

**FLORHAM PARK BOARD OF EDUCATION**  
Special Public Meeting, February 25, 2013  
Board of Education Conference Room  
67-71 Ridgedale Avenue

MINUTES  
6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

**A. SUNSHINE STATEMENT**

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**B. CALL TO ORDER**

**C. FLAG SALUTE**

**D. ROLL CALL**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)		X
Mr. Montuore (Patrick)	X	
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

**In attendance:** District Administrators. Ms. Bernstein, Ms. Erickson, Ms. McAllen and many members of the general public.

### **E.SUPERINTENDENT’S REPORT**

- Dr. Ronzitti reported that enrollment is currently 1,020.
- Dr. Ronzitti reported the following drills conducted since the last board meeting; RMS 1/19 Code Orange, 1/22 fire; BLK 1/8 fire, 1/14 shelter in place and 1/18 fire; BWD 1/10 fire and 1/29 lock down.
- Dr. Ronzitti reported that, since the last board meeting, there have been twenty three (23) incidents reported and investigated under the district’s HIB Anti-bullying policy. All incidents were resolved as “normal social conflict”. Ridgedale Middle School did have two (2) out of school suspensions for an Internet Policy Violation and Theft of Property.
- Dr. Ronzitti introduced Mrs. Tobias who presented awards to the Daughter’s of the Revolution. Mrs. Tobias spoke for a few moments on the history of the Daughter’s of the Revolution and then presented the 2012/13 winners of the chapter’s essay contest.
- Dr. Ronzitti introduced Dr. Caponegro who presented the Brooklake School Peer Leadership Program. Dr. Caponegro reviewed the process on selection and turned over the presentation to Ms. Erickson who presented on the program.

### **F.PUBLIC COMMENT**

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

There were no comments from the general public.

### **G.COMMITTEE REPORTS**

Policy- Mrs. Tobias stated that the committee has not met since the 12/21/12 board meeting.

Curriculum- Mrs. Tobias stated that the committee met on 1/8/13. Topics discussed were the President’s Award, Latin Roots and PARCC. Mrs. Tobias also stated she attended two district meetings as well.

Personnel- Dr. Carollo stated that the committee has not met since the 12/21/12 board meeting.

Finance/Facility- Mr. Gaffney stated the committee has not met since the 12/21/12 board meeting. However the committee will be meeting shortly to go over the proposed FY14 budget.

Transportation - Mrs. Haynes reported that the committee has not met since the 12/21/12 board meeting. However, Mrs. Haynes did comment on a recent vehicle accident, no fault, minor damage, no students involved.

H.P.R.H.S Articulation- Mrs. Tobias reported that H.P.R.H.S. District met recently and continued to discuss the ongoing field renovations project. Project Community Pride made around \$7,000 from the recent fundraising raffle.

Dr. Carollo made a motion to approve the resolutions on the agenda by consent. The motion received a second by Mr. Montuore.

Motion; JC      Second; PM      6 yes, 0 no

**H.RESOLUTION:**

**POLICY**

- 1. Approve the minutes of the January 21, 2013 Special Board Meeting.  
(Doc. PL1)

Motion; JC      Second; PM      6 yes, 0 no

- 2. Approve the minutes of the January 21, 2013 Special Executive Session.  
(Doc. PL2)

Motion; JC      Second; PM      6 yes, 0 no

- 3. Approve the following Fundraisers for SY 2012-2013:

Collection Drive for Mount Pleasant Animal Shelter Jr. Girl Scout Troop

Motion; JC      Second; PM      6 yes, 0 no

- 4. **Whereas**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare Initiative (SEMI) Program for 2013-2014, and

**Whereas**, the Florham Park Board of Education desires to apply for this waiver based on the State of New Jersey, Special Education Medicaid Initiative 2013-2014 Revenue Projection indicating less than 40 Medicaid eligible classified students,

**Now Therefore Be It Resolved**, that the Florham Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements under NJAC 6A:23A-5.3 for the 2013-2014 school year.

