

FLORHAM PARK BOARD OF EDUCATION
Regular Public Meeting, August 20, 2012
Board of Education Conference Room
67-71 Ridgedale Avenue

MINUTES
6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

B. CALL TO ORDER

C. FLAG SALUTE

D. ROLL CALL

| BOARD MEMBER | PRESENT | ABSENT |
|--------------------------|---------|--------|
| Mrs. Tobias (Joanne) | X | |
| Mr. Gaffney (John) | X | |
| Mrs. Haynes (Marianne) | X | |
| Mrs. Michalowski (Linda) | | X |
| Mr. Montuore (Patrick) | X | |
| Dr. Carollo (John) | X | |
| Mr. DeCoursey (Kevin) | X | |

In attendance: District Administrators. There were no members of the general public.

E.SUPERINTENDENT'S REPORT

- Dr. Ronzitti and Dr. Caponegro reported on success of the ESY12 program.
- Dr. Ronzitti reported that Dr. Maricle will be coordinating the 8/28/12 substitute training program.
- Dr. Ronzitti and Mr. Infantolino reported on the success of the 2012 Summer Maintenance Program.
- Dr. Ronzitti reported the following security drills during the ESY12 program period: BWD 7/27/12 fire and 8/3/12 evacuation.
- Dr. Ronzitti reported the FY12 NJASK scores.

F.PUBLIC COMMENT

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

There were no comments from the general public.

G.COMMITTEE REPORTS

Policy- Dr. Carollo stated that the committee has not met since the last board meeting.

Curriculum- Mrs. Tobias stated that the committee met on 8/14/12 and discussed Teachscape workshop for administrators, the RMS Geometry Pilot Program for freshman level mathematics, alignment of the Arts and Instrumental Music curriculum with the Core Content Curriculum Standards, the elimination of a social studies text for K-8 and the FY12 NJASK scores.

Personnel- Dr. Carollo stated that the committee has not met since the last board meeting.

Finance/Facility- Mr. Gaffney stated the has not met since 6/20/12. The committee will meet shortly after the start of the FY13 academic period.

Transportation - Mrs. Haynes reported that the committee has not met since the 6/20/12. The committee will meet shortly after the start of the FY13 academic period.

H.P.R.H.S Articulation- Mrs. Tobias reported that H.P.R.H.S. District met in August, however she was unable to attend. She did inquire and received confirmation that the district is planning to move ahead with renovations to the athletic facilities at both campuses. Project Community Pride is currently conducting a "car raffle" fundraiser.

Dr. Carollo made a motion to approve the resolutions on the agenda by consent. The motion received a second by Mr. Montuore.

4. Accept, with regret the following resignation(s):

- a. Jennifer Valedofsky, Part-Time Staff Assistant, for personal reasons, effective June 5, 2012.
- b. Sidney Leon, Part-Time Custodian, for personal reasons, effective June 30, 2012.
- c. Deborah Shepard, Teacher Grade 2, for personal reasons, effective October 15, 2012. (Authorize release prior to 10/15/12, at the discretion of the Superintendent of Schools)

Motion; JC Second; PM 6 yes, 0 no

5. Approve the following hiring's for the 2012-2013 School Year:

Michael Ocejo, School Psychologist, Maternity Leave Replacement, Ridgedale Middle School, at MA Step 1 (\$52,388.00) pro-rated no benefits effective September 1, 2012-December 21, 2012.

Julie Bernhard, Part-Time Staff Assistant (4.9hrs), Briarwood Elementary School at Step 1-2 (\$13.52 / hr). 11-000-217-100

Carol DeStefano, Part-Time Staff Assistant (4.9hrs), Briarwood Elementary School at Step 1-2 (\$13.52 / hr). 11-000-217-100

Mari Reimers, Part-Time Staff Assistant (4.9hrs), Briarwood Elementary School at Step 1-2 (\$13.52 / hr). 11-000-217-100

Gary Fiore, Part-Time Staff Assistant (4.9hrs), Brooklake Elementary School at Step 1-2 (\$13.52 / hr). 11-213-100-106

Jackie Marchaterre, Part-Time Staff Assistant (4.9hrs), Brooklake Elementary School at Step 1-2 (\$13.52 / hr). 11-213-100-106

