

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, May 21, 2012
Board of Education Conference Room
67-71 Ridgedale Avenue

MINUTES

6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

B. CALL TO ORDER

C. FLAG SALUTE

D. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)		X
Mr. Montuore (Patrick)	X	
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

In attendance: District Administrators. There were no members of the general public.

E.SUPERINTENDENT’S REPORT

- Dr. Ronzitti reported that enrollment to date is 1,044.
- Dr. Ronzitti reported 27 incidents under HIB policy. All incidents have been investigated and adjudicated in compliance with the policy. 24 of the 27 incidents were adjudicated as “normal social conflict”. The 3 incidents categorized as “bullying” were addressed with parents and the appropriate student consequence.
- Dr. Ronzitti reported based on an article in the Bergen Record that consolidation is no longer being pursued by the current administration in Trenton.
- Dr. Ronzitti reported the following security drills: RMS 4/2 fire, 4/17 lockdown, BLK 4/4 fire drill, 4/5 reverse evacuation, 4/16 evacuation, 4/25 shelter in place, 4/26 active shooter, 4/27 shelter in place, BWD 4/4 fire drill, 4/26 bomb threat.
- Dr. Ronzitti reported that summer professional development workshops will be offered to the staff this summer in collaboration with the Hanover Park Regional High School.
- Dr. Ronzitti read a letter from an American soldier thanking the staff and students of Briarwood and Brooklake along with the NJ Elks for their Valentine’s Day Card.
- Mrs. Bernstein and Ms. Bridget Kelly of Project Community Pride presented a board game created by the Brooklake 4th grade students as part of an Anti-bullying project.
- Dr. Ronzitti reported on the upcoming Teen Arts Festival held at the Morris County Community College.
- Dr. Ronzitti reported on this week’s activities focusing on Special Education Week.

F.PUBLIC COMMENT

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

There were no comments from the general public.

G.COMMITTEE REPORTS

Policy- Dr. Carollo stated that the committee has not met since 5/14/12.

Curriculum- Mrs. Tobias stated that the committee has not met since 5/14/12.

Personnel- Mr. Montuore stated that the committee has not met since 5/14/12.

Finance/Facility- Mr. Gaffney stated the committee has not met since 5/14/12.

Transportation - Mrs. Haynes reported that the committee has not met since the 5/14/12.

H.P.R.H.S Articulation- Mrs. Tobias reported that the last H.P.R.H.S. Board of Education meeting had been cancelled. The next meeting is scheduled for 5/30/12. Mrs. Tobias also reported that Project Community Pride is holding a 5k fundraiser this week on 5/23/12. Registration can be obtained at the door on that date.

Dr. Carollo made a motion to approve the resolutions on the agenda by consent. The motion received a second by Mr. Montuore.

H.RESOLUTION:

POLICY

1. **Approve** the minutes of the April 23, 2012 Regular Board Meeting. (Doc. PL1)
Motion; JC Second; PM 6 yes, 0 no

2. **Approve** the minutes of the April 23, 2012 Executive Session. (Doc. PL2)
Motion; JC Second; PM 6 yes, 0 no

3. Approve the minutes of the May 14, 2012 Special Board Meeting. (Doc. PL3)
Motion; JC Second; PM 6 yes, 0 no

- 4 Approve the minutes of the May 14, 2012 Executive Session. (Doc. PL4)
Motion; JC Second; PM 6 yes, 0 no

5. Approve the first reading of the following policies:
 4121 Substitute Teachers
 6142.10 Internet Safety and Technology
Motion; JC Second; PM 6 yes, 0 no

6. Approve the Code of Conduct for the district's three schools.
Motion; JC Second; PM 6 yes, 0 no

PERSONNEL

1. Approve the Superintendent to post, advertise and hire staff for anticipated openings for the 2012-2013 School Year.

Motion; JC Second; PM 6 yes, 0 no

2. Approve Jim Stiles as “Webmaster” for the Florham Park School District for the 2012/2013 school year.

Motion; JC Second; PM 6 yes, 0 no

3. Accept, with regret the resignation of Jordan Summer Watkins, Teacher of Elementary Education.

Motion; JC Second; PM 6 yes, 0 no

4. Accept, with regret the resignation of Kaitlin Armeny, part-time staff assistant.

Motion; JC Second; PM 6 yes, 0 no

5. Approve Karen Ford to consult for 6 days to complete tasks associated with guidance at per diem rate.

Motion; JC Second; PM 6 yes, 0 no

6. Approve the following recommended candidate(s) to fill the ESY and the CST Summer 2012 positions that were posted:

CST Summer 2012 Positions:

