

FLORHAM PARK BOARD OF EDUCATION
Regular Public Meeting, September 19, 2011
Board of Education Conference Room
67-71 Ridgedale Avenue

MINUTES
6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

B. CALL TO ORDER

C. FLAG SALUTE

D. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)		X
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)		X
Mr. Montuore (Patrick)		X
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

In attendance: District Administrators. There were no members of the general public.

E.SUPERINTENDENT’S REPORT

- Dr. Ronzitti reported that enrollment to date is 1,022.
- Dr. Ronzitti stated that the district has developed and enacted policies and procedures as required by the new HIB “anti-bullying” legislation. Dr. Ronzitti reported that as of this date 15 incidents have been reported and investigated. 13 were adjudicated as non-bullying and the other two were adjudicated with consequence. One received a parent conference with a 5 hour detention and a recommendation for counseling the other was adjudicated with assigned bus seating.
- Dr. Ronzitti reported that NJ Monthly listed Florham Park as the 6th best place to live in NJ. One of the top rankings in northern NJ as well. Dr. Ronzitti stated that this is a testament to the the school district and the municipality as the criteria for ranking weighs heavily on student achievement, tax rates and crime.
- Dr. Ronzitti reported that Dr. Maricle has completed the first of three sessions on training substitutes in the district. This training is mandatory for our substitutes. They will not be used in the district if training is not completed.
- Dr. Ronzitti stated that nothing formal has been discussed regarding consolidation, however a few education association have started to speak to the issue again.
- Dr. Ronzitti stated that Mr. Philip Infantolino, CEFM, Supervisor of Buildings and Grounds is scheduled to be recognized for his achievements in establishing a district recycling program by the Morris County

F.PUBLIC COMMENT

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

There were no comments.

G.COMMITTEE REPORTS

Policy- Dr. Carollo stated the committee has not met since the 8/15/11 board meeting.

Curriculum- Mrs. Tobias stated the committee met on 9/15/11. The committee reviewed the new HIB “Anti-bullying legislation, policy and procedures for SY12 implementation. The committee discussed the probability of starting an after school mentoring program. The committee discussed the ELA, SS and health curriculum updates. The committee discussed a professional development opportunity for three middle school teachers.

Personnel- Dr. Carollo stated the committee has not met since the 8/15/11 board meeting.

Finance/Facility- Mrs. Haynes stated the committee has not met since the 8/15/11 board meeting. The committee is scheduled to meet on 10/3/11.

Transportation – Mrs. Haynes stated the committee has not met since the 8/15/11 board meeting. The committee is scheduled to meet on 10/3/11.

H.P.R.H.S Articulation- Mrs. Tobias reported that the H.P.R.H.S. Board of Education met on 9/14/11. The high school district received a donation of various items of furniture from Novartis valued at over \$100,000. The high school district approved various volunteer clubs. The high school district is moving forward.

H.RESOLUTION:

Dr. Carollo made a motion to approve the resolutions on the agenda this evening by consent. The motion was seconded by Mrs. Tobias.

Motion; JC Second; JT 4 yes, 0 no

POLICY

- 1. **Approve the minutes of the August 15, 2011 Regular Board Meeting.** (Doc. PL1)

Motion; JC Second; MH 4 yes, 0 no

- 2. **Approve the minutes of the August 15, 2011 Executive Session.** (Doc. PL2)

Motion; JC Second; MH 4 yes, 0 no

- 3. **Approve the following Eighth Grade Fundraisers:**

Car Wash	September 17, 2011
Plant Sale	October 17-November 8, 2011

Motion; JC Second; MH 4 yes, 0 no

- 4. **Approve the following Ridgedale Middle School Fundraisers:**

Bake/Snack Sale	9/10/11-6/12/11
Magazine Sale	10/6/11-10/30/11
Pasta Sale	10/1/11-10/20/11
Lollipop Sale	4/1/11-4/30/11
St. Jude Math-a-thon	10/15/11
Artsonia Keepsakes	10/1/11-6/8/12

Motion; JC Second; MH 4 yes, 0 no

PERSONNEL**1. Approve the following revised salaries for the 2011-2012 School Year:**

