

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, June 14, 2010
Board of Education Conference Room
67-71 Ridgedale Avenue

MINUTES

6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)		X
Mr. Montuore (Patrick)		X
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer required.

Mr. Gaffney motioned to convene the Executive Session. Said motion was seconded by Mrs. Haynes and carried by unanimous vote.

Motion was made by Mrs. Haynes to adjourn the Executive Session and reconvene the Regular Meeting at 7:07 pm. Said motion was seconded by Dr. Carollo and passed by unanimous vote.

In attendance: District Administrators, teachers and members of the general public.

SUPERINTENDENT’S REPORT – Dr. Ronzitti reported on the following:

- Enrollment to date is 1,042 students.
- Two fire drills were conducted at all three schools in May 2010. Brooklake Elementary School completed a “shelter in place” drill.
- Dr. Ronzitti gave an update on consolidation. There has been no communications on any level from the date of the last meeting. Dr. Ronzitti recognized Kings Super Market for their donation to the Special Education Program. The experience for the students was terrific.
- Dr. Ronzitti reported that there are six district employees in attendance this evening who are retiring and are being honored by the Board of Education. Dr. Ronzitti read the resolution that is on the agenda this evening. Each retiree was presented with a framed copy of the resolution and flowers.
- Various members of the public and the honorees excused themselves from the meeting.

PUBLIC COMMENT – (Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

Various members of the general public commented and presented the board with correspondence from “The Parents for Smaller Class Sizes”. Mr. DeCoursey stated that only one phone call has been received by Dr. Ronzitti to date on this issue. Dr. Ronzitti stated he would be happy to discuss the situation after the meeting. A member of the general public presented the board with an article from the NY Times regarding another NJ school district that is introducing engineering at the K-5 grade levels.

There was no further comment.

COMMITTEE REPORTS

Policy – Dr. Carollo reported the committee has not met since the last meeting.

Personnel – Dr. Carollo stated the committee has not met since the last meeting.

Curriculum – Mrs. Tobias stated that the committee met to discuss the proposals received for a new language arts literacy series. A resolution is on the agenda this evening.

Finance and Facilities – Mr. Gaffney stated that the committee met this evening to discuss the end of the 2009/10 fiscal year financial projection. The committee is proposing resolutions this evening in support of the new language arts literacy series and deposits to the emergency reserve and capital reserve. The committee reviewed proposals for prescription drug benefit plans. A resolution is being recommended this evening. The committee reviewed custodial overtime compensation paid during the course of this year. The committee will meet again to discuss possible ways to reduce the amount and/or limit use of the facilities. The committee was informed that Mr. Csatlos has obtained a grant from NJSBAIG in the amount of \$14,100 that will be accepted by resolution this evening. The committee will meet again to approve a purpose for the funds which must be used in the area of safety.

Transportation – Mrs. Haynes stated that the committee has not met since the last board meeting.

POLICY

1. Approve the minutes of the April 19, 2010 Regular Board Meeting. (Doc. PL1)
Motion; JC Second; JG 5 yes, 0 no

2. Approve the minutes of the April 19, 2010 Executive Session. (Doc. PL2)
Motion; JC Second; JG 5 yes, 0 no

3. Approve the minutes of the May 17, 2010 Regular Board Meeting.

(Doc. PL3)

Motion; JC Second; JG

5 yes, 0 no

4. Approve the minutes of the May 17, 2010 Executive Session.

(Doc. PL4)

Motion; JC Second; JG

5 yes, 0 no

5. Approve the last day of school, June 21, 2010 as a half-day for students.

Motion; JC Second; JG

5 yes, 0 no

PERSONNEL

1. Approve Jennifer Lahey for Volunteer ESY 2010 school year staff.

Motion; JC Second; MH 5 yes, 0 no

2. Accept with regret, the retirement of Diane D’Alconzo, Language Arts Teacher, effective July 1, 2010.

Motion; JC Second; MH 5 yes, 0 no

3. Accept with regret, the retirement of Betty Opdyke, 12 month secretary, effective September 1, 2010.

Motion; JC Second; MH 5 yes, 0 no

4. **WHEREAS, Betty Opdyke** has served the children of Florham Park diligently as a secretary; and

WHEREAS, during her service as a secretary in the Florham Park Public Schools she has served the children and staff of the district; and

WHEREAS, Betty Opdyke has worked diligently and conscientiously to provide educational support services to the Florham Park Public Schools; and

WHEREAS, the Florham Park Board of Education recognizes **Betty Opdyke** as an asset to the professional staff and wishes her the best of luck in retirement, now therefore,

BE IT RESOLVED, that the Florham Park Board of Education wholeheartedly thanks **Betty Opdyke** for her service to the Florham Park Public Schools.

