

**FLORHAM PARK BOARD OF EDUCATION**

Regular Public Meeting, August 17, 2009  
Board of Education Conference Room  
67-71 Ridgedale Avenue

**MINUTES**

6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

**SUNSHINE STATEMENT**

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**CALL TO ORDER**

**FLAG SALUTE**

**ROLL CALL**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)		X
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)		X
Mr. Montuore (Patrick)		X
Mr. MacFarlane (John)	X	

**EXECUTIVE SESSION**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or litigation; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer required.

Mr. Gaffney motioned to convene the Executive Session. Said motion was seconded by Dr. Carollo and carried by unanimous vote.

Motion was made by Mr. Gaffney to adjourn the Executive Session and reconvene the Regular Meeting at 7:03 pm. Said motion was seconded by Mrs. Haynes and passed by unanimous vote.

In attendance: District Administrators, members of the FPEA and general public

**SUPERINTENDENT’S REPORT** – Dr. Ronzitti reported on the following:

- Brooklake Elementary School held two Pizza and Ice Cream Summer Reading Social Program events. Both days were attended by 50 to 80 parents and students. Dr. Ronzitti and the board thanked \_\_\_\_\_.
- 2009-2010 District Professional Development Plan
- Security cameras have been installed on the exterior of Ridgedale Middle School as part of the NJSBAIG/ERIC West Grant Program.
- Dr. Maricle has completed summer training sessions for staff assistants. The program continues to be well received by the staff.
- Steve Caponegro and Mark Majeski will be holding the second annual Ridgedale Middle School Experience Day on 8/26/09 for all incoming special education students and their families.
- Dr. Ronzitti reviewed the “cycle 1” results of assessment testing conducted in May 2009. \_\_\_\_\_

**PUBLIC COMMENT**

There were no public comments.

**COMMITTEE REPORTS**

Policy – Mr. Gaffney stated the committee met this evening for review of policies on tonight’s agenda for approval of first reading.

Personnel – Dr. Carollo stated the committee had not met since the 7/16/09 special meeting.

Curriculum – Mr. Gaffney stated the committee met this evening.

Finance and Facilities – Mr. Gaffney stated the committee had not met since the 7/16/09 special meeting.

Transportation – Dr. Carollo stated the committee had not met since the 7/16/09 special meeting.

Dr. Carollo motioned to approve the resolutions on the agenda this evening by consent. Mrs. Haynes seconded the motion.

Motion: JC

Seconded: MH

4 yes, 0 no

Mr. Gaffney motioned to approve all resolutions on the agenda except for Policy 1 -4, which should be tabled until the Regular Meeting of September 21, 2009. The motion was seconded by Dr. Carollo.

**POLICY**

1. Approve the minutes of the June 29, 2009, Regular Board Meeting. (Doc. PL1)

**TABLED**

2. Approve the minutes of the June 29, 2009 Executive Session. (Doc. PL2)

**TABLED**

3. Approve the minutes of the July 16, 2009 Special Board Meeting. (Doc. PL3)

**TABLED**

4. Approve the minutes of the July 16, 2009 Executive Session. (Doc. PL4)

**TABLED**

5. Approve the First Reading of the following policies pursuant to policy updates from NJSB Association:

3000-3010 Series  
3451 Series  
3510 Series  
3541.32 Series  
3600 Series  
5145.12 Series

Motion; JG

Second; JC

4 yes, 0 no

### **PERSONNEL**

1. Approve the following action:

- A. Rescind approval of Donna Weiner to the position of Special Ed Teacher, Grade 6-8 (Maternity Leave Replacement), Ridgedale Middle School, at an annual salary of BA Step 1(\$46,000.00) for the period of 9/1/09-12/23/09.
- B. Approve Donna Weiner to the position of Elementary Teacher, Grade 3 (Maternity Leave Replacement), Brooklake School, at an annual salary of BA Step 1 (\$46,000.00) for the period of 9/1/09-12/23/09. (No Benefits)
- C. Approve Joseph Aquino to the position of Special Ed Teacher, Grade 6-8, Ridgedale Middle School, at an annual salary of BA Step 1 (\$46,000.00) for the 2009-2010 school year.
- D. Revise the maternity leave approved by the Florham Park Board of Education on 1/19/2009 for Kathleen Cogan, Elementary Teacher, Grade 3, Brooklake School, to the time period effective 5/7/09-1/2/10 with pay (depending on availability of accrued personal and sick days), followed by a medical leave of absence (maternity) without pay, consistent with the terms of the Family Leave Act.
- E. Approve Marcia Basse To the position of Preschool Disabled Teacher (.5FTE), Briarwood School at MA Step 1 (51,000.00 prorated) (no benefits) for the 2009-2010 school year.
- F. Approve the Co-Curricular assignments for the 2009-2010 school year as attached. (Doc. P1)
- G. Approve the adjustment in salary of Emma Petrocelli, Visual Arts Teacher, Ridgedale Middle School from BA Step 1 (\$46,000.00) to BA + 30 Step 1 (\$49,000.00) for the 2009-2010 school year.

