

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, March 22, 2011
Ridgedale Middle School Auditorium
67-71 Ridgedale Avenue

MINUTES
6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)		X
Mr. Montuore (Patrick)	X	
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer required.

Mr. Montuore motioned to convene the Executive Session. Said motion was seconded by Mrs. Haynes and carried by unanimous vote.

Motion was made by Mr. Montuore to adjourn the Executive Session and reconvene the Regular Meeting at 7:02 pm. Said motion was seconded by Mrs. Tobias and passed by unanimous vote.

In attendance: District Administrators and members of the general public.

SUPERINTENDENT’S REPORT – Dr. Ronzitti indicated that there would be no report in order to provide additional time for the 2011/2012 Budget Hearing.

COMMITTEE REPORTS – No committees have met since the last special meeting of the board.

POLICY

PERSONNEL

1. Approve the medical leave of absence for Karen Holmes, Staff Assistant, effective March 10, 2011 – May 2, 2011 with pay (depending on availability of accrued personal and sick days).

Motion; JC Second; JG

6 yes, 0 no

2. Approve the following substitutes for the 2010-2011 school year:

Jaclyn Recchia
Michelle Schulz

Motion; JC Second; JG 6 yes, 0 no

3. Approve the following 2010-2011 student teaching assignments:

<u>Student / College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Patricia Hickey-Calabrese Fairleigh Dickinson Univ.	Student Teaching & Observation	Farrah Rella Grade 3	3/22/11- 4/29/11
Patricia Hickey-Calabrese Fairleigh Dickinson Univ.	Student Teaching Grade 3	Farrah Rella	3/1/11-3/31/11
Julie Bernhard Fairleigh Dickinson	Student Teaching Grade 6-8	Karen Stein	9/6/11 – 12/23/11
Christina Angebrandt Fairleigh Dickinson Univ.	Student Teaching Grade 6-8	Jeff Gruenwald	4/1/11-4/30/11

Motion; JC Second; JG 6 yes, 0 no

4. Approve the following volunteers for the ESY11 Special Education Program pending a criminal history background check and furthermore, approve the reimbursement for the cost of fees for the criminal history background check.

Jenn Volper
Julie Bernard
Mindi Martins
Kayla Kays
Kara Schumacher
Marisa Burger

Motion; JC Second; JG 6 yes, 0 no

CURRICULUM

1. Approve the district’s and school’s 2010-2012 professional development plans for submission to the county superintendent of schools.

Motion; JT Second; PM 6 yes, 0 no

2. Approve the memorandum of agreement between the Florham Park Board of Education and the Borough of Florham Park to provide for participation in the Borough Summer Camp Program as part of the district ESY 11 program from June 27, 2011 through August 30, 2011.

Motion; JT Second; PM 6 yes, 0 no

3. Approve a request from Mr. Joseph LaValle teacher of physical education to conduct the following after school activity as part of his graduate course requirements from April 4, 2011-June 17, 2011.

- Course-“Principles in Sports Conditioning”

Motion; JT Second; PM 6 yes, 0 no

4. Approve making the last day of school and graduation Monday, June 20, 2011.

Motion; JT Second; PM 6 yes, 0 no

Discussion; Mr. Majeski stated that letters would go home to all students indicating change in graduation date and calendar.

FINANCE

1. Approve accepting a safety grant from New Jersey School Boards Association Insurance Group in the amount of \$13,700.00 for FY12 and authorize the submission of an application specifically for;
 - a. Purchase and Installation of Upgrades to the existing public address system to encompass outdoor facility space at all three schools.
 - b. Purchase and Installation of Upgrades to existing fire alarm system to provide for magnetic release of various fire doors at Briarwood School and Ridgedale Middle School.

Motion; JG Second; PM 6 yes, 0 no

FACILITIES

1. Approve the following facility requests:

a.Starting Five Basketball	RMS Gym	March 2011
b.PTA-8 th Grade Dance Meeting	RMS Library	March 21, 2011
c.Morris Magic Basketball	RMS Gym	March & May-2011
d.Florham Park Police	RMS Auditorium	March 27, 2011
e.Florham Park Jaycees	RMS Gym/ Front Lawn	April 16, 2011
f.Financial Educators Network	RMS	May 17-19, 2011
g.PTA Track Program	RMS Front Lawn	April-June-2011
h.Girl Scout Troop	BKL	February-2011
i.PTA-Dance	RMS Gym	April 8, 2011
j.Hoop Heaven LLC	RMS Gym	March-2011

Motion; MH Second; JG 5 yes, 0 no, 1 abstain(PM)

TRANSPORTATION

NEW BUSINESS – Mr. DeCoursey recommended to the board that the next Regular Meeting of the Board of Education on Monday 4/18/11 be cancelled and rescheduled to Monday 4/11/11.

