

MINUTES

Sunshine Statement/Call To Order/Flag Salute/Roll Call

In accordance with the Open Public Meetings Act, N.J.S.A.10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48-hours prior to the meeting.

Call to Order
Flag Salute
Roll Call

Board Member	Present	Absent
Mr. DeCoursey (Kevin)	X	
Dr. Carollo (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Green Tobias (JoAnne)	X	
Mr. Montuore (Pat)	X	
Mr. Gaffney (John)	X	
Mrs. Michalowski (Linda)		X

Administer Oath of Office to newly Elected Board Members – Mr. Csatos communicated that the oath of office was administered to all members elected on April 20, 2010 before the start of the meeting to ensure a quorum could be achieved. Certification of the oath is on file in the board office.

Distribute NJSBA's Code of Ethics to Board Members – Mr. Csatos distributed a copy of the NJSBA's Code of Ethics to all board members in attendance. Certification of receipt is on file in the board office.

RESOLUTION

Appoint Board Secretary Temporary Chair

BE IT RESOLVED, that the Florham Park Board of Education appoints Mr. John Csatos CPA as the temporary chair of the 2010/2011 reorganization meeting.

Motion; PM Second; JG

6 yes, 0 no

B. Resolutions

Resolution #1

Calendar of Board Meetings**

BE IT RESOLVED, that the Florham Park Board of Education designates the following meeting dates for **Regular Meetings** with **Executive Sessions** during FY2010-2011, in accordance with N.J.S.A. 18A:10-6, to be held at the Board of Education Office, at 6:30 p.m. All meetings shall be held in accordance with the "Open Public Meetings Act" and formal action may be taken at any meeting.

May 17, 2010	3 rd Monday
June 21, 2010	3 rd Monday
August 16, 2010	3 rd Monday
September 20, 2010	3 rd Monday
October 18, 2010	3 rd Monday
November 15, 2010	3 rd Monday
December 20, 2010	3 rd Monday
January 17, 2011	3 rd Monday
February 21, 2011	3 rd Monday
March 21, 2011	3 rd Monday
April 18, 2011	3 rd Monday

** All meetings are held in the Florham Park Board of Education Administrative Offices, Conference Room, 67 Ridgedale Ave, Florham Park

Discussion: Members discussed the proposed Regular meeting schedule to be adopted. The board agreed to continue to maintain the consistency of meeting the third Monday of each month.

Motion; PM Second; JC

6 yes, 0 no

Resolution #2

Agenda Format

BE IT RESOLVED, that the Florham Park Board of Education establishes the following Agenda Format to be observed and the order of business conducted at the Regular Meetings of the Board of Education; and

BE IT FURTHER RESOLVED, that the Board President has sole discretion to change the Agenda Format and order of business in the best interest of the Board of Education:

- A. Sunshine Statement/Call to Order/Flag Salute
- B. Executive Session
- C. Superintendent's Report
- D. Public Comment
- E. Committee Reports
 - Policy
 - Personnel
 - Curriculum
 - Finance/Facilities
 - Transportation
- F. Resolutions
- G. Old/New Business
- H. Correspondence
- I. Adjournment

Motion; PM Second; JC

6 yes, 0 no

Resolution #3

Appointments

BE IT RESOLVED, that the Florham Park Board of Education approves the following appointments for the 2010/2011 School Year:

Business Administrator/Board Secretary (N.J.S.A. 18A:17-2, 17-5)	John Csatos
Treasurer of School Monies (N.J.S.A. 18A: 17-31)	Ulrich Steinberg
Public Agency Compliance Officer	John Csatos
Purchasing Agent (P.L. 1999 c.440)	John Csatos
Integrated Pest Management Coordinator	Philip Infantolino
Custodian of Records	John Csatos
AHERA Coordinator	Philip Infantolino
Right to Know/Designated Persons	Philip Infantolino
Office of Emergency Management Liason	Philip Infantolino
504 Compliance Officer	Sharon Maricle
District Attendance Officers	Mark Majeski, Susan Tietjen, Sharon Maricle and Dr. William Ronzitti
District Affirmative Action Officer (N.J.A.C. 6:4-1.3)	Susan Tietjen
Building Affirmative Action Officers	Mark Majeski, Susan Tietjen and Sharon Maricle
Health Safety Designee (N.J.A.C. 6A:19-10.2(b))	Mark Majeski
NJSBAIG Safety Committee	John Csatos, Phil Infantolino, Steve Caponegro and Sharon Maricle
School Medical Inspector (N.J.S.A. 18A: 40-1)	Michael Kelly, MD

