

**FLORHAM PARK BOARD OF EDUCATION**

Regular Public Meeting, May 9, 2011  
Board of Education Conference Room  
67-71 Ridgedale Avenue

MINUTES

7:00 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

**A. SUNSHINE STATEMENT**

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**B. CALL TO ORDER**

**C. FLAG SALUTE**

**D. ROLL CALL**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)		X
Mr. Montuore (Patrick)		X
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

**In attendance:** District Administrators. There were no members of the general public.

**E.SUPERINTENDENT’S REPORT**

- Enrollment – Dr. Ronzitti indicated the current enrollment is 1,034 students.
- Fire Drills: Dr. Ronzitti reported that various drills were conducted as follows :
  - RMS 4/6 intruder alert, 4/11 fire drill
  - BLK 4/11 fire, 4/15 lockdown
  - BWD 4/7 lockdown, 4/8 fire drill
- Weatherbug – Dr. Ronzitti stated that the district has provided access to the Weatherbug system to the Florham Park Borough.
- 2011/2012 Budget – Dr. Ronzitti thanked the general public and all those whose exercised the right to vote. Specifically, those who found the school’s budget appropriate and voted in support of the budget.
- Consolidation – Dr. Ronzitti reported that there has been no communication from the County Office or from the State of New Jersey regarding this matter.

**F.PUBLIC COMMENT**

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.) There were no comments at this time.

**G.COMMITTEE REPORTS**

- Policy- the committee has not met since the last meeting.
- Curriculum- the committee has not met since the last meeting.
- Personnel- the committee has not met since the last meeting.
- Finance/Facility- the committee has not met since the last meeting.
- Transportation - the committee has not met since the last meeting.
- H.P.R.H.S Articulation- the committee has not met since the last meeting.

**H.RESOLUTIONS**

**POLICY**

1. Approve the minutes of the April 11, 2011 Regular Board Meeting. (Doc. PL1)

Motion; JG      Second; MH      5 yes, 0 no

2. Approve the minutes of the April 11, 2011 Executive Session. (Doc. PL2)

Motion; JG      Second; MH      5 yes, 0 no

3. Approve the first reading of the following policies:

- 1100      Communicating With the Public
- 1120      Board of Education Meetings
- 4112.2      Certification
- 5114      Suspension and Expulsion
- 5131      Conduct/Discipline
- 5131.1      Harassment, Intimidation and Bullying
- 5131.5      Vandalism/Violence
- 5131.6      Drugs, Alcohol, Steroids, Tobacco (Substance Abuse)
- 5145.4      Equal Educational Opportunity
- 9200      Orientation and Training of Board Members
- 6114      Emergencies and Disaster Preparedness
- 6178      Early Childhood Education/Preschool

Motion; JG      Second; MH      5 yes, 0 no

**PERSONNEL**

1. Approve the following substitute teacher for the 2010-2011 School Year:

Lauren Norcia  
Steven Elizaire  
Mindi Martins  
Melissa Picciano

Motion; JC      Second; JG      5 yes, 0 no

2. Approve an unpaid leave of absence for the 2011-2012 school year for Sidney Leon, part-time custodian, Briarwood Elementary School with an anticipated return date of July 1, 2012.

Motion; JC      Second; JG      5 yes, 0 no

3. Approve the following 2011-2012 student teaching assignments:

<u>Student / College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Nicole Parlavecchio College of St. Elizabeth	Student Teaching	Jennifer Fellippello Janice Vitiello Grade 4	11/18/11- 4/29/11 3/12/12-5/5/12
Anastastia Feola College of St. Elizabeth	Student Teaching	Wendy Tedesco Joseph Chiaravallo Grade 4	9/12/11-11/18/11 5/12/12-5/5/12
Gina Bianco Fairleigh Dickinson Univ.	Student Teaching	Dionne Rhodes Grade 5	9/6/11-12/23/11
Suzelle Marques Fairleigh Dickinson Univ.	Internship	Special Services	6/1/11-12/31/11
Brieanne Richards Fairleigh Dickinson Univ.	Internship	Special Services	9/1/11-6/30/12

Motion; JC      Second; JG      5 yes, 0 no

4. Accept with regret, the retirement of Gloria Del Corso, Resource Program Teacher, effective June 30, 2011.

Motion; JC      Second; JG      5 yes, 0 no

5. Approve the maternity leave of absence for Yvonne Orlando, Social Worker/Guidance, Briarwood Elementary School, effective October 15, 2011-April 2, 2012, with pay (depending on availability of accrued personal and sick days), followed by a medical leave of absence without pay, consistent with the terms of the Family Medical Leave Act.