Motion; JC Second; MH 5 yes, 0 no

5. **WHEREAS, Jean Fitzmaurice** has served the children of Florham Park diligently as a teacher; and

WHEREAS, during her service as a teacher in the Florham Park Public Schools he has raised the instructional standards of the district; and

WHEREAS, Jean Fitzmaurice has worked diligently and conscientiously to provide for the health, attitude and pride of students in the Florham Park public Schools; and

WHEREAS, the Florham Park Board of Education recognizes **Jean Fitzmaurice** as an exemplary educator and wishes her the best of luck in retirement, now therefore,

BE IT RESOLVED, that the Florham Park Board of Education wholeheartedly thanks **Jean Fitzmaurice** for her service to the Florham Park Public Schools.

Motion; JC Second; MH

5 yes, 0 no

6. **WHEREAS, Debra Meltzer** has served the children of Florham Park diligently as a teacher; and

WHEREAS, during her service as a teacher in the Florham Park Public Schools he has raised the instructional standards of the district; and

WHEREAS, Debra Meltzer has worked diligently and conscientiously to provide for the health, attitude and pride of students in the Florham Park public Schools; and

WHEREAS, the Florham Park Board of Education recognizes **Debra Meltzer** as an exemplary educator and wishes her the best of luck in retirement, now therefore,

BE IT RESOLVED, that the Florham Park Board of Education wholeheartedly thanks **Debra Meltzer** for her service to the Florham Park Public Schools.

Motion; JC Second; MH

5 yes, 0 no

7. **WHEREAS, Nancy Mirabelle** has served the children of Florham Park diligently as a teacher; and

WHEREAS, during her service as a teacher in the Florham Park Public Schools he has raised the instructional standards of the district; and

WHEREAS, Nancy Mirabelle has worked diligently and conscientiously to provide for the health, attitude and pride of students in the Florham Park public Schools; and

WHEREAS, the Florham Park Board of Education recognizes **Nancy Mirabelle** as an exemplary educator and wishes her the best of luck in retirement, now therefore,

BE IT RESOLVED, that the Florham Park Board of Education wholeheartedly thanks **Nancy Mirabelle** for her service to the Florham Park Public Schools.

Motion; JC Second; MH

5 yes, 0 no

8. **WHEREAS, Diane D'Alconzo** has served the children of Florham Park diligently as a teacher; and

WHEREAS, during her service as a teacher in the Florham Park Public Schools he has raised the instructional standards of the district; and

WHEREAS, Diane D'Alconzo has worked diligently and conscientiously to provide for the health, attitude and pride of students in the Florham Park public Schools; and

WHEREAS, the Florham Park Board of Education recognizes **Diane D'Alconzo** as an exemplary educator and wishes her the best of luck in retirement, now therefore,

BE IT RESOLVED, that the Florham Park Board of Education wholeheartedly thanks **Diane D'Alconzo** for her service to the Florham Park Public Schools.

Motion; JC Second; MH

5 yes, 0 no

9. **WHEREAS, Malcolm MacNaught** has served the children of Florham Park diligently as a teacher; and

WHEREAS, during his service as a teacher in the Florham Park Public Schools he has raised the instructional standards of the district; and

WHEREAS, Malcolm MacNaught has worked diligently and conscientiously to provide for the health, attitude and pride of students in the Florham Park public Schools; and

WHEREAS, the Florham Park Board of Education recognizes **Malcolm MacNaught** as an exemplary educator and wishes his the best of luck in retirement, now therefore,

BE IT RESOLVED, that the Florham Park Board of Education wholeheartedly thanks **Malcolm MacNaught** for his service to the Florham Park Public Schools.

Motion; JC Second; MH 5 yes, 0 no

10. Approve and unpaid leave of absence for the 2010-2011 school year for Sidney Leon, part-time custodian, Briarwood Elementary School with an anticipated return date of July 1, 2011.

Motion; JC Second; MH 5 yes, 0 no

11. Approve the following persons as Bus Aides with applicable rates of pay for the ESY 2010 Program:

Tom McGuire	Step 4	\$13.42/hr
Judy Tappen	Step 6	\$15.96/hr
Brian Silkenon	Step 7	\$17.68/hr

Motion; JC Second; MH 5 yes, 0 no

12. Approve the following 2010-2011 student teaching assignments:

<u>Student / College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Thomas Bennett College of St. Elizabeth	Student Teacher Grade 6	Karen Janes	9/1/10-5/31/11

Motion; JC Second; MH 5 yes, 0 no

CURRICULUM

1. Approve the recommendation of the curriculum council and the superintendent for the adoption of the following textbook series for the Language Arts Program.