Approve the cancellation of the next Regular Meeting of the Board of Education on Monday 4/18/11 and

Approve the scheduling of a Regular Meeting of the Board of Education on Monday 4/11/11.

Motion; JG Second; JC 6 yes, 0 no

2011 – 2012 BUDGET HEARING

- 2011-2012 Budget Power Point Presentation – Dr. Ronzitti presented highlights of the proposed 2011-2012 budget including district principles, goals, state aid, revenues, expenditures, student enrollment and tax implications.
- Public Comment – A question was asked if any of the fees associated with facility use were being increased? Mr. Gaffney stated that the committee has looked at different structures and the current structure is satisfactory. The fee is increased automatically based on salary of staff. A question was asked if the district included the purchase of any new vehicles? Dr. Ronzitti stated no, adding that the district has begun the process of moving various routes to the Hanover Park Regional High School District as part of increasing sharing of services and reducing costs. A question was asked if the State Aid projected for 2011-2012 was guaranteed? Dr. Ronzitti stated that for the purpose of preparing the budget this is the amount we must use, however the State has reduced or withheld State Aid a various points in the school year. In that event the Board would

have to either cut some spending or generate some other source of revenue. There were no further questions.

Mr. DeCoursey asked Dr. Ronzitti if the proposed budget represented adequate funding to provide all children with a thorough and efficient education while respecting the impact on local taxpayers? Dr. Ronzitti stated the budget meets those requirements.

RESOLUTION –

PROPOSED 2011 – 2012 BUDGET

- 1. **RESOLVED**, that upon the recommendation of the Superintendent, that the Florham Park School District, in the County of Morris, New Jersey approves the following resolution:

BE IT RESOLVED, to approve a tentative 2011-2012 school district budget for submission to the voters as follows:

General Fund	\$ 15,260,075.00
Special Revenue Fund	\$ 364,717.00
Debt Service Fund	\$ 1,039,666.00

And;

BE IT FURTHER RESLOVED, that the district has available a maximum taxing authority of \$15,008,933.00 for the 2011 – 2012 school year which is composed of \$14,910,223.00 (a pre budget year adjusted tax levy inflated by 2% “the CAP”) and a \$98,710.00 adjustment for increases to health care costs.

BE IT FURTHER RESOLVED, that there should be raised for the General Fund a tax levy of \$14,764,011.00 for the ensuing School Year (2011-2012).

BE IT FURTHER RESOLVED, that the unused taxing authority of \$244,922.00 will be banked for potential use in the subsequent three fiscal years.

BE IT FURTHER RESOLVED, that the Board of Education approves the following capital projects for the 2011-2012 school year;

Mandated SDA Assessment	\$19,067.00
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Motion; JG Second; PM 6 yes, 0 no

- 2. **BE IT RESOLVED**, that in accordance with Board of Education Policy and N.J.A.C. 6A:23B-1.2(b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2011-2012 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2010-2011 school year was \$51,950.00: and

WHEREAS, travel and expense reimbursement has reached a total amount of \$28,657.00 as of March 1, 2011;

NOW, THEREFORE, BE IT RESOLVED, that the Florham Park School District Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2011-2012 school year at a sum of \$66,900.00; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Motion; JG

Second; PM

6 yes, 0 no

- 3. **WHEREAS**, N.J.A.C. 6A:23A-5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations

a) Legal	\$35,000.00
b) Auditor	\$16,500.00
c) Architect	\$ 5,000.00
d) Financial Advisory	\$10,000.00
e) Election	\$ 4,000.00
f) Professional Development	\$57,400.00
g) Transportation	\$63,000.00

WHEREAS, the administration needs to notice the board if there arises a need to exceed said maximums, upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE BE IT RESOLVED, that the Florham Park School District Board of Education establishes maximums for professional services listed above at a level of 120% of the amounts listed for the 2011-2012 school year.

Motion; JG Second; PM 6 yes, 0 no
Motion by Mr. Montuore and seconded by Mr. Gaffney to adjourn the October 18, 2010 meeting of the Florham Park Board of Education at 7:27 pm.

Motion: PM Seconded: JG 7 yes, 0 no

Respectfully Submitted,

Mr. John Csatlós
Business Administrator/Board Secretary