

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, May 20, 2013
Board of Education Conference Room
67-71 Ridgedale Avenue

MINUTES

6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

B. CALL TO ORDER

C. FLAG SALUTE

D. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)	X	
Mr. Montuore (Patrick)	X	
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

In attendance: District Administrators. Councilman Zuckerman, Borough Liason.

E.SUPERINTENDENT’S REPORT

- Dr. Ronzitti reported that enrollment to date is 1,024.
- Dr. Ronzitti reported 5 incidents under HIB policy since the last Board of Education meeting. All instances have been investigated and adjudicated in compliance with the policy. All 5 incidents were adjudicated as “normal social conflict”.
- Dr. Ronzitti reported the following security drills: RMS 4/10 fire, 4/17 shelter in place; BLK 4/10 fire drill, 4/15 shelter in place; BWD 4/24 evacuation, 4/26 fire.

F.PUBLIC COMMENT

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

There were no comments from the general public. Newly appointed councilman Mr. Zuckerman introduced himself. The Board congratulated him on his appointment and wished him well.

G.COMMITTEE REPORTS

Policy- Dr. Carollo stated that the committee has not met since the 4/29/13 meeting.

Curriculum- Mrs. Tobias stated that the committee met to discuss Nursing Services Plan that was subsequently accepted by the County and Curriculum matrix.

Personnel- Mr. Montuore stated that the committee met to discuss non renewals and other personnel matters on the agenda this evening.

Finance/Facility- Mr. Gaffney stated the committee has not met since the 4/29/13 meeting.

Transportation - Mrs. Haynes reported that the committee has not met since the 4/29/13 meeting.

H.P.R.H.S Articulation- Mrs. Tobias reported that the last H.P.R.H.S. Board of Education invited her to a parent assembly on Genocide. The board currently has not taken up field maintenance since the referendum was defeated. Dr. Grossi received a new five (5) year contract. The transportation department, specifically Mr. Bluett was recognized for the fifth year running for excellence by . The district has raised over \$7,000 for the Borough of Manasquan “Sandy Relief”.

Mrs. Tobias thanked the board for continuing to support the Project Community Pride program for the 2013/2014 fiscal year.

Dr. Carrollo made a motion to approve the resolutions on the agenda by consent. The motion received a second by Mr. Montuore.

Motion: JC Second: PM

7 yes, 0 no

H.RESOLUTION:

POLICY

1. **Approve** the minutes of the April 22, 2013 Regular Board Meeting.

(Doc. PL1)

Motion: JC Second: PM 7 yes, 0 no

2. **Approve** the minutes of the April 22, 2013 Executive Session.
(Doc. PL2)

Motion: JC Second: PM 7 yes, 0 no

3. **Approve** the minutes of the April 29, 2013 Special Board Meeting.(Doc. PL3)

Motion: JC Second: PM 7 yes, 0 no

4. **Approve** the minutes of the April 29, 2013 Executive Session. (Doc. PL4)

Motion: JC Second: PM 7 yes, 0 no

5. **WHEREAS**, The Florham Park Board of Education is a member of the New Jersey School Boards Association Insurance Group (NJSBAIG) and,

WHEREAS, The New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to it Bylaws at a public meeting on March 20, 2013 in accordance with Article IX © of the current NJSBAIG Bylaws; and,

WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and,

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments:

NOW THEREFORE, BE IT RESOLVED that at a regular meeting of the Florham Park Board of Education held on May 20, 2013, the Board does hereby approve the proposed amendments to the New Jersey School Boards Association Insurance Group (NJSBAIG) Bylaws.

