

FLORHAM PARK BOARD OF EDUCATION
Regular Public Meeting, September 20, 2010
Board of Education Conference Room
67-71 Ridgedale Avenue

MINUTES
6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)	X	
Mr. Montuore (Patrick)	X	
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer required.

Mr. Montuore motioned to convene the Executive Session. Said motion was seconded by Mrs. Michalowski and carried by unanimous vote.

Motion was made by Dr. Carollo to adjourn the Executive Session and reconvene the Regular Meeting at 7:07 pm. Said motion was seconded by Mrs. Michalowski and passed by unanimous vote.

In attendance: District Administrators and members of the general public.

SUPERINTENDENT'S REPORT – Dr. Ronzitti reported on the following:

- Enrollment to begin the 2010/2011 school year is 1,041 students.
- Two fire drills were conducted at all three schools in June 2010 and July 2010. Brooklake School completed a “shelter in place” drill on June 1, 2010.
- Dr. Ronzitti gave an update on consolidation. There has been no communications on any level from the date of the last meeting.
- Dr. Ronzitti reported that the next “One Day, One School” event will take place on October 2, 2010 in the district as well as at the Hanover Park Regional High School District. The “One Day, One School” program is rolling out a new program sponsored by associate business members who will offer discounts to residents displaying the program’s wristband.
- Dr. Ronzitti reported that under very unique and difficult circumstances, mainly the absence of two building principals, the opening of school went very well. Dr. Ronzitti thanked Dr. Caponegro and Mr. Christ as well as the district staff who demonstrated professionalism and whose additional efforts made the opening look easy. Dr. Ronzitti stated that Dr. Maricle is doing well.
- Dr. Ronzitti and Mr. Infantolino recognized and thanked Mrs. Tobias and her husband for alerting the district to an opportunity to purchase slightly used furniture to replace various workstations and all district teachers’ chairs from a company that is moving its headquarters. The furniture was purchased for pennies on the dollar.
- Dr. Ronzitti gave a brief summary of UAC/RAM.

- Dr. Ronzitti thanked Mr. Infantolino for all of his efforts and spearheading the initiative to install a comprehensive recycling program throughout the district. Mr. Infantolino met on many occasions over the summer with employees of the MCUA and scheduled six assembly moments for the staff and students to start the school year. The program has been well received and operating nicely.
- Dr. Ronzitti stated that he received word late today that Federal funding under the EDJobs bill awarded to the State of NJ (\$268 million) has been allocated to districts. The Florham Park Public School district will be receiving approximately \$27,000.00.

PUBLIC COMMENT – (Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

A member of the general public provided information on behalf of the Red Cross on babysitting program designed to provide young male and female students certification on CPR etc. Literature was provided to Mr. Majeski for review and future guidance. A member of the general public commented that the board should consider options for the FY2011 Ridgedale Middle School graduation ceremony to ensure the presence of Mr. Majeski, Ridgedale Middle School Principal in the event there is a scheduling conflict this year as there was in FY2010.

There was no further comment.

COMMITTEE REPORTS

Policy – Mrs. Tobias reported that the committee met on this evening. The committee discussed various issues.

Personnel – Mr. Montuore stated the negotiations committees have met a few times and are actively seeking a settlement.

Curriculum – Mrs. Tobias stated that the committee met this evening to discuss various issues such as the G&T program, new science curriculum, a new Brooklake report card, preliminary NJ Ask results, Google Apps and an ELA literacy coach for grades 3, 4 and 5.

Finance and Facilities – Mr. Gaffney stated the committee had not met since the last board meeting.

Transportation – Mrs. Haynes stated that the committee had not met since the last board meeting.

POLICY

1. Approve the minutes of the August 16, 2010 Regular Board Meeting. (Doc. PL1)

Motion; PM Second; LM 6 yes, 0 no

2. Approve the minutes of the August 16, 2010 Executive Session. (Doc. PL2)

Motion; PM Second; LM 6 yes, 0 no

3. Approve the PTA fundraisers for the 2010/2011 school year as follows:

Sally Foster Wrapping paper and cookie dough
Kids Stuff books (lower grades)
Big G. Box Tops/Campbell's Lables
Book Fair
Ridgedale Dances
Family Portraits
Prize Auction
Talent Show
Candy Sale at RMS
Lifetouch School Pictures
Countryside School Pictures
Lunch Program
Plant Sale
McDonald's Night
Car Wash
Drive In Movie Night Family Night
Vendor's Day
Target Points Program for Schools
Kids Art
Spirit of New Jersey Adults only cruise
Fall Festival
Walk/Runathon