Motion; JC      Second; PM      6 yes, 0 no

**PERSONNEL**

1. Approve the following substitute (s) for the 2012-2013 School Year:

Daniela Anton

Motion; JC      Second; PM      6 yes, 0 no

2. Approve the following volunteer (s) for the 2012-2013 School Year:

Jenna Volper

Motion; JC      Second; PM      6 yes, 0 no

3. Approve the following Home Instructor (s) for the 2012-2013 School Year:

Jackie Marchaterre

Motion; JC      Second; PM      6 yes, 0 no

4. Approve the following 2012-2013 Student Teaching Assignments:

<u>Student / College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Lauren Smith Fairleigh Dickinson University	Student Teaching	Karen Janes Social Studies	9/3-12/20-13
Rachel Huber Fairleigh Dickinson University	Student Teaching	Jessica Stroh Language Arts	9/3-12/20/13
Stephen Margon Fairleigh Dickinson University	Student Teaching	Brian McParland Math	9/3-12/20/13
Wendy Ferriero Fairleigh Dickinson University	Student Teaching	Lisa DeFonte Math	3/4- 5/17/13
Hannah Winkelman Montclair State University	Student Teaching	Sondra Paulson Music	3/25-5/17/13
Jaslin Ramos Fairleigh Dickinson University	Field Observation	Hilde Dyer 5 <sup>th</sup> Grade	2/6-3/8/13
Rachel Huber Fairleigh Dickinson University	Field Observation	Lori Pompei 4 <sup>th</sup> Grade	3/4-5/29/13

Motion; JC      Second; PM      6 yes, 0 no

5. Approve the following Summer Maintenance/Custodial Staff:

Robert Amendola  
Philip Infantolino  
Eamonn Gaffney  
Kelly Gaffney  
Kevin Goettlich  
Matthew Falcone

John Casolaro  
Dan Glinko  
Joseph Jannicelli  
Tom Hunt  
Matthew Santos  
Johnathan Tobias  
Malcom McNaught (Painter)  
Conor DeCoursey (Painter)

Motion; JC      Second; PM      6 yes, 0 no

6. Accept, with regret the following resignation(s):

Theresa Norton, District Substitute Caller, for personal reasons, effective February 1, 2013.

Motion; JC      Second; PM      6 yes, 0 no

7. Approve the following hiring's for the 2012-2013 School Year:

Andrea Petruzzo, LLD, Maternity Leave Replacement, Briarwood Elementary School, at BA Step 1 (\$47,500.00) pro-rated no benefits effective March 8, 2013-June 30, 2013.

Motion; JC      Second; PM      6 yes, 0 no

CURRICULUM

1. BE IT RESOLVED, that the board accepts and approves the Superintendent's current to date bullying report.

Motion; JC      Second; PM      6 yes, 0 no

2. Approve the following placements for the 2013-2014 school year in accordance with Board Policy #5118, and contractual agreement between the Florham Park Board of Education and the Florham Park Education Association:

S.C.      Briarwood Grade K  
R.P.      Briarwood Grade K

Motion; JC      Second; PM      6 yes, 0 no

3. Approve the acceptance of student T.L. into the Briarwood Grade 1 program for the 2013-2014 School Year at an estimated tuition cost of \$11,834.40.

Motion; JC      Second; PM      6 yes, 0 no

- 4. Approve the “2013-2014 School Year” calendar and corresponding “2013-2014 12 Month Employee” calendar.

Motion; JC      Second; PM      6 yes, 0 no

FINANCE

- 1. Approve the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through January 31, 2013 in the amount of \$2,143,767.86.

(Doc. F1)

Motion; JC      Second; PM      6 yes, 0 no

- 2. Accept the following District financial reports:

Board Secretary’s (A148) Report for the Month(s) of Business Administrator/  
January 2013.      Board Secretary

(Doc. F2)

Treasurer’s (A149) Report for the Month(s) of      Business Administrator /  
January 2013      Board Secretary

(Doc. F3)

Motion; JC      Second; PM      6 yes, 0 no

- 3. Approve the report transfers submitted by the Business Administrator/Board Secretary for January 31,2013 in the amount \$67,539.54.

(Doc. F4)

Motion; JC      Second; PM      6 yes, 0 no

- 4. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members’ current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	<u>Name</u>	<u>Position</u>	<u>Description</u>	<u>Date(s)</u>	<u>Approx. Cost</u>	<u>Funding Source</u>
A.						

Motion; JC      Second; PM      6 yes, 0 no

- BE IT RESOLVED, that the Florham Park Board of Education certify, that as of January 31, 2013 after reviewing the Business Administrators/Board Secretary’s financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the school year.

Motion; JC      Second; PM      6 yes, 0 no

- BE IT RESOLVED, that the Florham Park Board of Education accept the certification of the Business Administrator/Board Secretary that as of January 31, 2013 pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; JC      Second; PM      6 yes, 0 no

- Approve cancelling the following “stale” checks from FY12:

<u>Check #</u>	<u>Amount</u>	<u>Account</u>
22576	\$1,938.75	Treasurer’s
34214	\$ 488.59	Net Payroll
55337	\$ 374.70	Net Payroll

Motion; JC      Second; PM      6 yes, 0 no

- Approve the acceptance of a donation in the amount of \$240.00 from Halos For Angels, Inc. for the “Giving Back Program” for the Briarwood Elementary School.