Motion: JC Second: PM 7 yes, 0 no

6. **Approve** the following Ridgedale Middle School Fundraiser for SY 2012-2013:

Can Drive/Go Green Drive/T-Shirt Sale May 20-25, 2013

Motion: JC Second: PM 7 yes, 0 no

7. **Approve** the New Teacher Evaluation Growth Plan and Handbook Rubric.
(Doc. PL5)

Motion: JC Second: PM 7 yes, 0 no

- 8. Approve** the Job Description for “School Secretary”. (Doc. PL6)

Motion: JC Second: PM 7 yes, 0 no

PERSONNEL

- 1. Approve** the Superintendent to post, advertise and hire staff for anticipated openings for the 2013-2014 School Year.

Motion: JC Second: PM 7 yes, 0 no

- 2. Approve** Jim Stiles as “Webmaster” for the Florham Park School District for the 2013-2014 school year.

Motion: JC Second: PM 7 yes, 0 no

- 3. Approve** the following substitute (s) for the 2012-2013 School Year:

Heather Hattenrath
Jaclyn Marchaterre
Debbie Glynn (ESY Sub Aide)
Cynthia Pappa (ESY Sub Aide)
Samantha Martino

Motion: JC Second: PM 7 yes, 0 no

- 4. Approve** the following longevity stipends for completion of years of service per contract:

a. Denise Newman \$650.00

Motion: JC Second: PM 7 yes, 0 no

- 5. Approve** the following extension medical leave of absence for Connie Sarullo with pay (depending on availability of accrued personal and sick days), for personal reasons, effective 5/6/13-6/28/13.

Motion: JC Second: PM 7 yes, 0 no

- 6. Approve** the following medical leave of absence for Mary Ann Sedlak with pay (depending on availability of accrued personal and sick days), for personal reasons, effective 5/8/13-6/28/13.

Motion: JC Second: PM 7 yes, 0 no

7. Approve the following 2013-2014 Student Teaching Assignments:

<u>Student / College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Amy Cooper College of Saint Elizabeth	Practicum	Marge Brunello Grade 4	9/16-11/22/13
Jaclyn Sayers College of Saint Elizabeth	Student Teacher	Donna Kuzemczak Grade 4	9/4-12/13/13
Katherine Massa Kean University	Psychology Externship	Cynthia Pappa Lauren Erickson RMS BKL	9/1/13-6/30/14
Nicole Vander Ploeg Caldwell College	Student Teacher	Mrs. VanWay Mrs. Chonowski Grade 2/Spec. Ed.	1/21-5/9/14

Motion: JC Second: PM 7 yes, 0 no

8. Approve the following personnel assignments:

Kristine Nester	ESY 13 Bus Aide	Step	\$15.30/hr.	Per Negotiated Contract
Maureen Terhune	ESY 13 Bus Aide	Step	\$13.52/hr.	Per Negotiated Contract
Judith Tappen	ESY 13 Bus Aide	Step	\$16.96/hr.	Per Negotiated Contract
Brian Silkensen	ESY 13 Bus Aide	Step	\$18.61/hr.	Per Negotiated Contract
Joseph Guerin	ESY 13 Bus Aide	Step	\$13.52/hr.	Per Negotiated Contract

(Pending Background Check)

Motion: JC Second: PM 7 yes, 0 no

9. Approve posting for a part-time Summer Clerical Assistant, not to exceed 6 weeks, 20hrs/wk. at \$8.75/hr.

Motion: JC Second: PM 7 yes, 0 no

10. Whereas, the district approved three 25 hour co-curricular positions for science club; and

Whereas, the district has not previously filled all three positions

Now Therefore Be It Resolved, that the Board approve reallocation and payment of 25 hours for the purpose of the Curriculum Fair to Emma Harvey.

Motion: JC Second: PM 7 yes, 0 no

11. Accept with regret, the retirement of Mary Ann Sedlak, Brooklake School Secretary, effective July 1, 2013.

Motion: JC Second: PM 7 yes, 0 no

12. Accept with regret, the retirement of Rose Enderle, Staff Assistant, effective July 1, 2013.

Motion: JC Second: PM 7 yes, 0 no

CURRICULUM

1. Be It Resolved, that the board accepts and approves the Superintendent’s current to date bullying report.

Motion: JC Second: PM 7 yes, 0 no

2. Approve the following placements for the 2013-2014 School Year in accordance with Board Policy #5118, and contractual agreement between the Florham Park Board of Education and the Florham Park Educational Association:

M.D.	F.B.	T.O.	K.H.	T.P.
D.C.	E.O.	S.P.	A.H.	

