

FLORHAM PARK BOARD OF EDUCATION
Special Public Meeting, January 21, 2013
Board of Education Conference Room
67-71 Ridgedale Avenue

MINUTES
6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

B. CALL TO ORDER

C. FLAG SALUTE

D. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)	X	
Mr. Montuore (Patrick)		X
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

In attendance: District Administrators. There were no members of the general public.

E.SUPERINTENDENT’S REPORT

- Dr. Ronzitti reported that enrollment is currently 1,023.
- Dr. Ronzitti reported the following drills conducted since the last board meeting; RMS 12/5 fire, 12/6 shelter in place; BLK 12/4 shelter in place, 12/19 fire; BWD 12/5 fire, 12/8 bomb threat.
- Dr. Ronzitti reported that, since the last board meeting, there have been twenty one (21) incidents reported and investigated under the district’s HIB Anti-bullying policy. Twenty incidents were resolved as “normal social conflict” the other was classified as Verbal Bullying.
- Dr. Ronzitti reviewed the new substitute calling system “AESOP”. The implementation has been very successful. Dr. Ronzitti recognized Mrs. Pat Albo, Executive Assistant to the Superintendent, for all of her efforts turn-keying numerous training sessions and handling the overall implementation.

F.PUBLIC COMMENT

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

There were no comments from the general public.

G.COMMITTEE REPORTS

Policy- Mrs. Tobias stated that the committee has not met since the 12/21/12 board meeting.

Curriculum- Mrs. Tobias stated that the committee met on 1/8/13. Topics discussed were the President’s Award, Latin Roots and PARCC. Mrs. Tobias also stated she attended two district meetings as well.

Personnel- Dr. Carollo stated that the committee has not met since the 12/21/12 board meeting.

Finance/Facility- Mr. Gaffney stated the committee has not met since the 12/21/12 board meeting. However the committee will be meeting shortly to go over the proposed FY14 budget.

Transportation - Mrs. Haynes reported that the committee has not met since the 12/21/12 board meeting. However, Mrs. Haynes did comment on a recent vehicle accident, no fault, minor damage, no students involved.

H.P.R.H.S Articulation- Mrs. Tobias reported that H.P.R.H.S. District met recently and continued to discuss the ongoing field renovations project. Project Community Pride made around \$7,000 from the recent fundraising raffle.

Dr. Carollo made a motion to approve the resolutions on the agenda by consent. The motion received a second by Mrs. Michalowski.

Motion; JC Second; LM

6 yes, 0 no

H.RESOLUTION:

POLICY

1. Approve the minutes of the December 17, 2012 Regular Board Meeting.

(Doc. PL1)

Motion; JC Second; LM 6 yes, 0 no

2. Approve the minutes of the December 17, 2012 Executive Session.

(Doc. PL2)

Motion; JC Second; LM 6 yes, 0 no

3. Approve the minutes of the January 2, 2013 Special Board Meeting.

(Doc. PL3)

Motion; JC Second; LM 6 yes, 0 no

4. Approve the minutes of the January 2, 2013 Special Executive Session.

(Doc. PL4)

Motion; JC Second; LM 6 yes, 0 no

5. **BE IT RESOLVED**, that the Florham Park Board of Education designates the following meeting dates for Regular Meetings with Executive Sessions through December 31, 2013, in accordance with N.J.S.A. 18A:10-6, to be held at the Board of Education Office, at 6:30 p.m.

All meetings shall be held in accordance with the “Open Public Meetings Act” and formal action may be taken at any meeting.