<u>NAME</u>	<u>POSITION</u>		<u>STEP</u>
Lori-Jane Dolan	LDT-C	(15 Days)	Per Contract
Michael Ocejo	Psychologist	(15 Days)	Per Contract
Lauren Krikorian	Psychologist	(15 Days)	Per Contract
Shewa Hawkins	Psychologist	(15 Days)	Per Contract
Yvonne Orlando	Social Worker	(10 Days)	Per Contract
Christe Cirelli	Spec.Ed/Behaviorist	(10 Days)	Per Contract
Susan Kravetz	Speech/Language	(5 Days)	Per Contract

ESY 2012 POSITIONS:

<u>NAME</u>	<u>POSITION</u>		<u>STEP</u>
Fran Alvino	ESY-A Teacher	(3.0 hrs/day 30 Days)	Per Contract
Danielle Schur	ESY-B Teacher	(3.0 hrs/day 30 Days)	Per Contract

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Joseph Aquino	ESY-C Teacher	(4.5 hrs/day 30 Days)	Per Contract
Christe Cirelli	ESY-D Teacher	(4.5 hrs/day 30 Days)	Per Contract
Charles Murray	ESY-E Teacher	(4.5 hrs/day 30 Days)	Per Contract
Emily Gruenwald	ESY-A Aide	(5.5 hrs/day 30 Days)	Per Contract
Betty DiFazio	ESY-B Aide	(3.5 hrs/day 30 Days)	Per Contract
Cheryl Casale	ESY-C Aide	(3.0 hrs/day 30 Days)	Per Contract
Allison Conroy	ESY-D Aide	(4.0 hrs/day 30 Days)	Per Contract
Ashley Tury	ESY-E Aide	(4.0 hrs/day 30 Days)	Per Contract
Nancy Leahy	Speech/Language	(4.0 hrs/day 30 Days)	MA Step 19
Susan Kravetz	Speech/Language	(2.0 hrs/day 12 Days) OOD	Per Contract
Danielle Manger	Occup. Therapist	(4.0 hrs/day 30 Days)	Per Contract
Gina Cicarelli	Physical Therapist	(4.0 hrs/day 10 Days)	Per Contract
Marian Kentner	ESY Nurse	(4.0 hrs/day 30 Days)	Per Contract

ESY 2012 SUBS:

<u>NAME</u>	<u>POSITION</u>	<u>STEP</u>
Vincent Marchese	ESY Sub Teacher	Per Contract
Allison Conroy	ESY Sub Teacher	Per Contract
Kathleen Cogan	ESY Sub Teacher	Per Contract
Stacey Friedlander	ESY Sub Teacher	Per Contract
Mary McGovern	ESY Sub Teacher	Per Contract
Chris Perruso	ESY Sub Teacher	Per Contract
Michelle Phillips	ESY Sub Teacher	Per Contract
Katie Williver	ESY Sub Teacher	Per Contract
Jen Immerso	ESY Sub Teacher	Per Contract
Kathleen McAllen	ESY Sub Teacher	Per Contract
Tina Monteleone	ESY Sub Teacher	Per Contract
Karen Holota	ESY Sub Teacher	Per Contract
Cynthia Pappa	ESY Sub Teacher	Per Contract
Angelina Frasso	ESY Sub Aide	Per Contract
Debbie Duff	ESY Sub Aide	Per Contract
Karen Allesio	ESY Sub Aide	Per Contract
Crystal Curry Thomas	ESY Sub Aide	Per Contract
Anna Nowacki	ESY Sub Speech Therapist	Per Contract
Susan Kravetz	ESY Sub Speech Therapist	Per Contract
Susan Bierly	ESY Sub Nurse	Per Contract
Jessica Cox	ESY Sub Nurse	Per Contract

Motion; JC

Second; PM

6 yes, 0 no

CURRICULUM

1. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report.

Motion; JC Second; PM 6 yes, 0 no

2. **Approve** the following placements for the 2012-2013 School Year in accordance with Board Policy #5118, and contractual agreement between the Florham Park Board of Education and the Florham Park Educational Association:

M.D.

Motion; JC Second; PM 6 yes, 0 no

3. **Approve** the acceptance of student C.G into the Briarwood Elementary School, Grades K program for the 2012-2013 School Year at a tuition cost of \$11,834.40.

Motion; JC Second; PM 6 yes, 0 no

FINANCE

1. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through March 31, 2012 and April 30, 2012 in the amount of \$2,126,619.50, and \$1,764,287.00, respectively.

