

FLORHAM PARK BOARD OF EDUCATION
Regular Public Meeting, November 15, 2010
Board of Education Conference Room
67-71 Ridgedale Avenue

MINUTES
6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)		X
Mr. Montuore (Patrick)	X	
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)		X

EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer required.

Mr. Gaffney motioned to convene the Executive Session. Said motion was seconded by Mrs. Haynes and carried by unanimous vote.

Motion was made by Mr. Montuore to adjourn the Executive Session and reconvene the Regular Meeting at 7:05 pm. Said motion was seconded by Mr. Gaffney and passed by unanimous vote.

In attendance: District Administrators and members of the general public.

SUPERINTENDENT’S REPORT – Dr. Ronzitti reported on the following:

- Enrollment to date is 1,031 students.
- Fire drills were conducted as follows; BWD 10/8, 10/13; BLK 10/6, 10/13; RMS 10/7, 10/13.
- Evacuation/Storm Drill was conducted as follows; BWD 10/18.
- Shelter in Place drills were conducted as follows; BLK 10/18; RMS 10/27.
- Ridgedale Middle School conducted a “Code Orange” drill on 9/24/10.
- Dr. Ronzitti recognized Dr. Maricle and all welcomed her back to the district. Dr. Maricle is doing well.
- Dr. Ronzitti thanked Mr. Caponegro for the fine job he did filling in for Dr. Maricle during her extended absence.
- Dr. Ronzitti stated that the first marking period ended on 11/13/10.
- Dr. Ronzitti stated that parent/teacher conferences are being held this week on Monday, Tuesday and Wednesday.
- Dr. Ronzitti stated that Veterans’ Day was observed throughout the district last week.
- Dr. Ronzitti announced that the greenhouse at Ridgedale Middle School has been erected. Dr. Ronzitti thanked the Florham Park PTA for its’ generous donation.
- Dr. Ronzitti thanked the firm of O’Toole and Couch for its’ generous donation of \$300.00 to be used toward the district recycling program.
- Dr. Ronzitti reported that correspondence was received that the district has met the Annual Yearly Progress requirements of the No Child Left Behind Act.

Dr. Carollo recognized Councilman Boy, who previously contacted the board members and provided background on a proposed Borough Ordinance relating to public smoking. Mr. Boy thanked the board for an opportunity to speak this evening and reviewed the proposed ordinance and statistical data surrounding the issue.

PUBLIC COMMENT – (Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

In attendance: District administrators and two members of the general public.

A member of the general public stated her concern that many parents dropping off their children and picking them up are not aware that there is a three minute allowance period for idling their vehicles. Dr. Ronzitti stated and Mr. Csatlos commented that signs have been purchased and will be established on the property to provide notice and citing applicable statute and code.

COMMITTEE REPORTS

Policy – Dr. Carollo stated the committee did not meet since the last meeting.

Personnel – Mr. Montuore stated the committee did not meet since the last board meeting.

Curriculum – Mrs. Tobias stated that the committee did not meet since the last board meeting.

Finance and Facilities – Mr. Gaffney stated the committee met on 11/2/10 with MR. Jeff Bliss of Lerch, Vinci and Higgins to discuss the Fiscal year Ending June 30, 2010 Comprehensive Annual Financial Report. Mr. Gaffney stated that the district is in a sound financial position and the recommendations made did not represent any material weakness or deficiency. Corrective action has been created by Mr. Csatlos. Mr. Bliss also recommended that the board continue to appoint an independent Treasurer of School Monies, which was recently made optional through State legislation. Mr. Gaffney recommends that the position be continued. Dr. Carollo thanked Mr. Csatlos for his efforts and the results contained in the report.

Transportation – Mrs. Haynes stated the committee met on 11/2/10 as well discussing only the matter of traffic congestion at the Ridgedale Middle School. The district has taken some measures to ease the situation. The district will continue to monitor it.

Mr. Montuore motioned to approve the resolutions on the agenda this evening by consent. The motion was seconded by Mr. Gaffney.

Motion; PM Second; JG

5 yes, 0 no

POLICY

- 1. Approve the minutes of the October 18, 2010 Regular Board Meeting. (Doc. PL1)

Motion; PM Second; JG 5 yes, 0 no

- 2. Approve the minutes of the October 18, 2010 Executive Session. (Doc. PL2)

Motion; PM Second; JG 5 yes, 0 no

- 3. Approve the following fundraising activities for Brooklake Elementary School for the 2010-2011 School Year:

American Heart Association
St. Jude’s Math-a-Thon

Motion; PM Second; JG 5 yes, 0 no

- 4. Approve a change in title of the FPEA Liaison Committee to TAB Committee and further approve the following committee members:

Mr. Kevin DeCoursey
Mr. John Gaffney
Mrs. Joanne Greene Tobias

Motion; PM Second; JG 5 yes, 0 no

PERSONNEL

- 1. Approve the payment of \$150.00 per individual for chaperoning the Happiness is Camping character education program event.