Motion; JC      Second; JG      5 yes, 0 no

6. Approve the rescinding of summer employment for Kelly Gaffney and Luke McNally for personal reasons and approve the hiring of John Casolaro and Andrew Buki summer custodians.

Motion; JC      Second; JG      5 yes, 0 no

7. Approve the Superintendent to post, advertise and hire staff for anticipated openings for the 2011-2012 School Year.

Motion; JC      Second; JG      5 yes, 0 no

8. Approve Jim Stiles as “Webmaster” for the Florham Park School District for the 2011/2012 school year.

Motion; JC      Second; JG      5 yes, 0 no

9. Approve the following extended school year staff as well as the CST summer 2011 work as follows:

**Child Study Team**

<b>NAME</b>	<b>POSITION</b>		<b>STEP</b>
Lori-Jane Dolan	LDT-C	(15 Days)	Per Contract
Cynthia Pappa	Psychologist	(15 Days)	Per Contract
Lauren Krikorian	Psychologist	(15 Days)	Per Contract
Yvonne Orlando	Social Worker	(10 Days)	Per Contract
Christe Cirelli	Spec.Ed/Behaviorist	(10 Days)	Per Contract
Susan Kravetz	Speech/Language	(5 Days)	Per Contract

**Certified Staff/ Staff Assistants**

<b>NAME</b>	<b>POSITION</b>		<b>STEP</b>
Fran Alvino	ESY-A Teacher	(3.0 hours/day 30 Days)	Per Contract
Danielle Schur	ESY-B Teacher	(3.0 hours/day 30 Days)	Per Contract
Joseph Aquino	ESY-C Teacher	(4.5 hours/day 30 Days)	Per Contract
Christe Cirelli	ESY-D Teacher	(4.5 hours/day 30 Days)	Per Contract
Charles Murray	ESY-E Teacher	(5.5 hours/day 30 Days)	Per Contract
Crystal Curry Thomas	ESY-A Aide	(5.5 hours/day 30 Days)	Per Contract
Jennifer Lahey	ESY-B Aide	(4.0 hours/day 30 Days)	Per Contract
Karen Holmes	ESY-C Aide	(4.0 hours/day 30 Days )	Per Contract
Betty DiFazio	ESY-D Aide	(4.0 hours/day 30 Days)	Per Contract
Linda Laub	ESY-E Aide	(4.0 hours/day 30 Days)	Per Contract
David Burrows	Speech/Language	(4.0 hours/day 30 Days)	Per Contract
Danielle Manger	Occupational Therapy	(4.0 hours/day 30 Days)	Per Contract
Gina Cicarelli	Physical Therapist	(4.0 hours/day 10 Days)	Per Contract

May 9, 2011 – Regular Public Meeting 7:00p.m.

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Marian Kentner	ESY Nurse	(4.0 hours/day 30 Days)	Per Contract
Brian Silkensen	Staff Assistant – Bus	(5.0 hours/day 30 Days)	Per Contract
Cheryl Wasserman	Staff Assistant – Bus	(5.0 hours/day 30 Days)	Per Contract
Judy Tappen	Staff Assistant – Bus	(5.0 hours/day 30 Days)	Per Contract
Tom Maguire	Staff Assistant – Bus	(5.0 hours/day 30 Days)	Per Contract
Vincent Marchese	ESY Sub Teacher/Aide		Per Contract
Cynthia Pappa	ESY Sub Teacher/Aide		Per Contract
Lyndsey Parman	ESY Sub Teacher/Aide		Per Contract
Angelina Frasso	ESY Sub Teacher/Aide		Per Contract
Crystal Curry Thomas	ESY Sub Teacher		Per Contract
Jennifer Lahey	ESY Sub Teacher		Per Contract
Linda Laub	ESY Sub Teacher		Per Contract
Anna Nowacki	ESY Sub Speech Therapist		Per Contract
Melissa Picciano	ESY Sub Teacher		Per Contract
Steven Elizaire	ESY Sub Teacher		Per Contract
Mindi Martins	ESY Sub Teacher		Per Contract
Marie Cueman	ESY Sub Nurse		Per Contract
Susan Bierly	ESY Sub Nurse		Per Contract
Peter Kleban	ESY Sub Nurse		Per Contract
Jessica Cox	ESY Sub Nurse		Per Contract
<i>Pauline Bliss</i>	<i>ESY Sub Nurse</i>		<i>Per Contract</i>