H. Approve the adjustment in salary of Danielle Manger from BA Step 7 (\$54,219.00) to BA + 30 Step 7 (\$57,756.00) effective 9/1/09.

I. Approve the following substitute teacher for the 2009-2010 school year:

Chet Parlavecchio  
 Nicole Falcone  
 Sue Hartmann  
 Dana Dunlevey

J. Approve the following 2009-2010 student teaching assignments:

<u>Student/College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Madeline Tretout College of St. Elizabeth	Field Experience	Ms. Regan Grade 3	10/5-1/9/09
Kyle Murphy Kean University	Student Teacher	Mr. MacNaught Phys Ed	9/8-10/23/09
Antonia Llull Caldwell College	Student Teacher	Ms. Alcuri Grade 3	9/8-12/18/09
Katie Ruppell College of St. Elizabeth	Internship	Sue Tietjen Admin	7/09-5/10
Maria Camacho Univ of Scranton	Internship	Sue Tietjen Admin	6/22-8/21/09
Shanon DeCoursey Montclair University	Student Teacher	Tracey Crotty Brooklake and Briarwood	9/1-10/30/09
Shewa Hawkins	Mentoring	Steve Caponegro	2009-2010

K. Approve Janice L. Chichelo to the position of PT Staff Assistant (3.9), District Wide at Step 1 (\$13.02) for the 2009-2010 school year. (Pending criminal history background check).

L. Approve Rachel Cossolini to the position of PT Staff Assistant (3.9), District Wide at Step 1 (\$13.02) for the 2009-2010 school year. (Pending criminal history background check).

M. Approve the salary adjustment of Ronald Honickel, Night Custodian Briarwood School to Senior Custodian Step 11 \$57,080.00

N. Rescind the assignment of the following FY10 staff assistants and approve the respective reassignment:

	<u>Assignment</u>	<u>Reassignment</u>
Gina DeLuca	Brooklake	District Wide
Angelina Frasso	Brooklake	District Wide

O. Approve the posting of the following positions contained in the FY10 NCLB Grant:

District Coordinator	not to exceed 49 hours	\$1,519.00
PeacePals	not to exceed 37 hours	\$1,147.00

P. Approve the following unpaid leave of absence for Sidney Leon, night custodian for the two week period 8/5/09 to 8/18/09 for medical reasons.

Q. Rescind the hiring of Linda Conley, 6/15/09 board agenda, and approve the hiring of Tara DeLeeuw to the position of Elementary Teacher, Grade 2 (Maternity Leave Replacement), Briarwood School, at an annual salary of BA Step 1 (\$46,000.00) for the period of 9/1/09-6/30/10 (No Benefits).

R. Approve the following extended school year staff for the 2009-2010 school year.

Susan Kravetz	Speech Therapist	not to exceed	5 hrs/wk
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S. Approve posting for the following co-curricular position (s):

Homework Club	Briarwood	2 positions	21/hrs each
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Motion; JG      Second; JC      4 yes, 0 no

**CURRICULUM**

1. Approve the evaluation document titled “Teacher Observation and Evaluation Handbook” effective for the 2009-2010 school year.

Motion; JG      Second; JC      4 yes, 0 no

2. Approve the creation of a new co-curricular program titled “Homework Club-Briarwood”

Motion; JG      Second; JC      4 yes, 0 no



4. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	Name	Position	Description	Date(s)	Approx. Cost	Funding Source
<b>A</b>	Mark Majeski	Principal	Workshop	7/30/09	N/A	Local
<b>B</b>	Mark Majeski	Principal	Conference	11/5-11/7/09	\$1400.00	Local

Motion; JG

Second; JC

4 yes, 0 no

5. Approve the following vendors for the purchase of supplies and materials for the 2009-2010 school year as part of a bid through the Educational Services Commission of Morris County:

Cascade School Supplies	General Classroom	\$28,069.91
RIS Paper Company	Copy Paper	17,817.37
Calico Industries, Inc.	Custodial Supplies	955.89
Central Poly Corp.	Custodial Supplies	453.60
Jersey Paper Co.	Custodial Supplies	2,499.96
Chem-Tek Industrial, Inc.	Custodial Supplies	198.00
Burke Supply Co. Inc.	Custodial Supplies	6,089.28
Interboro Packaging Inc.	Custodial Supplies	1,348.80
Henry Schein Inc.	Nursing Supplies	939.19
School Health Corp.	Nursing Supplies	153.05
Corporate Express	Office Supplies	1,379.80
Effinger Sporting Goods Co	Phys Ed Supplies	40.20
Levy's Inc.	Phys Ed Supplies	13.50
Passon's Sports	Phys Ed Supplies	1,655.74
Sportime	Phys Ed Supplies	2,501.13
Nasco	Phys Ed Supplies	106.82
Paxton/Patterson LLC	Technology Supplies	159.85
Broadhead Garrett Co	Technology Supplies	6.88
Satco Supply	Technology Supplies	127.22
Midwest Technology Products	Technology Supplies	208.04

Motion; JG

Second; JC

4 yes, 0 no



6. Approve a contract with the Educational Services Commission of Morris County to provide services under the Health and Environmental Safety Program for FY10 at a cost of \$6,257.00.

Motion; JG

Second; JC

4 yes, 0 no

7. **WHEREAS**, on 7/31/2009 the Florham Park Board of Education received notification from the State of NJ School Development Authority regarding a Section 15 Grant Agreement for the project known as DOE Project#1530-030-09-1001/SDA Project #1530-030-09-0ZID and Grant #G5-3476, and

**WHEREAS**, the grant agreement requires the Board to delegate authority to the School Business Administrator to supervise the facilities project

**NOW, THEREFORE BE IT RESOLVED**, that the Florham Park Board of Education delegate authority to John Csatlos, School Business Administrator for supervision of the School Facilities Project known as DOE #1530-030-09-1001/SDA#1530-030-09-0ZID/Grant#G5-3476.

Motion; JG

Second; JC

4 yes, 0 no

8. **WHEREAS**, on 7/31/2009 the Florham Park Board of Education received notification from the State of NJ School Development Authority regarding a Section 15 Grant Agreement for the project known as DUE Project#1530-030-09-1001/SDA Project #1530-030-09-0ZID and Grant #G5-3476, and

**WHEREAS**, it is the desire of the Florham Park Board of Education to receive a section 15 grant for this project,

**NOW THEREFORE BE IT RESOLVED**, that the Florham Park Board of Education authorizes John Csatlos, School Business Administrator to execute and deliver the Grant Agreement for DOE Project #1530-030-09-1001/SDA Project #1530-030-09-0ZID/Grant #G5-3476.

Motion; JG

Second; JC

4 yes, 0 no

**9. A RESOLUTION BINDING THE FLORHAM PARK BOARD OF EDUCATION TO  
PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR  
COMPETITIVE ENERGY SERVICES (“ACES”) Bid**

**Cooperative Pricing System ID#E8801-ACESCPS**

**RESOLUTION NUMBER 9**

**WHEREAS**, *the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. (“EDECA”) and the regulations promulgated thereunder; and*

**WHEREAS**, the Florham Park Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

**WHEREAS**, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2014 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

**WHEREAS**, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

**WHEREAS**, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

**WHEREAS**, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;



11. Approve the acceptance of grant award and subsequent submission of the ARRA (IDEA-B and IDEA-PS) grant application(s) as follows:

	<u>Public</u>	<u>Non-Public</u>
ARRA IDEA-B	\$220,568.00	\$14,596.00
ARRA IDEA-PS	8,512.00	
Motion; JG      Second; JC		4 yes, 0 no

12. Approve the acceptance of grant award and subsequent submission of the FY10 NCLB Consolidated Grant as follows:

	<u>Public</u>	<u>Non-Public</u>
Title IIA	\$26,012.00	\$3,354.00
Title III	1,946.00	216.00
Title IV	1,461.00	188.00

Furthermore approve contracting with the Madison Board of Education as Lead Educational Agency in compliance with grant regulation to accept Title III funding.

Motion; JG      Second; JC      4 yes, 0 no

13. Approve accepting a donation of various instruction supplies from Pivitol Communication Solutions for placement in the Briarwood Elementary School approximate value \$1,796.00.