Reorganization Meeting
May 3, 2010

Employee Health Benefits Broker

Brown & Brown Metro,
LLC

Commercial/Student Accident Insurance Broker

O’Gorman & Young

Tax Shelter Annuity (403b/401a)

The Equitable Retirements Benefit Group

The Legend Group (formerly Thomas Seely Agency)

Motion; PM Second; JC

6 yes, 0 no

Resolution #4

Designate External Auditor

BE IT RESOLVED, that the Florham Park Board of Education designates Lerch, Vinci & Higgins, Certified Public Accountants, 17-17 Route 208, Fairlawn, New Jersey, as the District’s External School Auditor, in accordance with N.J.S.A. 18A: 23-1, for FY11 ending June 30, 2011 at the fee of \$22,800, inclusive of audit of Application for State School Aid, if required. Standard billing rates proposed will apply for matters performed on behalf of the Board not covered by the engagement letter at a rate of \$140 - \$170/hr for partners.

Motion; PM Second; JC

6 yes, 0 no

Resolution #5

Designation of Attorney of Record

BE IT RESOLVED, that the Florham park Board of Education designates Mr. Matthew Giacobbe of the firm of Scarinci & Hollenbeck, LLC, Lyndhurst, New Jersey, as Attorney of Record for the Florham Park Public Schools, in accordance with N.J.S.A. 18A 23-1, for the 2010/2011 School Year, at a rate of \$145.00 per hour for partners and counsel and \$135.00for associates, for all legal matters effective July 1, 2010 through June 30, 2011.

Motion; PM Second; JC

6 yes, 0 no

Resolution #6

Designation of Official Newspaper

BE IT RESOLVED, that the Florham Park Board of Education designates the Morristown Daily Record as the official publication, in which all notices and advertisements for the Florham Park Board of Education be published, in accordance with N.J.S.A. 18A:14-19, 22-11, 39-3 and 10:4-8 including the calendar of meeting dates for the 2010/2011 school year.

Motion; PM Second; JC

6 yes, 0 no

Resolution #7

Designation of Bank Depositories

BE IT RESOLVED, that the Florham Park Board of Education designates Valley National bank as official depositories for the Florham Park Public Schools, in accordance with N.J.S.A. 17:9-9, 18A:17-34, 19-1 for the 2010/2011 school year; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is authorized to invest the Board’s funds consistent with statutes and regulations.

Motion; PM Second; JC

6 yes, 0 no

Resolution #8

Designation of Bond Council

BE IT RESOLVED, that the Florham Park Board of Education designates Wilentz, Goldman & Spitzer as Bond Council, 90 Woodbridge Center Drive, Woodbridge, N.J., in accordance with N.J.S.A. 18A: 23-1, for the 2010/2011 school year.

Motion; PM Second; JC

6 yes, 0 no

Resolution #9

Designation of Architect of Record

BE IT RESOLVED, that the Florham Park Board of Education designates LAN Associates as Architects of Record, 445 Godwin Avenue, Midland Park, N.J., in accordance with N.J.S.A. 18A: 23-1, for the 2010/2011 school year at a rate of \$225/hr for Principals, \$150/hr for Senior Architects and \$125/hr for registered architects.

Motion; PM Second; JC

6 yes, 0 no

Resolution #10

Accounts/Designation of Authorized Signatories

BE IT RESOLVED, that the Business Administrator/Board Secretary authorizes the following accounts with the required signatures of the Officers of the Board acting as depositors to be listed; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is hereby authorized to issue and execute the required forms to maintain said accounts.

Account

Signatories

Treasurer's Account
#41454820

Board President
Business Administrator/Board Secretary
Treasurer of School Monies

Payroll Account
#41454994

Treasurer of School Monies
Business Administrator/Board Secretary

Payroll Agency Account
#41454936

Treasurer of School Monies
Business Administrator/Board Secretary

Ridgedale Student Activity Account
#30467454

Principal/Ridgedale Middle School
Business Administrator/Board Secretary

Ridgedale Middle School Petty Cash
#41454901

Principal/Ridgedale Middle School
Business Administrator/Board Secretary

Briarwood Student Activity Account
#30467489

Principal/Briarwood School
Business Administrator/Board Secretary

Briarwood School Petty Cash
#41454898

Principal/Briarwood School
Business Administrator/Board Secretary

Brooklake Student Activity Account
#30467489

Principal Brooklake School
Business Administrator/Board Secretary

Brooklake School Petty Cash
#41454871

Principal/Brooklake School
Business Administrator/Board Secretary

Unemployment Trust Account
#41454928

Board President
Business Administrator/Board Secretary
Treasurer of School Monies