Christine Owens, Part-Time Staff Assistant (4.9hrs), Brooklake Elementary School at Step 1-2 (\$13.52 / hr). 11-213-100-106

Angie Peters, Part-Time Staff Assistant (4.9hrs), Brooklake Elementary School at Step 1-2 (\$13.52 / hr). 11-213-100-106

Motion; JC Second; PM 6 yes, 0 no

6. Approve the Co-Curricular assignments for the 2012/13 school year as attached. (Doc. P1)

Motion; JC Second; PM 6 yes, 0 no

7. Approve authorizing the Superintendent to post for the following position(s) for FY13:

- NCLB Coordinator, Stipend \$1,229.00 (39 hours) funded by the FY13 NCLB Grant.

Motion; JC Second; PM 6 yes, 0 no
CURRICULUM

1. **BE IT RESOLVED**, that the board accepts and approves the Superintendent’s current to date bullying report.

Motion; JC Second; PM 6 yes, 0 no

2. **Establish** the following basic tuition rates for the Florham Park School District for the 2012-2013 School Year:

| | |
|------------|-------------|
| PS/K | \$11,834.00 |
| Grades 1-5 | \$12,977.00 |
| Grades 6-8 | \$13,164.00 |
| LLD | \$35,754.00 |

Motion; JC Second; PM 6 yes, 0 no

3. **Approve** accepting the following out of district students into the Florham Park Public School District for ESY12 and SY13 as follows:

| | | | |
|-----------------|-----|-----------------------------------|-------------|
| a. Student J.Q. | PSD | Madison Public School District | \$59,246.00 |
| b. Student L.K. | LLD | Livingston Public School District | \$69,795.00 |
| c. Student M.C. | PSD | Livingston Public School District | \$60,049.00 |
| d. Student A.B. | PSD | Livingston Public School District | \$58,751.00 |

Motion; JC Second; PM 6 yes, 0 no

4. **Approve** contracting with the following Educational Professionals and Related Service Contractors:

| | | |
|---|--------------------------|---|
| a. Speech and Hearing Associates | Audiological Evaluations | \$500.00 |
| b. LPC Educational and Behavioral Consulting, LLC | | \$100.00/hr (not to exceed 10 hours/month) |
| c. Jammin Jen Music Therapy for Children, LLC | | \$100.00/hr (not to exceed 4 hours/month)(Funded by FY13 IDEA PS) |

Motion; JC Second; PM 6 yes, 0 no

5. Approve the following out of district placements:

| | | | |
|----------------|--------------------------------|-------------|--------------|
| a. Case#153-38 | DCCF/Celebrate the Children | \$68,650.00 | ESY12 & SY13 |
| b. Case#456-31 | Newmark | \$46,972.80 | SY13 |
| c. Case#063-37 | The Children’s Institute | \$83,851.15 | ESY12 & SY13 |
| d. Case#221-38 | ESC of Morris County | \$90,580.00 | ESY12 & SY13 |
| e. Case#091-38 | ESC of Morris County | \$61,200.00 | ESY12 & SY13 |
| f. Case#287-38 | Morris Public School District | \$87,252.00 | ESY12 & SY13 |
| g. Case#104-38 | Morris Public School District | \$ 9,362.00 | ESY12 |
| h. Case#369-22 | Harding Public School District | \$20,000.00 | SY12 |

Motion; JC Second; PM 6 yes, 0 no

FINANCE

- 1. Approve the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through May 31, 2012 and June 30, 2012 in the amount of \$1,831,614.39, and \$2,094,702.46, respectively.**

(Doc. F1)

Motion; JC Second; PM 6 yes, 0 no

- 2. Accept the following District financial reports:**

Board Secretary’s (A148) Report for the Month(s) of Business Administrator/
 May 2012 and June 2012. Board Secretary
 (Doc. F2)

Treasurer’s (A149) Report for the Month(s) of Business Administrator /
 May 2012 and June 2012. Board Secretary
 (Doc. F3)

Motion; JC Second; PM 6 yes, 0 no

- 3. Approve the report transfers submitted by the Business Administrator/Board Secretary for May 31, 2012 and June 30, 2012 in the amount of \$172,996.74, and \$122,018.82 respectively.**

