

**FLORHAM PARK BOARD OF EDUCATION**  
Regular Public Meeting, December 17, 2012  
Board of Education Conference Room  
67-71 Ridgedale Avenue

MINUTES  
6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

**A. SUNSHINE STATEMENT**

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**B. CALL TO ORDER**

**C. FLAG SALUTE**

**D. ROLL CALL**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)	X	
Mr. Montuore (Patrick)		X
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

Mr. DeCoursey asked those in attendance to remain standing and join in a moment of silence recognizing and honoring those lost during the events on December 14, 2012 in Newtown, CT.

**In attendance:** District Administrators. There were no members of the general public.

### **E.SUPERINTENDENT’S REPORT**

- Dr. Ronzitti reported that enrollment is currently 1,023.
- Dr. Ronzitti presented the Board with a check in the amount of \$1,000.00 from NJSBAIG recognizing the district’s completion of the 2012 Safety Incentive Program.
- Dr. Ronzitti reported that, since the last board meeting, there have been seven (7) incidents reported and investigated under the district’s HIB Anti-bullying policy. Six incidents were resolved as “normal social conflict” the other is still pending.
- Dr. Ronzitti reported the completion of the following drills in November 2012; RMS – Shelter in Place 11/18 and Fire 11/14; Brooklake – Fire 11/12 and Evacuation 11/14; Briarwood – Fire 11/14 and Evacuation 11/29.
- Dr. Ronzitti commented on the tragedy in Newtown, CT.

### **F.PUBLIC COMMENT**

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

There were no comments from the general public.

### **G.COMMITTEE REPORTS**

Policy- Mrs. Tobias stated that the committee has not met since the 11/19/12 board meeting.

Curriculum- Mrs. Tobias stated that the committee has not met since the 11/19/12 board meeting. Mrs. Tobias stated that she did attend both school curriculum meetings in November.

Personnel- Mr. Montuore stated that the committee has not met since the 11/19/12 board meeting.

Finance/Facility- Mr. Gaffney stated the committee has not met since the 11/19/12 board meeting.

Transportation - Mrs. Haynes reported that the committee has not met since the 11/19/12 board meeting.

H.P.R.H.S Articulation- Mrs. Tobias reported that H.P.R.H.S. District met recently and continued to discuss the ongoing field renovations project. Project Community Pride will be holding its’ fundraising raffle this week. Good Luck and thank you for your support.

Dr. Carollo made a motion to approve the resolutions on the agenda by consent. The motion received a second by Mr. Montuore.

Motion; JC      Second; PM

6 yes, 0 no

**H.RESOLUTION:**

**POLICY**

- 1. **Approve** the minutes of the November 19, 2012 Regular Board Meeting.  
(Doc. PL1)

Motion; JC      Second; PM      6 yes, 0 no

- 2. **Approve** the minutes of the November 19, 2012 Executive Session.  
(Doc. PL2)

Motion; JC      Second; PM      6 yes, 0 no

- 3. **Approve** the second reading of the following revised policies:

6172 Alternative Educational Programs  
9326 Minutes

Motion; JC      Second; PM      6 yes, 0 no

- 4. **Approve** the following fundraiser programs for the Brooklake Elementary School for the 2012-2013 SY:

St. Jude’s Mathathon

Motion; JC      Second; PM      6 yes, 0 no

**PERSONNEL**

- 1. **Approve** the following substitute (s) for the 2012-2013 School Year:

Andrea Olsen  
Caitlin Anelli

Motion; JC      Second; PM      6 yes, 0 no

**2. Approve** the following 2012-2013 Student Teaching Assignments:

<u>Student / College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Sara Tumaz-Zoltz College of St. Elizabeth	Student Teacher	Mrs. Cochario Grades 6-8	1/22-3/15/13
Michael Godleski William Paterson University	Student Teacher	Mrs. Litvak Grades Pre-K-2	1/15-5/2/13
Christine Spaan Fairleigh Dickinson University	Field Observation	Ms. Conroy Grade 3	1/2-1/31/13
Alexander Nestler Fairleigh Dickinson University	Field Observation	Ms. Agnellino Grade 4	1/2-1/31/12
Kevin McDermott Montclair University	Counseling Practicum	Ms. Bernstein Grades 3-5	1/2/13-6/30/13
Conor Decoursey Montclair State University	Volunteer Wrest. Coach	Mr. LaValle Grades 6-8	1/2-4/30/13
Charles Greenstein	Volunteer Wrest. Coach	Mr. LaValle Grades 6-8	1/2- 4/30/12

Motion; JC      Second; PM      5 yes, 0 no, 1 abstain(KD)

**3. Approve** the following leaves of absences for:

Crystal Curry Thomas, Staff Assistant, Brooklake Elementary School, effective January 1, 2013 to April 5, 2013 with pay (depending on availability of accrued sick days), followed by a leave of absence without pay, consistent with the terms of the Family New Jersey Leave Act.

Motion; JC      Second; PM      6 yes, 0 no

**4. Accept**, with regret the following resignation(s):

- a. Christina Owens, Part-Time Staff Assistant, for personal reasons, effective December 21, 2012.

