

**FLORHAM PARK BOARD OF EDUCATION**

Special Public Meeting, March 4, 2013  
Board of Education Conference Room  
67-71 Ridgedale Avenue

**MINUTES**

6:30 p.m.

(Formal action will be taken on the following)

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

**SUNSHINE STATEMENT**

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**CALL TO ORDER -**

**FLAG SALUTE**

**OATHS OF OFFICE -**

**ROLL CALL**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Tobias (Joanne)	X	
Mr. Montuore (Patrick)	X	
Mr. Gaffney (John)	X	
Mrs. Michalowski (Linda)		X
Mrs. Haynes (Marianne)	X	
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

**PUBLIC COMMENT**

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

There were no members of the general public in attendance.

**SUPERINTENDENT’S REPORT**

Dr. Ronzitti reviewed the 2013-2014 Tentative Budget.

**RESOLUTIONS**

**POLICY**

1. **Approve** the revised 2012/2013 Nursing Services Plan in compliance with N.J.A.C. 6A:16-2.1 8(b).

Motion; JT      Second; MH

6 yes, 0 no

**FINANCE**

**1. ADJUSTMENT FOR HEALTH BENEFITS**

**BE IT RESOLVED**, that the Florham Park Board of Education includes in the tentative 2013-2014 budget the adjustment for increases in the cost of health benefits in the amount of \$214,248. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

Motion; JG      Second; PM

6 yes, 0 no

**2. ADJUSTMENT FOR BANKED CAP**

**BE IT RESOLVED**, that the Florham Park Board of Education includes in the tentative 2013-2014 budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$62,898 for the purposes of Special Education-Out of District Placement Tuition Costs. The district intends to complete said purposes by June 2014.

Motion; JG      Second; PM

6 yes, 0 no

**3. CAPITAL RESERVE ACCOUNT WITHDRAWAL**

**BE IT RESOLVED**, that the Florham Park Board of Education includes in the tentative 2013-2014 budget and request approval for a Capital Reserve withdrawal in the amount of \$660,000.00 for the purpose of Project#1530-030-13-1000 Renovations of Gutters and Leaders at Ridgedale Middle School.

Motion; JG      Second; PM      6 yes, 0 no

**4. CAPITAL PROJECTS**

**BE IT RESOLVED**, that the Board of Education approves the following capital projects for the 2013-2014 school year;

Project#1530-020-13-1000	Replacement of Exterior Doors - Brooklake	\$105,000.00
Project#1530-030-13-1000	Replacement of Gutters/Leaders – Ridgedale	\$660,000.00

Motion; JG      Second; PM      6 yes, 0 no

**5. Travel and Related Expense Reimbursements**

**BE IT RESOLVED**, that in accordance with Board of Education Policy and N.J.A.C. 6A:23B-1.2(b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2013-2014 school year;

**NOW, THEREFORE, BE IT RESOLVED**, that the Florham Park School District Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2012-2013 school year at a sum of \$55,100; and

**BE IT FURTHER RESOLVED**, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Motion; JG      Second; PM      6 yes, 0 no

## 6. Professional Service Expenses

**WHEREAS**, N.J.A.C. 6A:23A-5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

**WHEREAS**, the tentative budget includes the following appropriations

Legal	\$30,000
Auditor	\$24,500
Architect	\$ 3,000
Financial Advisory	\$ 1,000
Professional Development	\$46,100
Transportation	\$ 5,000

**WHEREAS**, the administration needs to notice the board if there arises a need to exceed said maximums, upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

**WHEREAS**, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

**NOW, THEREFORE BE IT RESOLVED**, that the Florham Park School District Board of Education establishes maximums for professional services listed above at a level of 120% of the amounts listed for the 2013-2014 school year.

Motion; JG      Second; PM

6 yes, 0 no

## 7. TAXING AUTHORITY

**WHEREAS**, the district has a taxing authority for the 2013 – 2014 school year composed of \$214,248 for health benefits adjustment and \$298,451 banked levy from previous budgets which are available to the district for the school budget for 2013-2014 in addition to the 2% increase over the prior year which totals \$301,018 resulting in a maximum tax levy available of \$15,864,626

**BE IT RESOLVED**, that there should be raised for the General Fund a tax levy of \$15,629,073 for the ensuing School Year (2013-2014).

**BE IT FURTHER RESOLVED**, that the unused taxing authority of \$235,553 will be banked for potential use in the subsequent three fiscal years.

Motion; JG      Second; PM

6 yes, 0 no

## 8. TENTATIVE 2013 – 2014 BUDGET

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, that the Florham Park School District, in the County of Morris, New Jersey approves the following resolution:

**BE IT RESOLVED**, that the tentative budget be approved for the 2013-2014 school year using the 2013-2014 State Aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue Fund	Debt Service	Total
2013/14 Total Expenditures	\$ 17,236,785	\$ 347,950	\$ 1,041,731	\$18,626,466
Less: Anticipated Revenue	<u>\$ 1,607,712</u>	<u>\$ 347,950</u>	<u>\$ 0</u>	<u>\$ 1,955,662</u>
Taxes to Be Raised	\$ 15,629,073	\$ 0	\$ 1,041,731	\$16,670,804

And;

**BE IT FURTHER RESOLVED**, that a public hearing be held at the Regular Public Meeting of the Board of Education on March 25, 2013 at 6:30pm at the Board of Education Conference Room for the purpose of conducting a public hearing on the budget for the 2013-2014 School Year

Motion; JG      Second; PM

6 yes, 0 no

**New Business** – Mr. DeCoursey informed the board that due to weather issues and calendar adjustments this year the RMS graduation is scheduled for the same day and time as H.P.R.H.S.. The board discussed options. The board and Dr. Ronzitti will revise plans for a 3:00pm graduation on that day.

Mrs. Tobias motioned to authorize Mr. Csatlós to advertise for the position of Interim Superintendent of Schools. The motion was seconded by Mr. Gaffney.

Motion; JG      Second; PM

6 yes, 0 no

### **EXECUTIVE SESSION**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or litigation; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; JT      Second; JC      6 yes, 0 no

Mr. Montuore motioned to reconvene the public session. The motion received a second from Dr. Carollo.

**ADJOURNMENT**

Mr. Gaffney motioned to adjourn the meeting at 7:17pm. The motioned received a second from Mr. Montuore.

Motion; JG      Second; PM      7 yes, 0 no

Respectfully Submitted

John Csatlos  
Board Secretary/Business Administrator