

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, July 22, 2013
Board of Education Conference Room
67-71 Ridgedale Avenue

MINUTES

6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

B. CALL TO ORDER

C. FLAG SALUTE

D. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)	X	
Mr. Montuore (Patrick)		X
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

In attendance: District Administrators. Ms. Casola, Ms. Holzer and Councilman Zuckerman

E.SUPERINTENDENT’S REPORT

- Mr. Rubano welcomed everyone to the meeting. Mr. Rubano recognized and congratulated Dr. Mark Majeski, who completed his doctoral program.
- Mr. Rubano stated that the ESY program started without any issues and has been running smoothly.
- Mr. Rubano reported 6 incidents under HIB policy since the last Board of Education meeting thru today’s meeting date. All 6 incidents were adjudicated as “normal social conflict”.
- Mr. Rubano reported the following security drills: RMS 6/5 fire, 6/18 code orange; BLK 6/19 Code Orange, 6/19 shelter in place; BWD 6/5 shelter in place, 6/18 fire.
- Mr. Rubano reviewed and explained the NJDOE School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act – “Statement of Assurances” on the agenda this evening.

F.PUBLIC COMMENT

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

Ms. Casola and Ms. Holzer voiced concern over the proposed staffing for kindergarten based on the current projected enrollment of 98. Ms. Holzer stated that she is a teacher in Caldwell. Ms. Casola stated the surrounding districts keep kindergarten enrollment under 20 per class and have classroom aides. Ms. Casola asked if the district is currently looking for a permanent superintendent. Mr. DeCoursey stated no. Mr. DeCoursey thanked Ms. Casola and Ms. Holzer for there comments. Councilman Zuckerman asked the Board of Education for suggestions and support for a “teen center” to relocate teens from the various shopping centers in town. Mr. DeCoursey stated they would support the endeavor if possible. There were no further comments from the general public.

G.COMMITTEE REPORTS

Policy- Dr. Carollo stated that the committee has not met since the 6/17/13 meeting.

Curriculum- Mrs. Tobias stated that the committee met this evening to discuss Teachscape and SafeSchools Program which will provide on-line video trainings for mandated topics such as sexual harassment, HIB, Bloodbourne Pathogens etc. SafeSchools is free to all NJSBAIG ERIC West clients. Beginning July 2013.

Personnel- Dr. Carollo stated that the committee met to review personnel items on agenda via phone conference.

Finance/Facility- Mr. Gaffney stated the committee has not met since the 6/17/13 meeting, however they did receive and review the year end projection from Lerch, Vinci and Higgins. The review indicated that the district is in a very financial strong position at the end of Dr. Ronzitti’s tenure. The districts complete annual audit will be conducted shortly.

Transportation - Mrs. Haynes reported that the committee has not met since the 6/17/13 meeting.

H.P.R.H.S Articulation- Mrs. Tobias reported that she did not attend the last H.P.R.H.S. Board of Education meeting. Mrs. Tobias stated that she has been actively engaged on a special committee at Project Community Pride formulating a new funding strategy and business partnerships.

Dr. Carollo motioned to approve the resolutions on the agenda this evening by consent. The motion received a second from Mr. Gaffney.

Motion; JC Second; JG 6 yes, 0 no

H.RESOLUTION:

POLICY

1. **Approve** the minutes of the June 17, 2013 Regular Board Meeting.
(Doc. PL1)

Motion; JC Second; JG 6 yes, 0 no

2. **Approve** the minutes of the June 17, 2013 Regular Executive Session.
(Doc. PL2)

Motion; JC Second; JG 6 yes, 0 no

PERSONNEL

1. **Approve** the following chaperones and compensation for the Ridgedale Middle School Washington D.C. event at \$300.00 per person, FY 2013.

Michaela Harris
Marian Kentner
Mark Majeski
Tina Monteleone
Lyndsey Parman
Brian Silkensen
Karen Stein

Motion; JC Second; JG 6 yes, 0 no

2. **Approve** the following longevity stipend for completion of 20 years of service per contract effective 8/13/13.