Motion; JC      Second; PM      6 yes, 0 no

**5. Approve** posting for part-time special education coordinator for the period 2/1/13-6/30/13.

Motion; JC      Second; PM      6 yes, 0 no

**6. Approve** posting for a long term leave replacement, full-time staff assistant for the period of 1/2/13-3/31/13 no benefits.

Motion; JC      Second; PM      6 yes, 0 no

**CURRICULUM**

1. **BE IT RESOLVED**, that the board accepts and approves the Superintendent's current to date bullying report.

Motion; JC      Second; PM      6 yes, 0 no

2. **Approve** the following School Improvement Panels as part of the State of New Jersey Department of Education requirements for TeachNJ:

Briarwood Elementary School-      Dr. Sharon Maricle, Michele Phillips, Kathleen Keenan  
 Brooklake Elementary School-      Dr. Steven Caponegro, Beth Karl, Katie Williver  
 Ridgedale Middle School-      Mr. Mark Majeski, Brian Silkensen, Michaela Harris

Motion; JC      Second; PM      6 yes, 0 no

**FINANCE**

1. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through November 30, 2012 in the amounts of \$1,972,637.06.  
 (Doc. F1)

Motion; JC      Second; PM      6 yes, 0 no

2. **Accept** the following District financial reports:

Board Secretary's (A148) Report for the Month(s) of Business Administrator/  
 November 2012.      Board Secretary      (Doc. F2)

Treasurer's (A149) Report for the Month(s) of      Business Administrator /  
 November 2012 .      Board Secretary      (Doc. F3)

Motion; JC      Second; PM      6 yes, 0 no

3. **Approve** the report transfers submitted by the Business Administrator/Board Secretary for November 30, 2012 in the amount \$87,288.06.

(Doc. F4)

Motion; JC      Second; PM      6 yes, 0 no

**4. Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members’ current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	<u>Name</u>	<u>Position</u>	<u>Description</u>	<u>Date(s)</u>	<u>Approx. Cost</u>	<u>Funding Source</u>
A.						

Motion; Second; JT JG MH LM PM JC KD

5. **BE IT RESOLVED**, that the Florham Park Board of Education certify, that as of November 30, 2012 after reviewing the Business Administrators/Board Secretary’s financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the school year.

Motion; JC Second; PM 6 yes, 0 no

6. **BE IT RESOLVED**, that the Florham Park Board of Education accept the certification of the Business Administrator/Board Secretary that as of November 30, 2012 pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; JC Second; PM 6 yes, 0 no

7. **Approve** the acceptance of a grant from St. Barnabas for the purchase and installation of the WeatherBug Lightning Protection System at the Brooklake Elementary School.

Discussion; Councilman Taylor provided details of the system and scope of the project to protect the community at all public facilities within the Borough. Mr. DeCoursey thanked Councilman Taylor for his leadership and his commitment to the schools and the community.

Motion; JC Second; PM 6 yes, 0 no

**FACILITIES**

1. **Approve** the following facility requests:

- |                                       |                   |              |
|---------------------------------------|-------------------|--------------|
| a.Florham Park Recreation Lacrosse    | BWD Gym           | January 2013 |
| b.New York Giants Youth Football Camp | RMS (various rms) | July 2013    |

Motion; JC      Second; PM      6 yes, 0 no

**TRANSPORTATION**

- Approve** the scheduling of the field trip for Brooklake Elementary School, grade 5 to Ridgedale Middle School, Florham Park, NJ.
- Approve** the scheduling of the field trip for Brooklake Elementary School, grades 3-5 to Fairleigh Dickinson University, Madison, NJ.

Motion; JC      Second; PM      6 yes, 0 no

**I. OLD BUSINESS/NEW BUSINESS –**

**J. CORRESPONDENCE/COMMUNICATIONS:**

**K. EXECUTIVE SESSION**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or litigation special education placements; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; PM      Second; MH      6 yes, 0 no

Mrs. Tobias was excused for the evening for personal reasons.

Mrs. Haynes motioned to reconvene the public session. The motion received a second from Mr. Gaffney.

Motion; MH      Second; JG      5 yes, 0 no

**RESOLUTIONS –**

**Approve** the execution of an Interlocal Shared Services Agreement with the Borough of Florham Park to provide Supervision of Buildings and Grounds Services for the period 1/15/13 to 6/30/13.

Motion; KD      Second; JG      5 yes, 0 no

**Approve** the acceptance and execution of a Legal Settlement Agreement – OAL Docket No.: EDS-02130 2012N regarding the individual educational program and placement of a student (case# 104-38) and

**Furthermore, Approve** that Dr. Steven Caponegro, Director of Special Services execute Legal Settlement Agreement – OAL Docket No.: EDS-02130 2012N

Motion; KD      Second; JG      5 yes, 0 no

**L. ADJOURNMENT**

Mrs. Haynes motioned to adjourn the regular public meeting at 8:10 p.m. The motion was seconded by Mr. Montuore.

Motion; MH      Second; PM      5 yes, 0 no

Respectfully Submitted

John Csatlos  
Business Administrator/Board Secretary