/13 Fire and BWD 11/14/13 Lock Down, 11/22/13 Fire. Mr. Rubano stated that he has attended many drills this year and commended the administration, staff and student for the serious nature of the exercises.
- Mr. Rubano stated that in September the board approved grant applications to the SDA for Construction Grants. The district received approval last week. The district may receive up to 40% of the eligible estimated costs of \$1.5 million dollars or \$600,000.
- Mr. Rubano recognized the effort of Mr. Infantolino and the entire custodial maintenance department for their efforts over the past two weeks preparing the district during the winter weather.

F.PUBLIC COMMENT

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

Members of the FPEA (Mrs. Paulson, Mrs. McAllen, and Mrs. Pompei) spoke asking support for their collective position on negotiations and for the board to settle on a contract. Various members of the public (Mrs. O'Leary, Mrs. DeTitta, Mrs. Zirpoli, Mrs. Cannizzo, Mrs. Pizzuoli, Mrs. Haberman and Mrs. Keough) spoke in support of the teachers and the position of the FPEA for a quick settlement. There were no further comments from the general public in attendance.

G.COMMITTEE REPORTS

Policy- Mr. Montuore stated the committee met to discuss evaluation documents and procedures for administrators and teachers.

Curriculum- Mrs. Tobias stated that the committee met on 12/11 to discuss new math texts/tools, professional development (Conquer Math and ELA).

Personnel- Mr. Montuore stated the committee met this evening to discuss job descriptions and items on the agenda this evening.

Finance/Facility- Mr. Gaffney stated the committee has not met since the last meeting, however Mr. Csatos and Mr. Infantolino have received samples and pricing for "window screens". This will become part of next year's budget proposal.

Transportation - Mrs. Haynes reported that the committee has not met since the last meeting, however the administration stated that the transportation service/drivers performed well under the latest tough conditions.

H.P.R.H.S Articulation- Mrs. Tobias reported that the Whippany High School Whiptones performance was incredible, the district updated the public on the Athletic Field Project and athletic director is now acting vice principal. Project Community Pride is selling magnets as a fundraiser, they conducted a strategy session this week. Mrs. Tobias thanked Mr. Csatos, Dr. Caponegro and Mrs. Bernstein for attending and support for the program.

H.RESOLUTION:

POLICY

1. Approve the minutes of the November 18, 2013 Regular Board Meeting.

(Doc. PL1)

Motion; JC Second; LM 6 yes, 0 no, 1 abstain(KD)

2. Approve the minutes of the November 18, 2013 Regular Executive Session.

(Doc. PL2)

Motion; JC Second; LM 6 yes, 0 no, 1 abstain(KD)

3. Approve the first reading of the following policies:

2130 Principal Evaluation
2131 Superintendent Evaluation
4116 Teacher Evaluation

Motion; JC Second; LM 7 yes, 0 no

4. Approve the second reading of the following policies:

1672 Alternative Educational Programs

Motion; JC Second; LM 7 yes, 0 no

5. Approve the following revised job descriptions:

Elementary Education Teacher
Principal

Motion; JC Second; LM 7 yes, 0 no

6. Approve the Florham Park District’s Human Resource Procedural Guideline.

(Doc. PL3)

Motion; JC Second; LM 7 yes, 0 no

PERSONNEL

1. Approve the following Personnel Items:

AGENDA DATE	SORT CODE	NAME	ACTION	LOCATION CODE	POSITION/UPC	FTE	DEGREE / STEP	SALARY	GAAP CODE	DATE EFFECTIVE	DATE TERMINATED
12/16/13	B	Laub, Linda	Increase hours to 4.9/day	DIST	ESL / SED.001.ESL.01	0.7	MA / 17	\$52,877.30	11-240-100-101	12/15/13	
12/16/13	D	Huber, Rachel	Add to 13/14 sub list	DIST	per diem sub					12/17/13	6/30/14
12/16/13	F	Bredahl, Samantha	Student Teaching Placement	RMS	Drew: ELA (Marchese)		N/A	N/A		1/27/14	5/9/14
12/16/13	F	Elson, Anna	Student Teaching Placement	RMS	Drew: Social Studies (Silkensen)		N/A	N/A		1/27/14	5/9/14
12/16/13	F	Gross, Tracy	Student Teaching Placement	BK	FDU: Gr 4 (Pompei)		N/A	N/A		1/27/14	5/9/14
12/16/13	F	Herndon, Angelica	Student Teaching Placement	BWD	FDU: Gr K (Palmisano)		N/A	N/A		1/27/14	5/9/14

Motion; PM Second; JC 7 yes, 0 no

CURRICULUM

1. BE IT RESOLVED, that the board accepts and approves the Superintendent’s current to date bullying report.

Motion; JT Second; JC 7 yes, 0 no

**2. Approve the Florham Park District Calendar for the 2014-2015 School Year:
(Doc. C1)**

Motion; JT Second; JC 7 yes, 0 no

3. Approve the following school based service projects:

Pennies for Patients
School & Youth Program

Motion; JT Second; JC 7 yes, 0 no

- 4. Approve the following staff research project titled “Middle Level Student Perceptions of Teacher Relationships” conducted by Mr. Vincent Marchese.

Motion; JT Second; JC 7 yes, 0 no

- 5. Approve the revised English Language Learners Curriculum created November 2013.