Motion: JC Second: PM 7 yes, 0 no

3. Approve the World Language Series “Muzzy” to the Districts programs/texts list.

Motion: JC Second: PM 7 yes, 0 no

FINANCE

1. Approve the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through April 30, 2013 in the amount of \$2,022,846.62.

(Doc. F1)

Motion: JC Second: PM 7 yes, 0 no

2. Accept the following District financial reports:

Board Secretary’s (A148) Report for the Month(s) of Business Administrator/
April 2013 Board Secretary

(Doc. F2)

Treasurer’s (A149) Report for the Month(s) of Business Administrator /
April 2013 Board Secretary

(Doc. F3)

Motion; Second; JT JG MH LM PM JC KD

3. **Approve** the report transfers submitted by the Business Administrator/Board Secretary for April 30, 2013 in the amount of \$136,111.01.

(Doc. F4)

Motion: JC Second: PM

7 yes, 0 no

4. **Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	<u>Name</u>	<u>Position</u>	<u>Description</u>	<u>Date(s)</u>	<u>Approx. Cost</u>	<u>Funding Source</u>
A	John Csatos	SBA	Eric West	May 31, 2013	N/A	Local
B	Dr. William Ronzitti	Superintendent	Eric West	May 31, 2013	N/A	Local

Motion: JC Second: PM

7 yes, 0 no

5. **BE IT RESOLVED**, that the Florham Park Board of Education certify, that as of April 30, 2013 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion: JC Second: PM

7 yes, 0 no

6. **BE IT RESOLVED**, that the Florham Park Board of Education accept the certification of the Business Administrator/Board Secretary that as of April 30, 2013 pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion: JC Second: PM

7 yes, 0 no

7. **WHEREAS**, The Florham Park School District is a member of ACES (Alliance for Competitive Energy Services) and,

WHEREAS, bids were received by Gable Associates on behalf of the Florham Park Board of Education for the purpose of awarding contracts for a period of 24 months for electric generation supply,

NOW THEREFORE BE IT RESOLVED, that the Florham Park School District approve an award of contract to First Energy Solutions Corp. for a period of 24 months beginning May 1, 2013 at a rate of NYMEX + 1.25832/DTH.

Motion: JC Second: PM 7 yes, 0 no

8. **Approve** renewing a lease and maintenance agreement for Xerox Copiers, district wide (10) per the proposal submitted by Stewart Business Systems, A Xerox Company.

Motion: JC Second: PM 7 yes, 0 no

9. **Approve** contracting with LAN Associates, the district architect of record, to provide preliminary drawings and application to the State of NJ for project#27-1530-020-13-1000, Exterior Door Replacement Brooklake School in the amount of \$3,500.00

Motion: JC Second: PM 7 yes, 0 no

10. **Approve** the purchase of various grounds keeping supplies from Storr Tractor Co., per proposal under NJ State Approved Co-Op#65MCESCCPS, Bid #MRESC12/13-24 in the amount of \$2,064.18.