a. Ronald Honickel \$1,150.00

Motion; JC Second; JG 6 yes, 0 no

3. Approve the following Personnel Items:

NAME	ACTION	LOCATION CODE	POSITION/UPC	FTE	DEGREE / STEP	SALARY	GAAP CODE	DATE EFFECTIVE	DATE TERMINATE
Adochio, Jennifer	Correction to approved salary	BWD	Kindergarten / REG.001.RED.32	1	BA / 9	\$56,174.00	11-110-100-101	9/1/13	
Awais, Hina	Student teaching placement	RMS	Seton Hall: LAL (Harris)		N/A	N/A		9/23/13	11/29/13
Bernstein, Cheryl	10 days pay for summer work	BK	Guidance / SSP.001.GUI.03	1	MA + 30	\$71,041.00	11-000-218-104	6/30/13	
Bianco, Gina	Appoint	BK	Grade 5 / REG.001.K25.31	1	MA / 1	\$52,388.00	11-120-100-101	9/1/13	
Canales, Lauren	Reappoint	RMS	Spec Ed / SED.001.RRM.15	1	BA / 3	\$49,315.00	11-213-100-101	9/1/13	
Canfield, Cara	Maternity leave	RMS	LAL / REG.001.TLA.05	1	BA / 6	\$51,215.00	11-130-100-101	10/25/13	4/11/14
Casale, Cheryl	Increase hours ESY to 4hr/day	BWD	Aide / SED.999.CLA.05	0.7	2	\$1,622.40	11-213-100-106	7/2/13	
Conroy, Allison	Increase hours ESY to 5hr/day	BWD	Aide	0.7	7	\$2,175.00	11-213-100-106	7/2/13	
Ford, Karen	10 days pay for summer work	RMS	Guidance / SSP.001.GUI.01	1	MA / 9	\$61,565.00	11-000-218-104	6/30/13	
Francis, Jayme	Appoint	RMS	Science / REG.1001.SCI.02	1	BA / 2	\$48,400.00	11-130-100-101	9/1/13	
Ganley, Megan	Add to 13/14 sub list	DIST	per diem sub					9/1/13	
Hattenrath, Heather	Add to 13/14 sub list	DIST	per diem sub					9/1/13	
Hawkins, Shewa	Rescind Psychologist ESY	BWD	Psychologist K-8 / SED.001.PSY.02	1	MA+30 / 8	\$62,087.00	11-000-219-104	6/30/13	6/30/14
Kluge, Maria	Rescind from 13/14 sub list	DIST	per diem sub					7/17/13	
Laracca, Francesca	Student teaching placement	BK	Drew: Gr 3 (Vitiello)		N/A	N/A		Fall 2013	
Marchaterre, Jaelyn	Appoint	BK	Spec Ed / SED.001.RRM.18	1	BA / 1	\$47,500.00	11-213-100-101	9/1/13	
Marchese, Vincent	Reassign	RMS	LAL / REG.001.TLA.04	1	BA / 6	\$51,215.00	11-130-100-101	9/1/13	
Martino, Samantha	Add to 13/14 sub list	DIST	per diem sub					9/1/13	
McCarty, Katelyn	Appoint MLR (Orlando)	BWD	Guidance/Social Worker / SSP.001.GUI.02	1	MA / 1	\$52,388.00	11-000-218-104(4) 11-000-219-104(6)	9/16/13	4/1/14
McNanna, Rich	Resignation	RMS	LAL / REG.001.TLA.04	1	BA+30 / 6	\$54,364.00	11-130-100-101	6/30/13	
Nester, Kristine	Resignation	DIST	Bus Aide / SST.999.BSA.04	1	8	\$17,076.90	11-000-270-107	7/31/13	
Nester, Kristine	Appoint	BK	Secretary / SAP.999.SEC.03	1	1	\$44,000.00	11-000-240-105	8/1/13	
Peters, Angela	Reappoint	RMS	Aide / SED.999.CLA.21	0.75	2	\$12,326.36	11-213-100-106	9/1/13	
Petrullo, Andrea	Appoint MLR (Sabatino)	BWD	MLR PSD / SED.001.LTS.01	1	BA / 1	\$47,500.00	11-216-100-101	9/1/13	3/4/14
Remaly, Jacqueline	Reappoint	BK	Spec Ed / SED.001.RRM.02	0.7	MA / 3	\$54,390.00	11-213-100-101	9/1/13	
Rosamilia, Maria	Reappoint	RMS	Spec Ed / SED.001.RRM.17	0.7	MA / 3	\$54,390.00	11-213-100-101	9/1/13	
Stefko, Katie	Rescind MLR (Sabatino)	BWD	MLR PSD / SED.001.LTS.01	1	BA / 1	\$47,500.00	11-216-100-101	6/30/13	6/30/14
Stegura, Amanda	Appoint	RMS	Aide / SED.999.CLA.10	0.75	1	\$12,263.00	11-000-217-100	9/1/13	
Testa, Matthew	Appoint	RMS	Music / REG.001.TMC.01	1	BA / 5	\$50,265.00	11-130-100-101	10/1/13	

Motion; JC Second; JG

6 yes, 0 no

CURRICULUM

1. **BE IT RESOLVED**, that the board accepts and approves the Superintendent’s current to date bullying report.