(Doc. F1)

Motion; JC Second; PM 6 yes, 0 no

2. **Accept the following District financial reports:**

Board Secretary's (A148) Report for the Month(s) of March 2012 and April 2012. Business Administrator/
Board Secretary
(Doc. F2)

Treasurer's (A149) Report for the Month(s) of March 2012 and April 2012. Business Administrator /
Board Secretary
(Doc. F3)

Motion; JC Second; PM 6 yes, 0 no

3. **Approve** the report transfers submitted by the Business Administrator/Board Secretary for March 31, 2012 and April 30, 2012 in the amount of \$60,815.34, and \$44,219.19, respectively.
(Doc. F4)

Motion; JC Second; PM 6 yes, 0 no

4. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	<u>Name</u>	<u>Position</u>	<u>Description</u>	<u>Date(s)</u>	<u>Approx. Cost</u>	<u>Funding Source</u>
A	Deborah Shepherd	Teacher	Workshop	4/24/12	N/A	Local
B	Dr. Steven Caponegro	Dir. Of Special Services	Workshop	10/18/12 & 10/19/12	\$195.00	Local
C	Briana Helm	School Counselor	Workshop	5/16/12	N/A	Local
D	Michael Ocejo	School Psychologist	Workshop	5/8/12	\$115.00	Local
E	Lor-Jane Dolan	LDT-C	Workshop	5/3/12	N/A	Local
F	Dave Burrows	SLP	Workshop	5/3/12	N/A	Local
G	Susan Kravetz	SLP	Workshop	5/3/12	N/A	Local
H	Lorraine Casale	Secretary	Workshop	5/3/12	N/A	Local
I	Shewa Hawkins	School Psycologist	Workshop	5/3/12	N/A	Local
J	Michael Ocejo	School Psycologist	Workshop	5/3/12	N/A	Local

Motion; JC

Second; PM

6 yes, 0 no

5. **BE IT RESOLVED**, that the Florham Park Board of Education certify, that as of April 30, 2012 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; JC

Second; PM

6 yes, 0 no

6. **BE IT RESOLVED**, that the Florham Park Board of Education accept the certification of the Business Administrator/Board Secretary that as of April 30, 2012 pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; JC

Second; PM

6 yes, 0 no

7. **WHEREAS**, The Florham Park School District is a member of ACES (Alliance for Competitive Energy Services) and,

WHEREAS, bids were received by Gable Associates on behalf of the Florham Park Board of Education for the purpose of awarding contracts for a period of 24 months for natural gas supply,

NOW THEREFORE BE IT RESOLVED, that the Florham Park School District approve an award of contract to Hess Corporation for a period of 24 months beginning June 1, 2012 at a rate of NYMEX + 1.25832/DTH.

Motion; JC Second; PM 6 yes, 0 no

8. **Authorize** the School Business Administrator to clear the following “stale” checks from the outstanding checklist of the district’s Treasurer’s Account in the total amount of \$7,666.28.

#19719	#20318	#20959
#19815	#20666	#21025
#19939	#20891	
#20310	#20954	

Motion; JC Second; PM 6 yes, 0 no

9. **Approve** Lori Candon, MED, LDTC, BCBA as a district consultant at a rate of \$100/hour not to exceed 15 hours.

Motion; JC Second; PM 6 yes, 0 no

10. **Approve** Eden Services to provide in house professional development not to exceed \$3,600.00 paid for through the IDEA Grant.

Motion; JC Second; PM 6 yes, 0 no

11. **The Board resolves to accept a donation of the following items from Robert Staats:**

Brother MFC 8840D Multifunction Printer
Xerox Phaser 8400 Color Printer
Apple iPad 64 GB Wi-Fi (1st Generation)
Apple iPad Dock
Apple iPad Keyboard
Apple Extreme Airport
Apple Mouse
Apple TV (1st Generation)
Xtreme HDMI 4 Port Switch

Motion; JC Second; PM 6 yes, 0 no

12. **Approve** the submission of Amendment#1 for the FY12 IDEA Consolidated Grant allocating prior year FY11 funding in the amount of \$4,080 Basic and \$10 PreSchool.

Motion; JC Second; PM 6 yes, 0 no

13. **Approve** contracting with CLGroup (CLG) to provide technical services, host Power School Solutions Data Hosting for the 2012-2013 School Year, not to exceed \$4,640.00. 11-190-100-500-TEK

Motion; JC Second; PM 6 yes, 0 no

14. **WHEREAS**, on May 17, 2012, the Florham Park Public School District determined that a fire panel at Ridgedale Middle School became inoperable, and

WHEREAS, the district administration declared an emergency and recommends seeking permission from the County Executive Superintendent to fund said emergency with district Emergency Reserve funds or through the transfer of existing funding in the 2011-2012 school budget beyond statutory limits,

NOW THEREFORE BE IT RESOLVED, that the Florham Park School District retroactively approve a contract with Protective Measures Security and Fire, Parsippany, NJ to provide and install a fire panel with compatible annunciators to the Ridgedale Middle School facility, and

BE IT FURTHER RESOLVED, that the Florham Park School District authorize the Superintendent of Schools to apply to the County Executive Superintendent to fund the emergency required maintenance project using the district's Emergency Reserve or through the transfer of existing funding in the 2011-2012 school budget beyond statutory limits, not to exceed \$35,000.00.