(Doc. F4)

Motion; JC Second; PM 6 yes, 0 no

4. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members’ current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

| Name | Position | Description | Date(s) | Approx. Cost | Funding Source |
|--------------|----------|-----------------|---------------|--------------|----------------|
| John Csatlos | SBA | MCASBO Meetings | 2 dates/month | \$200.00 | Local |
| John Csatlos | SBA | Eric West | 4 dates/year | \$200.00 | Local |

Motion; JC Second; PM 6 yes, 0 no

5. **BE IT RESOLVED**, that the Florham Park Board of Education certify, that as of May 31, 2012 and June 30, 2012 after reviewing the Business Administrators/Board Secretary’s financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the school year.

Motion; JC Second; PM 6 yes, 0 no

6. **BE IT RESOLVED**, that the Florham Park Board of Education accept the certification of the Business Administrator/Board Secretary that as of May 31, 2012 and June 30, 2012 pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; JC Second; PM 6 yes, 0 no

7. **Approve** accepting the FY 13 funding allocation for the various Non Public School Grants as follows;

| | Holy Family | Magic Kingdom |
|-----------------------|-------------|---------------|
| Non Public Textbook | \$4,967 | \$2,008 |
| Non Public Nursing | \$6,894 | \$2,787 |
| Non Public Technology | \$1,833 | \$ 741 |
| Non Public Ch.192/193 | \$25,077 | |

Discussion; Mrs. Tobias asked for details of NP programs. Mr. Csatlos provided program details.

Motion; JC Second; PM 6 yes, 0 no

8. **Approve** the acceptance of grant award and subsequent submission of the FY13 NCLB Consolidated Grant as follows:

| | <u>Florham Park</u> | <u>Holy Family</u> | <u>Magic Kingdom</u> |
|------------------------|---------------------|--------------------|----------------------|
| Title IIA | \$22,267.00 | \$2,123.00 | \$182.00 |
| Title III (Consortium) | \$ 2,089.00 | | |

Madison Public School District will be designated as the Lead Educational Agency for Title III.

Motion; JC Second; PM 6 yes, 0 no

9. **Approve** the acceptance of grant award and subsequent submission of the FY13 IDEA Consolidated Grant as follows:

| | <u>Florham Park</u> | <u>Holy Family</u> |
|------------|---------------------|--------------------|
| Basic | \$205,451 | \$12,643 |
| Pre-School | \$ 8,888 | |

Motion; JC Second; PM 6 yes, 0 no

10. **WHEREAS**, the State of New Jersey, Department of Education permits the appropriation of reserved, undesignated 2011-2012 Excess Extraordinary Aid, and

WHEREAS, the school business administrator has indicated that for the period ending June 30, 2012 such funding in the amount of \$57,939.00 exists, and

WHEREAS, the Florham Park Board of Education on June 20, 2012 approved the appropriation of said funding to the 2012-2013 budget, specifically as follows;

| | | |
|----------------|------------------------|-------------|
| 11-213-100-101 | Resource Room Salaries | \$57,939.00 |
|----------------|------------------------|-------------|

NOW, THEREFORE BE IT RESOLVED, that the Florham Park Board of Education revise the appropriation to 11-000-217-100 Extraordinary Services Salaries.

Motion; JC Second; PM 6 yes, 0 no

11. **Approve** the purchase of various supplies, materials and services as follows;

| | | | |
|------------------------|------------------|-------------------------|-------------|
| Apple Computer Inc. | WSCA#B27158 | Various Computers | \$43,997.50 |
| Nickerson NJ, Inc. | NJ #T1219/A67807 | Furniture | \$ 2,140.80 |
| Haworth, Inc. | NJ#T0408/A69979 | Furniture | \$ 9,952.76 |
| GL Group | #EDS12-055-03 | Carpet Replacement | \$ 6,900.00 |
| GL Group | #EDS12-055-04 | General Carpentry | \$ 9,800.00 |
| Economy Supply | Low Quote | Kitchen Equipment | \$11,409.48 |
| General Recreation | NJ#T0103/A81422 | Playground Equipment | \$ 7,712.00 |
| Office Solutions, Inc. | Low Quote | Wireless Infrastructure | \$23,329.76 |