- | | | |
|-------------------------|---------------------------|----------------|
| a. Adopt – “Literature” | McGraw Hill | Copyright 2009 |
| b. Adopt – “Journeys” | Houghton Mifflin Harcourt | Copyright 2011 |

Motion; JT Second; JG 5 yes, 0 no

2. Approve the submission of a request to establish a self contained LLD class at Briarwood Elementary School for the 2010-2011 School Year.

Motion; JT Second; JG 5 yes, 0 no

Discussion: Mrs. Tobias stated that the new series is a complete program in response to a question from Mrs. Haynes.

FINANCE

1. Authorize the Business Administrator/Board Secretary to pay bills and claims through May 31, 2010.

(Doc. F1)

Invoices 5/1-5/31/10	\$ 270,704.15
Payroll 5/15/10	\$ 473,621.75
FICA 5/15/10	\$ 36,410.49
Payroll 5/28/10	\$ 452,973.54
FICA 5/28/10	<u>\$ 34,830.87</u>

TOTAL \$1,268,540.80

Motion; JG Second; MH 5 yes, 0 no

2. Accept the following District financial reports:

Board Secretary’s (A148) Report for the Month of May 2010.

Business Administrator/
Board Secretary
(Doc. F2)

Treasurer’s (A149) Report for the Month of May 2010.

Business Administrator /
Board Secretary
(Doc. F3)

Motion; JG Second; MH 5 yes, 0 no

4. Approve the transfers for May 2010 in the amount of \$74,146.95. (Doc. F4)

Motion; JG Second; MH

5 yes, 0 no

5. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	Name	Position	Description	Date(s)	Approx. Cost	Funding Source
A	Michaela Harris	Teacher	Training	5/26/10	N/A	Local
B	Tina Monteleone	Spec. Ed Teacher	Workshop	6/17/10	N/A	Local
C	Wendy Tedesco	Teacher	Workshop	6/4/10	N/A	Local
D	Michelle Phillips	Teacher	Training	5/26/10	N/A	Local
E	Marguerite Aromando	Nurse	Workshop	5/11/10	N/A	Local
F	Michele O'Dell	Teacher	Training	5/26/10	N/A	Local
G	Beth Karl	Teacher	Workshop	5/28/10	N/A	Local
H	Denise Newman	Teacher	Workshop	5/28/10	N/A	Local
I	Daria Avanzato	Teacher	Workshop	5/28/10	N/A	Local
J	Patty MacNaught	Teacher	Workshop	5/28/10	N/A	Local
K	Michelle Phillips	Teacher	Workshop	5/28/10	N/A	Local
L	J. Summer Watkins	Teacher	Workshop	5/28/10	N/A	Local
M	Maria Agnellino	Teacher	Workshop	5/28/10	N/A	Local
N	Karen Stein	Teacher	Workshop	5/28/10	N/A	Local

Motion; JG Second; MH

5 yes, 0 no

6. **BE IT RESOLVED**, that the Florham Park Board of Education certify, that as of May 31, 2010 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; JG Second; MH

5 yes, 0 no

7. **BE IT RESOLVED**, that the Florham Park Board of Education accept the certification of the Business Administrator/Board Secretary that as of May 31, 2010, pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; JG Second; MH

5 yes, 0 no

8. **WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned status authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Florham Park Board of Education wishes to deposit anticipated current year excess revenue and unexpended appropriations into its' Emergency Reserve and Capital Reserve Account at year end, and

WHEREAS, the Florham Park Board of Education has determined that excess revenue and unexpended appropriations exist and are available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Florham Park Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations in the amount not to exceed \$99,575.00 and \$20,000.00 respectively.

Motion; JG Second; MH

5 yes, 0 no

9. Approve a contract with the Educational Services Commission of Morris County to provide services under the Health and Environmental Safety Program for the 2010-2011 School Year at a cost of \$6,257.00.

Motion; JG Second; MH

5 yes, 0 no

10. Approve the contract between the Florham Park Board of Education and Jump Start Therapeutics, LLC for the ESY 10 program and SY 11 Program.