Motion: JC Second: PM 7 yes, 0 no

FACILITIES

1. **Approve the following facility requests:**

a. Florham Park Fire Department	BKL Roof	May 20, 2013
b. Garden State Basketball	RMS Gym	May 2013
c. Jerry Gibson Theater	RMS Auditorium	June-Aug 2013
d. Hoop Heaven Basketball	BKL Gym	May 2013
e. Morris Magic Basketball	RMS Gym	May 2013
f. Florham Park Rec	RMS Gym	August 2013

Motion: JC Second: PM 7 yes, 0 no

TRANSPORTATION

1. **Approve** the scheduling of the field trip for Briarwood Elementary School, grade K to The Great Swamp, Chatham, NJ.
2. **Approve** the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to King’s Supermarket, Florham Park, NJ.
3. **Approve** the scheduling of the field trip for Ridgedale Middle School, grade 6 to Yogi Berra Stadium, Little Falls, NJ.
4. **Approve** the scheduling of the field trip for Briarwood Elementary School, grade 2 to Valley Shepherd Creamery, Long Valley, NJ.
5. **Approve** the scheduling of the field trip for Brooklake Elementary School, grade 4 to Hanover Lanes, East Hanover, NJ.
6. **Approve** the scheduling of the field trip for Brooklake Elementary School, grade 5 to Florham Park Roller Rink, Florham Park, NJ.

Motion: JC Second: PM

7 yes, 0 no

2013-2014 School Year

Organization

Resolution #1

Appointments

BE IT RESOLVED, that the Florham Park Board of Education approves the following appointments for the 2013/2014 School Year:

Business Administrator/Board Secretary (N.J.S.A. 18A:17-2, 17-5)	John Csatlos
Treasurer of School Monies (N.J.S.A. 18A: 17-31)	Raymond Karaty
Public Agency Compliance Officer (N.J.A.C. 17; 27-3.2)	John Csatlos
Purchasing Agent (P.L. 1999 c.440)	John Csatlos
Custodian of Records (N.J.S.A. 47; 1A- et seq.)	John Csatlos
Integrated Pest Management Coordinator (N.J.A.C. 7:30-13.3)	Philip Infantolino
AHERA Coordinator (40 CFR-763)	Philip Infantolino
Right to Know/Designated Persons	Philip Infantolino

May 20, 2013 – Regular Public Meeting 6:30p.m.

Office of Emergency Management Liaison	Philip Infantolino
Indoor Air Quality Coordinator	Philip Infantolino
Chemical Hygiene Officer	Philip Infantolino
504 Compliance Officer (34 CFR 04.7(a))	Sharon Maricle
District Attendance Officers (N.J.S.A. 18A: 38-2)	Mark Majeski, Sharon Maricle, Steve Caponegro
District Affirmative Action Officer (N.J.A.C. 6A:7-1.5)	Sharon Maricle
Building Affirmative Action Officers	Mark Majeski, Sharon Maricle, and Steve Caponegro
Health Safety Designee (N.J.A.C. 6A:19-10.2(b))	John Csatlos
NJSBAIG Safety Committee	John Csatlos, Phil Infantolino, Steve Caponegro and Sharon Maricle
School Medical Inspector (N.J.S.A. 18A: 40-1)	Michael Kelly, MD
Employee Health Benefits Broker	Brown & Brown Metro, LLC
Commercial/Student Accident Insurance Broker	O’Gorman & Young
Tax Shelter Annuity (403b/401a)	

The AXA Equitable Retirements Benefit Group

The Legend Group (formerly Thomas Seely Agency)

Motion: JC Second: PM

7 yes, 0 no

Resolution #2

Designate External Auditor

BE IT RESOLVED, that the Florham Park Board of Education designates Lerch, Vinci & Higgins, Certified Public Accountants, 17-17 Route 208, Fairlawn, New Jersey, as the District's External School Auditor, in accordance with N.J.S.A. 18A: 23-1, for FY14 ending June 30, 2014 at the fee of \$24,300, inclusive of audit of Application for State School Aid, and CAFR introductory and statistical data if required. Standard billing rates proposed will apply for matters performed on behalf of the Board not covered by the engagement letter at a rate of \$140 - \$170/hr for partners.

