

FLORHAM PARK BOARD OF EDUCATION
Regular Public Meeting, July 23, 2018
Ridgedale Middle School Board Conference Room
67-71 Ridgedale Avenue

AGENDA
(Formal action will be taken on the following)

Executive Session 6:30pm
Public Session 7:00pm

Mission Statement: The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2017-2018 Board Goals

- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community.
- Monitor the effectiveness of our instructional programs based on student achievement data.
- To fortify and strengthen the unification of the Board team with a focus on individual and Board training.
- To assist in developing an engaged, connected, and growing environment within the community of local organizations and businesses.

2017-2018 District Goals

- To create a learning environment that maximizes student access to 21st Century Tools.
- Conduct a comprehensive program review for mathematics grades 5-8.
- Improve community relations and communications by providing community forums and exchanges that will effectively allow for parent/community input, provide accurate and timely information about our schools and programs and further foster ownership by the community of our schools.
- Continue to focus on English Language Arts and Reader's/Writer's workshop for all students. Ensure that teachers are being trained on all aspects of the workshop model partnering with Teacher's College of Columbia University.

A. CALL TO ORDER:

B. ROLL CALL:

BOARD MEMBER	PRESENT	ABSENT
Ms. Crimi (Fabienne)		
Ms. Cali (Yvonne)		
Ms. Rozek(Linda)		
Mr. Shanley (Skip)		
Ms. Heinold (Kristina)		
Ms. Thomas (Alita)		
Mr. Ritrivi (Nicholas)		

C. EXECUTIVE SESSION:

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; Second; FC YC LR SS KH AT NR

D. RECONVENE PUBLIC SESSION:

Motion by _____ to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at _____p.m. Said motion was seconded by _____.

E. FLAG SALUTE:

F. SUNSHINE STATEMENT:

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT

- **Drill Report**
- Board Goals: Special Meeting-August 22, 2018
- Briarwood SCIP Committee Report

H. PUBLIC COMMENT-AGENDA ITEMS

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

I. COMMITTEE REPORTS

- Policy-
- Personnel-
- Finance/Facility-
- Transportation -
- H.P.R.H.S Articulation-
- Teacher Administrator Board-
- Project Community Pride-
- Borough Liaison-

J. RESOLUTIONS:

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the June 25, 2018 Regular Board Meeting.
Motion; Second; FC YC LR SS KH AT NR

2. **Approve** the minutes of the June 25, 2018 Regular Board Meeting Executive Session.
Motion; Second; FC YC LR SS KH AT NR

3. **Approve** the minutes of the June 14, 2018 Special Board Meeting.
Motion; Second; FC YC LR SS KH AT NR

4. **Approve** the minutes of the June 14, 2018 Special Board Meeting Executive Session.
Motion; Second; FC YC LR SS KH AT NR

5. **Approve** the minutes of the July 16, 2018 Curriculum Work Session Meeting.
Motion; Second; FC YC LR SS KH AT NR

6. Approve the following fundraisers for the 2018-2019 school year:

Fundraiser	School	Organization/Staff Member	Dates
Coupon Books Sale	RMS	8th Grade Class of 2019	Fall 2018
Yankee Candle Sale	RMS	8th Grade Class of 2019	Sept. - Oct. 2018
Yankee Candle Sale	RMS	8th Grade Class of 2019	Feb. - April 2019
Lunch Bake Sale	RMS	8th Grade Class of 2019	Sept. 2018 - June 2019
Magnet Sale	RMS	8th Grade Class of 2019	Sept. 2018 - June 2019
Kidstuff Book	BWD / BKL	PTA - Valerie Huang	Sept. 21, 2018 - Oct. 7, 2018
Color Run	BWD / BKL	PTA - Valerie Huang	Sept. 21, 2018
Kick off Dance	RMS	PTA - Valerie Huang/Jenn Gossweiler	Sept. 28, 2018

Motion; Second; FC YC LR SS KH AT NR

7. Approve the first reading of the following Policy and Regulation:

Policy

- a. P5601 - School Clearance Following Crisis Policy
- b. P5350 - Student Suicide Prevention
- c. P8462 - Reporting Potentially Missing or Abused Children

