

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, February 21, 2011
Board of Education Conference Room
67-71 Ridgedale Avenue

MINUTES

6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)	X	
Mr. Montuore (Patrick)	X	
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer required.

Mrs. Tobias motioned to convene the Executive Session. Said motion was seconded by Mr. Montuore and carried by unanimous vote.

Motion was made by Mr. Montuore to adjourn the Executive Session and reconvene the Regular Meeting at 7:01 pm. Said motion was seconded by Mrs. Haynes and passed by unanimous vote.

In attendance: District Administrators and members of the general public.

SUPERINTENDENT’S REPORT

- Dr. Ronzitti reported the district’s enrollment is currently 1034 students.
- Dr. Ronzitti reported that the following drills were conducted since the last regular board meeting. Fire Drills: RMS – 1/4 Lockdown, 1/10 Fire drill
BK – 1/3 Fire drill, 1/4 Bomb threat, 1/14 & 1/28 Shelter in place
BWD – 1/4 Fire drill, 1/14 Evacuation drill
- Dr. Ronzitti stated that there has been no communications regarding school district consolidation.
- Dr. Ronzitti congratulated the Ridgedale Middle School Girls Basketball team and coach Brian McParland for winning the Morris County Championship on February 7, 2011.
- Dr. Ronzitti recognized and congratulated the Dr. Steven Caponegro, members of the district child study team and district teachers for receiving and award; “Innovations In Special Education” from the NJSBA for their program “The Business of Business.
- Dr. Ronzitti reported that the district will be holding Special education parent workshops in the month of March 2011.
- Dr. Ronzitti reported the findings of the annual “Immunization Audit Report”.
- Dr. Ronzitti announced that through the relationship built with Farleigh Dickinson University on teacher mentoring the university is offering our teaching staff a 40% discount on tuition for advanced degrees as well as waving various institutional fees.
- Mrs. Tobias reported on activities and communications that took place during her attendance of the Federal Relations Network Conference. Mrs. Tobias also reminded the board and public in attendance that Congressman Frelinghuysen will be conducting a town hall meeting in the Ridgedale Auditorium tomorrow night at 7:00pm.

PUBLIC COMMENT

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

There were no comments from the public at this time.

COMMITTEE REPORTS

Policy- Mr. Gaffney stated the committee met and discussed changing delayed opening times for the 2011/2012 school year.

Curriculum- The committee has not met since the last meeting.

Personnel- The committee met to discuss various employees and possible renewals and non-renewals for the 2011/2012 school year.

Finance/Facility- The committee has reviewed the proposed budget for 2011 – 2012. The district is planning a special meeting to adopt a preliminary budget as required by the State of New Jersey Department of Education.

Transportation - The committee has not met since the last meeting.

H.P.R.H.S Articulation- The Hanover Park Regional High School District is looking into the possibility of sharing services for campus security.

Dr. Carollo made a motion to approve the resolutions on tonight’s agenda by consent. The motion was seconded by Mr. Montuore.

Motion: JC Second: PM

7 yes, 0 no.

POLICY

1. Approve the minutes of the January 17, 2011 Regular Board Meeting. (Doc. PL1)

Motion; PM Second; LM 7 yes, 0 no

2. Approve the minutes of the January 17, 2011 Executive Session. (Doc. PL2)

Motion; PM Second; LM 7 yes, 0 no

3. Approve school board meeting dates and election items:

- a. Establish Thursday, March 17, 2011, at 3:00pm as the date and time for the drawing of names for position on the 2011 annual school board election ballot. The drawing will take place in the Board of Education conference room, 67 - 71 Ridgedale Avenue, Florham Park, New Jersey.
- b. Establish Monday, February 28, 2011, at 6:30pm as the date and time of a special meeting of the Board of Education to approve a preliminary budget for submittal to the Morris County Executive Superintendent of Schools. The meeting will take place in the Board of Education conference room, 67-71 Ridgedale Avenue, Florham Park, New Jersey.
- c. Rescind approval of the regular Board of Education meeting on Monday, March 21, 2011 and establish a regular public meeting on Tuesday, March 22, 2011 at 6:30 pm furthermore, providing for a public hearing on the proposed 2011-2012 Annual School Budget. The meeting shall be held in the Ridgedale Middle School Auditorium, 67-71 Ridgedale Avenue, Florham Park, New Jersey.
- d. Establish the voting hours for the Wednesday, April 27, 2011 Annual School Election as 7:00am until 9:00pm and furthermore, advise the following places to post notice of the Annual School Election:

- 1. Briarwood Elementary School
- 2. Brooklake Elementary School
- 3. Ridgedale Middle School
- 4. Florham Park Borough Hall
- 5. Florham Park Public Library
- 6. Florham Park Post Office
- 7. Florham Park Recreation Center

- e. Designate Briarwood Elementary School, 151 Briarwood Rd., Florham Park, New Jersey and Ridgedale Middle School, 67-71 Ridgedale Avenue, Florham Park, New Jersey as polling places for the Annual School Election on Wednesday, April 27, 2011, upon confirmation with the Morris County Superintendent of Elections.

Motion; PM Second; LM

7 yes, 0 no

- 4. Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare Initiative (SEMI) Program for 2011-2012, and

Whereas, the Florham Park Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students,

Now Therefore Be It Resolved, that the Florham Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements under NJAC 6A:23A-5.3 for the 2011-2012 school year.

Motion; PM Second; LM

7 yes, 0 no

- 5. Approve the date for the American Red Cross Blood Drive at Brooklake Elementary School Gymnasium scheduled for Tuesday, April 12, 2011.

Motion; PM Second; LM

7 yes, 0 no

PERSONNEL

- 1. Approve the following positions for FY12 Summer Custodial Maintenance Program with regular rates of pay, and furthermore approve the posting of said positions:

Summer Custodians	12 positions	\$ 8.75/hour
Summer Maintenance-Painting	2 positions	\$18.00/hour

Motion; PM Second; LM

7 yes, 0 no

- 2. Approve the following substitute teachers for the 2010-2011 School Year:

Jordan DeGroat
 Louis Castano
 Loren Gambacorta-Florio
 Christine Heyl

Motion; PM Second; LM

7 yes, 0 no

3. Approve the following 2010-2011 student teaching assignments:

<u>Student / College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Amy Klein Drexel University	Student Observation	Farrah Rella Grade 3	2/22/11-3/25/11
Kristina Ashbridge College of St. Elizabeth	Student Observation	Emma Petrocelli Art	March-April 2011
Sara Bataille College of St. Elizabeth	Student Observation	Brian McParland Math	March-April 2011
Jonathan Rizzi College of St. Elizabeth	Student Observation	Richard McNanna ELA	March-April 2011
Maria Trinh College of St. Elizabeth	Student Observation	Cara Restiano EAL	March-April 2011
Sara Tumaszk-Zolty College of St. Elizabeth	Student Observation	Rosa Rama World Language	March-April 2011
Theresa Composto Fairleigh Dickinson University	Student Teacher	Brian McParland Math	4/1/11-4/20/11
Jerry Montello Caldwell College	Student Teacher	Michaela Harris Language Arts	Feb-March 2011
Motion; PM Second; LM			7 yes, 0 no

4. Approve Kelly Korab, Part-Time Staff Assistant (3.9/hrs), Brooklake School, LLD at Step 1 (\$9,441.90 pro-rated) for the 2010-2011 School Year, effective February 22, 2011.

Motion; PM Second; LM 7 yes, 0 no

5. Approve Angie Frasso, Part-Time Staff Assistant from 3.9 hours to 4.5 hours in Briarwood Elementary School, effective February 22, 2011.

Motion; PM Second; LM 7 yes, 0 no

6. Approve Lillian Caruso, Part-Time Staff Assistant (3.9/hrs) Briarwood School, ICS-K, Step 3 (\$9,636.90 pro-rated) for the 2010-2011 School Year, effective February 22, 2011.