February 25, 2013 4th Monday

March 25, 2013 4th Monday

April 22, 2013 4th Monday

May 20, 2013 3rd Monday

June 17, 2013 3rd Monday

July 15, 2013 3rd Monday

August 19, 2013	3 rd Monday
September 16, 2013	3 rd Monday
October 21, 2013	3 rd Monday
November 18, 2013	3 rd Monday
December 16, 2013	3 rd Monday

** All meetings are held in the Florham Park Board of Education Administrative Offices,
Conference Room, 67 Ridgedale Ave, Florham Park

Motion; JC Second; LM 6 yes, 0 no

6. **BE IT RESOLVED**, that the Florham Park Board of Education designates the Morristown Daily Record as the official publication, in which all notices and advertisements for the Florham Park Board of Education be published, in accordance with N.J.S.A. 18A:14-19, 22-11, 39-3 and 10:4-8 including the calendar of meeting dates for through December 31, 2013.

Motion; JC Second; LM 6 yes, 0 no

7. **BE IT RESOLVED**, that the Florham Park Board of Education designates Valley National bank as official depositories for the Florham Park Public Schools, in accordance with N.J.S.A. 17:9-9, 18A:17-34, 19-1 through December 31, 2013; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is authorized to invest the Board’s funds consistent with statutes and regulations.

Motion; JC Second; LM 6 yes, 0 no

- 8. **BE IT RESOLVED**, that the Florham Park Board of Education continue to establish the following Committees through December 31, 2013:

POLICY	BOARD/BOROUGH LIAISON
PERSONNEL	T.A.B.
CURRICULUM	PUBLIC RELATIONS
FINANCE/FACILITIES	H.P.R.H.S.
TRANSPORTATION	MCBA’S DELEGATE
NEGOTIATIONS/FPAA	MUJC’S REPRESENTATIVE
NEGOTIATIONS/FPEA	NJSBA DELEGATE (N.J.S.A. 18A:6-46)
ESCMC REPRESENTATIVE	
Motion; JC	Second; LM
	6 yes, 0 no

- 9. **BE IT RESOLVED**, that the Florham Park Board of Education approves the following Committee/Delegate/Representative appointments through December 31, 2013:

Policy –Dr. Carollo, Mrs. Tobias and Mr. Montuore

Personnel – Mr. Montuore, Mrs. Tobias and Dr. Carollo

Curriculum – Mrs. Tobias, Dr. Carollo and Mr. Montuore

Finance/Facilities – Mr. Gaffney, Mrs. Haynes and Mrs. Michalowski

Transportation – Mrs. Haynes, Mrs. Michalowski and Mr. Gaffney

Negotiations/FPAA – Mrs. Michalowski, Mr. DeCoursey and Mrs. Haynes

Negotiations/FPEA – Mr. DeCoursey, Mr. Montuore and Mrs. Michalowski

Board/Borough Liaison – Dr. Carollo

T.A.B.- Mr. DeCoursey, Mr. Gaffney and Mrs. Tobias

Public Relations – Mrs. Michalowski

Hanover Park Articulation – Mrs. Tobias

BE IT FURTHER RESOLVED, the following Delegates/Representatives from the Board of Education be named:

NJ School Boards Association Delegate (N.J.S.A. 18A: 6-46) –Board President

Morris County School Boards Association Representative –Board President

ESC of Morris County Representative –Board President

Morris Union Jointure Commission Representative – Dr. William Ronzitti

Project Community Pride Liaison – Dr. William Ronzitti or designee

The Adult School of the Chathams – Dr. William Ronzitti or designee

The Public Library Committee Liaison – Dr. William Ronzitti or designee

Motion; JC Second; LM 6 yes, 0 no

PERSONNEL

1. Approve the following substitute (s) for the 2012-2013 School Year:

Brenna Stuhler, Substitute teacher

Motion; JC Second; LM 6 yes, 0 no

2. Approve the following 2012-2013 Student Teaching Assignments:

<u>Student / College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
<i>Gary Fiore Montclair State University</i>	<i>Student Teaching</i>	<i>Jennifer Gilligan Grades 3-5</i>	<i>Jan-June 2013</i>
Motion; JC	Second; LM		6 yes, 0 no

3. Approve Lori-Jane Dolan as the Part-Time Special Education Coordinator, February 1, 2013-June 30, 2013, No benefits for a stipend of \$650.00/month.