Business Office Petty Cash
#41454987

Business Administrator/Board Secretary
Superintendent of Schools

Child Study Team Petty Cash
#41454979

Director of Special Services
Business Administrator/Board Secretary

Reorganization Meeting
May 3, 2010

Capital Reserve
#41454960

Board President
Business Administrator/Board Secretary

Government Investment
General #30467535

Business Administrator/Board Secretary
Superintendent of Schools

Capital Project
#41454952

Business Administrator/Board Secretary

Motion; PM Second; JC

6 yes, 0 no

Resolution #11

Petty Cash Funds

BE IT RESOLVED, that the Florham Park Board of Education establishes the following Petty Cash Accounts, rules for replenishment and regulations in accordance with N.J.A.C. 6:20-2.10

<u>Account</u>	<u>Amount Established</u>	<u>Maximum Expenditure</u>
Briarwood Elementary	\$500.00	\$50.00
Brooklake Elementary	\$500.00	\$50.00
Ridgedale Middle School	\$500.00	\$50.00
Office of Special Services	\$500.00	\$50.00
Business Office	\$1,000.00	\$149.00

Motion; PM Second; JC

6 yes, 0 no

Resolution #12

President's Facsimile Signature

BE IT RESOLVED, that the Florham Park Board of Education authorizes the use of the President's Facsimile Signature on warrants, with the exception of Social Security Payments, for the 2010/2011 school year, as well as approve the following required documents:

- Polices and Procedures Handbook
- Administrative Rules and Regulations
- Mandated and Permitted Pupil Records N.J.A.C. 6:3-6.3
- Special Education By-Laws/Policies
- Student Code of Conduct - K-2, 3-5, 6-8
- Program Evaluation
- Five-Year Curriculum Plan
- Bloodborne Pathogens Plan
- Law Enforcement and Educators Memorandum of Agreement
- Three-Year Asbestos Reinspection Plan (AHERA)
- Three-Year Maintenance Plan (M1 & M2 Forms)
- Chemical Hygiene Plan
- Health and Safety Program Manual
- District Emergency Plans

Motion; PM Second; JC

6 yes, 0 no

Resolution #13

Establishment of Committees/Delegates/Representatives

BE IT RESOLVED, that the Florham Park Board of Education establishes the following Committees for the 2010/2011 school year:

- | | |
|--------------------|---------------------------|
| POLICY | BOARD/BOROUGH LIAISON |
| PERSONNEL | BOARD/FPEA LIAISON |
| CURRICULUM | PUBLIC RELATIONS |
| FINANCE/FACILITIES | HANOVER PARK ARTICULATION |
| TRANSPORTATION | MCBA'S DELEGATE |
| NEGOTIATIONS/FPAA | MUJC'S REPRESENTATIVE |
| NEGOTIATIONS/FPEA | NJSBA'S DELEGATE |
| | ESCMC REPRESENTATIVE |

Motion; PM Second; JC 6 yes, 0 no

Resolution #14

Committees/Delegates/Representatives

BE IT RESOLVED, that the Florham Park Board of Education accepts the recommendation of the Board President and approves the following Committee/Delegate/Representative appointments for the 2010/2011 school year:

- Policy – John Carollo(chair), Pat Montuore, Joanne Greene-Tobias
- Personnel – Pat Montuore(chair), John Carollo, Joanne Greene-Tobias
- Curriculum – Joanne Greene-Tobias(chair), Pat Montuore, John Carollo
- Finance/Facilities – John Gaffney(chair), Linda Michalowski, Marianne Haynes
- Transportation – Marianne Haynes(chair), Linda Michalowski, John Gaffney
- Negotiations/FPAA – Linda Michalowski(chair), Pat Montuore, Marianne Haynes
- Negotiations/FPEA – Kevin DeCoursey(chair), Pat Montuore, Linda Michalowski
- Board/Borough Liaison – John Carollo
- Board/FPEA Liaison – Kevin DeCoursey
- Public Relations – Linda Michalowski
- Hanover Park Articulation – Joanne Greene-Tobias

BE IT FURTHER RESOLVED, the following Delegates/Representatives from the Board of Education be named:

- NJ School Boards Association Delegate (N.J.S.A. 18A: 6-46) –Board President
- Morris County School Boards Association Representative –Board President
- ESC of Morris County Representative –Board President
- Morris Union Jointure Commission Representative – Dr. William Ronzitti
- Project Community Pride Liaison – Dr. William Ronzitti or designee
- The Adult School of the Chathams – Dr. William Ronzitti or designee
- The Public Library Committee Liaison – Dr. William Ronzitti or designee

Motion; PM Second; JC 6 yes, 0 no

Resolution #15

Approve Curriculum Guides

BE IT RESOLVED, that the Florham Park Board of Education approves the 2010/2011 Long Range Curriculum program for the Florham Park Public Schools. (**WEB Doc. R15**)

Motion; PM Second; JC 6 yes, 0 no

Resolution #16

Approve Authorized List of Textbooks

BE IT RESOLVED, that the Florham Park Board of Education approves the 2010/2011 Authorized List of Textbooks for the Florham Park Public Schools per N.J.A.C. 6:8-3.5 (***attached Doc. R16***).