Motion; PM Second; LM 5 yes, 1 no (J.T)

4. Approve the second reading of the following revised policies:

2255 State Monitoring NJQSAC

3100 Budget Planning Preparation and Adoption

3220/3230 State Funds; Federal Funds

3326 Payment for Goods & Services

5125 Student Records

5141 Health

Motion; PM Second; LM

6 yes, 0 no

PERSONNEL

1. Approve the following substitutes for the 2010-2011 school year:

Maria Kluge (sub teacher)

Patricia Hiley (sub teacher)

Ronald Michalwesky (sub teacher)

Deryl O'Brien (sub staff assistant)

Betty Opdyke (sub secretary)

Donna Staigar (sub teacher)

Motion; PM Second; JG

6 yes, 0 no

2. Approve the following 2010-2011 student teaching assignments:

<u>Student / College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Claire Dean Kean University	Student Teaching PE K-5	Susan Litvak	1/18/11 – 3/11/11
Tantiana Pereira College of St. Elizabeth	Practicum World Language	Brenda Cochario	9/13/10 – 10/15/10
	Student Teaching	Brenda Cochario	1/18/11-3/11/11

Motion; PM Second; JG

6 yes, 0 no

3. Approve the adjustment in salary of Tracy Crotty, Art Teacher K-5, Brooklake / Briarwood School from BA Step 9 (\$56,548.00) to MA Step 9 (\$62,695.00) effective 7/19/10.

Motion; PM Second; JG

6 yes, 0 no

4. Approve the Co-Curricular assignments for the 2010-2011 school year as attached.
(Doc. P1)

Motion; PM Second; JG

6 yes, 0 no

5. Approve the memorandum of agreement between the Florham Park Board of Education and the Florham Park Administrator's Association for the three year period July 1, 2010- June 30, 2013.

Mr. Decoursey thanked the members of the FPAA for their professionalism during the negotiations process as well as for the fine work that they do for the students and staff of the district.

Motion; LM Second; MH

7 yes, 0 no

6. Approve Donna Staigar, Technology Teacher Maternity Leave Replacement, Brooklake School, at BA Step 1 (\$46,000.00 prorated) no benefits effective December 1, 2010 - June 17, 2011 (SW).

Motion; PM Second; JG

6 yes, 0 no

7. Approve the following teachers as Head Teacher (\$100 per diem) for the 2010-2011 school year on an as-needed basis:

Hilde Dyer
Shewa Hawkins
Brian Silkenson
Joan Seery
Katie Willever

Motion; PM Second; JG

6 yes, 0 no

8. **WHEREAS**, the Florham Park Board of Education has received approval from the State of New Jersey, Morris County Executive Superintendent of Schools, **NOW, BE IT RESOLVED**, that the Florham Park Board of Education approve the contract between the Florham Park Board of Education and Mr. John Csatlos, School Business Administrator/Board Secretary for the period July 1, 2010 through June 30, 2011 at a salary of \$126,450.00.

Motion; PM Second; JG

6 yes, 0 no

- 9. Approve the following Hanover Park High School students as mentor / volunteers for the 2010-2011 RMS Technology Club:

Jake Block
 Carter Campbell
 Ryan Hiley
 Alex Mansueto
 Francisco Ruela

Motion; PM Second; JG

6 yes, 0 no

CURRICULUM

- 1. Approve the Ridgedale Middle School sponsored athletic team to participate in the SY11 Greater Morris County Junior School Coaches Association, Inc.

Motion; JT Second; PM

6 yes, 0 no

FINANCE

- 1. Authorize the Business Administrator/Board Secretary to pay bills and claims through July 31, 2010.

(Doc. F1)

Invoices 7/1-7/31/10	\$ 1,400,459.98
Payroll 7/15/10	\$ 114,083.35
FICA 7/15/10	\$ 8,694.70
Payroll 7/30/10	\$ 130,168.36
FICA 7/30/10	\$ <u>9,925.22</u>

TOTAL	\$ <u>1,663,331.61</u>
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Motion; JG Second; LM

6 yes, 0 no

- 2. Approve the transfers for July 2010 in the amount of \$515,118.16.