Motion; JC Second; LM 6 yes, 0 no

4. Approve the following leaves of absences for:

Gary Fiore , Staff Assistant, Brooklake Elementary School, effective January 23, 2013 to May 7, 2013 without pay.

Motion; JC Second; LM 6 yes, 0 no

5. Approve the adjustments in salaries for the following:

Marian Kentner, Ridgedale Middle School Nurse, from BA + 30 Step 21 (\$89,487.00) to MA Step 21 (\$92,086.00) retroactive to September 1, 2012. 11-000-213-100

Marissa Perlee, Elementary School Teacher, Grade 5, Brooklake School, from BA + 30 Step 6 (\$54,364.00) to MA Step 6 (\$56,486.00) retroactive to September 1, 2012. 11-120-100-101

Motion; JC Second; LM 6 yes, 0 no

6. Approve the following hiring's for the 2012-2013 School Year:

Megan Ganley, full-time staff assistant, Leave Replacement (CCT), Brooklake Elementary School, at Step 1, \$13.52 / hour, no benefits effective January 22, 2013 to March 31, 2013. 11-000-217-100

Megan Ganley, Elementary Special Education Teacher, Maternity Leave Replacement (KW), Brooklake Elementary School, at BA Step 1 (\$47,500.00) pro-rated no benefits effective April 8, 2013 to June 30, 2013. 11-213-100-101

Jackie Macheterre, Part-Time Special Education Teacher, Maternity Leave Replacement (JC), Brooklake Elementary School, at BA Step 1 (\$47,500.00, .7 fte) pro-rated no benefits effective March 15, 2013-June 30, 2013(11-213-100-101), with simultaneous resignation from the position of part time Staff Assistant.

Kathryn Stefko, Preschool Disabled Teacher, Maternity Leave Replacement (NS), Briarwood Elementary School, at BA Step 1 (\$47,500.00) pro-rated no benefits effective March 18, 2013 - June 30, 2013. 11-216-100-101

Motion; JC Second; LM 6 yes, 0 no

7. Approve the following positions for FY14 Summer Custodial Maintenance Program with regular rates of pay, and furthermore approve the posting of said positions:

Summer Custodians	12 positions	\$ 8.75/hour
Summer Maintenance-Painting	2 positions	\$18.00/hour

Motion; JC Second; LM 6 yes, 0 no

CURRICULUM

1. **BE IT RESOLVED**, that the board accepts and approves the Superintendent’s current to date bullying report.

Motion; JC Second; LM 6 yes, 0 no

2. **Approve** the Multidimensional Principal Performance Rubric Learner-Centered Initiatives, Ltd. which will be administered by Teachscape for the Florham Park Public School District.

Motion; JC Second; LM 6 yes, 0 no

3. **Approve** the acceptance and execution of a Legal Settlement Agreement Agency Ref. No. 2012-18623 regarding the educational placement of a student (case#418-33) and

Furthermore, Approve that Dr. Steven Caponegro, Director of Special Services execute Legal Settlement Agreement Agency Reference No 2012-18623.

Motion; JC Second; LM 6 yes, 0 no

4. **Approve** the book series “From Colonies to Country” by Joy Hakim to the RMS Textbook/Novel List.

Motion; JC Second; LM 6 yes, 0 no

FINANCE

1. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through December 31, 2012 in the amounts of \$1,847,998.42.
(Doc. F1)

Motion; JC Second; LM 6 yes, 0 no

2. **Accept the following District financial reports:**

Board Secretary’s (A148) Report for the Month(s) of December 2012. Business Administrator / Board Secretary (Doc. F2)

Treasurer’s (A149) Report for the Month(s) of December 2012. Business Administrator / Board Secretary (Doc. F3)

Motion; JC Second; LM 6 yes, 0 no

3. **Approve** the report transfers submitted by the Business Administrator/Board Secretary for December 31, 2012 in the amount \$20,825.00.
(Doc. F4)

Motion; JC Second; LM 6 yes, 0 no

4. **Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members’ current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	<i>Name</i>	<i>Position</i>	<i>Description</i>	<i>Date(s)</i>	<i>Approx. Cost</i>	<i>Funding Source</i>
A.						