Regulation

- d. R5350 - Student Suicide Prevention

Motion; Second; FC YC LR SS KH AT NR

PERSONNEL:

1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:

A. Appointments/Resignations:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Hahn, Jeffery	Rescind	DIST	Summer Custodian			9.00/HR	11-000-262-100	7/4/18	7/4/18
B	Paliano, Lauren	Resigned	BWD	Part Time Teacher / REG.001.OGT.01	.46	MA / 2	\$27,112.40	11-120-100-101	8/8/18	8/8/18
C	Wilcox, Jessica	Resigned	BWD	Staff Assistant / SED.999.CLA.01	1.00	Step 2	\$13,848.58	11-213-100-106	7/2/18	7/2/18

B. Leave of Absences:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Bilis, Fallon	Maternity Leave Extension	DIST	Exec. Asst. Super. / GAP.999.SEC.01	1.00	Per Contract	\$65,487.00	11-000-230-105	10/1/18	7/1/19
B	Klymko, Lindsay	Maternity Leave	RMS	Lang Arts/Literacy Gr. 5-8/REG.001.TLA.05	1.00	BA / 2	\$49,675.00	11-130-100-101	1/17/19	4/15/19

C. Substitutes:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Buscarnera, Victoria	Appoint	DIST	Substitute Teacher	n/a	n/a	Per Contract	11-1XX	9/4/18	6/30/19

D. Transfer

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	LaValle, Joe	Transfer	RMS	Teacher/REG.001.TPE.02 to STEM/REG.100.TIA.01	1.00	MA/11	\$67,975.00	11-130-100-101	9/4/18	6/30/19

E. Additional Compensation

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	O'dell, Michelle	15 Yr. Longevity	RMS	Resource Teacher / SED.001.RRM.04	1	MA / 12	\$650.00	11-213-100-101	5/1/18	n/a
B	Kentner, Marian	20 Yr. Longevity	RMS	School Nurse / SSP.001.NRS.01	1	MA / 21	\$1,150.00	11-000-213-100	9/1/18	n/a

Motion; Second; FC YC LR SS KH AT NR

2. **Approve** the completion of the following merit goals for the FY18 for the School Business Administrator. (On file in Administration Offices)

- a. Creating an Occupancy Agreement with an outside agency for before/aftercare services at a minimum fee of \$15,000.00/year. Establishing operational protocols for the oversight and accountability of said agency. Facilitate monthly meetings with district administration and agency representatives to ensure accountability. Investigate/observe other public school districts providing such service with in-house staff to determine viability for future years.

Motion; Second; FC YC LR SS KH AT NR

3. **Approve** the following contracts for the FY18. (On file in Administration Offices)

- A. Accounts Payable/Transportation Specialist
- B. District Technology Coordinator
- C. Executive Assistant to the School Business Administrator
- D. Executive Assistant to the Superintendent of Schools
- E. Supervisor of Buildings and Grounds
- F. Payroll/Benefits Specialist

Motion; Second; FC YC LR SS KH AT NR

4. **Be It Resolved**, that the board accepts and approved the contract to consult with Pepe-Ahern Associates LLC, regarding Special Education Program needs. Not to exceed \$10,000.00.

Motion; Second; FC YC LR SS KH AT NR

CURRICULUM

Upon recommendation of the Superintendent, move to:

1. **Be It Resolved**, that the board accepts and approved the Superintendent's current to date bullying report.

Motion; Second; FC YC LR SS KH AT NR

2. **Be It Resolved**, that the board accepts and approved the district to use the LinkIt! Program for math & science benchmark assessments.