Motion; JC Second; PM 6 yes, 0 no

FACILITIES

1. **Approve the following facility requests:**

a. Florham Park Recreation	BWD Outdoor fields	April-August 2012
b. Florham Park Recreation	RMS Outdoor fields	April-August 2012
c. Garden State Basketball	RMS Gym	June-July 2012
d. Garden State Basketball	RMS Gym	July-August 2012
e. Starting Five Bask.-Camp	RMS Gym	July 2012
f. Morris Magic Bask.-Camp	RMS Gym	July 2012
g. Starting Five Bask.-Camp	RMS Gym	Aug 2012
h. Jerry Gibson Theater	RMS (various rooms)	June-July 2012
i. Flor. Park Rec Cheerleading	RMS Gym	August 2012
j. Garden State Basketball	RMS Gym	May 2012
k. Garden State Basketball	BKL Gym	May 2012

Motion; JC Second; PM 6 yes, 0 no

TRANSPORTATION

1. **Approve** the scheduling of the field trip for Brooklake Elementary School, grade 5 to the Ridgedale Middle School, Florham Park, NJ.
2. **Approve** the scheduling of the field trip for Ridgedale Middle School, grade 6 to the Museum of Natural History, NY, NY.
3. **Approve** the scheduling of the field trip for Briarwood Elementary School, grade 2 to the Field Station Dinosaur, Secaucus, NJ.

Motion; JC

Second; PM

6 yes, 0 no

2012-2013 School Year

Organization

Resolution #1

Appointments

BE IT RESOLVED, that the Florham Park Board of Education approves the following appointments for the 2012/2013 School Year:

Business Administrator/Board Secretary (N.J.S.A. 18A:17-2, 17-5)	John Csatlos
Treasurer of School Monies (N.J.S.A. 18A: 17-31)	Raymond Karaty
Public Agency Compliance Officer (N.J.A.C. 17; 27-3.2)	John Csatlos
Purchasing Agent (P.L. 1999 c.440)	John Csatlos
Custodian of Records (N.J.S.A. 47; 1A- et seq.)	John Csatlos
Integrated Pest Management Coordinator (N.J.A.C. 7:30-13.3)	Philip Infantolino
AHERA Coordinator (40 CFR-763)	Philip Infantolino
Right to Know/Designated Persons	Philip Infantolino
Office of Emergency Management Liaison	Philip Infantolino

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Indoor Air Quality Coordinator	Philip Infantolino	
Chemical Hygiene Officer	Philip Infantolino	
504 Compliance Officer (34 CFR 04.7(a))	Sharon Maricle	
District Attendance Officers (N.J.S.A. 18A: 38-2)	Mark Majeski, Sharon Maricle, Dr. William Ronzitti, and Steve Caponegro	
District Affirmative Action Officer (N.J.A.C. 6A:7-1.5)	Sharon Maricle	
Building Affirmative Action Officers	Mark Majeski, Sharon Maricle, and Steve Caponegro	
Health Safety Designee (N.J.A.C. 6A:19-10.2(b))	Mark Majeski	
NJSBAIG Safety Committee	John Csatlos, Phil Infantolino, Steve Caponegro and Sharon Maricle	
School Medical Inspector (N.J.S.A. 18A: 40-1)	Michael Kelly, MD	
Employee Health Benefits Broker	Brown & Brown Metro, LLC	
Commercial/Student Accident Insurance Broker	O’Gorman & Young	
Tax Shelter Annuity (403b/401a)		
	The AXA Equitable Retirements Benefit Group	
	The Legend Group (formerly Thomas Seely Agency)	
Motion; JC	Second; PM	6 yes, 0 no

Resolution #2

Designate External Auditor

BE IT RESOLVED, that the Florham Park Board of Education designates Lerch, Vinci & Higgins, Certified Public Accountants, 17-17 Route 208, Fairlawn, New Jersey, as the District’s External School Auditor, in accordance with N.J.S.A. 18A: 23-1, for FY13 ending June 30, 2013 at the fee of \$23,300, inclusive of audit of Application for State School Aid, and CAFR introductory and statistical data if

required. Standard billing rates proposed will apply for matters performed on behalf of the Board not covered by the engagement letter at a rate of \$140 - \$170/hr for partners.