Motion: JC Second: PM

7 yes, 0 no

Resolution #3

Designation of Attorney of Record

BE IT RESOLVED, that the Florham park Board of Education designates Mr. Matthew Giacobbe of the firm of Cleary, Giacobbe, Alfieri and Jacobs, Matawan, New Jersey, as Attorney of Record for the Florham Park Public Schools, in accordance with N.J.S.A. 18A 23-1, for the 2013/2014 School Year, at a rate of \$150 per hour for attorneys and counsel and \$90 for paralegals, for all legal matters effective July 1, 2013 through June 30, 2014.

Motion: JC Second: PM

7 yes, 0 no

Resolution #4

Designation of Official Newspaper

BE IT RESOLVED, that the Florham Park Board of Education designates the Morristown Daily Record as the official publication, in which all notices and advertisements for the Florham Park Board of Education be published, in accordance with N.J.S.A. 18A:14-19, 22-11, 39-3 and 10:4-8 including the calendar of meeting dates for the 2013/2014 school year.

Motion: JC Second: PM

7 yes, 0 no

Resolution #5

Designation of Bank Depositories

BE IT RESOLVED, that the Florham Park Board of Education designates Valley National Bank and JP Morgan Chase as official depositories for the Florham Park Public Schools, in accordance with N.J.S.A. 17:9-9, 18A:17-34, 19-1 for the 2013/2014 school year; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is authorized to invest the Board's funds consistent with statutes and regulations.

Motion: JC Second: PM

7 yes, 0 no

Resolution #6

Designation of Bond Council

BE IT RESOLVED, that the Florham Park Board of Education designates Wilentz, Goldman & Spitzer as Bond Council, 90 Woodbridge Center Drive, Woodbridge, N.J., \$150 for attorneys and \$70 for paralegals in accordance with N.J.S.A. 18A: 23-1, for the 2013/2014 school year.

Motion: JC Second: PM

7 yes, 0 no

Resolution #7

Designation of Architect of Record

BE IT RESOLVED, that the Florham Park Board of Education designates LAN Associates as Architects of Record, 445 Godwin Avenue, Midland Park, N.J., in accordance with N.J.S.A. 18A: 23-1, for the 2013/2014 school year at a rate of \$250/hr for Principals, \$150/hr for Senior Professionals and \$98/hr for Registered Professionals.

Motion: JC Second: PM

7 yes, 0 no

Resolution #8

Accounts/Designation of Authorized Signatories

BE IT RESOLVED, that the Business Administrator/Board Secretary authorizes the following accounts with the required signatures of the Officers of the Board acting as depositors to be listed; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is hereby authorized to issue and execute the required forms to maintain said accounts.

<u>Account</u>	<u>Signatories</u>
Treasurer's Account #41454820	Board President, Business Administrator and Treasurer of School Monies
Payroll Account #41454994	Treasurer of School Monies
Payroll Agency Account #41454936	Board President, Business Administrator and Treasurer of School Monies
Ridgedale Student Activity Account #30467454	Principal and Business Administrator or Superintendent
Ridgedale Middle School Petty Cash #41454901	Principal and Business Administrator or Superintendent
Briarwood Student Activity Account #30467489	Principal and Business Administrator or Superintendent
Briarwood School Petty Cash #41454898	Principal and Business Administrator or Superintendent
Brooklake Student Activity Account #30467489	Principal and Business Administrator or Superintendent
Brooklake School Petty Cash #41454871	Principal and Business Administrator or Superintendent

Unemployment Trust Account #41454928	Board President, Business Administrator and Treasurer of School Monies
Business Office Petty Cash #41454987	Business Administrator and Superintendent
Child Study Team Petty Cash #41454979	Director of Special Services and Business Administrator or Superintendent
FSA Trust Account #41132483	Board President, Business Administrator and Treasurer of School Monies

Motion: JC Second: PM

7 yes, 0 no

Resolution #9

Petty Cash Funds

BE IT RESOLVED, that the Florham Park Board of Education establishes the following Petty Cash Accounts, rules for replenishment and regulations in accordance with N.J.A.C. 6:20-2.10 for the 2013/2014 fiscal year.