Motion; JC      Second; JG      5 yes, 0 no

10. Approve the following ESY Volunteer *pending criminal history background check*:

Leanne Zaug

Motion; JC      Second; JG      5 yes, 0 no

11. Approve the 2010/2011 Salaries of Certificated Staff, Custodial/Maintenance Personnel, 12 Month Secretaries and Staff Assistants. (Doc. P1)

Motion; JC      Second; JG      5 yes, 0 no

**CURRICULUM**

**FINANCE**

1. Authorize the Business Administrator/Board Secretary to pay bills and claims through March 31, 2011 .

(Doc. F1)

Invoices 3/1-3/31/11	\$ 621,483.75
Payroll 3/15/11	\$ 455,838.98
FICA 3/15/11	\$ 34,659.13
Payroll 3/31/11	\$ 444,290.59
FICA 3/31/11	<u>\$ 33,775.69</u>
 TOTAL	 <u>\$1,590,048.14</u>

Motion; JG      Second; JC      5 yes, 0 no

2. Accept the following District financial reports:

Board Secretary's (A148) Report for the Month of March 2011.

Business Administrator/  
Board Secretary  
(Doc. F2)

Treasurer's (A149) Report for the Month of March 2011 .

Business Administrator /  
Board Secretary  
(Doc. F3)

Motion; JG      Second; JC      5 yes, 0 no

3. Approve the transfers for March 2011 in the amounts of \$39,098.00.

(Doc. F4)

Motion; JG      Second; JC      5 yes, 0 no

4. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	Name	Position	Description	Date(s)	Approx. Cost	Funding Source
<b>A</b>	Cynthia Pappa	School Psychologist	Workshop	5/26/11	N/A	Local
<b>B</b>	Dave Burrows	SLP	Workshop	5/26/11	N/A	Local
<b>C</b>	Dave Burrows	SLP	Workshop	4/6/11	N/A	Local
<b>D</b>	Anna Nowacki	SL Specialist	Workshop	5/26/11	N/A	Local
<b>E</b>	Donna Kuzemczak	Special Education	Workshop	5/19/11	N/A	Local
<b>F</b>	Katie Williver	Special Education	Workshop	5/19/11	N/A	Local
<b>G</b>	Denise Newman	Teacher	Workshop	5/12/11	N/A	Local
<b>H</b>	Jennifer Fellippello	Teacher	Workshop	5/19/11	N/A	Local
<b>I</b>	Janice Vitello	Special Ed	Workshop	5/19/11	N/A	Local
<b>J</b>	Vincent Marchese	Teacher	Workshop	6/2/11	N/A	Local

Motion; JG      Second; JC      5 yes, 0 no

5. **BE IT RESOLVED**, that the Florham Park Board of Education certify, that as of March 31, 2011 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; JG      Second; JC      5 yes, 0 no

6. **BE IT RESOLVED**, that the Florham Park Board of Education accept the certification of the Business Administrator/Board Secretary that as of March 31, 2011, pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; JG      Second; JC      5 yes, 0 no



7. Accept a donation from Douglas Mott Photography in the amount of \$479.00 towards the purchase of one iPad for the Ridgedale Middle School Arts Program in lieu fees charged in compliance with the facility use fee schedule.

Motion; JG      Second; JC      5 yes, 0 no

**FACILITIES**

1. Approve the following facility requests:

a. Girl Scout Troop	RMS Auditorium	June 9, 2011
b. Florham Park Gazebo	RMS Auditorium	June-July-2011
c. Douglas Mott Photography	RMS Outdoors	May 5, 2011

Motion; JG      Second; JC      5 yes, 0 no

**TRANSPORTATION**

1. Approve the scheduling of the field trip for Briarwood Elementary School, grade 1 to Alstede's Farm, Chester, NJ.
2. Approve the scheduling of the field trip for Brooklake Elementary School, grade 3 to Florham Park Rec Center, Florham Park, NJ.

Motion; MH      Second; JT      5 yes, 0 no

**I. OLD BUSINESS/NEW BUSINESS**

**J. CORRESPONDENCE/COMMUNICATIONS:**

**K. EXECUTIVE SESSION**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or litigation special education placements; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; JG

Second; JC

5 yes, 0 no

Motion by Mr. Gaffney to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:57p.m. Said motion was seconded by Mrs. Greene - Tobias.

**L. ADJOURNMENT**

Move to adjourn the meeting at 7:58 p.m.

Respectfully Submitted,

Mr. John Csatlos  
Business Administrator/Board Secretary