Diane Shur	Linda Eveland
Vincent Marchese	Camille Abdy
Brian McParland	Mark Majeski
Marian Kentner	Joseph Aquino
Brian Silkenon	Nicholas Esposito
Richard McNanna	Michelle Burke

Motion; PM Second; JG 5 yes, 0 no

- 2. Approve the following co-curricular positions for the 2010-2011 school year:

Chorus Advisor	RMS	20 hours
Chorus Advisor	BKL	20 hours

Motion; PM Second; JG 5 yes, 0 no

3. Approve the following personnel for co-curricular positions for the 2010-2011 school year:

Chorus Advisor	RMS	Sondra Paulson
Chorus Advisor	BKL	Jeremy Serfozo

Motion; PM Second; JG 5 yes, 0 no

4. Approve the following Home Instructors for the 2010-2011 School Year:

Michelle Burke
Rosa Roma

Motion; PM Second; JG 5 yes, 0 no

5. Approve the maternity leave of absence for Jill Alcuri, Third Grade Teacher, Brooklake Elementary School, effective April 29, 2011-September 1, 2011, with pay (depending on availability of accrued personal and sick days), followed by a medical leave of absence without pay, consistent with the terms of the Family Medical Leave Act.

Motion; PM Second; JG 5 yes, 0 no

6. Approve the following 2010-2011 student teaching assignments:

<u>Student / College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Renee Quartararo Fairleigh Dickinson University	Student Teaching	Marge Brunello Grade 4	1/10/11-1/14/11
Megan McInaw Fairleigh Dickinson University	Student Teaching	Mrs. Eveland Gr. 6-8	1/3/11-1/12/11
Michael Ocego Fairleigh Dickinson University	Student Internship	Special Services	Dec.2010-Jan.2011

Discussion; Mrs. Tobias asked if student teachers are required to undertake a background check? Dr. Ronzitti stated that there is no requirement by law or district policy. Mr. Gaffney stated the policy committee has reviewed this in the past; however issues of timing and cost to students were discussed.

Motion; PM Second; JG 5 yes, 0 no

7. Approve the following substitute teachers for the 2010-2011 School Year:

Matthew Giorgio
Brenda McNeil
Lisa McDonough

Motion; PM Second; JG 5 yes, 0 no

8. Approve the following substitute nurse for the 2010-2011 School Year:

Peter Kleban

Motion; PM Second; JG

5 yes, 0 no

9. Approve the following substitute aide for the 2010-2011 School Year:

Kelly Korab

Motion; PM Second; JG

5 yes, 0 no

10. Approve Kevin Mount as a math volunteer for the 2010-2011 School Year.

Motion; PM Second; JG

5 yes, 0 no

CURRICULUM

1. Approve the Long-Range Curriculum Program.

(Doc. C1)

Motion; PM Second; JG

5 yes, 0 no

2. Approve the acceptance of a Drum Set as a donation from Mr. And Mrs. Cahill for use in the Ridgedale Middle School’s Instrumental Music Program.

Motion; PM Second; JG

5 yes, 0 no

FINANCE

1. Accept the following District financial reports:

Board Secretary’s (A148) Report for the Month of September 2010

Business Administrator/
Board Secretary
(Doc. F1)

Treasurer’s (A149) Report for the Month of September 2010.

Business Administrator /
Board Secretary (Doc. F2)

Motion; PM Second; JG

5 yes, 0 no

2. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	Name	Position	Description	Date(s)	Approx. Cost	Funding Source
A	Cheryl Bernstein	Guidance Counselor	Workshop	11/19/10	\$60.00	Local
B	Brian Silkensen	Teacher	Workshop	11/12/10	N/A	Local
C	Lorraine Casale	Secretary	Convention	11/4 & 11/5/10	N/A	Local
D	Kim Graham	Payroll/Benefits	Training	11/15/10	N/A	Local
E	Wendy Tedesco	Teacher	Workshop	11/30/10	N/A	Local
F	Wendy Tedesco	Teacher	Workshop	12/15/10	N/A	Local

Motion; PM Second; JG

5 yes, 0 no

3. **BE IT RESOLVED**, that the Florham Park Board of Education certify, that as of September 30, 2010 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; PM Second; JG

5 yes, 0 no

4. **BE IT RESOLVED**, that the Florham Park Board of Education accept the certification of the Business Administrator/Board Secretary that as of September 30, 2010, pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; PM Second; JG

5 yes, 0 no

5. Approve acceptance of a donation from O'Toole and Couch in the amount of \$300.00 for use in the district sponsored Recycling Award Program.

