

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, August 19, 2013

Board of Education Conference Room

67-71 Ridgedale Avenue

MINUTES

6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

B. CALL TO ORDER

C. FLAG SALUTE

D. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)		X
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)		X
Mr. Montuore (Patrick)	X	
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

In attendance: District Administrators.

E.SUPERINTENDENT’S REPORT

- Mr. Rubano welcomed everyone to the meeting. Mr. Rubano commented that the ESY13 Program concluded on 8/13/13. The program was implemented successfully. The program conducted the necessary drills on 7/18/13 and 7/29/13. There were no instances under HIB reported during the ESY13 program period.
- Mr. Rubano stated that the current enrollment for the upcoming 2013/2014 school year is 1,003.
- Mr. Rubano reported that 9/13/13 has been added to the school calendar as “in session”. The district will make numerous and various notifications leading up to that date.
- Mr. Rubano reported that all instructional staff had been hired for the upcoming school year.
- Mr. Rubano reported that the “summer custodial/maintenance” program has ended. Mr. Infantolino stated that all the students provided great effort and a positive attitude. Ms. Rena Hendrick, Interim County Executive Business Administrator conducted a preliminary walkthrough as part of the QSAC process with Mr. Csatos and Mr. Infantolino. Ms. Hendrick provided guidance during the exit conference to remedy various issues, but on a whole was very pleased with the facility and department staff.
- Mr. Rubano stated the State of New Jersey DOE Department of Special Education Review found the district in compliance in all aspects of Special Education requirements.
- Mr. Rubano reviewed first round scores for the NJASK testing.
- Mr. Rubano reported that on 8/8/13, he met with Chief Montuore , Sgt. Bartell and Officer Greenstien to discuss DARE and GREAT programs as well as review the Uniform Memorandum of Agreement. Mr. DeCoursey and Mr. Montuore have executed the agreement.
- Mr. Rubano is in receipt of and will distribute a flyer notifying parents of an upcoming special election regarding a Hanover Park Regional High School bond referendum.
- Mr. Rubano discussed a request made by the Morris County Vocational Technical High School for middle school student directory information. Under the law the high school has the right to request the information. Mr. Majeski will be sending notification to parents. Parents do have the right to opt out.

F.PUBLIC COMMENT

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

There were no comments from the general public. There were no members of the general public in attendance.

G.COMMITTEE REPORTS

Policy- Dr. Carollo stated that the committee has not met since the 7/22/13 meeting.

Curriculum- Mrs. Tobias stated that the committee met this evening to discuss SafeSchools web-based training tool, alignment of curriculum with college readiness, math common core content standards, world language and NJDARE rejecting national standards.

Personnel- Dr. Carollo stated that the committee reviewed personnel items on agenda. The committee has not met since 7/22/13 meeting.

Finance/Facility- Mrs. Haynes stated that the committee has not met since the 7/22/13 meeting.

Transportation - Mrs. Haynes reported that the committee has not met since the 7/22/13 meeting.

H.P.R.H.S Articulation- Mrs. Tobias reported that she did not attend the last H.P.R.H.S. Board of Education meeting.

Dr. Carollo motioned to approve the resolutions on the agenda this evening by consent. The motion received a second from Mr. Montuore.

Motion; JC Second; PM 5 yes, 0 no

H.RESOLUTION:

POLICY

- 1. **Approve** the minutes of the July 22, 2013 Regular Board Meeting. (Doc. PL1)

Motion; JC Second; MH 5 yes, 0 no

- 2. **Approve** the minutes of the July 22, 2013 Regular Executive Session. (Doc. PL2)

Motion; JC Second; MH 5 yes, 0 no

- 3. **Approve** the first reading of the following policies: (Doc. PL3)

- 6142.10 Internet Safety
- 4112.2 Certification
- 4131 Staff Development
- 9111 Qualifications/Background Checks

Motion; JC Second; MH 5 yes, 0 no

PERSONNEL

1. **Approve** the following Personnel Items: (Doc P1)

Motion; JC Second; MH 5 yes, 0 no

2. **WHEREAS**, Robert E. Daley has served the children of Florham Park diligently as a school bus driver; and

WHEREAS, during his service as a school bus driver in the Florham Park Public Schools he has raised the professional standards of the district; and

WHEREAS, Robert E. Daley has worked diligently and conscientiously to provide for the safe transportation of students in the Florham Park Public Schools; and

WHEREAS, the Florham Park Board of Education recognizes Robert E. Daley as an exemplary driver and wishes him the best of luck in retirement, now therefore,

BE IT RESOLVED that the Florham Park Board of Education wholeheartedly thanks Robert E. Daley for his service to the Florham Park Public Schools.

Motion; JC Second; MH 5 yes, 0 no

3. **Approve** an adjustment to the based salary of Dr. Mark Majeski, Principal in the amount of \$1,700.00 retroactive to 7/1/13 for completion of his doctoral degree and in compliance with the negotiated contract between the FPAA and the FPBOE.

Motion; JC Second; MH 5 yes, 0 no

4. **Approve** accepting the resignation of Mr. Robert E. Daley, school bus driver, effective 9/1/13.

Motion; JC Second; MH 5 yes, 0 no

CURRICULUM

1. **BE IT RESOLVED**, that the board accepts and approves the Superintendent’s current to date bullying report.

