

FLORHAM PARK BOARD OF EDUCATION
Regular Public Meeting, January 17, 2011
Board of Education Conference Room
67-71 Ridgedale Avenue

MINUTES
6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)		X
Mr. Montuore (Patrick)	X	
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer required.

Mr. Gaffney motioned to convene the Executive Session. Said motion was seconded by Mrs. Haynes and carried by unanimous vote.

Motion was made by Mr. Gaffney to adjourn the Executive Session and reconvene the Regular Meeting at 7:12 pm. Said motion was seconded by Mrs. Haynes and passed by unanimous vote.

In attendance: District Administrators and members of the general public.

SUPERINTENDENT’S REPORT – Dr. Ronzitti reported on the following:

- Enrollment to date is 1,034 students.
- Fire drills were conducted as follows; BWD 12/13/10; BLK 12/7/10; RMS 12/7/10.
- Bomb Treat Drill was conducted at BWD on 12/17/10.
- Shelter in Place drill was conducted at BLK on 12/7/10 and a Bomb Threat Drill was conducted on 12/17/10.
- Ridgedale Middle School conducted a “Reverse Evacuation Drill” on 12/14/10.
- Mrs. Tobias presented certificates and awards for the Daughters of the American Revolution – Essay Contest as follows;
- Dr. Ronzitti thanked representatives from Planet Gym for their donation of lockers to the school district. Mr. Caponegro stated that the lockers will be used to assist special education students in preparing for the educational experience at the Ridgedale Middle School.
- Dr. Ronzitti stated that there has been no further communications regarding consolidation of school districts.
- Dr. Ronzitti recognized all custodial/maintenance staff members and their extraordinary efforts with regards to the three snow events this year. Furthermore, Dr. Ronzitti thanked Mr. Infantolino and Mr. Csatlos for their guidance and supervision.
- Dr. Ronzitti read from a letter received from the State Department of Education regarding the results of their triennial QSAC Facility Review. The letter in part stated that the State Department of Education found the facilities, “superior” and a model environment for primary educational learning. Dr. Ronzitti, once again, thanked the

entire custodial/maintenance staff, who are “the most dedicated individuals one can have on staff”, as well as the administrative team and teaching staff.

PUBLIC COMMENT – (Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

A member of the general public commented on the staffing to school bus routes with staff assistants. Dr. Ronzitti stated the misconduct procedures that are in place within the district and progressive disciplinary actions that are taken upon receipt of written reports. The transportation committee recently reviewed the misconduct log and disciplinary actions have been taken. Overall this year has been very quiet. There were no further comments made by the public.

COMMITTEE REPORTS

Policy – Mr. Gaffney stated the committee did not meet since the last meeting.

Personnel – Dr. Carollo stated the committee did not meet since the last board meeting.

Curriculum – Mrs. Tobias stated that the committee had not met since the last board meeting.

Finance and Facilities – Mr. Gaffney stated the committee met on 1/4/11 to discuss the State Department’s QSAC Facility Report. Mr. Gaffney stated the committee was very pleased. The committee also discussed the upcoming 2011/2012 budget process, discontinuing participation in the Federal/State Special Milk Program and the process for submitting facility project proposals to be funded by the FY12 NJSBAIG Safety Grant.

Transportation – Mrs. Haynes stated the committee met on 1/4/11 to review the district transportation complaint log, no complaints were reported to date. The committee reviewed the misconduct log and found misconduct reports are down from the previous year to date. All matters have been met with disciplinary action in accordance with policy. The committee discussed the timeline to receive a new special education vehicle. No used vehicles were found to be available meeting NJMVC specifications.

H.P.R.H.S. Articulation – Mrs. Tobias stated that H.P.R.H.S. has not met since the last board meeting.

Mr. Montuore motioned to approve the resolutions on the agenda this evening by consent. The motion was seconded by Mr. Gaffney.

Motion; PM Second; JG

6 yes, 0 no

POLICY

1. Approve the minutes of the December 20, 2010 Regular Board Meeting.
(Doc. PL1)

Motion; PM Second; JG 6 yes, 0 no

2. Approve the minutes of the December 20, 2010 Executive Session. (Doc. PL2)

Motion; PM Second; JG 6 yes, 0 no

3. Approve a fundraiser for the Ridgedale Middle School for the benefit of the Red Cross.

Motion; PM Second; JG 5 yes, 0 no, 1 abstain(JT)

PERSONNEL

1. Approve the following Home Instructor for the 2010-2011 School Year:

Lisa DeFonte

Motion; PM Second; JG

6 yes, 0 no

2. Approve Margaret Grendon as chaperone for the 2010-2011 HIC Trip and subsequent payment of \$150.00.

Motion; PM Second; JG

6 yes, 0 no

3. Approve the creation of the position of Substitute Staff Assistant and

Furthermore, approve the following rates of pay for the 2010-2011

\$40/day for days 1-10

\$50/day for days 11+

Motion; PM Second; JG

6 yes, 0 no

4. Approve the following 2010-2011 student teaching assignments:

<u>Student / College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Sydnee Weinbaum Hanover Park High School	Shadow Candidate Shadow	Special Services Therapists	Jan-June 2011
Sean McNulty Drew University	Student Teaching	Brian Silkensen Grades 6-8	1/24/11-5/13/11
Leonard Ford Kean University	Student Teaching	Beth Karl Grade 5	1/18/11-5/9/11

Motion; PM Second; JG

6 yes, 0 no

5. Approve the appointment of personnel for co-curricular positions for the 2010-2011 School Year:

Accompanist RMS Joanna Gibson 80hours

Motion; PM Second; JG

6 yes, 0 no

6. Approve an increase in working hours for employee Debbie Glynn from 3.9 to 4.5 hours per day effective 1/18/11 until 6/30/11.