Motion; JC      Second; PM      6 yes, 0 no

9. Approve accepting a donation of 2 new IPAD’s from Camille and Joe Gentile for use in the Briarwood Elementary School.

Motion; JC      Second; PM      6 yes, 0 no

10. Approve the acceptance of a donation in the amount of \$1,000.00 from ADP, Inc. for the purpose of Technology for the Florham Park District.

Motion; JC      Second; PM      6 yes, 0 no

11. Approve adjustments (increase) to various time and material allowances for required/routine maintenance vendors for the 2012-2013 School Year:

<u>Vendor</u>	<u>Original</u>	<u>-Adjustment-</u>	<u>Total</u>
Air Group	\$9,000	11,000	\$20,000
Da-Lor	\$3,000	3,000	\$ 6,000
RFP	\$3,000	2,000	\$ 5,000
Dave’s Auto Repair	\$5,000	1,000	\$ 6,000
Shaw’s Garage	\$2,000	1,000	\$ 3,000
FP Hardware	\$3,000	3,000	\$ 6,000
Monarch Electric	\$4,500	2,000	\$ 6,500
Jaeger Lumber	\$2,000	1,000	\$ 3,000
Dreyer Lumber	\$2,000	2,000	\$ 4,000
Madison Plumbing	\$1,000	1,000	\$ 2,000

Motion; JC      Second; PM      6 yes, 0 no

FACILITIES

1. Approve the following facility requests:

a.PTA Enrichment	BWD (various rooms)	March-June 2013
b.PTA Enrichment	BKL (various rooms)	March-June 2013
c.Florham Park Rec	BWD Gym	Feb-March 2013
d.Halo’s For Angels	BKL (various rooms)	March-June 2013
e.Halo’s For Angels	BWD (various rooms)	March-June 2013
f.Total Health LLC	RMS Gym	February 2013
g.Garden State Basketball	RMS Gym	March 2013
h.Starting Five Basketball	RMS Gym	March 2013
i.Girls on the Run	RMS Front Lawn	March-June 2013
j.Jacyees Egg Hunt	RMS Front Lawn	March 2013

Motion; JC      Second; PM      6 yes, 0 no

TRANSPORTATION



1. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to Newark Academy, Livingston, NJ.
2. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to Morris Plains Borough School, Morris Plains, NJ.
3. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to Morris County Planetarium, Randolph, NJ.
4. Approve the scheduling of the field trip for Brooklake Elementary School, grade 3 to Boiling Springs Bank, Florham Park, NJ.
5. Approve the scheduling of the field trip for Brooklake Elementary School, grade 5 to Ridgedale Middle School, Florham Park, NJ.
6. Approve the scheduling of the field trip for Ridgedale Middle School, grade 8 to Drew University, Madison, NJ.
7. Approve the scheduling of the field trip for Briarwood Elementary School, grade 2 to Montclair University, Montclair, NJ.
8. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to Morris County Community College, Randolph, NJ.
9. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to Rutgers University, New Brunswick, NJ.
10. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to Kean University, Union, NJ.

Motion; JC      Second; PM

6 yes, 0 no

#### **I. OLD BUSINESS/NEW BUSINESS –**

**J. CORRESPONDENCE/COMMUNICATIONS:** Mr. Gaffney stated that he had received correspondence from Mr. Ramsthaler regarding the status of his wife's inquiry into the President's Award Criteria. Mr. DeCoursey reminded the board of the matter and all documents reviewed. Mr. DeCoursey directed Dr. Ronzitti to prepare a letter to both Mr. and Mrs. Ramsthaler.

#### **K. EXECUTIVE SESSION**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or litigation special education placements; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; JC      Second; JG      6 yes, 0 no

Mr. Gaffney motioned to reconvene the public session. The motion received a second from Dr. Carollo.

Motion; JG      Second; JC      6 yes, 0 no

**RESOLUTIONS –**

**Accept and approve**, with regret, a letter of resignation for the purpose or retirement from Dr. William Ronzitti, Superintendent effective June 30, 2013.

Motion; KD      Second; JC      6 yes, 0 no

**L. ADJOURNMENT**

Mrs. Tobias motioned to adjourn the regular public meeting at 7:42 p.m. The motion was seconded by Mrs. Haynes.

Motion; JT      Second; MH      6 yes, 0 no

Respectfully Submitted

John Csatlos  
Business Administrator/Board Secretary