Motion; PM Second; LM 7 yes, 0 no

7. Approve the following volunteers for the ESY11 Special Education Program pending a criminal history background check and furthermore, approve the reimbursement for the cost of fees for the criminal history background check.

Melissa Norelli	Fairleigh Dickenson University
Carolyn Albino	Fairleigh Dickenson University
Erika Fahy	Fairleigh Dickenson University
Marja Anderson	Drew University
Melissa Picciano	TCNJ
Jason Glezman	Fairleigh Dickenson University
Nikki Todaro	Drew University
Steven Elizaire	Drew University
Samantha Casolaro	Fairleigh Dickenson University

Motion; PM Second; LM

7 yes, 0 no

CURRICULUM

FINANCE

1. Authorize the Business Administrator/Board Secretary to pay bills and claims through December 31, 2010 and January 31, 2011 .

(Doc. F1 & F2)

Invoices 12/1-12/31/10	\$ 406,216.46	1/1-1/31/11	\$ 733,007.67
Payroll 12/15/10	\$ 459,620.20	1/15/11	\$ 450,495.28
FICA 12/15/10	\$ 32,807.22	1/15/11	\$ 34,268.62
Payroll 12/31/10	\$ 438,379.83	1/31/11	\$ 437,441.90
FICA 12/31/10	\$ <u>31,083.26</u>	1/31/11	\$ <u>33,270.26</u>
TOTAL	\$<u>1,368,106.97</u>		\$<u>1,688,483.73</u>

Motion; PM Second; LM

7 yes, 0 no

2. Accept the following District financial reports:

Board Secretary’s (A148) Report for the Month of December 2010 and January 2011.

Business Administrator/
Board Secretary
(Doc. F3 & F4)

Treasurer’s (A149) Report for the Month of December 2010 and January 2011.

Business Administrator /
Board Secretary
(Doc. F5 & F6)

Motion; PM Second; LM

7 yes, 0 no

3. Approve the transfers for December 2010 and January 2011 in the amounts of \$117,556.36 and \$209,294.01.

(Doc. F7 & F8)

Motion; PM Second; LM

7 yes, 0 no

4. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	Name	Position	Description	Date(s)	Approx. Cost	Funding Source
A	Joan Seery	Nurse	Workshop	3/25/11	\$79.00	Local
B	Linda Eveland	Teacher	Workshop	4/6/11	N/A	Local
C	Brian Silkensen	Teacher	Workshop	1/24/11	N/A	Local
D	Mary Visco	Teacher	Workshop	3/8/11	\$215.00	Local
E	Gina Cicarelli	Teacher	Workshop	2/6/11	\$65.00	Local
F	Marissa Luciano	Teacher	Workshop	1/27/11	N/A	Local
G	Kathleen Keenan	Teacher	Workshop	1/18/11	N/A	Local
H	John Csatlos	SBA	Workshop	2/ 3/11	\$78.10	Local
I	John Csatlos	SBA	Workshop	2/18/11	\$78.10	Local
J	John Csatlos	SBA	Workshop	3/23 /11	\$78.10	Local
K	Lori-Jane Dolan	LDT-C	Workshop	4/6/11	N/A	Local
L	Christe Cirelli	Behaviorist	Workshop	2/22/11	\$50.00	Local
M	Lori-Jane Dolan	LDT-C	Workshop	2/22/11	\$50.00	Local
N	Jessica Cuskie	LLD	Workshop	2/22/11	N/A	Local
O	Michaela Harris	Teacher	Workshop	2/25/11	N/A	Local
P	Michaela Harris	Teacher	Conference	3/18/11	N/A	Local
Q	Brenda Cochario	Teacher	Conference	3/18/11	N/A	Local
R	Danielle Schur	Teacher	Conference	3/18/11	N/A	Local

Motion; PM Second; LM

7 yes, 0 no

5. **BE IT RESOLVED**, that the Florham Park Board of Education certify, that as of December 31, 2010 and January 21, 2011 after reviewing the Business Administrators/Board Secretary’s financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the school year.