Motion; JG      Second; JC      4 yes, 0 no

14. Approve contracting with Mr. Thomas D’Elia to provide educational consulting/professional development services funded by the FY10 NCLB grant not to exceed \$2,000.00. (1 session at each NP school(2))

Motion; JG      Second; JC      4 yes, 0 no

15. Approve change order #3 on the project known as DOE#1530-030-09-1001 (Doc. F5)

CO#3      Jersey Coast Construction      \$1,565.00  
 (note: Original contract \$103,817.00 + charge orders cumulative \$21,148.00=\$124,965.00)

Motion; JG      Second; JC      4 yes, 0 no



**WHEREAS**, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

**WHEREAS**, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

**WHEREAS**, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

**WHEREAS**, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

**RESOLVED** that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

**FURTHER RESOLVED** that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

**FURTHER RESOLVED** that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

**FURTHER RESOLVED** that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2014 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Motion; JG

Second; JC

4 yes, 0 no

**FACILITIES**

## 1. Approve the following facility requests:

a.Arc of Morris	RMS Auditorium	Nov-Dec, 2009
b.Girl Scouts	BWD Teacher's RM	Oct. 21, 09-June 9, 2010
c.Girl Scouts	Brooklake Teacher's RM	Sept.18, 09-June 18, 2010
d.Daisy Troop	BWD Atrium	Oct. 8, 09-May 27, 2010
e.Police Unity Tour	RMS Auditorium	Sept 09-May 2010
f.Girl Scouts	Brooklake Teacher's RM	Sept. 24,09-June 10, 2010
g.Girl Scouts	RMS RM 9	Sept. 09-June 2010
h.Cub Scouts	BWD & BKL (various rooms)	Sept. 09-June 2010
i.Brownie Troop	BWD Atrium	Oct. 7, 09-May 26, 2010
j.Girl Scouts	Brooklake Teacher's RM	Sept. 25, 09-June 11, 2010
k.FP Rec Depart. Cheerleading	RMS & Brooklake Front Lawn & Gym	Sept. 09-November 2010
l.Girl Scouts	BWD Atrium	Sept. 17, 09-June 17, 2010
m.Girl Scouts	Brooklake Teacher's RM	Oct. 2, 09-May 7, 2010
n.American Education Foundation	RMS Auditorium	October 20, 2009
o.Hanover Park Wrestling	RMS Gym	Nov. 30, 09-Feb. 19, 2010
p.CYO Basketball	RMS Gym	Oct. 6, 09-March, 2010
q.The Adult School	BWD AP	Sept.-Dec. 2009
r.Girl Scouts Registration	BWD AP	Sept. 10, 2009
s.Garden State Basketball	RMS Gym	Sept. 1-Sept. 3, 2009
t.Starting Five Basketball Try-outs	RMS Gym	Sept. 8, 2009
u.Starting Five Basketball	BKL Gym	Sept-Nov, 2009
v.Garden State Basketball	RMS & BKL Gym	Sept-Nov, 2009
w.Morris Magic Basketball	BKL Gym	Sept-Nov, 2009
x.PTA Enrichment	BKL (various rooms)	Sept-Dec, 2009
y.PTA Enrichment	BWD (various rooms)	Sept-Dec, 2009
z.The Adult School	RMS (various rooms)	Sept 09-Feb 10
aa.Adult School Meetings	RMS (various rooms)	Sept 09-May 10
bb.Girls on the Run	RMS Front Lawn	Sept-Oct, 2009

Motion; JG

Second; JC

4 yes, 0 no

2. Approve the 2009-2010 Facility Use Rates as follows:

Monday-Saturday	\$47.00/hr
Sunday	\$62.00/hr

Motion; JG

Second; JC

4 yes, 0 no

**OLD BUSINESS** – Mr. Gaffney asked Mr. Infantolino to update the board on the status of the Ridgedale Middle School roof replacement project. Mr. Infantolino stated that the work should be completed on time (8/21/09). The work has been steady, compliant with construction drawings and overall very good. Mrs. Haynes stated that the new “educational walkway” installed by the groundsman and summer workers looks wonderful.

**NEW BUSINESS**

**COMMUNICATIONS:**

Mr. Csatlos communicated that the NY Giants Summer Youth Football Camp was very appreciative of the service and facility use they received this summer. They indicated that they would be seeking use of our facilities for the summer of 2009/10.



Motion by Mr. Gaffney and seconded by Mrs. Haynes to adjourn the August 17, 2009 meeting of the Florham Park Board of Education at 7:42 pm.

Motion: JG

Seconded: MH

4 yes, 0 no

Respectfully Submitted,

Mr. John Csatlos  
Business Administrator/Board Secretary