Motion; JC

Second; PM

6 yes, 0 no

Resolution #3

Designation of Attorney of Record

BE IT RESOLVED, that the Florham park Board of Education designates Mr. Matthew Giacobbe of the firm of Cleary, Giacobbe, Alfieri and Jacobs, Matawan, New Jersey, as Attorney of Record for the Florham Park Public Schools, in accordance with N.J.S.A. 18A 23-1, for the 2012/2013 School Year, at a rate of \$150 per hour for attorneys and counsel and \$90 for paralegals, for all legal matters effective July 1, 2012 through June 30, 2013.

Motion; JC

Second; PM

6 yes, 0 no

Resolution #4

Designation of Official Newspaper

BE IT RESOLVED, that the Florham Park Board of Education designates the Morristown Daily Record as the official publication, in which all notices and advertisements for the Florham Park Board of Education be published, in accordance with N.J.S.A. 18A:14-19, 22-11, 39-3 and 10:4-8 including the calendar of meeting dates for the 2012/2013 school year.

Motion; JC

Second; PM

6 yes, 0 no

Resolution #5

Designation of Bank Depositories

BE IT RESOLVED, that the Florham Park Board of Education designates Valley National bank as official depositories for the Florham Park Public Schools, in accordance with N.J.S.A. 17:9-9, 18A:17-34, 19-1 for the 2012/2013 school year; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is authorized to invest the Board's funds consistent with statutes and regulations.

Motion; JC

Second; PM

6 yes, 0 no

Resolution #6

Designation of Bond Council

BE IT RESOLVED, that the Florham Park Board of Education designates Wilentz, Goldman & Spitzer as Bond Council, 90 Woodbridge Center Drive, Woodbridge, N.J., \$150 for attorneys and \$70 for paralegals in accordance with N.J.S.A. 18A: 23-1, for the 2012/2013 school year.

Motion; JC

Second; PM

6 yes, 0 no

Resolution #7

Designation of Architect of Record

BE IT RESOLVED, that the Florham Park Board of Education designates LAN Associates as Architects of Record, 445 Godwin Avenue, Midland Park, N.J., in accordance with N.J.S.A. 18A: 23-1, for the 2012/2013 school year at a rate of \$225/hr for Principals, \$150/hr for Senior Architects and \$130/hr for registered architects.

Motion; JC

Second; PM

6 yes, 0 no

Resolution #8

Accounts/Designation of Authorized Signatories

BE IT RESOLVED, that the Business Administrator/Board Secretary authorizes the following accounts with the required signatures of the Officers of the Board acting as depositors to be listed; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is hereby authorized to issue and execute the required forms to maintain said accounts.

Account

Signatories

Treasurer's Account

Board President

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#41454820	Business Administrator/Board Secretary
	Treasurer of School Monies
Payroll Account	Treasurer of School Monies
#41454994	Business Administrator/Board Secretary
Payroll Agency Account	Treasurer of School Monies
#41454936	Business Administrator/Board Secretary
Ridgedale Student Activity Account	Principal/Ridgedale Middle School
#30467454	Business Administrator/Board Secretary
Ridgedale Middle School Petty Cash	Principal/Ridgedale Middle School
#41454901	Business Administrator/Board Secretary
Briarwood Student Activity Account	Principal/Briarwood School
#30467489	Business Administrator/Board Secretary
Briarwood School Petty Cash	Principal/Briarwood School
#41454898	Business Administrator/Board Secretary
Brooklake Student Activity Account	Principal Brooklake School
#30467489	Business Administrator/Board Secretary
Brooklake School Petty Cash	Principal/Brooklake School
#41454871	Business Administrator/Board Secretary
Unemployment Trust Account	Board President
#41454928	Business Administrator/Board Secretary
	Treasurer of School Monies
Business Office Petty Cash	Business Administrator/Board Secretary
#41454987	Superintendent of Schools
Child Study Team Petty Cash	Director of Special Services
#41454979	Business Administrator/Board Secretary
Capital Reserve	Board President
#41454960	Business Administrator/Board Secretary

Government Investment

Business Administrator/Board Secretary

General #30467535

Superintendent of Schools

Motion; JC Second; PM

6 yes, 0 no

Resolution #9

Petty Cash Funds

BE IT RESOLVED, that the Florham Park Board of Education establishes the following Petty Cash Accounts, rules for replenishment and regulations in accordance with N.J.A.C. 6:20-2.10

<u>Account</u>	<u>Amount Established</u>	<u>Maximum Expenditure</u>
Briarwood Elementary	\$500.00	\$99.00
Brooklake Elementary	\$500.00	\$99.00
Ridgedale Middle School	\$500.00	\$99.00
Office of Special Services	\$500.00	\$99.00
Business Office	\$1,000.00	\$149.00