Motion; Second; FC YC LR SS KH AT NR

FINANCE

1. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
7/11/18	Capriglione, Lily	Mental Health First Aid Workshop - Madison YMCA	7/9/18
7/11/18	Csatlos, John	Mental Health First Aid Workshop - Madison YMCA	7/9/18
7/11/18	Rozeck, Linda	Mental Health First Aid Workshop-Madison YMCA	7/9/18
8/07/18	Cali, Yvonne	Governance III Mandated Training-HP Becton Reg High School, East Rutherford, NJ \$100.00	7/18/18

Motion; Second; FC YC LR SS KH AT NR

2. Approve the submission of the Fiscal Year 2019 IDEA Consolidated Grant with the following Allocations;

	<u>Florham Park</u>
IDEA Basic	\$200,665.00
IDEA PreSchool	\$ 8,646.00

Motion; Second; FC YC LR SS KH AT NR

3. Approve the submission of the Fiscal Year 2019 ESEA Consolidated Grant with the following Allocations;

	<u>Florham Park</u>	<u>NonPublic</u>
Title 1	\$24,540	\$0
Title 2A	\$12,013	\$694
Title 3	\$ 2,687	\$0
Title 3 Immigrant	\$ 2,149	\$0
Title 4	\$ 9,454	\$546

And Further Approve joining a consortium with the Madison Public School District as the LEA for budgeting and distribution of Title 3 and Title 3 Immigrant funding as required.

Motion; Second; FC YC LR SS KH AT NR

4. Approve the following purchases for the 2017/2018 school year through the Morris County Educational Services Commission Educational Data Services, Inc. Cooperative Purchasing Group.

Cascade School Supplies Inc.	Classroom Supplies	\$16,577.83
School Specialty/Essentials	Audio Visual Supplies	\$ 103.27
WB Mason	Copier Paper	\$ 2,438.67

TRANSPORTATION

1. Approve the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
RMS	Joe LaValle	09/24/18	School Consortium of NJ Cross Country Frelinghuysen, 12:00 pm-3:00 pm	Grades 6, 7, 8
RMS	Joe LaValle	10/16/18	School Consortium of NJ Chess Tournament Central, 9:15 am-1:15 pm	6 Students
RMS	Joe LaValle	10/24/18	School Consortium of NJ Problem Solving - Morris Plains, 9:15 am-11:30 am	10 Students
RMS	Joe LaValle	11/13/18	School Consortium of NJ Choral Ensemble Oak Knoll, 9:15 am-12:00 pm	12-20 Students
RMS	Joe LaValle	12/11/18	School Consortium of NJ Spelling Bee Delbarton, 9:15 am-12:00 pm	4 Varsity, 4 JV
RMS	Joe LaValle	01/29/19	School Consortium of NJ General Knowledge Newark Academy, 9:15 am-2:00 pm	4 Varsity, 4 JV
RMS	Joe LaValle	02/13/19	School Consortium of NJ Volleyball Tournament Morris Plains, 9:15 am-12:00 pm	6 Students
RMS	Joe LaValle	02/26/19	School Consortium of NJ Forensics Morristown Beard, 9:15 am-12:15 pm	6 Students
RMS	Joe LaValle	03/28/19	School Consortium of NJ Science Experience, 9:45 am-11:15 am	9 Students +1 Teacher
RMS	Joe LaValle	04/04/19	School Consortium of NJ World Culture Day Morristown Beard, 8:45 am-1:00 pm	8 Students
RMS	Joe LaValle	05/02/19	School Consortium of NJ May Relay, 9:45 am-12:15 pm	6 Varsity, 6 JV

Motion; Second; FC YC LR SS KH AT NR

2. Approve the following Routes for the period ESY 2018:

- Route# 1A Academy 360 - Livingston
- Route# 2A PG Chambers - Cedar Knolls
- Route# 3B Morris School District
- Route# 3C Winston Prep. - Whippany
- Route# 3D Borough of Florham Park - Day Camp
- Route# 4 ESC of MC - Rockaway
- Route# 5 Academy 360 - Verona
- Route# 6 Borough of Florham Park - Teen Camp
- Route# ESY1, ESY 2 and ESY 3 - Florham Park Public Schools

Motion; Second; FC YC LR SS KH AT NR

K. OLD BUSINESS/NEW BUSINESS:

L. CORRESPONDENCE/COMMUNICATIONS:

M. PUBLIC COMMENT-OPEN:

N. ADJOURNMENT

Move to adjourn the meeting at ___p.m.