Heidi Marrero	Staff Assistant	4.5 hours	Step 11	\$15,416.00
Cheryl Sproul	Teacher	MA	Step 5	\$54,991.00
Frances Alvino	Teacher	BA + 30	Step 16	\$72,384.00
Linda Laub	Teacher	MA	Step 16	\$37,027.00

Motion; JC Second; MH 4 yes, 0 no

2. Approve the following substitute (s) for the 2011-2012 School Year:

Claire Dean - Teacher
 Daniel Gallagher - Teacher
 Anna O'Keefe – Teacher
 Lori Tartaglia – Teacher

Motion; JC Second; MH 4 yes, 0 no

3. Approve the following adjustment (s) in salary for the 2011-2012 School Year:

Christe Cirelli from BA + 30 Step 14 (\$67,409.00) to MA Step 14 (\$70,078.00).

Motion; JC Second; MH 4 yes, 0 no

4. Approve the following adjustment in date of hire for the 2011-2012 School Year:

Emily Gruenwald, Social Worker, Maternity Leave Replacement, District Wide, at MA + Step 1 (\$52,340.00) no benefits effective September 26, 2011.-April 2, 2012.

Motion; JC Second; MH 4 yes, 0 no

5. Approve the following 2011-2012 Student Teaching Assignments:

<u>Student / College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Kirstin Bethavas Drew University	Observation	Karen Janes Grades 6-8	9/26-10/28/11
JiWoong Yoon Hanover Park High School (<i>Pending criminal history background</i>)	Student Volunteer	Dr. Caponegro CST	9/8/11-6/20/12

Motion; JC Second; MH 4 yes, 0 no

6. Rescind the following approvals of employment for the 2011-2012 School Year:

Monika Kowalik, Guidance Counselor, Maternity Leave Replacement, Ridgedale Middle School, at BA Step 1 (\$47,389.00) pro-rated no benefits effective October 1, 2011-April 2, 2012.

Motion; JC Second; MH 4 yes, 0 no

7. Approve the following hiring's for the 2011-2012 School Year:

Jun Lewin, Part-Time Staff Assistant (4.5/hrs), Brooklake School at Step 2 (\$13.36 / hr). *Pending criminal history background check 11-213-100-106*

Approve Briana Helm, Guidance, Maternity Leave Replacement, Ridgedale Middle School at MA Step 1 (\$52,340.00) pro-rated no benefits effective September 22, 2011. 11-000-218-104

Motion; JC Second; MH 4 yes, 0 no

8. Approve the following resignations for the 2011-2012 School Year:

Accept with regret the resignation of Jenn Lahey, Staff Assistant, Briarwood Elementary School, effective immediately.

Motion; JC Second; MH 4 yes, 0 no

9. Approve Richard Lynch, Sr. as a Substitute Bus Driver at a rate of \$25.00 per hour for the 2011-2012 School Year.

Motion; JC Second; MH 4 yes, 0 no

CURRICULUM**1. WHEREAS**, the district's curriculum director and the committee have reviewed various assessment programs for the 2011-2012 School Years, Grades K-8 including:

NorthWest Assessment
Pearson
Study Island
DORA/DOMA
People's Education
iReady

for use during the 2011-2012 School Year and;

WHEREAS, the committee has recommended the purchase of a subscription to iReady;

NOW THEREFORE BE IT RESOLVED, that the Florham Park Board of Education approve the purchase of a one-year subscription to Curriculum Associates, "iReady" program in the amount of \$17,730.00

Motion; JC Second; MH 4 yes, 0 no

2. Approve the acceptance of student J.Q. in the district PSD program from Madison Public School District as follows FY12 School Year Tuition \$64,492.00

Motion; JC Second; MH 4 yes, 0 no

FINANCE

- 1. Authorize the Business Administrator/Board Secretary to pay bills and claims through July 31, 2011 .**

(Doc. F1)

Invoices 7/1-7/31/11	\$1,403,701.64
Payroll 7/15/11	\$ 124,535.49
FICA 7/15/11	\$ 9,488.45
Payroll 7/31/11	\$ 137,707.40
FICA 7/31/11	<u>\$ 10,496.16</u>
TOTAL	<u>\$1,685,929.14</u>

Motion; JC Second; MH

4 yes, 0 no

- 2. Accept the following District financial reports:**

Board Secretary’s (A148) Report for the Month of July 2011

Business Administrator/
Board Secretary
(Doc. F2)