Motion; JG Second; MH

5 yes, 0 no

11. WHEREAS, the Florham Park Board of Education submitted application to the State of New Jersey for the Pre-School Extension program for the 2009-2010 school year, and

WHEREAS, subsequently the State of New Jersey communicated that funding of the program was not available,

NOW, THEREFORE BE IT RESOLVED, that the Florham Park Board of Education appropriate unanticipated tuition revenue restricted for the Pre-School Extension program for the 2009-2010 to the following appropriation line accounts;

11-105-100-101	Instructional Salaries	\$47,800.00
11-190-100-106	Other Salaries for Instruction	\$15,200.00

Motion; JG Second; MH 5 yes, 0 no

12. WHEREAS, the Florham Park School District has received the final grant payment from the State of New Jersey, School Development Authority in the amount of \$28,521.20, and

WHEREAS, the Florham Park Board of Education has subsequently received notification from the State of New Jersey, School Development Authority that they have determined Project#1530-030-09-1001 to be completed,

NOW, THEREFORE BE IT RESOLVED, that the Florham Park Board of Education approve the transfer of any remaining local funds dedicated for this capital project back to the district Capital Reserve account.

Motion; JG Second; MH 5 yes, 0 no

13. **WHEREAS**, the Florham Park Board of Education through the Board's Broker of Record, Brown and Brown Insurance Group, solicited quotes for the district's Prescription Benefits Plan for the Fiscal Year ending June 30, 2011, and

WHEREAS, the results of the quotes have been analyzed for compliance with the district's existing program and rate of increase,

NOW, THEREFORE BE IT RESOLVED, that the Florham Park Board of Education approves the renewal of a contract with Bollinger Insurance Solutions for a one year period ending June 30, 2011 at a rate increase of 12.96%.

Motion; JG Second; MH 5 yes, 0 no

14. Approve the purchase of the following textbooks for the Language Arts Program as follows;

a. "Journeys"	Houghton Mifflin Harcourt (Gr. K-5)	\$96,093.14
b. "Literature"	McGraw Hill (Gr. 6-8)	\$34,036.70

Motion; JG Second; MH 5 yes, 0 no

15. Approve accepting a Grant Award from New Jersey School Board's Association Insurance Group's "Safety Grant Program" for FY11 in the amount of \$14,100.00.

Motion; JG Second; MH 5 yes, 0 no

FACILITIES

1. Approve the following facility requests:

a. Florham Park Rec Cheerleading	RMS Gym	July-August, 2010
b. Florham Park Police Department	RMS (Various Rooms)	August 9-11, 2010
c. Florham Park Track and Field	RMS Gym	June-2010
d. Hanover Park Wrestling	RMS Gym	August-2010
e. Jerry Gibson Theater	RMS Auditorium	June-August-2010
f. Florham Park Gazebo	RMS Auditorium	June-August-2010
g. Garden State Basketball	RMS Gym	June-July-2010

Motion; JG Second; MH

5 yes, 0 no

TRANSPORTATION

1. Approve the Joint Transportation Agreement between the Florham Park Board of Education and Educational Services of Morris County for the 2010-2011 school year.
2. Approve the scheduling of the field trip for Ridgedale Middle School, Grades 6-8, to JCP & L, Morristown, NJ.
3. Approve the scheduling of the field trip for Brooklake Elementary School and Ridgedale Middle School, LLD, to the Jets Training Facility, Florham Park, NJ.
4. Approve the scheduling of the field trip for Brooklake Middle School, Grade 5 to the Ridgedale Middle School, Florham Park, NJ.
5. Approve the scheduling of the field trip for Briarwood Elementary School, Grade 1, to the DiSessa Home, Florham Park, NJ.
6. Approve the scheduling of the field trip for the Brooklake Elementary School, Grades 3 & 4, to the Briarwood Elementary School, Florham Park, NJ.

Motion; MH Second; JG

5 yes, 0 no

OLD BUSINESS

NEW BUSINESS – Mr. DeCoursey stated that parents had requested that a survey be taken about the possibility of moving the graduation time to 4:00pm this year to accommodate Mr. Majeski, Principal who would not be able to attend otherwise due to personal reasons. Dr. Ronzitti stated the survey was taken and the results were basically 50/50. Mr. DeCoursey opened the floor to any board member wishing to make motion for the change. There was no motion made.

COMMUNICATIONS:

Motion by Mr. Gaffney and seconded by Mrs. Haynes to adjourn the June 14, 2010 meeting of the Florham Park Board of Education at 7:43 pm.

Motion: JG

Seconded: MH

5 yes, 0 no

Respectfully Submitted,

Mr. John Csatlos
Business Administrator/Board Secretary