Motion; JC Second; JG

6 yes, 0 no

2. Approve the following out of district placements:

<u>Placement #</u>	<u>School</u>	<u>Tuition</u>	
		<u>ESY13</u>	<u>SY14</u>
a. #ODP14-001	Newmark	\$ 4,872.06	\$48,720.60
b. #ODP14-002	The Outreach Program	\$ 9,508.20	\$54,360.00
c. #ODP14-003	Morris Public School District	\$10,644.00	
d. #ODP14-004	Morris Public School District	\$10,644.00	
e. #ODP14-005	The Children’s Institute	\$ 9,731.00	\$77,427.30
f. #ODP14-006	The Children’s Institute	\$ 9,731.00	\$77,427.30
g. #ODP14-007	PG Chambers	\$ 9,574.00	\$57,448.80
h. #ODP14-008	ESC of Morris County	\$ 3,672.00	
i. #ODP14-009	ESC of Morris County	\$ 3,672.00	
j. #ODP14-010	DCCF, LLC	\$ 6,700.00	
k. #ODP14-010	Celebrate the Children		\$60,714.00

Motion; JC Second; JG 6 yes, 0 no

3. Approve the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act-“Statement of Assurances”

Motion; JC Second; JG 6 yes, 0 no

4. Approve the Grades 2-8 Instrumental Music Curriculum, created May 2013.

Motion; JC Second; JG 6 yes, 0 no

5. Approve the following placements for the 2013-2014 School Year in accordance with Board Policy#5118, and the contractual agreement between the Florham Park Board of Education and the Florham Park Education Association:

1314-010 - IPS Program	Tuition \$6,000.00
1314-011 – Gr. K	
1314-012 – Gr. K	
1314-013 – Gr. K	

Motion; JC Second; JG 6 yes, 0 no

6. Approve the following placements for the 2013-2014 School Year:

1314-014 - IPS Program

Motion; JC Second; JG 6 yes, 0 no

FINANCE

1. **Approve** contracting with LAN Associates district architect of records, for professional services outlined in proposal for Project-Replacement of Yankee Gutter and Cornice at Ridgedale Middle School in the amount of \$52,100.00

Motion; JC Second; JG 6 yes, 0 no

2. **Approve** contracting with LAN Associates district architect of records, for professional services outlined in proposal for project-Replacement of windows and exterior doors at Ridgedale Middle School in the amount of \$3,800.00.

Motion; JC Second; JG 6 yes, 0 no

3. **Approve** the submission of Yankee Gutter and Cornice Replacement Project at the Ridgedale Middle School (State Project #1530-030-14-1001) by LAN Associates to the State of New Jersey, Department of Education. The Board will be seeking a ROD grant/SDA Grant for this project as part of the submission. This project is not in the current Long Range Facilities Plan and the district will seek to amend the long range facility plan to include this project.

Motion; JC Second; JG 6 yes, 0 no

4. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members’ current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	<u>Name</u>	<u>Position</u>	<u>Description</u>	<u>Date(s)</u>	<u>Approx. Cost</u>	<u>Funding Source</u>
A.	John Csatlos	SBA	MCASBO Meetings	3 dates/month	\$300.00	Local
B.	John Csatlos	SBA	Eric West	4 dates/year	\$200.00	Local
C.	John Csatlos	SBA	MUJC Meetings	2 dates/year	\$50.00	Local
D.	Flavio Rubano	Superintendent	County Meetings	1 date/month	\$200.00	Local
E.	Flavio Rubano	Superintendent	MUJC	1 date/month	\$200.00	Local

Motion; JC Second; JG 6 yes, 0 no

5. BE IT RESOLVED, that the Florham Park Board of Education approve the following transfer based on the revised FY 14 State Aid Notice and FY14 SDA Assessment from:

From: 12-000-400-800	Capital Outlay - Other Objects	
To: 12-000-270-734	Capital Outlay - School Buses - Special	\$14,180.00

Motion; JC Second; JG 6 yes, 0 no

6. Approve the acceptance of a donation in the amount of \$110.00 from Halos For Angels, Inc. for the “Giving Back Program” for the Briarwood Elementary School.