<u>Account</u>	<u>Amount Established</u>	<u>Maximum Expenditure</u>
Briarwood Elementary	\$500.00	\$99.00
Brooklake Elementary	\$500.00	\$99.00
Ridgedale Middle School	\$500.00	\$99.00
Office of Special Services	\$500.00	\$99.00
Business Office	\$1,000.00	\$149.00

Motion: JC Second: PM

7 yes, 0 no

Resolution #10

President's Facsimile Signature

BE IT RESOLVED, that the Florham Park Board of Education authorizes the use of the President's and Treasurer's Facsimile Signature on warrants, with the exception of Social Security Payments, for the 2013/2014 school year, as well as approve the following required documents:

Polices and Procedures Handbook

Administrative Rules and Regulations

Mandated and Permitted Pupil Records N.J.A.C. 6:3-6.3

Special Education By-Laws/Policies

Student Code of Conduct - K-2, 3-5, 6-8

Program Evaluation

Five-Year Curriculum Plan

Bloodborne Pathogens Plan

Law Enforcement and Educators Agreement

Three-Year Asbestos Reinspection Plan (AHERA)

Three-Year Maintenance Plan (M1 & M2 Forms)

Chemical Hygiene Plan

Health and Safety Program Manual

District Emergency Plans

Motion: JC Second: PM

7 yes, 0 no

Resolution #11

Establish Facility Rates of Pay

BE IT RESOLVED, that the Florham Park Board of Education establish the following Facility Use rates for the 2013-2014 fiscal year.

Monday – Saturday	\$48.50/hour
Sunday	\$64.50/hour

Motion: JC Second: PM 7 yes, 0 no

Resolution #12

Internal Controls

BE IT RESOLVED, that the Florham Park Board of Education approves the Business Office Internal Controls document for the 2013-2014 School Year.

Motion: JC Second: PM 7 yes, 0 no

Resolution #13

Approve Curriculum Guides

BE IT RESOLVED, that the Florham Park Board of Education approves the 2013/2014 Long Range Curriculum program for the Florham Park Public Schools. (attached Doc. R13)

Motion: JC Second: PM 7 yes, 0 no

Resolution #14

Approve Authorized List of Textbooks

BE IT RESOLVED, that the Florham Park Board of Education approves the 2013/2014 Authorized List of Textbooks for the Florham Park Public Schools per N.J.A.C. 6:8-3.5

(attached Doc. R14).

Motion: JC Second: PM 7 yes, 0 no

Resolution #15

Approve Related Services Providers

BE IT RESOLVED, that the Florham Park Board of Education approves contracting with the following Related Service(s), Professional Development Service(s) and Educational Evaluation Service(s) Providers for the 2013/2014 school year:

Essex Reg. Educational Services Commission (Nursing, Ch. 192/193, IDEA and CST)

State of NJ / Commission for the Blind

Morris Union Jointure Commission

Educational Services Commission of Morris County (Nursing, Environmental Health, Purchasing Cooperative)

Childrens' Specialized Hospital

Middlesex Regional Educational Services Commission (Purchasing Cooperative)

Morristown Memorial Hospital

Brian Fennelly, MD

Dale Jacobs MD

Thomas Boyle MD

J. Moreno MD

Joanne Swanson OTR

Dr. Mark Faber

Marilyn Kubecheck MD

Walter Molofsky MD

PG Chambers

Cerebral Palsy of North Jersey

Jumpstart Therapeutics

Pediatric Therapy & Yoga Of Morris, LLC

The Wright Choice

WhiteHall Associates

University Medical Center at Princeton

Summit Oaks Hospital

Douglass Developmental Disabilities

Maxim Healthcare Services

Center

Emerald Health Care Services

David J. Gallina, M.D., P.A.