Motion; JC Second; MH 5 yes, 0 no

2. **Approve** the following out of district placements:

<u>Placement #</u>	<u>School</u>	<u>Tuition</u>	
		<u>ESY13</u>	<u>SY14</u>
a. #ODP14-011	Harding School District		\$20,000.00
b. #ODP14-003	Morris School District		\$83,297.00
c. #ODP14-004	Morris School District		\$83,297.00

Motion; JC Second; MH 5 yes, 0 no

3. **Approve** the following Curricula for the 2013-2014 School Year:

- Math Grade 3
- Math Grade 4
- Math Grade 5
- Math Grade 6
- Math Grade 7
- Math Grade 8
- Pre Algebra I
- Pre Algebra II
- Algebra
- Geometry
- World Language Grades 2-5
- Guidance 3-5 and 6-8

All documents are on file in the District Administration Office.

Motion; JC Second; MH 5 yes, 0 no

FINANCE

1. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through June 30, 2013 in the amount of \$2,272,446.31.

(Doc. F1)

Motion; JC Second; MH 5 yes, 0 no

2. **Approve** the following District financial reports:

Board Secretary’s (A148) Report for the Month(s) of June 2013.

Business Administrator/
Board Secretary

(Doc. F2)

Treasurer’s (A149) Report for the Month(s) of June 2013.

Business Administrator /
Board Secretary

(Doc. F3)

Motion; JC Second; MH 5 yes, 0 no

3. **Approve** the report transfers submitted by the Business Administrator/Board Secretary for June 30, 2013 in the amount \$168,973.63.

(Doc. F4)

Motion; JC Second; MH 5 yes, 0 no

4. **Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members’ current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	<u>Name</u>	<u>Position</u>	<u>Description</u>	<u>Date(s)</u>	<u>Approx. Cost</u>	<u>Funding Source</u>
A.	John Csatlos	SBA	NJSBA Conf.	10/22-10/24	\$500.00	Local
B.	Philip Infantolino	Supervisor of B&G	NJSBA Conf.	10/22-10/24	\$500.00	Local

Motion; JC Second; MH 5 yes, 0 no

5. **BE IT RESOLVED**, that the Florham Park Board of Education certify, that as of June 30, 2013 after reviewing the Business Administrators/Board Secretary’s financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the school year.

Motion; JC Second; MH 5 yes, 0 no

6. **BE IT RESOLVED**, that the Florham Park Board of Education approve the certification of the Business Administrator/Board Secretary that as of June 30, 2013 pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; JC Second; MH 5 yes, 0 no

7. **Approve** accepting the following FY14 Grant Allocations per State Allocation Notices:

	<u>Holy Family</u>	<u>Florham Park</u>
Ch. 192 NP Auxiliary Services	\$ 6,848.00	
Ch. 193 NP Handicapped Services	\$18,648.00	
IDEA		
Basic	\$10,278.00	\$193,811.00
Pre-School		\$ 8,310.00
NCLB		
Title IIA		\$ 24,867.00
Title III		\$ 1,803.00

Motion; JC Second; MH 5 yes, 0 no

8. **Approve** the following related service providers and professional evaluation providers for the 2013-2014 School Year including rates:

Cross County Clinical & Educational Services Inc. \$1,150.00/Evaluation	\$625.00-
Center for Cognitive Developmental Assessment and Remediation	\$550.00-\$750.00/Assessment

Motion; JC Second; MH 5 yes, 0 no

9. **Approve** forming an NCLB Title III Consortium with the Madison Board of Education in order for the Florham Park Board of Education to receive NCLB Title III funds of \$1,803.00.

Motion; JC Second; MH 5 yes, 0 no

10. Approve submitting the FY14 NCLB, FY14IDEA Basic and FY14 IDEA Pre-School Grant Applications.

(Doc. F5)

Motion; JC Second; MH 5 yes, 0 no

11. Approve Dr. Steven Caponegro as the District Coordinator of NCLB Grant with stipend in the amount of \$1,243.00 (40 hours) paid through NCLB 2014.

Motion; JC Second; MH 5 yes, 0 no

12. Approve the submission of Window and Exterior Door Replacement Project at the Ridgedale Middle School (State Project #1530-030-14-1002) by LAN Associates to the State of New Jersey, Department of Education. The Board will be seeking a ROD grant/SDA Grant for this project as project as part of the submission. This project is contained in the current Long Range Facilities Plan.

Motion; JC Second; MH 5 yes, 0 no

13. WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Florham Park Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Motion; JC

Second; MH

5 yes, 0 no

14. WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-

ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Florham Park Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Motion; JC Second; MH 5 yes, 0 no

FACILITIES

1. **Approve** the following facility requests for the 2013-2014 School Year: (Doc. FA1)

Motion; JC Second; MH 5 yes, 0 no

TRANSPORTATION

I. OLD BUSINESS/NEW BUSINESS :

J. CORRESPONDENCE/COMMUNICATIONS: Letter of Thanks and Appreciation from TransOptions.

K. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or litigation special education placements; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; PM Second; JC 5 yes, 0 no

Mr. Montuore motioned to reconvene the public session. The motion received a second from Mrs. Haynes.

Motion; PM Second; MH 5 yes, 0 no

L. ADJOURNMENT

Mr. Montuore motioned to adjourn the regular public meeting at 7:22p.m. The motion was seconded by Mrs. Haynes.

Motion; PM Second; MH 5 yes, 0 no

Respectfully Submitted

John Csatló
Business Administrator/Board Secretary