Motion; PM Second; JC

6 yes, 0 no

Resolution #17

Approve Related Services Providers

BE IT RESOLVED, that the Florham Park Board of Education approves the following Related Services Providers for the 2010/2011 school year:

ESC of Essex County (ch.192/193 IDEA, CST)
ESC of Morris County
Morristown Memorial Hospital
Dale Jacobs MD
J. Moreno MD
Saint Barnabas Hospital
Walter Molofsky MD
Cerebral Palsy of North Jersey
Pediatric Therapy & Yoga Of Morris, LLC
WhiteHall Associates
Summit Oaks Hospital
Maxim Healthcare Services

State of NJ / Commission for the Blind
Morris Union Jointure Commission
Childrens' Specialized Hospital
Brian Fennelly, MD
Thomas Boyle MD
Joanne Swanson OTR
Marilyn Kubecheck MD
PG Chambers
Jumpstart Therapeutics
The Wright Choice
University Medical Center at Princeton

Motion; PM Second; JC

6 yes, 0 no

Resolution #18

Approve Maintenance Contracts

BE IT RESOLVED, that the Florham Park Board approves the following Routine and Required Maintenance Contracts for the 2010/2011 school year:

Bill Pryer Trash Collection
PO Box 216
Florham Park, NJ

Butler Engineering & Boiler Treatment
764 Ramsey Avenue
Hillside, NJ

Jersey Elevator
75 Manchester Avenue
Keyport, NJ

R&J Control (Generator)
59 Harding Avenue
Dover, NJ

Alliance's Pest Control
1301 West Park Ave
Tinton Falls, NJ

Knox Security Services
5 Laurel Drive
Flanders, NJ

Building Control Technologies
1 Frassetto Way
Lincoln Park, NJ

TruGreen Chemlawn
9 Middlebury Blvd.
Randolph, NJ

Motion; PM Second; JC

6 yes, 0 no

Resolution #19

Approve List of Substitutes

BE IT RESOLVED, that the Florham Park Board of Education approves the following substitutes for the 2010/2011 school year:

Substitute Teacher

Allocca, Saverio	Moscatelli, Teresa
Bagnara, Sonia	Murphy, Kyle
Balassone, Janine	Parlavecchio, Chet
Behman, Natalie	Pasquarosa, Marlena
Block, Robin	Pereira, Odete
Bowden, Patricia	Pinherio, Maria
Conlon, Susan	Rizzo, Fawn
Cubelli, Marc	Salus, Nancy
DeCoursey, Shannon	Schron, Nancy
Dogherty, Joan	Skrypa, Aldona
DuBoyce, Ed	Soden, Jillian
Dunlevy, Dana	Splendorio, Michael
Esposito, Nicholas	Weinbaum, Rose
Falcone, Nicole	Winschu, Lori
Ferrara, Loretta	Winters, John
Gandy, Bruce	Zaug, Lynne
Geary, Michelle	Zdanowicz, Donna
Guerin, Joseph	Ann Morano
Hoffman, Susan	
Logan, Briana	
Mansueto, Karen	

Substitute Nurses

Marie Cueman
Jean Vrablik
Suzanne Bierly
Regina Curcione
Jessica Cox
Susan Hoffman
JoAnne Cappetta

Substitute Custodians

Richard Turner

Substitute Bus Drivers

Steve Haynes

Motion; PM Second; JC

5 yes, 0 no, 1 abstain(KD)

Resolution #20

Approve District Professional Development Plan

BE IT RESOLVED, that the Florham Park Board of Education approve the Local Professional Development Plan for the 2010/2011 school year.