Summit Speech

The Data Group

AJL Physical and Occupational Therapy

Bayada Nursing Services

Liberty Healthcare Services

Motion: JC Second: PM

7 yes, 0 no

Resolution #16

Approve Maintenance Contracts

BE IT RESOLVED, that the Florham Park Board approves the following Routine and Required Maintenance Contracts for the 2013/2014 school year:

Bill Pryer Trash Collection

Butler Engineering & Boiler Treatment

Jersey Elevator

R&J Control (Generator)

Alliance's Pest Control

Knox Security Services

Automatedlogic

Protective Measures Security and Fire

RFP Solutions

Motion: JC Second: PM

7 yes, 0 no

Resolution #17

Approve List of Substitutes

BE IT RESOLVED, that the Florham Park Board of Education approves the following substitutes for the 2013/2014 school year:

Teacher

Allocca, Saverio

Glucksman, Amandalynn

Tartaglia, Lori

Abruzzo, Jaclyn

Kluge, Maria

Treiber, Sharon

Anelli, Caitlin

Kurzer, Marilyn

Winschuh, Lori

Anton, Daniela

McNeil, Brenda

Winters, John

May 20, 2013 – Regular Public Meeting 6:30p.m.

Arroyo, Lisa	Modrowsky, John	Zaleski, David
Brice, Ann	Olsen, Andrea	Zaug, Lynne
Bowden, Patricia	Pagan, Kara	
Cassaras, Jane	Pasquarosa, Marlena	
Chang, Anna	Pereira, Odete	
Cohen, Danielle	Petrillo, Gabriella	
Davidove, Erin	Pinherio, Maria	
Delucchi, Jad	Rizzo, Fawn	
DuBoyce, Ed	Russell, Nicholas	
Dunlevey, Dana	Schron, Nancy	
Dwyer, Sheila	Skrypa, Aldona	
Gallagher, Daniel	Soden, Jillian	
Glen, Patricia	Stuhler, Brenna	

Nurses

Suzanne Bierly

Jessica Cox

Patricia Glen

Peter Kleban

Custodians

Anthony Hopkins

David Zaleski

Richard Medwin

Philip Infantolino

Bus Drivers

Steve Haynes

Edward Williams

Richard Lynch

Motion: JC Second: PM

7 yes, 0 no

Resolution #18

Approve District Professional Development Plan

BE IT RESOLVED, that the Florham Park Board of Education approve the Local Professional Development Plan for the 2013/2014 school year.

Motion: JC Second: PM

7 yes, 0 no

Resolution #19

Approve Participation in Organizations

BE IT RESOLVED, that the Florham Park Board of Education approves participation for the school year 2013/2014 with the following organizations:

Adult School of The Chathams/Madison/Florham Park
Project Community Pride
Morris County Media Services Center
Morris Museum

Motion: JC Second: PM

7 yes, 0 no

Resolution #20

Approve Transportation Services

BE IT RESOLVED, that the Florham Park Board of Education approves contracting with the following Service Providers for Joint Transportation Services for the school year 2013/2014 with the following:

Essex County Educational Services Commission

Educational Services Commission of Morris County

Morris Union Jointure Commission

Hanover Park Regional School District

Motion: JC Second: PM

7 yes, 0 no

Resolution #21

Approve Board Policies

BE IT RESOLVED, that the Florham Park Board of Education approves the following Board of Education Policies

- | | |
|---------------------------------|-------------------------------|
| #1000 Series – Community | #2000 Series – Administration |
| #3000 Series – Business | #4000 Series – Personnel |
| #5000 Series – Pupils | #6000 Series – Instruction |
| #7000 Series – New Construction | #9000 Series Bylaws |

BE IT FURTHER RESOLVED, that the Florham Park Board of Education approves the District’s Job Descriptions.