Motion; PM Second; LM

7 yes, 0 no

6. **BE IT RESOLVED**, that the Florham Park Board of Education accept the certification of the Business Administrator/Board Secretary that as of December 31, 2010 and January 31, 2011, pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; PM Second; LM

7 yes, 0 no

7. Approve Dr. Elizabeth Matheis, Independent Education Specialist, as a district consultant and trainer at \$100/hour not to exceed 15 hours for the purpose of training employees on the following district educational program:

- Encore Team

Motion; PM Second; LM

7 yes, 0 no

8. Approve contracting with an independent consultant/service provider, Louis Daly, SCIP at a cost of \$175/hour not to exceed \$500 to provide “Crisis Intervention Prevention Training”.

Motion; PM Second; LM

7 yes, 0 no

FACILITIES

1. Approve the following facility requests:

a.Starting Five Basketball	RMS Gym	January 2011
b.Fairleigh Dickinson University	BKL Media Center	Jan-May 2011
c.Girl Scout Troop	BKL Teacher's Lounge	January 2011
d.PTA-Enrichment Program	Briarwood (various rooms)	March-June 2011
e.PTA-Enrichment Program	Brooklake (various rooms)	March-June 2011
f.DanceXtensions	RMS Auditorium	June 2011
g.The Work Family Connection Ethnic Extravaganza	Briarwood Gym	March 2011
h.The Work Family Connection Fashion and Talent Show	Brooklake Gym	May 2011
i.Girls on the Run	Brooklake (outside)	March-June 2011
j.Girls on the Run	RMS (outside)	March-June 2011
k.Hoop Heaven	Brooklake Gym	Feb. 2011
l.Hoop Heaven	Brooklake Gym	May-June 2011
m. Starting Five-Zeien	Brooklake Gym	Feb. 2011
n.PTA-Appreciation Dinner	RMS Gym	April 29, 2011

Motion; PM Second; LM

7 yes, 0 no

TRANSPORTATION

1. Approve the scheduling of the field trip for Brooklake Elementary School, grade 5 to the East Hanover Bowling Alley, East Hanover, NJ.
2. Approve the scheduling of the field trip for Brooklake Elementary School, grade 5 to the Stop & Shop, Madison, NJ.
3. Approve the scheduling of the field trip for Ridgedale Middle School, grade 7 to the Briarwood Elementary School, Florham Park, NJ.
4. Approve the scheduling of the field trip for Brooklake Elementary School, grade 5 to Funplex, East Hanover, NJ.
5. Approve the scheduling of the field trip for Brooklake Elementary School, grade 3 to the Morristown Community Theater, Morristown, NJ.
6. Approve the scheduling of the field trip for Brooklake Elementary School, grade 5 to TGI Fridays, East Hanover, NJ.
7. Approve the scheduling of the field trip for Ridgedale Middle School, grade 8 to Drew University, Madison, NJ.
8. Approve the scheduling of the field trip for Ridgedale Middle School, grade 7 to the American Museum of Natural History, NY, NY.

9. Approve the scheduling of the field trip for Brooklake Elementary School, grade 5 to the Florham Park Police Station, Florham Park, NJ.
10. Approve the scheduling of the field trip for Brooklake Elementary School, grade 3 to the Yogi Berra Stadium, Montclair, NJ.

Motion; PM Second; LM

7 yes, 0 no

OLD BUSINESS

NEW BUSINESS

Mr. DeCoursey recognized and congratulated student Emmon Gaffney who recently placed first in the county wrestling tournament.

COMMUNICATIONS:

CORRESPONDENCE:

ADJOURNMENT

Move to adjourn the meeting at 7:27p.m

Respectfully Submitted,

Mr. John Csatos
Business Administrator/Board Secretary