Motion; JC Second; PM

6 yes, 0 no

Resolution #10

President's Facsimile Signature

BE IT RESOLVED, that the Florham Park Board of Education authorizes the use of the President's and Treasurer's Facsimile Signature on warrants, with the exception of Social Security Payments, for the 2012/2013 school year, as well as approve the following required documents:

Polices and Procedures Handbook

Administrative Rules and Regulations

Mandated and Permitted Pupil Records N.J.A.C. 6:3-6.3

Special Education By-Laws/Policies

Student Code of Conduct - K-2, 3-5, 6-8

Program Evaluation

Five-Year Curriculum Plan

Bloodborne Pathogens Plan

Law Enforcement and Educators Agreement

Three-Year Asbestos Reinspection Plan (AHERA)

Three-Year Maintenance Plan (M1 & M2 Forms)

Chemical Hygiene Plan

Health and Safety Program Manual

District Emergency Plans

Motion; JC

Second; PM

6 yes, 0 no

Resolution #11

Establishment of Committees/Delegates/Representatives

BE IT RESOLVED, that the Florham Park Board of Education continue the established Committees for the 2012/2013 school year through December 31, 2012:

POLICY	BOARD/BOROUGH LIAISON
PERSONNEL	T.A.B.
CURRICULUM	PUBLIC RELATIONS
FINANCE/FACILITIES	H.P.R.H.S.
TRANSPORTATION	MCBA'S DELEGATE
NEGOTIATIONS/FPAA	MUJC'S REPRESENTATIVE
NEGOTIATIONS/FPEA	NJSBA DELEGATE (N.J.S.A. 18A:6-46)
ESCMC REPRESENTATIVE	

Motion; JC

Second; PM

6 yes, 0 no

Resolution #12

Committees/Delegates/Representatives

BE IT RESOLVED, that the Florham Park Board of Education approves the continuation of the following Committee/Delegate/Representative appointments through December 31, 2012:

Policy – Dr. Carollo, Mrs. Tobias and Mr. Montuore

Personnel – Mr. Montuore, Mrs. Tobias and Dr. Carollo

Curriculum – Mrs. Tobias, Dr. Carollo and Mr. Montuore

Finance/Facilities – Mr. Gaffney, Mrs. Haynes and Mrs. Michalowski

Transportation – Mrs. Haynes, Mrs. Michalowski and Mr. Gaffney

Negotiations/FPAA – Mrs. Michalowski, Mr. Montuore and Mrs. Haynes

Negotiations/FPEA – Mr. DeCoursey, Mr. Montuore and Mrs. Michalowski

Board/Borough Liaison – Dr. Carollo

T.A.B.- Mr. DeCoursey, Mr. Gaffney and Mrs. Tobias

Public Relations – Mrs. Michalowski

Hanover Park Articulation – Mrs. Tobias

BE IT FURTHER RESOLVED, the following Delegates/Representatives from the Board of Education be named:

NJ School Boards Association Delegate (N.J.S.A. 18A: 6-46) –Board President

Morris County School Boards Association Representative –Board President

ESC of Morris County Representative –Board President

Morris Union Jointure Commission Representative – Dr. William Ronzitti

Project Community Pride Liaison – Dr. William Ronzitti or designee

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The Adult School of the Chatham – Dr. William Ronzitti or designee

The Public Library Committee Liaison – Dr. William Ronzitti or designee

Motion; JC Second; PM 6 yes, 0 no

Resolution #13

Approve Curriculum Guides

BE IT RESOLVED, that the Florham Park Board of Education approves the 2012/2013 Long Range Curriculum program for the Florham Park Public Schools. *(attached Doc. R15)*

Motion; JC Second; PM 6 yes, 0 no

Resolution #14

Approve Authorized List of Textbooks

BE IT RESOLVED, that the Florham Park Board of Education approves the 2012/2013 Authorized List of Textbooks for the Florham Park Public Schools per N.J.A.C. 6:8-3.5 *(attached Doc. R16).*

Motion; JC Second; PM 6 yes, 0 no

Resolution #15

Approve Related Services Providers

BE IT RESOLVED, that the Florham Park Board of Education approves contracting with the following Related Services, Professional Development Services and Educational Evaluation Services Providers for the 2012/2013 school year:

Essex Reg. Educational Services Comm.