Motion; JC Second; PM 6 yes, 0 no

12. **WHEREAS**, the State of New Jersey, Department of Education permits the appropriation of reserved, undesignated 2011-2012 Excess NP Transportation Aid, and

WHEREAS, the school business administrator has indicated that for the period ending June 30, 2012 such funding in the amount of \$11,973.40 exists, and

NOW, THEREFORE BE IT RESOLVED, that the Florham Park Board of Education on approve the appropriation of said funding to the 2012-2013 budget, specifically as follows;

| | | |
|----------------|------------------------|-------------|
| 12-000-270-734 | School Buses - Special | \$11,973.40 |
|----------------|------------------------|-------------|

| | | |
|------------|------------|-------------|
| Motion; JC | Second; PM | 6 yes, 0 no |
|------------|------------|-------------|

13. **Approve** the appropriation and subsequent transfer of funding from the General Fund to the Enterprise fund to cover a FY 12 deficit in an amount not to exceed \$612.00.

| | | |
|------------|------------|-------------|
| Motion; JC | Second; PM | 6 yes, 0 no |
|------------|------------|-------------|

14. **WHEREAS**, the Florham Park Board of Education opened bids on August 14, 2012 for Project #1530-015-12-1000, “Exterior Door Replacement at the Briarwood Elementary School, and;

WHEREAS, LAN Associates, the district’s Architect of Record and Cleary, Giacobbe, Alfieri and Jacobs LLC, the district’s Attorney of Records has reviewed the results of the bids received and has determined GL Group, Inc. of Bloomingdale, NJ to be the lowest responsible bidder;

NOW, THEREFORE BE IT RESOLVED, that the Florham Park Board of Education awards a contract to GL Group, Inc. in the amount of \$111,166.28. (Base \$75,736.40, AA#1 \$25,511.88 and AA#2 \$9,918.00)

Discussion; Mr. Csatos provided detail of bid opening and review process. This motion was TABLED until next board meeting.

| | | | |
|------------|------------|--------|-------------|
| Motion; JC | Second; PM | TABLED | 6 yes, 0 no |
|------------|------------|--------|-------------|

15. **WHEREAS**, the Florham Park Board of Education on 7/15/12 offered miscellaneous technology items, it previously determined to be of no educational or monetary value to various other LEAs in New Jersey, and

WHEREAS, the Florham Park Board of Education did not receive and interest for other LEAs in New Jersey,

NOW THEREFORE BE IT RESOLVED, that the Florham Park Board of Education approve the removal and disposal of various technology items through GreenVision, Inc. (Doc. F5)

| | | |
|------------|------------|-------------|
| Motion; JC | Second; PM | 6 yes, 0 no |
|------------|------------|-------------|

16. **Approve** the submission of applicable documents to the State of NJ Department of Agriculture as a non participating agency in any of the federally funded school nutrition programs and establish the price of \$42.00 per child per year cost to participate in the Florham Park Public School District Milk Program.

Discussion; Mrs. Tobias asked for a review of pricing. Mr. Csatlós stated that the program was established in FY12 and was no longer subsidized. The FY13 pricing is increasing by \$2.00/child/year over FY12 to account for previous year’s operating deficit.

Motion; JC Second; PM

6 yes, 0 no

FACILITIES

1. **Approve** the following facility requests:

| | | |
|---------------------------------|---------------------|----------------------|
| a.Dancelife Academy | RMS Auditorium | May 2013 |
| b.Girl Scout Troop (Heinhold) | BWD Media Center | Oct 2012-June 2013 |
| c.Girl Scout Troop (Rizzuto) | BKL Faculty Room | Sept 2012-June 2013 |
| d.Girl Scout Troop (Carbone) | BKL Faculty Room | Sept 2012-June 20113 |
| e.Girl Scout Troop (Haemmerle) | BKL Faculty Room | Sept 2012-June 2013 |
| f.Starting Five Basketball | BKL Gym | August 2012 |
| g.Starting Five Basketball | RMS Gym | Sept-Oct 2012 |
| h.Starting Five Basketball | BKL Gym | Sept-Nov 2012 |
| i.Morris Magic Basketball | BKL Gym | June 2012 |
| j.Pequannock Health Dept | BWD AP | October 2012 |
| k.Florham Park Recreation | BWD AP | Sept-November 2012 |
| l.Garden State Basketball | BKL Gym | Sept-Dec 2012 |
| m.Girl Scout Troop (Korab) | BWD Faculty Room | Sept 2012-June 2013 |
| n.Florham Park Swim Team | BWD AP | July 2012 |
| o.Morris Magic Basketball | RMS Gym | Sept 2012 |
| p. Police Unity Tour | RMS Auditorium | Oct 2012-May 2013 |
| q.PTA Enrichment (Fall) | BKL (various rooms) | Oct-Dec 2012 |
| r.PTA Enrichment (Fall) | BWD (various rooms) | Oct-Dec 2012 |
| s.CYO Basketball | RMS Gym | Oct 2012-Feb 2013 |
| t.Girl Scout Troop (Ruzicka) | BWD K Atrium | Oct 2012-June 2013 |
| u.Rec Basketball | BKL Gym | Dec 2012-March 2013 |
| v. Morris Magic Basketball | BKL Gym | Sept-December 2012 |
| w.Morris Magic Basketball | RMS Gym | Sept-October 2012 |
| x.Girl Scout Troop (Cunningham) | BKL Faculty Room | Sept 2012-May 2013 |
| y.Girl Scout Troop (McCarthy) | BKL Faculty room | Sept 2012-June 2013 |
| z.The Adult School | RMS (various rooms) | Sept 2012-Feb 2013 |

Motion; JC Second; PM

6 yes, 0 no

TRANSPORTATION

1. **Approve** the following Joint Transportation Agreements;

| <u>Host</u> | <u>Joiner</u> | <u>Route</u> | <u>Period</u> | <u>Cost</u> |
|-------------|---------------|--------------|---------------|-------------|
| FPK | HPRHS | FPOD1 | ESY12 | \$ 2,814.95 |
| | Madison | FPOD1 | ESY12 | \$ 2,814.95 |
| FPK | HPRHS | FPOD1 | SY13 | \$23,304.17 |
| FPK | Madison | FPOD3 | ESY12 | \$ 3,357.33 |
| | | FPOD3 | SY13 | \$20,903.95 |
| FPK | Madison | FPPK1 | SY13 | \$ 2,857.14 |

Motion; JC Second; PM 6 yes, 0 no

I. OLD BUSINESS/NEW BUSINESS –

J. CORRESPONDENCE/COMMUNICATIONS:

K. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or litigation special education placements; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; PM Second; MH 6 yes, 0 no

Mr. Montuore motioned to reconvene the public session. The motion received a second from Mrs. Haynes.

Motion; PM Second; MH 6 yes, 0 no

Personnel – Dr. Carollo made the following motion. The motion received a second from Mr. Montuore.

Approve the following personnel actions for the 2012-2013 school year;

- a. Rescind the appointment of Shannon Frew, Elementary Teacher K-5, Leave Replacement (J. Adochio), assignment Grade 1, BA, Step 1, \$47,500.00, no benefits.
- b. Appointing Shannon Frew, Elementary Teacher K-5, assignment Grade 2, BA, Step 1, \$47,500.00
- c. Appointing Ashley Tury, Elementary Teacher K-5, Leave Replacement (J. Adochio), assignment Grade 1, MA, Step 1, \$52,388, no benefits.
- d. Shewa Hawkins, Supervisor of Special Services, Part Time, Stipend \$15,000.00 for the period September 1, 2012 to June 30, 2013.

Motion; JC

Second; PM

6 yes, 0 no

Discussion; Mrs. Hawkins thanked Dr. Ronzitti, Dr. Caponegro and the board for their support and vote of confidence. Mrs. Hawkins stated she is dedicated to the program and continuing its' success.

L. ADJOURNMENT

Mr. Montuore motioned to adjourn the regular public meeting at 7:25p.m. The motion was seconded by Mrs. Haynes.

Motion; PM

Second; MH

6 yes, 0 no

Respectfully Submitted



John Csathos

Business Administrator/Board Secretary