

FLORHAM PARK BOARD OF EDUCATION
Regular Public Meeting, November 19, 2012
Board of Education Conference Room
67-71 Ridgedale Avenue

MINUTES
6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

B. CALL TO ORDER

C. FLAG SALUTE

D. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)	X	
Mr. Montuore (Patrick)		X
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

In attendance: District Administrators. There were no members of the general public.

E.SUPERINTENDENT’S REPORT

- Dr. Ronzitti reported out on the preparation, aftermath assessment and cleanup activities associated with Hurricane Sandy. Dr. Ronzitti gave high praise to the dedication and efforts of Mr. Philip Infantolino. Dr. Ronzitti also highly praised the efforts of the entire custodial/maintenance staff. Dr. Ronzitti stated that after securing their personal situations they professionally cleaned up and prepared the school district and then went above and beyond by heroically assisting the Borough Department of Public Works through Tuesday 11/6/12.
- Dr. Ronzitti presented the Board with a plaque from NJSBAIG recognizing the district as a 2012 Safety Grant Award Program winner. The district is only one of a handful throughout the State of New Jersey and this represents the fourth year in a row the district has been recognized. Dr. Ronzitti thanked Mr. Csatló, Mr. Infantolino, Dr. Caponegro and Dr. Maricle who comprise the district’s internal safety committee for their hard work. Funding in the amount of \$13,600 was received in October 2012 as a reimbursement for emergency lighting and sidewalk replacements installed in the summer.
- Dr. Ronzitti reported that the enrollment is 1,024 students.
- Dr. Ronzitti reported that, since the last board meeting, there have been eight (8) incidents reported and investigated under the district’s HIB Anti-bullying policy. Seven incidents were resolved as “normal social conflict” the other is still pending.
- Dr. Ronzitti reported all activities occurring at each school in recognition of School Violence Awareness Week and a Week of Respect.

F.PUBLIC COMMENT

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

There were no comments from the general public.

G.COMMITTEE REPORTS

Policy- Mrs. Tobias stated that the committee has not met since the 10/15/12 board meeting.

Curriculum- Mrs. Tobias stated that the committee has not met since the 10/15/12 board meeting.

Personnel- Mrs. Tobias stated that the committee has not met since the 10/15/12 board meeting.

Finance/Facility- Mr. Gaffney stated the committee has not met since the 10/15/12 board meeting.

Transportation - Mrs. Haynes reported that the committee has not met since the 10/15/12 board meeting.

H.P.R.H.S Articulation- Mrs. Tobias reported that H.P.R.H.S. District met on 11/14/12. They reported extensive damage to the roof at W.P.H.S. as a result of Hurricane Sandy. The board thanked the administration and custodial/maintenance employees for their cleanup efforts. The district received a grant in the amount of \$5,000 from BASF for the purpose of purchasing equipment for the science program. A detailed analysis of the proposed “field renovation” project was presented. Everyone was reminded that this project and the necessary funding will be proposed for a public vote in March 2013.

Dr. Carollo made a motion to approve the resolutions on the agenda by consent. The motion received a second by Mrs. Michalowski.

Motion; JC Second; LM

6 yes, 0 no

H.RESOLUTION:

POLICY

- 1. **Approve** the minutes of the October 15, 2012 Regular Board Meeting. (Doc. PL1)
 Motion; JC Second; JG 5 yes, 0 no, 1 abstain(JC)

- 2. **Approve** the minutes of the October 15, 2012 Executive Session. (Doc. PL2)
 Motion; JC Second; JG 5 yes, 0 no, 1 abstain(JC)

- 3. **Approve** the first reading of the following revised policies:
 6172 Alternative Educational Programs (Doc. PL3)
 9326 Minutes (Doc. PL4)
 Motion; JC Second; JG 6 yes, 0 no

- 4. **Approve** the New Jersey QSAC Statement of Assurance Submission.
 Motion; JC Second; JG 6 yes, 0 no

PERSONNEL

- 1. **Approve** the following substitute (s) for the 2012-2013 School Year:
 Sheila Dwyer
 John Modrowsky
 Nicholas Russell
 Jaclyn Abruzzo
 Sara Chauvette
 Motion; JC Second; JG 6 yes, 0 no

- 2. **Approve** partnering with the Hanover Park Regional High School District, specifically with the Hanover Park Regional High School District Teaching Cadet Program volunteers for the 2012-2013 School Year.
 Motion; JC Second; JG 6 yes, 0 no