Treasurer’s (A149) Report for the Month of July 2011

Business Administrator /
Board Secretary
(Doc. F3)

Motion; JC Second; MH

4 yes, 0 no

- 3. Approve the transfers for July 31, 2011 \$425,311.54.**

(Doc. F4)

Motion; JC Second; MH

4 yes, 0 no

4. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	Name	Position	Description	Date(s)	Approx. Cost	Funding Source
A	Karen Janes	Teacher	Workshop	10/18/11	\$25.00	Local
B	Tara Felt	Teacher	Workshop	11/2&11/3/11	N/A	Local
C	Cheryl Sproul	Teacher	Workshop	10/21/11	N/A	Local
D	Mary McGovern	Teacher	Workshop	10/21/11	N/A	Local
E	Jeff Gruenwald	Teacher	Workshop	9/23/11	\$85.00	Local
F	Joan Seery	Nurse	Workshop	10/24&10/25/11	N/A	Local
G	Cheryl Bernstein	Guidance Counselor	Workshop	9/12/11	N/A	Local
H	Tracy Crotty	Teacher	Conference	10/3/11	\$160.00	Local

Motion; JC Second; MH

4 yes, 0 no

- 5. BE IT RESOLVED**, that the Florham Park Board of Education certify, that as of July 31, 2011 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; JC Second; MH

4 yes, 0 no

- 6. BE IT RESOLVED**, that the Florham Park Board of Education accept the certification of the Business Administrator/Board Secretary that as of July 31, 2011 pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; JC Second; MH

4 yes, 0 no

7. Approve the FY11 Nonpublic Chapters 192/193 project Completion Report

<u>Program</u>	<u>Allocation</u>	<u>Expended</u>	<u>Due to the State</u>
Compensatory Educ.	\$12,978	\$7,535	\$5,443
ESL	854	---	854
Exam. & Classification	9,096	5,741	3,355
Corrective Speech	3,129	3,129	---
Supplementary Educ.	4,864	2,849	2,015
Totals	<u>\$30,921</u>	<u>\$19,254</u>	<u>\$11,667</u>

Motion; JC Second; MH 4 yes, 0 no

8. Approve the acceptance of a grant from the Morris County Municipal Utilities Authority in the amount of \$500.00, in recognition of Ridgedale Middle School's participation in the 2011 "Slam Dunk the Junk" program. Grant proceeds will be used for the purchase of the district's recycling containers.

Motion; JC Second; MH 4 yes, 0 no

9. WHEREAS, the State of New Jersey, Department of Education permits the appropriation of reserved, undesignated 2010-2011 Non-public Transportation Aid, and

WHEREAS, the school business administrator has indicated that for the period ending June 30, 2011 such funding in the amount of \$8,673.00 exists,

NOW THEREFORE BE IT RESOLVED, that the Florham Park Board of Education approves the appropriation of said funding to the 2010-2011 budget, specifically as follows;

11-000-270-514	Transportation-Vendor Special Routes Public Schools	\$8,673.00
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Motion; JC Second; MH 4 yes, 0 no

10. Approve accepting the FY12 funding allocation for the IDEIA Basic and IDEIA Preschool Grants and subsequent grant application as follows;

	Florham Park	Holy Family
IDEIA Basic	\$207,269.00	\$7,851.00
IDEIA Preschool	\$ 8,849.00	\$0.00

Motion; JC Second; MH 4 yes, 0 no

11. Approve accepting the FY12 funding allocation for the Non Public Auxiliary and Handicapped Services under Chapters 192 and 193 as follows;

<u>Grant</u>	<u>Holy Family</u>
<u>Chapter 192</u>	
Compensatory Education	\$ 8,453.00
English as a Second Language	\$ 862.00
<u>Chapter 193</u>	
Initial Examination and Classification	\$10,137.00
Annual Examination and Classification	\$ 645.00
Corrective Speech	\$ 3,949.00
Supplemental Instruction	\$ 5,612.00