Motion; JC Second; JG 6 yes, 0 no

7. **WHEREAS**, the State of New Jersey, Department of Education permits the appropriation of reserved, undesignated 2012-2013 Excess NP Transportation Aid, and

WHEREAS, the school business administrator has indicated that for the period ending June 30, 2013 such funding in the amount of \$9,675.80 exists, and

NOW, THEREFORE BE IT RESOLVED, that the Florham Park Board of Education approve the appropriation of said funding to the 2013-2014 budget, specifically as follows;

11-000-270-503	Current Expense - Aid in Lieu	\$3,645.80
12-000-270-734	Capital Outlay - School Buses - Special	\$6,030.00

Motion; JC Second; JG 6 yes, 0 no

8. **WHEREAS**, the Florham Park Board of Education funded as part of the 2013-2014 fiscal year Project #1530-015-12-1000, “Exterior Door Replacement at the Brooklake Elementary School, and;

WHEREAS, LAN Associates, the district’s Architect of Record has reviewed the proposal received by GL Group, Inc. of Bloomingdale, NJ proposal;

NOW, THEREFORE BE IT RESOLVED, that the Florham Park Board of Education awards a contract to GL Group, Inc. in the amount of \$94,530.00 under EDS T & M Bid Awards #5244 General Construction and Carpentry.

Motion; JC Second; JG 6 yes, 0 no

9. **BE IT RESOLVED**, that the Florham Park Board of Education approves contracting with the following Related Services, Professional Development Services and Educational Evaluation Services Providers for the 2013/2014 school year:

Bayada Pediatrics	\$54.50/RN	\$44.50/LPN
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Motion; JC Second; JG 6 yes, 0 no

10. **WHEREAS**, the State of New Jersey, Department of Education permits the appropriation of reserved, undesignated 2012-2013 Excess Extraordinary Aid, and

WHEREAS, the school business administrator has indicated that for the period ending June 30, 2013 such funding in the amount of \$98,279.00 exists,

NOW THEREFORE BE IT RESOLVED, that the Florham Park Board of Education approves the appropriation of said funding to the 2013-2014 budget, specifically as follows;

11-000-217-100	Extraordinary Salaries	\$98,279.00
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Motion; JC Second; JG 6 yes, 0 no

11. Approve accepting the FY 14 funding allocation for the various Non Public School Grants as follows;

	Holy Family	Magic Kingdom
Non Public Textbook	\$ 5,101	\$ 2,413
Non Public Nursing	\$ 7,180	\$ 3,397
Non Public Technology	\$ 1,860	\$ 880

Motion; JC Second; JG 6 yes, 0 no

12. Approve the purchase of various supplies, materials and services as follows;

Apple Computer Inc.	WSCA#B27158	Various Computers	\$44,800.98
Hertsich Fleet Service	NJ #T2006/A82889	School Vehicle	\$20,210.00
Hertz Furniture	#65 MRESC	Furniture	\$ 2,809.40

Motion; JC Second; JG 6 yes, 0 no

13. Approve the following required and routine preventative maintenance and service contracts for the 2013-2014 fiscal year;

a. Bill Pryer Trash Removal	\$12,240.00	e. Stank Environmental	\$ 4,000.00
b. AutomatedLogic	\$ 6,764.00	f. Knox Security Services	\$ 1,575.00
c. RFP Solutions	\$ 8,807.62	g. Protective Measures	\$ 8,625.00
d. R&J Controls	\$ 4,200.00		

Motion; JC Second; JG 6 yes, 0 no

FACILITIES

1. Approve the following facility requests:

a. Morris Magic Basketball RMS Gym June 2013

Motion; JC Second; JG 6 yes, 0 no

TRANSPORTATION

1. Approve the following joint transportation agreements:

Host	Joiner	Period	Route#	Joiner Cost
MUJC	Florham Park	ESY13	970S	\$ 2,176.39
MUJC	Florham Park	SY14	951	\$18,474.33

Motion; JC Second; JG 6 yes, 0 no

I. OLD BUSINESS/NEW BUSINESS :

J. CORRESPONDENCE/COMMUNICATIONS: Letter of Thanks and Appreciation from TransOptions.

K. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or litigation special education placements; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; JC Second; LM 6 yes, 0 no

Mr. Gaffney motioned to reconvene the public session. The motion received a second from Mrs. Michalowski.

Motion; JG Second; LM 6 yes, 0 no

L. ADJOURNMENT

Mr. Gaffney motioned to adjourn the regular public meeting at 7:27p.m. The motion was seconded by Mrs. Michalowski.

Motion; JG Second; LM 6 yes, 0 no

Respectfully Submitted

John Csatos
Business Administrator/Board Secretary