Motion; PM Second; JG

5 yes, 0 no

6. **WHEREAS**, that the Florham Park Board of Education in accordance with N.J.S.A. 18A:23-1, Audit when and how made, 18A:23-2, Scope of Audit, 18A:23-3, Filing of Audit, 18A:23-4, preparation and distribution of Synopsis or Summary, 18A:23-5, meeting of board, discussion of report, and

WHEREAS, the Florham Park Board of Education must have a certified Annual External audit of the district's accounts and financial transactions; and

WHEREAS, the Florham Park Board of Education received the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2010, prepared by the firm of Lerch, Vinci & Higgins, LLP and

WHEREAS, the Report of Audit was received by the Finance Committee of the Board of Education in consolation with the accountant of said firm at its meeting of November 2, 2010.

WHEREAS, the audit recommendations, audit synopsis, were received and discussed at the Regular Public Meeting of the Florham Park Board of Education held on November 15, 2010,

Now,

THEREFORE BE IT RESOLVED, that the Board of Education,

- a) Accepts and approves the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2010.

And,

- a) Approve the attached Administrative Corrective Action Plan for the recommendations made by the auditing firm of Lerch, Vinci and Higgins, LLP

(Doc. F3)

And,

- b) Copies of the minutes of this meeting, the synopsis and Corrective Action Plan be filed with the New Jersey State Department of Education after said audit has been reviewed for accuracy and completeness by the Morris County New Jersey Department of Education Office.

Motion; PM Second; JG

5 yes, 0 no

7. **WHEREAS**, at the Florham Park Board of Education’s annual Re-Organization Meeting held on May 3, 2010 the Florham Park Board of Education appointed Mr. Matthew Giacobbe of the Law Firm Scarinci and Hollenbeck, LLC as legal counsel, and

WHEREAS, the Florham Park Board of Education is in receipt of correspondence announcing Mr. Giacobbe’s separation from Scarinci and Hollenbeck and subsequent joining of the law firm Cleary, Giacobbe, Alfieri, & Jacobs, LLC and, Whereas, the Florham Park Board of Education is desirous of retaining the services of Mr. Matt Giacobbe as legal counsel,

Now

THEREFORE BE IT RESOLVED, that the Florham Park Board of Education appoint Mr. Matt Giacobbe of the law firm Cleary, Giacobbe, Alfieri, & Jacobs, LLC as district legal counsel effective immediately and for the remainder of the 2010-2011 school year at the following rates: \$145.00/hr for partners and counsel and \$135.00/hr for associates.

Motion; PM Second; JG

5 yes, 0 no

FACILITIES

1. Approve the following facility requests:

a. Florham Park Recreation Basketball	BKL Gym	12/1/10-3/31/11
b. Hoop Heaven LLC Basketball	BKL & RMS Gym	11/13 & 11/4/10
c. American Education Foundation	RMS Auditorium	3/8/11
d. New York Giants Youth Football Camp	RMS Gym/Fields	7/25-7/29/11
e. Girl Scout Troop (Cosentino)	BWD AP	October 2010
f. Florham Park Baseball Club	BKL Gym	February 2010
g. Garden State Basketball (Winter)	RMS and BKL Gym	Dec. 2010-Mar. 2011
h. Hanover Park Girls Basketball	BKL Gym	Nov. 8-Nov. 22, 2010
i. Florham Park PTA	RMS Library	Nov. 29, 2010
j. Florham Park Soccer	RMS Gym	Jan-March-2011

Motion; PM Second; JG

5 yes, 0 no

TRANSPORTATION

1. Approve the scheduling of the field trip for Ridgedale Middle School to Rutgers University, New Brunswick, NJ.
2. Approve the scheduling of the field trip for Briarwood Elementary School to the Morristown Community Theatre, Morristown, NJ.
3. Approve the scheduling of the field trip for Ridgedale Middle School to the Volleyball Consortium, Newark, NJ.
4. Approve the scheduling of the field trip for Ridgedale Middle School to the Livingston Mall, Livingston, NJ.
5. Approve the scheduling of the field trip for Ridgedale Middle School to the Hearst Building, NYC.
6. Approve the scheduling of the field trip for Ridgedale Middle School to the Morris County School of Technology, Denville, NJ.
7. Approve the scheduling of the field trip for Brooklake Elementary School to the Wynwood Nursing Home, Florham Park, NJ.
8. Approve the scheduling of the field trip for Ridgedale Middle School to the Chess-Central Middle School, Sterling, NJ.

Motion; PM Second; JG

5 yes, 0 no

OLD BUSINESS

NEW BUSINESS – Mrs. Tobias stated that she attended meetings of the Hanover Park Regional High School District. The district reported results of the prior year HSP Test and Mrs. Tobias relayed the results reported. Mrs. Tobias also stated that the high school was analyzing the data and developing strategies to improve upon the results.

COMMUNICATIONS:

Motion by Mr. Montuore and seconded by Mr. Gaffney to adjourn the November 15, 2010 meeting of the Florham Park Board of Education at 7:50 pm.

Motion: PM

Seconded: JG

5 yes, 0 no

Respectfully Submitted,

Mr. John Csatlos
Business Administrator/Board Secretary