Motion; PM Second; JC

6 yes, 0 no

Resolution #21

Approve Participation

BE IT RESOLVED, that the Florham Park Board of Education approves participation for the school year 2010/2011 with the following organizations:

Adult School of The Chathams/Madison/Florham Park
Project Community Pride
Morris County Media Services Center
Morris Museum

Motion; PM Second; JC 6 yes, 0 no

Resolution #22

Approve Transportation Services

BE IT RESOLVED, that the Florham Park Board of Education approves the agreement for Transportation Services for the school year 2010/2011 with the following:

Essex County Educational Services Commission
Educational Services Commission of Morris County
Morris Union Jointure Commission

Motion; PM Second; JC 6 yes, 0 no

Resolution #23

Approve Board Policies

BE IT RESOLVED, that the Florham Park Board of Education approves the following Board of Education Policies

#1000 Series – Community	#2000 Series – Administration
#3000 Series – Business	#4000 Series – Personnel
#5000 Series – Pupils	#6000 Series – Instruction
#7000 Series – New Construction	#9000 Series Bylaws

BE IT FURTHER RESOLVED, that the Florham Park Board of Education approves the District's Job Descriptions.

Motion; PM Second; JC 6 yes, 0 no

Resolution #24

Approve Bid/Quote Thresholds

BE IT RESOLVED, that the Florham Park Board of Education set the following bid/quote thresholds, with Qualified Purchasing Agent for the 2010/2011 school year

Bid Threshold	\$29,000.00
Quote Threshold(15%)	\$ 4,350.00

Motion; PM Second; JC 6 yes, 0 no

Resolution #25

State Agency Contracts

BE IT RESOLVED, that the Florham Park Board of Education approves the School Business Administrator to procure contracts for goods and services through various State Agencies

Motion; PM Second; JC 6 yes, 0 no

Resolution #26

Minimum Chart of Accounts

BE IT RESOLVED, that the Florham Park Board of Education authorizes the School Business Administrator to maintain and report the financial status of the school district using the minimum chart of accounts set forth in N.J.A.C. 6:20-2A (m)1

Motion; PM Second; JC 6 yes, 0 no

Resolution #27

Payment of Bills

BE IT RESOLVED, that the Florham Park Board of Education approved the payment of bills during the period between Board Meetings

Motion; PM Second; JC 6 yes, 0 no

Resolution #28

Code of Ethics

BE IT RESOLVED, that the Florham Park Board of Education adopts the New Jersey School Boards Association Code of Ethics

Motion; PM Second; JC 6 yes, 0 no

Resolution #29

Designation of School Physician

BE IT RESOLVED, that the Florham Park Board of Education approves Dr. Michael Kelly MD as school physician for the 2010/2011 school year in an amount not to exceed \$15,000.00

Motion; PM Second; JC 6 yes, 0 no

Resolution #30

Executive Session Minutes

WHEREAS, NJSA 10:4-14 of the Open Public Meetings Act requires the disclosure of executive minutes once actions are publicly acted upon; and

WHEREAS, the Florham Park Board of Education has reviewed prior years executive minutes.

THEREFORE BE IT RESOLVED, that the Florham Park Board of Education approves the nondisclosure of the minutes of the previous executive session meetings.

Motion; PM Second; JC 6 yes, 0 no

Resolution #31

Establish Substitute Rates of Pay

BE IT RESOLVED, that the Florham Park Board of Education establish the following substitute rates of pay for the 2010-2011 fiscal year.

Custodian	\$15.00/hr
Nurse	\$200.00/day
Teacher	\$80.00 first 10 days; \$90.00 any day thereafter

Motion; PM Second; JC 6 yes, 0 no

PUBLIC COMMENT – There were no comments made by the public. Dr. Ronzitti recognized Dr. Maricle who has been awarded the “Elizabethan’s Educator’s Award” by the College of St. Elizabeth. The board congratulated Dr. Maricle on her award. Mr. Montuore congratulated Mrs. Tobias on her election to the board. The other board members congratulated Mrs. Tobias as well.

NEW BUSINESS: - Mr. Csatlos communicated to the board that the Borough has notified the district of road work that will begin on Ridgedale Avenue. The transportation personnel have been made aware of the situation and routes will be adjusted accordingly.

Mr. Gaffney motioned to convene into executive session for the purpose of discussing negotiations. The motion was seconded by Mr. Montuore.

Motion; JG Second; PM 6 yes, 0 no

Mr. Montuore motioned to reconvene the public portion of the meeting. The motion was seconded by Mr. Gaffney.

Motion; PM Second; JG 6 yes, 0 no

C. ADJOURNMENT

Motion by Mrs. Haynes and seconded by Mrs. Tobias to adjourn the Reorganization meeting of the Florham Park Board of Education at 9:20pm.

Motion; MH Second; JT 6 yes, 0 no

Respectfully Submitted,

John Csatlos
Business Administrator/Board Secretary