Motion; JC Second; MH 4 yes, 0 no

12. Approve the FY12 Integrated Pest Management Program, with no changes from FY11 and notification to all parents.

Motion; JC Second; MH 4 yes, 0 no

13. Approve the following Out of District Placements for the 2011-2012 fiscal year:

Case#	ESY 11	SY12	Placement
369-22		\$20,000.00	Harding Public Schools
020-37	\$3,600.00	\$56,200.00	ESC Of MC Park Lake
221-38	\$7,380.00	\$81,800.00	ESC Of MC Park Lake
091-38	\$3,600.00	\$56,200.00	ESC Of MC Park Lake
314-31	\$8,970.00	\$50,232.60	The Outreach Program-REVISED

Motion; JC Second; MH 4 yes, 0 no

14. Approve the Florham Park School District’s participation as a member of the ERIC West, sub fund within New Jersey School Boards Association Insurance Group for the period FY12-FY14.

Motion; JC Second; MH 4 yes, 0 no

FACILITIES**1. Approve the following facility requests:**

a.Cub Scout Pack 2	Brooklake and Briarwood (Various Rooms)	Sept 11-June 12
b.Florham Park Rec Basketball	Brooklake Gym	Dec 11-March 12
c.Pequannock Health Dept	Briarwood AP	October 25, 2011
d.Girl Scout Troop (Rozek)	Briarwood AP	September 2011
e.Girl Scout Troop (Rozek)	Briarwood AP	Sept 11-June 12
f.Girl Scout Troop (Treiber)	BWD K-Atrium	Sept 11-June 12
g.Girl Scout Troop (Carbone)	BKL Teacher's Lounge	Sept 11-June 12
h.Hoop Heaven Basketball	Brooklake Gym	November 2011
i.Girl Scout Troop (Lagravenis)	BWD K-Atrium	Oct 11-June 12
j.Girl Scout Troop (Ruzicka)	BWD Teacher's Lounge	Sept 11-June 12
k.Florham Park Rec Softball	RMS Softball Field	Sept-Nov 2011
l.Florham Park Rec Soccer	BWD Soccer Field	Sept-Nov 2011
m.Florham Park Rec Baseball	RMS Baseball Field	Sept-Nov 2011
n.Girl Scout Troop (Rizzuto)	BWD Teacher's Lounge	Oct 11-June 12
o.Girl Scout Troop (McCarthy)	BKL Media Center	Oct 11-June12
p.The Adult School	RMS (Various Rooms)	Sept11-Feb 12
q.Hanover Park Wrestling	RMS Gym	Nov 11-Feb 12
r.Association of Chinese School	RMS Auditorium	September 2011
s.Morris Magic Basketball	RMS Gym	Nov-Dec 2011
t.Girl Scout Troop (Cosentino)	BKL Teacher's Lounge	Oct 11-June 12
u.Florham Park Police	RMS Gym	October 30, 2011

Motion; JC Second; MH

4 yes, 0 no

TRANSPORTATION

- 1. Approve** the scheduling of the field trip for Brooklake Elementary School, grade 3 to Fosterfields Living Historical Farm, Morristown, NJ.
- 2. Approve** the scheduling of the field trip for Brooklake Elementary School, grade 4 to Montclair Memorial Auditorium, Montclair, NJ.
- 3. Approve** the following contracts for the transportation of students for the 2011-2012 School Year as follows:

MUJC	RT #MU951	\$14,231.09
HPRHS	RT #RHRDHF5-BK/BR5	\$35,000.00
HPRHS	RT #RHRDHF1-BK/BR1	\$35,000.00

Motion; JC Second; MH

4 yes, 0 no

I. OLD BUSINESS/NEW BUSINESS – Dr. Ronzitti stated that the week of October 3rd is now recognized by the State of NJ Department of Education as “A Week of Respect”, in compliance with the new HIB “anti-bullying” legislation.

J. CORRESPONDENCE/COMMUNICATIONS:

K. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or litigation special education placements; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; MH Second; JC

4 yes, 0 no

Motion by Mrs. Tobias to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:08 p.m. Said motion was seconded by Dr. Carollo.

L. ADJOURNMENT

Mrs. Tobias motioned to adjourn the regular public meeting at 7:10p.m. The motion was seconded by Mrs. Haynes.

Motion; JT Second; MH

4 yes, 0 no

Respectfully Submitted

John Csatos
Business Administrator/Board Secretary