(Doc. F2)

Motion; JG Second; LM

6 yes, 0 no

3. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	Name	Position	Description	Date(s)	Approx. Cost	Funding Source
A	William Ronzitti	CSA	NJSBA Conference	10/19-10/21	\$150.00	Local
B	John Csatlós	SBA	NJSBA Conference	10/19-10/21	\$150.00	Local

Motion; JG Second; LM

6 yes, 0 no

4. Approve the following Out of District Placements for the 2010-2011 fiscal year:

Case#	ESY 10	SY11	Placement
#020-37	\$3,600	\$56,200.00	ESC of MC Park Lake
#091-38	\$3,600	\$56,200.00	ESC of MC Park Lake
#221-38	\$7,380	\$81,800.00	ESC of MC Park Lake
#984-37	\$6,650	\$91,747.80	Celebrate the Children
#183-34		\$19,000.00	The Craig School
#314-31		\$49,140.00	Partners in Educational Inc.
#101-31	\$8,190	\$49,140.00	Partners in Educational Inc.
#415-34		\$57,400.00	ESC of MC Morris Day Regional

Motion; JG Second; LM

6 yes, 0 no

5. Approve the FY10 Nonpublic Chapters 192/193 project Completion Report

Program	Allocation	Expended	Due to the State
Compensatory Educ.	\$19,193	\$8,637	\$10,556
ESL	3,915	979	2,936
Exam. & Classification	17,910	9,317	8,593
Corrective Speech	7,174	4,394	2,780
Supplementary Educ.	<u>10,354</u>	<u>5,814</u>	<u>4,540</u>
Totals	<u>\$58,546</u>	<u>\$29,141</u>	<u>\$29,405</u>

Motion; JG Second; LM

6 yes, 0 no

6. **WHEREAS**, the Florham Park Board of Education received grant funding in FY10 from NJSBAIG for the purchase and installation of security equipment at the Ridgedale Middle School and,
WHEREAS, the Florham Park Board of Education has approved a grant application to expand and integrate the system using grant funding from NJSBAIG in FY11,
NOW THEREFORE BE IT RESOLVED, that the Florham Park Board of Education approve contracting with Integrated Security Systems to expand the proprietary system installed in FY10 using the FY11 NJSBAIG grant funding not to exceed \$14,854.55.

Motion; JG Second; LM

6 yes, 0 no

FACILITIES

1. Approve the following facility requests:

a. PTA Seminar	RMS Auditorium	Oct. 7, 2010
b. Girl Scout Troop (Rozek)	BWD School	September-2010
c. Girl Scout Troop (Hilden)	RMS School	Sept 10-June 11
d. Boy Scouts (Rauschenberger)	Briarwood School	Sept 10-June 11
e. Girl Scout Troop (Cosentino)	Brooklake School	Oct 10-June 11
f. Boy Scouts (Thomas)	Briarwood School	September 2010
g. Girls on the Run	RMS Front Lawn	Sept-Nov. 2010
h. Girls on the Run	BKL Outdoor Blacktop	Sept-Nov. 2010
i. Boy Scouts (Rauschenberger)	BWD Gym	Sept 10-May 11
j. FP PTA Bingo	BKL Gym	Oct-Nov-Feb-March
k. FP PTA Drop In	BKL Gym	January 2011
l. Girl Scout Troop (Rizzuto)	BWD Teacher's RM	Oct 2010-June 2011
m. FP PTA Dance	RMS Gym	September 2010
n. Florham Park Police Safe Night Out	RMS GYM	October 30, 2010
o. Girl Scout Troop (Rozek)	BWD K Atrium	Oct 2010-June 2011
p. FP PTA Prize Party	RMS Media Center	Oct 2010
q. Girl Scout Troop (Carbone)	BWD Computer Room	February 2011

Motion; MH Second; LM

6 yes, 0 no

TRANSPORTATION

1. Approve the purchase of a Dodge Caravan for the purpose of providing student transportation from Hertrich Fleet Services, Inc. of Milford, DE on NJ State Contract#A73788 at a price per approved specifications not to exceed \$19,522.00
2. Approve the scheduling of the field trip for Brooklake Elementary School to the Bronx Zoo, Bronx NY.
3. Approve the scheduling of the field trip for Brooklake Elementary School to the Liberty Science Center, Jersey City, NJ.
4. Approve the scheduling of the field trip for Brooklake Elementary School to the Fosterfields Living Historical Farms, Morristown, NJ.
5. Approve the scheduling of the field trip for Ridgedale Middle School to the HIC, Blairstown, NJ.
6. Approve the scheduling of the field trip for Ridgedale Middle School to Madison Junior School, Madison, NJ.

Motion; LM Second; PM

6 yes, 0 no

OLD BUSINESS

NEW BUSINESS

COMMUNICATIONS:

Motion by Mr. Montuore and seconded by Mrs. Michalowski to adjourn the September 20, 2010 meeting of the Florham Park Board of Education at 7:43 pm.

Motion: PM

Seconded: LM

6 yes, 0 no

Respectfully Submitted,

Mr. John Csatlos
Business Administrator/Board Secretary