Motion; PM Second; JG

6 yes, 0 no

- 7. Approve Rebecca Krantz for substitute teacher for the 2010-2011 School Year.

Motion; PM Second; JG

6 yes, 0 no

CURRICULUM

- 1. Approve an out of district placement as follows:

Case#423-34	Cerebral Palsy of North Jersey-Horizon November 2011-June 2011	\$48,273.00
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Motion; PM Second; JG

6 yes, 0 no

- 2. Approve the settlement agreement reference #2011-16618 regarding educational placement of a student.

Motion; PM Second; JG

6 yes, 0 no

- 3. Approve the school calendar for the 2011-2012 school year.

(Doc. C1)

Motion; PM Second; JG

6 yes, 0 no

FINANCE

- 1. Authorize the Business Administrator/Board Secretary to pay bills and claims through November 30, 2010 .

(Doc. F1)

Invoices 11/1-11/30/10	\$ 546,476.06
Payroll 11/15/10	\$ 453,440.71
FICA 11/15/10	\$ 32,920.49
Payroll 11/30/10	\$ 434,500.04
FICA 11/30/10	<u>\$ 30,968.71</u>

TOTAL	<u>\$1,498,306.01</u>
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Motion; PM Second; JG

6 yes, 0 no

2. Accept the following District financial reports:

Board Secretary’s (A148) Report for the Month of November 2010

Business Administrator/
Board Secretary
(Doc. F2)

Treasurer’s (A149) Report for the Month of November 2010.

Business Administrator /
Board Secretary
(Doc. F3)

Motion; PM Second; JG

6 yes, 0 no

3. Approve the transfers for November 2010 in the amount of \$101,726.49

(Doc. F4)

Motion; Second; JT JG MH LM PM JC KD

4. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members’ current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	Name	Position	Description	Date(s)	Approx. Cost	Funding Source
A	Christe Cirelli	Behaviorist	Workshop	3/1-3/4/11	\$1,854+	NCLB
B	Sharon Maricle	Principal	Workshop	1/27/11	N/A	Local

Motion; PM Second; JG

6 yes, 0 no

5. **BE IT RESOLVED**, that the Florham Park Board of Education certify, that as of November 30, 2010 after reviewing the Business Administrators/Board Secretary’s financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the school year.

Motion; PM Second; JG

6 yes, 0 no

6. **BE IT RESOLVED**, that the Florham Park Board of Education accept the certification of the Business Administrator/Board Secretary that as of November 30, 2010, pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; PM Second; JG

6 yes, 0 no

7. Approve the acceptance of the PlanetGym donation for use in self-contained special education program.

Motion; PM Second; JG

6 yes, 0 no

8. Approve the purchase of telecommunication equipment for use district wide from Sprint/Nextel using NJ State Contract #A64429 in the amount of \$449.85, to replace obsolete equipment.

Motion; PM Second; JG

6 yes, 0 no

9. Approve a professional service contract with ADM Information Services, LLC in the amount not to exceed \$4,000.00

Motion; PM Second; JG

6 yes, 0 no

FACILITIES

1. Approve the following facility requests:

a.Starting Five Basketball	RMS/BKL Gym	March-May 2011
b.No Idea Sports	RMS/BWD Gym	March-April 2011
c.Morris Magic Basketall	RMS Gym	March-May 2011
d.Starting Five Basketball	BKL Gym	January 2011
e.Starting Five Basketball	BKL Gym	December 2011
f.The Adult School	RMS RM 23	Jan-Feb. 2011
g.Florham Park PTA Dance	RMS Gym	February-2011
h.Garden State Basketball	RMS/BKL Gym	Feb-June 2011

Motion; PM Second; JG

6 yes, 0 no

TRANSPORTATION

1. Approve a joint transportation agreement with the Madison Public School District for route #FPOD3 effective 1/1/11 through 6/30/11 at a revenue amount of \$7,367.94.

Motion; PM Second; JG

6 yes, 0 no

2. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to the Madison Plaza Lanes, Madison NJ.

Motion; PM Second; JG

6 yes, 0 no

3. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to Wendy's, Livingston, NJ.

Motion; PM Second; JG

6 yes, 0 no

OLD BUSINESS

NEW BUSINESS

COMMUNICATIONS:

CORRESPONDENCE:

Motion by Mr. Montuore and seconded by Dr. Carollo to adjourn the January 17, 2011 meeting of the Florham Park Board of Education at 7:27 pm.

Motion: PM

Seconded: JC

6 yes, 0 no

Respectfully Submitted,

Mr. John Csatlos
Business Administrator/Board Secretary