Motion: JC Second: PM

7 yes, 0 no

Resolution #22

Approve Bid/Quote Thresholds

BE IT RESOLVED, that the Florham Park Board of Education set the following bid/quote thresholds, with Qualified Purchasing Agent for the 2013/2014 school year;

- | | |
|----------------------|-------------|
| Bid Threshold | \$36,000.00 |
| Quote Threshold(15%) | \$ 5,400.00 |

Motion: JC Second: PM

7 yes, 0 no

Resolution #23

State Agency Contracts

BE IT RESOLVED, that the Florham Park Board of Education approves the School Business Administrator to procure contracts for goods and services through various State Agencies in accordance with N.J.S.A. 18A:18A-10.

Motion: JC Second: PM

7 yes, 0 no

Resolution #24

Minimum Chart of Accounts

BE IT RESOLVED, that the Florham Park Board of Education authorizes the School Business Administrator to maintain and report the financial status of the school district using the minimum chart of accounts set forth in N.J.A.C. 6:20-2A (m)1 for the 2012-2013 School Year.

Motion: JC Second: PM

7 yes, 0 no

Resolution #25

Payment of Bills

BE IT RESOLVED, that the Florham Park Board of Education authorizes and approves the Business Administrator to pay bills and claims during the period between Board Meetings for the 2013-2014 School Year.

Motion: JC Second: PM

7 yes, 0 no

Resolution #26

Code of Ethics

BE IT RESOLVED, that the Florham Park Board of Education adopts the New Jersey School Boards Association Code of Ethics for the 2013-2014 School Year.

Motion: JC Second: PM

7 yes, 0 no

Resolution #27

Designation of School Physician

BE IT RESOLVED, that the Florham Park Board of Education approves Dr. Michael Kelly MD as school physician for the 2013/2014 school year in an amount not to exceed \$19,700.00.

Motion: JC Second: PM

7 yes, 0 no

Resolution #28

Executive Session Minutes

WHEREAS, NJSA 10:4-14 of the Open Public Meetings Act requires the disclosure of executive minutes once actions are publicly acted upon; and

WHEREAS, the Florham Park Board of Education has reviewed prior years executive minutes.

THEREFORE BE IT RESOLVED, that the Florham Park Board of Education approves the nondisclosure of the minutes of the previous executive session meetings.

Motion: JC Second: PM

7 yes, 0 no

Resolution #29

Establish Substitute Rates of Pay

BE IT RESOLVED, that the Florham Park Board of Education establish the following substitute rates of pay for the 2013-2014 fiscal year.

Bus Driver \$25.00/hr

Custodian \$15.00/hr

Nurse \$200.00/day

Teacher \$80.00 first 10 days; \$90.00 any day thereafter

Staff Assistants \$50.00 first 10 days; \$60.00 any day thereafter

Motion: JC Second: PM

7 yes, 0 no

Resolution #30

Health Benefits

BE IT RESOLVED, based upon a review by the business administrator of proposals and the recommendation from Brown and Brown Metro, District Broker of Record, the Board of Education renew the following benefits coverage and applicable benefits provider for FY2014:

Bollinger Prescription Medications
Delta Dental Dental

Motion: JC Second: PM 7 yes, 0 no

I. OLD BUSINESS/NEW BUSINESS :

J. CORRESPONDENCE/COMMUNICATIONS:

K. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or litigation special education placements; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; PM Second; LM 7 yes, 0 no

Mr. Gaffney motioned to reconvene the public session. The motion received a second from Mrs. Tobias.

Motion; JG Second; JT 7 yes, 0 no

Mr. Montuore made a motion to award an employment contract to Mr. Flavio Rubano for the position of Interim Superintendent of Schools. The motion was seconded by Mrs. Michalowski.

Motion; PM Second; LM 7 yes, 0 no

Mr. DeCoursey asked Dr. Ronzitti to call the other two candidates that were not selected.

L. ADJOURNMENT

Mr. Montuore motioned to adjourn the regular public meeting at 9:45p.m. The motion was seconded by Mrs. Michalowski.

Motion; PM Second; LM

7 yes, 0 no

Respectfully Submitted

John Csatlos
Business Administrator/Board Secretary