Motion; JC Second; LM 6 yes, 0 no

5. **BE IT RESOLVED**, that the Florham Park Board of Education certify, that as of December 31, 2012 after reviewing the Business Administrators/Board Secretary’s financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the school year.

Motion; JC Second; LM 6 yes, 0 no

6. **BE IT RESOLVED**, that the Florham Park Board of Education accept the certification of the Business Administrator/Board Secretary that as of December 31, 2012 pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; JC Second; LM 6 yes, 0 no

7. Approve a donation of books from Mrs. Joanne Greene Tobias for the Brooklake School Library (Books were deemed appropriate for the Brooklake Library grades 3-5 by Jane Stumpf).

Motion; JC Second; LM 6 yes, 0 no

8. Approve accepting a donation from The Work Family Connection in the amount of \$250.00 for the purchase of materials to support in-class grade level supplemental libraries at the Brooklake Elementary School and Briarwood Elementary School

Motion; JC Second; LM 6 yes, 0 no

9. **Approve** the following proposals from G/L Group as part of the FY13 Morris County ESC/Educational Data Services Time and Materials Bid to GL Group for the following:

EDS 12-055-05	Electric Repairs and Lighting	\$3,990.00
EDS 12-154-1	Exterior Lights and Timer	3,847.50
EDS 12-221-1	Hot Water Pump	607.50
EDS 12-221	Emergency Lights	1,795.50
EDS 12-186	Asbestos Removal	2,700.00
EDS 12-214-1	General Construction Concrete	5,900.00
EDS 12-205	General Carpentry – Interior Door	1,390.00

Motion; JC Second; LM 6 yes, 0 no

10. **Approve** an agreement with PSE&G to participate in the “Direct Install Program for Government and Non-Profit Facilities”.

Motion; JC Second; LM 6 yes, 0 no

FACILITIES

1. Approve the following facility requests:

a. Florham Park Baseball Club	RMS Auditorium	Feb-March 2013
b. No Idea Sports	BWD AP	March 2013
c. Girl Scout Troop (Foerster)	BKL Gym	April 2013
d. PTA-Dance	RMS Gym	January 2013
e. The Work Family Connection	BWD AP	March 2013
f. The Work Family Connection	BKL Gym	April 2013
g. Starting Five Basketball	BKL Gym	December 2012
h. Morris Magic Basketball	RMS Gym	March 2013
i. Florham Park Police Department	RMS Building	February 2013

Motion; JC Second; LM 6 yes, 0 no

TRANSPORTATION

1. Approve the scheduling of the field trip for Ridgedale Middle School, grades 7 & 8 to College of Saint Elizabeth, Florham Park, NJ.
2. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to The AMC Theatre, East Hanover, NJ.
3. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to The Madison Plaza Lanes, Madison, NJ.

Motion; JC Second; LM 6 yes, 0 no

I. OLD BUSINESS/NEW BUSINESS –

J. CORRESPONDENCE/COMMUNICATIONS:

K. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or litigation special education placements; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; JC Second; JG 6 yes, 0 no

Mr. Gaffney motioned to reconvene the public session. The motion received a second from Dr. Carollo.

Motion; JG

Second; JC

6 yes, 0 no

RESOLUTIONS –

Accept and approve, with regret, a letter of resignation for the purpose or retirement from Dr. William Ronzitti, Superintendent effective June 30, 2013.

Motion; KD

Second; JC

6 yes, 0 no

L. ADJOURNMENT

Mrs. Tobias motioned to adjourn the regular public meeting at 7:42 p.m. The motion was seconded by Mrs. Haynes.

Motion; JT

Second; MH

6 yes, 0 no

Respectfully Submitted

John Csatos
Business Administrator/Board Secretary