State of NJ / Commission for the Blind

(Nursing Ch.192/193 IDEA, CST)

Morris Union Jointure Commission

ESC of Morris County (Nursing, Envir., Health, Purch. CoOP)

Childrens' Specialized Hospital

Morristown Memorial Hospital

Brian Fennelly, MD

Dale Jacobs MD

Thomas Boyle MD

J. Moreno MD

Joanne Swanson OTR

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Saint Barnabas Hospital	Marilyn Kubecheck MD
Walter Molofsky MD	PG Chambers
Cerebral Palsy of North Jersey	Jumpstart Therapeutics
Pediatric Therapy & Yoga Of Morris, LLC	The Wright Choice
WhiteHall Associates	University Medical Center at Princeton
Summit Oaks Hospital	Douglass Developmental Disabilities
Maxim Healthcare Services	Center
Emerald Health Care Services	David J. Gallina, M.D., P.A.
Summit Speech	The Data Group
AJL Physical and Occupational Therapy	Bayada Nursing Services
	Preventative Measures

Motion; JC

Second; PM

6 yes, 0 no

Resolution #16

Approve Maintenance Contracts

BE IT RESOLVED, that the Florham Park Board approves the following Routine and Required Maintenance Contracts for the 2012/2013 school year:

Bill Pryer Trash Collection	Butler Engineering & Boiler Treatment
PO Box 216	764 Ramsey Avenue
Florham Park, NJ	Hillside, NJ
Jersey Elevator	R&J Control (Generator)
75 Manchester Avenue	59 Harding Avenue
Keyport, NJ	Dover, NJ
Alliance's Pest Control	Knox Security Services
1301 West Park Ave	5 Laurel Drive
Tinton Falls, NJ	Flanders, NJ

Building Control Technologies

1 Frassetto Way

Lincoln Park, NJ

Motion; JC

Second; PM

6 yes, 0 no

Resolution #17

Approve List of Substitutes

BE IT RESOLVED, that the Florham Park Board of Education approves the following substitutes

for the 2012/2013 school year:

Teacher

Allocca, Saverio

Korab, Kelly

Tury, Ashley

Arroyo, Lisa

Mansueto, Karen

Treiber, Sharon

Bianco, Gina

McDonough, Lisa

Weinbaum, Rose

Bowden, Patricia

McNeil, Brenda

Wert, Allison

Bruno, Christopher

Pagan, Kara

Winters, John

Cassaras, Jane

Pasquarosa, Marlena

Zaleski, David

Castano, Louis

Patalano, Jennifer

Zaug, Lynne

Chang, Anna

Pereira, Lois

Cohen, Danielle

Pereira, Odete

Curry, Crystal

Petrillo, Gabriella

Davidove, Erin

Pinherio, Maria

DuBoyce, Ed

Raymond, Alexandra

Dunlevey, Dana

Rizzo, Fawn

Frew, Shannon

Reimers, Mari

Gallagher, Daniel

Schron, Nancy

Glucksman, Amandalynn

Skrypa, Aldona

Hourican, Renee

Splendorio, Michael

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Kluge, Maria

Tartaglia, Lori

Nurses

Custodians

Bus Drivers

Suzanne Bierly

Joseph DePhillips

Steve Haynes

Jessica Cox

Anthony Hopkins

Edward Williams

David Zaleski

Richard Lynch

David Zaleski

Staff Assistants

Secretary

Caryl DeStefano

Betty Opdyke

Motion; JC

Second; PM

6 yes, 0 no

Resolution #18

Approve District Professional Development Plan

BE IT RESOLVED, that the Florham Park Board of Education approve the Local Professional Development Plan for the 2012/2013 school year.

Motion; JC

Second; PM

6 yes, 0 no

Resolution #19

Approve Participation

BE IT RESOLVED, that the Florham Park Board of Education approves participation for the school year 2012/2013 with the following organizations:

Adult School of The Chathams/Madison/Florham Park
Project Community Pride
Morris County Media Services Center
Morris Museum

Motion; JC

Second; PM

6 yes, 0 no

Resolution #20

Approve Transportation Services

BE IT RESOLVED, that the Florham Park Board of Education approves contracting with the following Educational Services Commissions for Joint Transportation Services for the school year 2012/2013 with the following:

Essex County Educational Services Commission

Educational Services Commission of Morris County

Morris Union Jointure Commission

Motion; JC Second; PM 6 yes, 0 no

Resolution #21

Approve Board Policies

BE IT RESOLVED, that the Florham Park Board of Education approves the following Board of Education Policies

- | | |
|---------------------------------|-------------------------------|
| #1000 Series – Community | #2000 Series – Administration |
| #3000 Series – Business | #4000 Series – Personnel |
| #5000 Series – Pupils | #6000 Series – Instruction |
| #7000 Series – New Construction | #9000 Series Bylaws |

BE IT FURTHER RESOLVED, that the Florham Park Board of Education approves the District’s Job Descriptions.