3. Approve the following 2012-2013 Student Teaching Assignments:

<u>Student / College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Nicole Sedita College of St. Elizabeth	Student Teaching	Mrs. Palmisano Grade K	1/22-3/26/13
	Student Teaching	Ms. Carsillo Grade 1	3/18-5/10/13
Lindsay Andros Fairleigh Dickinson University	Student Teaching	Mr. Marchese Middle School	1/28-5/3/13
Jessica Kachinsky College of St. Elizabeth	Student Practicum	Mrs. Stroh Middle School	2/4-3/8/13
Rita DellaValle College of St. Elizabeth	Student Practicum	Mrs. Eveland Middle School	2/4-3/8/13
Tara Orungeo Seton Hall University	Student Observation	Ms. Nowacki Grades 3-5	Fall 2012
Samantha Martino College of St. Elizabeth	Student Teaching	Ms. Fellippello Grade 4	1/22-5/10/13
Alyssa Iapicco College of St. Elizabeth	Student Teaching	Mrs. Rella Grade 3	1/22-5/10/13
Kelsey Foley Fairleigh Dickinson University	Field Observation	Ms. Alcuri Grades 3-5	Winter 2013
Danielle Celli Hanover Park Reg. HS	Volunteer Teaching Cadet Program	Ms. Immerso Grades 3-5	2012-2013SY
Charles Greenstein SRO/DARE Officer	Volunteer RMS Wrestling Program	Mr. LaValle Wrestling Program	2012-2013SY
Motion; JC	Second; JG		6 yes, 0 no

4. Approve the following adjustments in salaries and full time equivalents:

- Frances Alvino, Elementary Teacher Grade 1, from BA + 30 Step 17 (\$72,701.00) to MA Step 17 (\$75,539.00) retroactive to September 1, 2012.
- Gary Fiore, Staff Assistant, from .75fte to .69fte, retroactive to September 1, 2012.

Motion; JC Second; JG 6 yes, 0 no

5. Approve the following maternity leaves of absences for:

- Katie Williver, Special Education, ICS, grades 3-5, Brooklake Elementary School, effective April 5, 2013-September 1, 2013, with pay (depending on availability of accrued sick days), followed by a medical leave of absence without pay, consistent with the terms of the Family Medical Leave Act
- Jacqueline Remaly, Part-Time Special Education, grades 3-5, Brooklake Elementary School, effective March 15, 2013-September 1, 2013, with pay (depending on availability of accrued sick days), followed by a medical leave of absence without pay, consistent with the terms of the Family Medical Leave Act.

Motion; JC Second; JG 6 yes, 0 no

6. Approve the following leaves of absences for:

Rich McNanna, Language Arts Teacher, grades 6-8, Ridgedale Middle School, effective January 30, 2013-February 20, 2013 with pay (depending on availability of accrued sick days), followed by a leave of absence without pay, consistent with the terms of the Family New Jersey Leave Act.

Motion; JC Second; JG 6 yes, 0 no

7. Approve the following revised maternity leaves of absences for:

Shewa Hawkins, Ridgledale Middle School, School Psychologist, effective December 7, 2012-July 1, 2013 with pay (depending on availability of accrued personal and sick days), followed by a medical leave of absence without pay, consistent with the terms of the Family Medical Leave Act.

Discussion: Dr. Carollo asked what coverage will be in place during Mrs. Hawkins’ absence. Dr. Ronzitti stated that it is his intention to post and possibly advertise for a “coordinator during that period. This will be brought before the board at the December meeting.

Motion; JC Second; JG 6 yes, 0 no

8. Approve the following chaperones and compensation for the Ridgedale Middle School “Happiness is Camping” event at \$150.00 per person:

- | | |
|-----------------|------------------|
| Joseph Aquino | Mark Majeski |
| Brenda Cochario | Vincent Marchese |
| Nick Esposito | Rich McNanna |
| Jeff Gruenwald | Brian McParland |
| Marian Kentner | Tina Monteleone |
| Kim Laurino | Danielle Shur |

Motion; JC Second; JG 6 yes, 0 no

- 9. **Approve** additional compensation for the “Summer 2012 Technology Institute” professional development workshops:

Camille Abdy	\$300.00	Brenda Cochario	\$300.00
Lisa Defonte	\$150.00	Michaela Harris	\$150.00
Beth Karl	\$450.00	Maggi Hausman	\$150.00
Kim Laurino	\$150.00	Patty MacNaught	\$300.00
Vincent Marchese	\$150.00	Tina Monteleone	\$150.00
Lyndsay Parman	\$200.00	Sondra Paulson	\$150.00
Emma Petrocelli	\$150.00	Cynthia Regan	\$150.00
Maria Rosamilia	\$200.00	Karen Stein	\$300.00
Katie Williver	\$150.00	Nick Esposito	\$1,350.00

Motion; JC Second; JG 6 yes, 0 no

CURRICULUM

- 1. **BE IT RESOLVED**, that the board accepts and approves the Superintendent’s current to date bullying report.

Motion; JC Second; JG 6 yes, 0 no

- 2. **Approve** partnering with the Hanover Park School District, specifically with the Hanover Park Service Learning project at Brooklake Elementary School-Presentation On Sportmanship for the 2012-2013 School Year.