Motion; JT Second; JC 7 yes, 0 no

- 6. Approve the Project Community Pride’s Fundraiser for the 2013-2014 School Year:

Magnet To Merchants

Motion; JT Second; JC 7 yes, 0 no

FINANCE

- 1. Approve the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through November 30, 2013 in the amount of \$2,005,851.89.

(Doc. F1)

Motion; JG Second; LM 7 yes, 0 no

- 2. Approve the following District financial reports:

Board Secretary’s (A148) Report for the Month(s) of November 2013.

Business Administrator/
Board Secretary

(Doc. F2)

Treasurer’s (A149) Report for the Month(s) of November 2013.

Business Administrator /
Board Secretary

(Doc. F3)

Motion; JG Second; LM 7 yes, 0 no

- 3. Approve the Report of Transfers submitted by the Business Administrator/Board Secretary for November 30, 2013 in the amount \$4,445.00.

(Doc. F4)

Motion; JG Second; LM 7 yes, 0 no

4. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Employee Full Name	Notes to Administrator	Administrator Approval Date
12/19/13	MENCIA, CRYSTAL		12/9/13 8:28
1/22/14	HAUSMAN-DENICOLA, MAGGI	ELA in-service	11/19/13 10:13
1/22/14	VAN WAY, LISA	ELA in-service	11/19/13 10:13
1/29/14	SEERY, JOAN	0 cost to districtNJDOE 2014 State Wide Preschool Nurses Meeting	12/4/13 9:19
2/7/14	KRAVETZ, SUSAN		11/26/13 12:58
2/20/14	TESTA, MATTHEW	NJMEA ConventionOut of DistrictCost \$150.00	12/6/13 9:47
2/21/14	TESTA, MATTHEW	NJMEA ConferenceOut of District\$150.00 (Total for Both Days)	12/9/13 8:28
3/31/14	CALAFATI, CHRISTINE	This is an ELA PD in-service (Alveria). District cost 0	11/19/13 10:13
3/31/14	CHONOWSKI, JANE	This is an ELA PD in-service (Alveria) District cost 0	11/19/13 10:13
3/31/14	FREW, SHANNON	This is an ELA PD in-service (Alveria). District Cost 0	11/19/13 10:13
3/31/14	HAUSMAN-DENICOLA, MAGGI	This is an ELA PD in-service (Alveria) District cost: 0	11/19/13 10:13
3/31/14	HOLOTA, KAREN	This is an ELA PD in-service (Alveria). District cost 0	11/19/13 10:13
3/31/14	VAN WAY, LISA	This is an ELA PD in-service (Alveria). District cost: 0	11/19/13 10:13

Motion; JG Second; LM 7 yes, 0 no

- 5. BE IT RESOLVED**, that the Florham Park Board of Education approve, that as of November 30, 2013 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; JG Second; LM 7 yes, 0 no

- 6. BE IT RESOLVED**, that the Florham Park Board of Education approve the certification of the Business Administrator/Board Secretary that as of November 30, 2013 pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; JG Second; LM 7 yes, 0 no

7. Approve the following required maintenance projects, change orders and supplies under Morris County ESC Cooperative and the Middlesex Regional ESC Cooperative for 2013/2014:

- a. G/L Group #13-326 Boys Room BKL \$4,590.00
- b. G/L Group #13-331 Kiln Emergency Stop BWD \$ 770.00
- c. G/L Group #13-343 Access Monitor System BKL \$ 450.00

Motion; JG Second; LM 7 yes, 0 no

FACILITIES

1. Approve the following facility requests for the 2013-2014 School Year:

2013-2014 Facility Use-December Agenda			
55	No Idea Sports	BWD Gym	Jan-Feb 2014
56	Starting Five Basketball	RMS Gym	Dec 2013-Feb 2014
57	Hoop Heaven LLC	RMS Gym	Jan-Feb 2014
58	Morris Magic Basketball	RMS Gym	December 15, 2013

Motion; LM Second; PM 7 yes, 0 no

TRANSPORTATION

1. Approve the scheduling of the field trip for Ridgedale Middle School, Grade 8, to Washington, DC.

Motion; MH Second; LM 7 yes, 0 no

2. Approve the scheduling of the field trip for Ridgedale Middle School, Grade 6-8, to the Plaza Lanes Bowling Alley, Madison, NJ.

Motion; MH Second; LM 7 yes, 0 no

I. OLD BUSINESS/NEW BUSINESS :

J. CORRESPONDENCE/COMMUNICATIONS: Mr. DeCoursey acknowledged receipt of email and petition document presented by Mrs. Keough.

K. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or litigation special education placements; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; JG Second; JC 7 yes, 0 no

Mrs. Tobias motioned to reconvene the public session. The motion received a second from Mrs. Haynes.

Motion; JT Second; MH 7 yes, 0 no

Dr. Carollo motioned to approve settlement agreement ref#2014-20149, #2014-20488 and authorize Dr. Steven Caponegro to execute said agreement.

Motion received a second from Mr. Montuore

Motion; JC Second; PM 7 yes, 0 no

L. ADJOURNMENT

Mrs. Tobias motioned to adjourn the regular public meeting at 8:12p.m. The motion was seconded by Mrs. Haynes.

Motion; JT Second; MH 7 yes, 0 no

Respectfully Submitted

John Csatlos
Business Administrator/Board Secretary