Motion; JC Second; PM 6 yes, 0 no

Resolution #22

Approve Bid/Quote Thresholds

BE IT RESOLVED, that the Florham Park Board of Education set the following bid/quote thresholds, with Qualified Purchasing Agent for the 2012/2013 school year

Bid Threshold	\$36,000.00
Quote Threshold(15%)	\$ 5,400.00

Motion; JC Second; PM 6 yes, 0 no

Resolution #23

State Agency Contracts

BE IT RESOLVED, that the Florham Park Board of Education approves the School Business Administrator to procure contracts for goods and services through various State Agencies in accordance with N.J.S.A. 18A:18A-10.

Motion; JC

Second; PM

6 yes, 0 no

Resolution #24

Minimum Chart of Accounts

BE IT RESOLVED, that the Florham Park Board of Education authorizes the School Business Administrator to maintain and report the financial status of the school district using the minimum chart of accounts set forth in N.J.A.C. 6:20-2A (m)1 for the 2012-2013 School Year.

Motion; JC

Second; PM

6 yes, 0 no

Resolution #25

Payment of Bills

BE IT RESOLVED, that the Florham Park Board of Education authorizes and approves the Business Administrator to pay bills and claims during the period between Board Meetings for the 2012-2013 School Year.

Motion; JC

Second; PM

6 yes, 0 no

Resolution #26

Code of Ethics

BE IT RESOLVED, that the Florham Park Board of Education adopts the New Jersey School Boards Association Code of Ethics for the 2012-2013 School Year.

Motion; JC

Second; PM

6 yes, 0 no

Resolution #27

Designation of School Physician

BE IT RESOLVED, that the Florham Park Board of Education approves Dr. Michael Kelly MD as school physician for the 2012/2013 school year in an amount not to exceed \$19,700.00.

Motion; JC

Second; PM

6 yes, 0 no

Resolution #28

Executive Session Minutes

WHEREAS, NJSA 10:4-14 of the Open Public Meetings Act requires the disclosure of executive minutes once actions are publicly acted upon; and

WHEREAS, the Florham Park Board of Education has reviewed prior years executive minutes.

THEREFORE BE IT RESOLVED, that the Florham Park Board of Education approves the nondisclosure of the minutes of the previous executive session meetings.

Motion; JC

Second; PM

6 yes, 0 no

Resolution #29

Establish Substitute Rates of Pay

BE IT RESOLVED, that the Florham Park Board of Education establish the following substitute rates of pay for the 2012-2013 fiscal year.

Bus Driver	\$25.00/hr
Custodian	\$15.00/hr
Nurse	\$200.00/day
Teacher	\$80.00 first 10 days; \$90.00 any day thereafter
Staff Assistants	\$50.00 first 10 days; \$60.00 any day thereafter

Motion; JC

Second; PM

6 yes, 0 no

Resolution #30

Establish Facility Rates of Pay

BE IT RESOLVED, that the Florham Park Board of Education establish the following Facility Use rates for the 2012-2013 fiscal year.

Monday – Saturday	\$48.50
Sunday	\$64.50

Motion; JC

Second; PM

6 yes, 0 no

Resolution #31

Internal Controls

BE IT RESOLVED, that the Florham Park Board of Education approves the Business Office Internal Controls document for the 2012-2013 School Year.

Motion; JC

Second; PM

6 yes, 0 no

I. OLD BUSINESS/NEW BUSINESS – Mr. Montuore asked the Board President to allow for a moment of silence in memory of Mr. Ralph Politi, Board Member, Hanover Park Regional High School and to recognize his commitment to his community and volunteerism.

J. CORRESPONDENCE/COMMUNICATIONS:

K. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or litigation special education placements; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; JC

Second; MH

6 yes, 0 no

Mr. Gaffney motioned to reconvene the public session. The motion received a second from Mrs. Haynes.

Motion; JG

Second; MH

6 yes, 0 no

Mr. DeCoursey stated the negotiations committee as required by the last collective bargaining agreement with the FPAA, met to discuss setting an appropriate stipend for 2012/13 for the position Director of Special Services.

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Mr. De Coursey motioned to approve a stipend for 2012/13 for the position Director of Special Services in the amount of \$20,000.00 and furthermore motioned to approve upon the recommendation of the Superintendent to appoint Dr. Steven Caponegro to the aforementioned position.

The motion received a second from Mr. Gaffney.

Motion; KD

Second; JG

6 yes, 0 no

L. ADJOURNMENT

Mr. Montuore motioned to adjourn the regular public meeting at 8:16p.m. The motion was seconded by Mr. Gaffney.

Motion; PM

Second; JG

6 yes, 0 no

Respectfully Submitted

John Csatlos

Business Administrator/Board Secretary