Motion; JC Second; JG 6 yes, 0 no

FINANCE

- 1. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through September 30, 2012 and October 31, 2012 in the amounts of \$1,743,470.08 and \$1,874,989.01 respectively. (Doc. F1)

Motion; JC Second; JG 6 yes, 0 no

- 2. **Accept** the following District financial reports:

Board Secretary’s (A148) Report for the Month(s) of September 2012 and October 2012.	Business Administrator/ Board Secretary (Doc. F2)
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Treasurer’s (A149) Report for the Month(s) of September 2012 and October 2012.	Business Administrator / Board Secretary (Doc. F3)
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Motion; JC Second; JG 6 yes, 0 no

3. **Approve** the report transfers submitted by the Business Administrator/Board Secretary for September 30, 2012 and October 31, 2012 in the amount of \$176,022.28, and \$8,500.00. respectively.

(Doc. F4)

Motion; JC Second; JG 6 yes, 0 no

4. **Approve** the following maintenance supply allowance for the 2012-2013 fiscal year:

Dreyer’s Lumber	\$3,000.00
Chatham Lawnmower Service	\$2,000.00

Motion; JC Second; JG 6 yes, 0 no

5. **Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members’ current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Name	Position	Description	Date(s)	Approx. Cost	Funding Source
A.					

Motion; JC Second; JG 6 yes, 0 no

6. **BE IT RESOLVED**, that the Florham Park Board of Education certify, that as of September 30, 2012 and October 31, 2012 after reviewing the Business Administrators/Board Secretary’s financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the school year.

Motion; JC Second; JG 6 yes, 0 no

7. **BE IT RESOLVED**, that the Florham Park Board of Education accept the certification of the Business Administrator/Board Secretary that as of September 30, 2012 and October 31, 2012 pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; JC Second; JG 6 yes, 0 no

8. **Approve** FY13 IDEA Grant Application for Submission through SAGE.

Motion; JC Second; JG 6 yes, 0 no

FACILITIES

1. **Approve** the following facility requests:

a. Florham Park Rec (Football)	BWD Gym	November 2012
b. Girl Scout Troop (Clarke)	BWD K Atrium	Nov 2012-June 2013
c. Girl Scout Troop (Cox)	BWD Teacher's Lounge	Oct 2012-June 2013
d. Paramount Adventure Club	BWD AP and Room 3	December 2012
e. Girl Scout Troop (Anderson)	BWD AP	February 2012
f. Garden State Basketball	RMS Gym	Nov 2012-Feb 2013
g. Morris Magic Basketball	RMS Gym	Dec 2012-Feb 2013
h. PTA-Rummage Sale	RMS Gym	January 2013
i. No Idea Sports	BWD Gym	Dec 2012-Feb 2013
j. PTA Enrich and Grow	BKL Various Rms	Jan-March 2013
k. PTA Enrich and Grow	BWD Various Rms	Jan-March 2013
l. BomBers Baseball	RMS Gym	Dec 2012-March 2013
m. Florham Park Soccer	RMS & BKL Gym	Jan-March 2013
n. Halo's for Angel's	BWD Art Room	Jan-March 2013
o. Florham Park Rec LaCrosse	BWD gym	January 2013

Motion; JC Second; JG

6 yes, 0 no

TRANSPORTATION

1. **Approve** the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to Morris Plains Borough School, Morris Plains, NJ.
2. **Approve** the scheduling of the field trip for Brooklake Elementary School, grade 5 to Ridgedale Middle School, Florham Park, NJ.
3. **Approve** the scheduling of the field trip for Briarwood Elementary School, grade 1, to Morristown Memorial Hospital, Morristown, NJ.
4. **Approve** the scheduling of the field trip for Brooklake Elementary School, grade 3, to Wynwood, Florham Park, NJ.
5. **Approve** the scheduling of the field trip for Brooklake Elementary School, grade 5, to Liberty Science Center, Jersey City, NJ.
6. **Approve** the scheduling of the field trip for Ridgedale Middle School, grade 8 to Washington D.C.
7. **Approve** the scheduling of the field trip for Brooklake Elementary School, grade 5 to Bronx Zoo, NY.

Discussion: Dr. Carollo inquired as to the dates of the trips. Dr. Ronzitti stated that the dates are on the request forms.

Motion; JC Second; JG

6 yes, 0 no

I. OLD BUSINESS/NEW BUSINESS –

J. CORRESPONDENCE/COMMUNICATIONS:

K. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or litigation special education placements; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; JC Second; LM 6 yes, 0 no

Mrs. Michalowski motioned to reconvene the public session. The motion received a second from Mrs. Haynes.

Motion; LM Second; MH 6 yes, 0 no

L. ADJOURNMENT

Mrs. Michalowski motioned to adjourn the regular public meeting at 8:34 p.m. The motion was seconded by Mrs. Haynes.

Motion; LM Second; MH 6 yes, 0 no

Respectfully Submitted

John Csatos
Business Administrator/Board Secretary